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TRANSPORTATION COMMITTEE AGENDA

Friday, January 19, 2018
9 a.m. to 12 noon
SANDAG Board Room
401 B Street, 7th Floor
San Diego

AGENDA HIGHLIGHTS

- **MID-COAST CORRIDOR TRANSIT PROJECT:
STATUS UPDATE**
- **SPECIALIZED TRANSPORTATION GRANT
PROGRAM: PREPARATION FOR CYCLE 10 CALL
FOR PROJECTS**
- **CONSOLIDATED TRANSPORTATION SERVICES
AGENCY: PROPOSED CONTRACT AMENDMENTS
AND FUTURE TRANSPORTATION COMMITTEE
MEMBER APPOINTMENT**

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TRANSPORTATION COMMITTEE

Friday, January 19, 2018

ITEM NO.

RECOMMENDATION

+1. APPROVAL OF MEETING MINUTES

APPROVE

The Transportation Committee is asked to review and approve the minutes from its January 5, 2018, meeting.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Members of the public will have the opportunity to address the Transportation Committee on any issue within the jurisdiction of the Committee that is not on this agenda. Anyone desiring to speak shall reserve time by completing a "Request to Speak" form and giving it to the Clerk prior to speaking. Public speakers should notify the Clerk if they have a handout for distribution to Committee members. Public speakers are limited to three minutes or less per person. Committee members also may provide information and announcements under this agenda item.

CONSENT

+3. SPECIALIZED TRANSPORTATION GRANT PROGRAM QUARTERLY STATUS UPDATE (Jack Christensen)

INFORMATION

SANDAG manages two competitive grant programs for specialized transportation projects: Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) and *TransNet* Senior Mini-Grant. This report provides an overview of the progress made by the grant recipients in each program.

REPORTS

+4. MID-COAST CORRIDOR TRANSIT PROJECT: STATUS UPDATE (John Haggerty)

INFORMATION

Staff will provide an update on the Mid-Coast Corridor Transit Project as well as five additional capital projects in the corridor.

+5. PROPOSED FY 2018 PROGRAM BUDGET AMENDMENTS: BRIDGE 257.2 REPLACEMENT PROJECT (Sharon Humphreys)

RECOMMEND

The Transportation Committee is asked to recommend that the Board of Directors: (1) approve amendments to the FY 2018 Program Budget to create a new Capital Improvement Program [CIP] Project No. 1146500 for the Bridge 257.2 Replacement project by transferring the associated scope and budget from the Elvira to Morena Double Track Project (CIP Project No. 1239811) and accepting \$3.387 million from North County Transit District to fully fund the project; (2) adopt Resolution No. 2018-12, authorizing the use of the Construction Manager/General Contractor construction delivery method for the new CIP project; and (3) authorize the Executive Director to negotiate and execute a construction change order with Mid-Coast Transit Constructors for the project.

+6. PROPOSED FY 2018 PROGRAM BUDGET AMENDMENTS: INTERSTATE 5/VOIGT DRIVE IMPROVEMENTS AND INTERSTATE 5/GENESEE AVENUE AUXILIARY LANE PROJECTS (Arturo Jacobo, Caltrans) RECOMMEND

The Transportation Committee is asked to recommend that the Board of Directors approve amendments to the FY 2018 Program Budget to: (1) fully fund design of the Interstate 5 (I-5)/Voigt Drive Improvements Project (Capital Improvement Program [CIP] Project No. 1200507) by adding \$500,000 of regional funds and \$480,000 of UC San Diego funds; and (2) transfer the I-5/Genesee Avenue Auxiliary Lane Project scope and associated budget from the I-5/ Voigt Drive Improvements Project to a new CIP project (No. 1200512) and accept \$299,000 in State Highway Operations and Protection Program funding to fully fund the design phase.

+7. 2016 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM: AMENDMENT NO. 9 (Sue Alpert) ADOPT

The Transportation Committee is asked to adopt Resolution No. 2018-13, approving Amendment No. 9 to the 2016 Regional Transportation Improvement Program.

