Scoring and Selection Process (as described in the ATGP Call for Projects Overview)

After applications have been received and reviewed for eligibility, proposed projects will be scored and selected according to the process outlined below.

Evaluation Panel

The proposed projects will be scored by an evaluation panel consisting of staff from SANDAG, Caltrans, and one or both transit operators (the Metropolitan Transit System and/or the North County Transit District); one or more members of the Active Transportation Working Group or Cities/County Transportation Advisory Committee members that did not submit an application; and/or an academic or public health professional with expertise in a related field. Panel members must not represent local jurisdictions that have submitted applications for funding under the current grant cycle, may not have had prior involvement in any of the submitted projects, nor may they (nor the organizations they represent) receive compensation for work on any of the funded projects in the future.

Presentations to Evaluation Panel

Applicants must prepare and deliver presentations regarding their proposed projects to the evaluation panel. Presentations are anticipated to take place the weeks of April 9 and/or 16, 2018. Applicants will be notified of the presentation date(s).

Scoring Approach for Categories of Questions

The Scoring Criteria are specified in the Scoring Criteria Matrix for each grant program. The criteria upon which projects will be scored fall into two general categories:

1. **Objective** criteria that are data-oriented
2. **Subjective** criteria that relate to the quality of the proposed plan or project

Points for objective criteria will be calculated by SANDAG staff in accordance with the point structures delineated in the scoring criteria and marked with an asterisk (*) in the Scoring Criteria Matrix of each program. Points for subjective criteria will be awarded by members of the evaluation panel based on applicant responses to questions in the grant application.

Project Rankings

Project rankings will be calculated using a “Sum of Ranks” approach. Projects will receive a total project score from each evaluator on the Evaluation Panel. A total project score is calculated by adding the objective formula-based score (calculated by SANDAG staff) to an evaluator’s subjective quality-based score. For each evaluator, the total project scores of all projects are then ranked. For example, the project an evaluator scores the highest will rank number one; the second-highest scoring project will rank number two; and so on. The rankings from each individual evaluator will then be summed for each project to produce an overall project ranking (sum of ranks). Projects with the lowest overall numerical rank will have performed the best.

The list of overall project rankings will be used to recommend funding allocations in order of rank. The top-ranking projects (the projects with the lowest overall numerical rank) will be recommended for funding in descending rank until funding is exhausted.

Selection Process

SANDAG staff will present the list of overall project rankings and corresponding funding recommendations to the Transportation Committee for recommendation to the Board of Directors. The Board of Directors will review and approve the final list of projects to receive ATGP funding. SANDAG reserves the right to partially fund grants, and to fund less than the amount available for each funding category.