

Refuel: San Diego Regional Alternative Fuel Coordinating Council

CHARTER

PURPOSE

The purpose of the San Diego Regional Alternative Fuel Coordinating Council (Refuel) is to support innovative partnerships and to facilitate and develop a regional alternative fuel (AF) readiness plan that identifies, reduces and/or resolves barriers to promote the widespread deployment of AF infrastructure and vehicles across the San Diego region. Refuel shall undertake this effort in a manner that maximizes the benefits of AFs while further enhancing our quality of life, protecting our environment, promoting sustainability, and offering more mobility options for people and goods. Refuel was authorized in April 2014 by the San Diego Association of Governments (SANDAG) Board of Directors through Board Resolution 2014-16 and will be established on October 16, 2014. Refuel will function as a coordinating body for the sharing of information on AF readiness planning; the dissemination of best practices and AF deployment materials to stakeholders from the San Diego region, other regions and the state; and the development of policy approaches that reduce or remove barriers to region-wide AF readiness.

RESPONSIBILITIES

Refuel should provide input and direction to the development of a regional AF readiness plan and associated efforts to streamline and address barriers to AF adoption. Refuel planning activities should align with the objectives of the SANDAG 2050 Regional Transportation Plan and its Sustainable Communities Strategy and the California Climate Change Scoping Plan. Refuel shall provide periodic progress reports to the SANDAG Regional Energy Working Group and San Diego Regional Clean Cities Coalition. Refuel shall inform and provide direction toward the preparation of an AF readiness plan and toolkits for dissemination to the 19 jurisdictions of San Diego County, interested public agencies, Refuel members and stakeholders, and the SANDAG Board of Directors.

MEMBERSHIP

Refuel is a staff coordinating council comprised of regional stakeholder organizations. It should include Voting and Advisory Member organizations. Refuel will have a maximum of 20 Voting Members. Each member organization should designate a primary and alternate representative. Refuel Voting Members are asked to commit to attending meetings consistently.

Voting Members

Under the terms of the grant to establish Refuel, Voting Member organizations shall include staff representing SANDAG, Center for Sustainable Energy (CSE), San Diego County Air Pollution Control District, local governments from geographic sub-regions of the County, Unified Port District of San Diego, San Diego Regional Airport Authority, California Department of Transportation-District 11, San Diego Gas & Electric, University of California San Diego, and Miramar College.

Local Government Membership

All 19 jurisdictions of San Diego County are invited to be Advisory Members. In addition, the six SANDAG designated sub-regions are asked to provide one Voting Member each: North County Coastal, North County Inland, East County, South Bay, the City of San Diego and the County of San Diego. If the local government Voting Member cannot attend a Refuel meeting, that Voting Member should designate an alternate from its sub-region to serve as the Voting Member for the meeting in question. Members are encouraged to share information on Refuel and reducing AF readiness barriers at their individual jurisdictions and among partners.

Advisory Members

In addition to required participants, Refuel seeks broad stakeholder involvement. Advisory Members participate in meeting discussions and plan development but do not influence quorum or vote on agenda items. Representatives from the military; research institutions, social and business groups; vehicle and/or infrastructure original equipment manufacturers (OEMs); fuel providers; public transit agencies; and other organizations are asked to participate in an advisory capacity. In addition, several members of the Board of the San Diego Regional Clean Cities Coalition (SDRCCC) are represented on Refuel, some serving on behalf of their own organizations and some on behalf of the SDRCCC.

MEETING TIME AND LOCATION

Beginning in October 2014, Refuel meetings are to be held quarterly on the third Thursday of the month from 1:00 – 3:00 p.m. at the Center for Sustainable Energy, 9325 Sky Park Court, Suite 100, San Diego, CA 92123. CSE is a central location within San Diego County. Refuel may hold meetings more frequently if necessary and subcommittee meetings between quarterly meetings.