+8. SPECIALIZED TRANSPORTATION GRANT PROGRAM: PREPARATION FOR CYCLE 10 CALL FOR PROJECTS (Audrey Porcella) DISCUSSION

The Transportation Committee is asked to discuss the proposed program goals, objectives, and outreach strategy for the SANDAG Specialized Transportation Grant Program call for projects, anticipated for release this summer.

+9. CONSOLIDATED TRANSPORTATION SERVICES AGENCY: PROPOSED CONTRACT AMENDMENTS AND FUTURE TRANSPORTATION COMMITTEE MEMBER APPOINTMENT (Brian Lane) INFORMATION

Staff will provide an update on various activities related to Facilitating Access to Coordinated Transportation, the Consolidated Transportation Services Agency for the San Diego region.

10. CONTINUED PUBLIC COMMENTS

If the five speaker limit for public comments was exceeded at the beginning of this agenda, other public comments will be taken at this time. Subjects of previous agenda items may not again be addressed under public comment.

11. UPCOMING MEETINGS INFORMATION

The next meeting of the Transportation Committee is scheduled for Friday, February 2, 2018, at 9 a.m.

12. ADJOURNMENT

+ next to an agenda item indicates an attachment



**TRANSPORTATION COMMITTEE
JANUARY 19, 2018**

ACTION REQUESTED: INFORMATION

**SPECIALIZED TRANSPORTATION GRANT PROGRAM
QUARTERLY STATUS UPDATE**

File Number 3320200

Introduction

This report provides an update on the Specialized Transportation Grant Program (STGP) through the quarter ending September 30, 2017. This program is funded by two sources that SANDAG manages for specialized transportation projects and services in the San Diego region: The Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) Program, and the Senior Mini-Grant Program. The Section 5310 Program is funded by the Federal Transit Administration (FTA) and the Senior Mini-Grant Program is funded through the *TransNet* Extension Ordinance.

Both programs require that SANDAG conduct a competitive selection process every two years to distribute the funds. The competitive process is guided by Board Policy No. 035: Competitive Grant Program Procedures, for both *TransNet* Senior Mini-Grant and Section 5310 funding sources.

Discussion

Grant Programs Status Update

Under the Moving Ahead for Progress in the 21st Century Act, SANDAG was designated to administer the FTA Section 5310 Program. The purpose of the Section 5310 Program is to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding transportation mobility options. Eligible projects include both traditional capital investment and nontraditional investment beyond the Americans with Disabilities Act complementary paratransit service. Since the Section 5310 Program began in 2015, 31 projects have been awarded funding in the San Diego region, totaling almost \$8 million.

The Senior Mini-Grant Program funds specialized transportation services for seniors whose special needs cannot be met by conventional transit or paratransit service. Since the Senior Mini-Grant Program began in 2009, 69 projects have been awarded funding, totaling \$14.6 million.

Grant Oversight

SANDAG staff provides ongoing oversight of the STGP grantees through review of progress reports and project performance submitted with each invoice. Grantees must maintain documentation of the services provided and are inspected by SANDAG at regular monitoring visits to ensure compliance with grant agreement and service delivery requirements and Board Policy No. 035. This information is used to provide regular status updates to the Transportation Committee. The last report was presented at the July 21, 2017, meeting. Staff also provides annual updates to the Social Services Transportation Advisory Council on all STGP and to the *TransNet* Independent Taxpayer Oversight Committee (ITOC) on the Senior Mini-Grant Program.

Service Delivery Costs

Attachment 1 includes a "cost-efficiency watch list," which compares the grantees' actual cost-per-unit of service delivery to the original proposal. Grant agreements for these programs executed after January 1, 2012, include a performance threshold provision where a grantee must fall within 130 percent of its proposed cost-per-unit by the end of the sixth month of the project or trigger a requirement for the grantee to complete a recovery plan. By the end of the first year, if the grantee is still unable to achieve the 130 percent threshold, the grant agreement could be terminated. The cost-efficiency watch list identifies grantees that may be required to complete a recovery plan or are in danger of contract termination because performance is not in line with the level of service delivery included in the original proposal, per the contract requirements. There is currently one grantee on the cost-efficiency watch list:

- The City of Coronado was awarded Senior Mini-Grant funds to develop and implement a volunteer driver program to provide transportation for seniors wanting to access their new senior center. The project was in the development phase since the contract was executed and began offering rides on March 1, 2017. The data included in this report reflects significant startup costs with only seven months of service. This project was on the watch list last quarter and remains on the watch list this quarter. The City of Coronado submitted a draft recovery plan and SANDAG staff is evaluating the proposed efforts. Staff will report on this project's progress to the ITOC and Transportation Committee in the coming months.

Service Delivery Schedule

Attachment 1 also includes a "schedule watch list," which identifies the grantees that appear in jeopardy of not being able to fully draw down on funds without approval of an extension. Board Policy No. 035 sets forth the process to extend project completion deadlines. In accordance with Board Policy No. 035, schedule extensions of up to six months can be approved administratively by the SANDAG Executive Director. The grantee must request the extension in writing and document previous efforts undertaken to maintain the project schedule, explain the reasons for the delay, explain why the delay is unavoidable, and demonstrate an ability to succeed in the extended time frame the grantee proposes. Extensions longer than six months require approval by the Transportation Committee. There are five projects on the schedule watch list:

- Mountain Health and Community Services (MHCS) requested and was granted an administrative six-month extension in April 2017 to their volunteer driver project. In addition, MHCS requested and was granted a seven-month extension by the Transportation Committee in December 2017. MHCS is listed on the schedule watch list to reflect its schedule as of September 30, 2017, the date of this reporting period. The new termination date for this project is July 31, 2018, and it is now on schedule as of the date of this report. This project will be removed from the schedule watch list in the next quarterly report.
- The City of Coronado's volunteer driver program project began delivering service since March 2017. At its current draw-down rate, the project would require a 35-month extension. The grant is set to expire on June 30, 2018. An additional schedule assessment will be conducted at the end of January 2018. Staff will report on this project's progress to the ITOC and Transportation Committee in the coming months.
- Facilitating Access to Coordinated Transportation (FACT) requested and was granted an administrative six-month extension to the RideFACT project in August 2017. At the current draw-down rate, the RideFACT project would require a three-month extension beyond its amended expiration date of March 30, 2018. If any additional time to draw down on remaining funds is requested, the Transportation Committee would be asked to consider the extension request in spring 2018. An additional schedule assessment will be conducted at the end of January 2018.
- Jewish Family Service's North County Inland volunteer driver and shuttle project requested an administrative six-month extension and will extend the project to July 31, 2018, once the amendment is executed. At its current draw-down rate, the project would require a one-month extension beyond its amended expiration date. An additional schedule assessment will be conducted at the end of May 2018.
- The City of La Mesa's volunteer driver and shuttle project would require a seven-month extension at its current draw-down rate. The grant is not set to expire until June 29, 2018. An additional schedule assessment will be conducted at the end of April 2018.

Pending Grants

Due to the operating nature of specialized transportation grants, when a new grant is awarded to continue a project that already has an existing grant, the start date of that new grant would begin upon termination of the existing grant for that same project. Staff tracks anticipated start dates for each new grant. Attachment 1 indicates which projects have pending grants and the anticipated start date of each new grant. Several grantees have pending grants that were awarded by the Board of Directors on March 24, 2017. Of those approved awards, start dates for those projects began July 1, 2017, and future pending grants will begin on a rolling basis as active grants terminate.

Next Steps

Staff will continue to monitor all grantee progress relative to the grant agreements and Board Policy No. 035. The next report will be presented to the Transportation Committee in April 2018.

CHARLES "MUGGS" STOLL

Director of Land Use and Transportation Planning

Attachments: 1. Status of Active and Pending Senior Mini-Grant Projects - Reporting Period through September 30, 2017
2. Status of Active and Pending 5310 Grant Projects - Reporting Period through September 30, 2017

Key Staff Contact: Jack Christensen, (619) 699-6995, jack.christensen@sandag.org

**Status of Active and Pending Senior Mini-Grant Projects
Reporting period through quarter ending September 30, 2017**

Project Name	Contract		Actual***	Grant Term	Watch List		Proposed	Actual	Comments
	Year 1	Year 2			Performance Threshold****	Cost/Vehicle Service Hour	Seat Utilization		
ElderHelp — 5004701									
Project Cost*	\$109,831.25	\$116,647.50	\$143,867.85	06/30/2016 – 06/29/2018	Performance Threshold****	\$22.08	\$18.02	\$16.88	This volunteer driver and shuttle project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	13,335		10,190	Percent of Funding Expended	Cost Efficiency	NO	Seat Utilization		
Cost/Trip**	\$16.98		\$14.12	63.52%	Schedule	NO	40.65%	35.28%	
					Pending Grant?	NO			
City of Vista — 5004705									
Project Cost*	\$132,713.75		\$126,299.75	08/01/2016 – 10/31/2017	Performance Threshold****	\$15.06	\$68.94	\$33.84	This volunteer driver, shuttle, and taxi script project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	11,454		9,565	Percent of Funding Expended	Cost Efficiency	NO	Seat Utilization		
Cost/Trip**	\$11.59		\$13.20	95.17%	Schedule	NO	98.30%	55.26%	
					Pending Grant?	NO			
City of La Mesa — 5004702									
Project Cost*	\$250,000.00	\$250,000.00	\$248,314.65	06/30/2016 – 06/29/2018	Performance Threshold****	\$32.83	\$39.52	\$7.08	This volunteer driver, shuttle, and taxi script project is operating at a level of cost efficiency within the performance threshold but would require a seven-month extension to draw down on all remaining funding. An additional schedule assessment will be conducted at the end of April 2018.
Trips	19,800		16,944	Percent of Funding Expended	Cost Efficiency	NO	Seat Utilization		
Cost/Trip**	\$25.25		\$14.66	49.66%	Schedule	YES	59.93%	42.56%	
					Pending Grant?	YES			
Facilitating Access to Coordinated Transportation (FACT) RideFACT — 5004707									
Project Cost*	\$250,000.00	\$250,000.00	\$360,544.30	10/01/2016 – 03/30/2018	Performance Threshold****	\$14.77	\$137.36	\$32.35	This subsidized senior and disabled transportation project is operating at a level of cost efficiency within the performance threshold. A six-month extension was executed in August 2017. At the current draw-down rate, FACT would require an additional three-month extension to draw down on all remaining funding. An additional schedule assessment will be conducted at the end of January 2018.
Trips	44,000		41,263	Percent of Funding Expended	Cost Efficiency	NO	Seat Utilization		
Cost/Trip**	\$11.36		\$8.74	72.11%	Schedule	YES	41.67%	38.41%	
					Pending Grant?	YES			
Mountain Health and Community Services — 5004708									
Project Cost*	\$66,018.75	\$66,902.50	\$98,727.28	07/01/2015 – 12/31/2017	Performance Threshold****	\$36.18	\$50.41	\$28.20	This volunteer driver project is operating at a level of cost efficiency within the performance threshold. A six-month extension was executed in April 2017. In addition, the ITOC recommended and the Transportation Committee approved a seven-month extension to the project. The data reflected in this report is up to 09/30/2017. The next status update will reflect the new grant term and will remove the project from the schedule watch list.
Trips	4,776		3,032	Percent of Funding Expended	Cost Efficiency	NO	Seat Utilization		
Cost/Trip**	\$27.83		\$32.56	74.28%	Schedule	YES	138.19%	46.18%	
					Pending Grant?	NO			

* Project cost includes the Senior Mini-Grant amount and the required match amount

** Cost per trip based on first year figures

*** Cumulative to date

**** 130% of proposed first year cost/trip

City of Coronado — 5004696	Contract		Actual***	Grant Term	Watch List		Proposed	Actual	Comments
	Year 1	Year 2			Performance Threshold****	\$8.63	Cost/Vehicle Service Hour		
Project Cost*	\$59,972.50	\$50,027.50	\$32,520.40	07/01/2016 – 06/30/2018	Cost Efficiency	YES	\$33.21	\$115.01	This volunteer driver project, at the current draw down rate, would require a 35-month extension. The City of Coronado submitted a draft cost recovery plan, and SANDAG staff is evaluating the proposed efforts. Staff will bring this project to the ITOC and Transportation Committee in the coming months.
Trips	16,560		566	Percent of Funding Expended	Schedule	YES	Seat Utilization		
Cost/Trip**	\$6.64		\$57.46	29.56%	Pending Grant?	NO	66.67%	34.98%	
Peninsula Shepherd Senior Center — 5004700	Contract		Actual***	Grant Term	Watch List		Proposed	Actual	Comments
Year 1	Year 2	Performance Threshold****			\$17.41	Cost/Vehicle Service Hour			
Project Cost*	\$60,000.00	\$65,000.00	\$107,016.51	02/01/2016 – 01/31/2018	Cost Efficiency	NO	\$9.18	\$11.81	This volunteer driver and shuttle project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	9,334		9,255	Percent of Funding Expended	Schedule	NO	Seat Utilization		
Cost/Trip**	\$13.39		\$11.56	85.61%	Pending Grant?	YES	73.80%	83.93%	
Jewish Family Service Eastern San Diego — 5004699	Contract		Actual***	Grant Term	Watch List		Proposed	Actual	Comments
Year 1	Year 2	Performance Threshold****			\$20.50	Cost/Vehicle Service Hour			
Project Cost*	\$178,648.75	\$184,006.25	\$280,666.40	02/01/2016 – 01/31/2018	Cost Efficiency	NO	\$24.04	\$24.71	This volunteer driver and shuttle project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold. Jewish Family Service requested a six-month extension to the project in November 2017.
Trips	23,000		17,830	Percent of Funding Expended	Schedule	NO	Seat Utilization		
Cost/Trip**	\$15.77		\$15.74	77.39%	Pending Grant?	YES	38.99%	33.45%	
Jewish Family Service Northern San Diego — 5004697	Contract		Actual***	Grant Term	Watch List		Proposed	Actual	Comments
Year 1	Year 2	Performance Threshold****			\$17.95	Cost/Vehicle Service Hour			
Project Cost*	\$183,607.50	\$189,116.25	\$372,492.15	10/01/2015 – 09/30/2017	Cost Efficiency	NO	\$15.83	\$18.95	This volunteer driver and shuttle project is complete. Jewish Family Service's next grant, 5005191, began on 10/01/2017.
Trips	27,000		22,301	Percent of Funding Expended	Schedule	NO	Seat Utilization		
Cost/Trip**	\$13.80		\$16.70	99.94%	Pending Grant?	YES	35.09%	35.89%	
Jewish Family Service North County Inland San Diego — 5004698	Contract		Actual***	Grant Term	Watch List		Proposed	Actual	Comments
Year 1	Year 2	Performance Threshold****			\$15.04	Cost/Vehicle Service Hour			
Project Cost*	\$173,828.75	\$179,043.75	\$230,482.54	02/01/2016 – 01/31/2018	Cost Efficiency	NO	\$15.11	\$13.49	This volunteer driver and shuttle project is operating at a level of cost efficiency within the performance threshold but would require a one-month extension in addition to the six-month administrative extension to be executed in early January 2018. An additional schedule assessment will be conducted at the end of May 2018.
Trips	30,500		15,870	Percent of Funding Expended	Schedule	YES	Seat Utilization		
Cost/Trip**	\$11.57		\$14.52	65.32%	Pending Grant?	YES	33.01%	33.41%	

* Project cost includes the Senior Mini-Grant amount and the required match amount

** Cost per trip based on first year figures

*** Cumulative to date

**** 130% of proposed first year cost/trip

**Status of Active and Pending 5310 Grant Projects
Reporting period through quarter ending September 30, 2017**

Project Name	Contract		Actual**	Grant Term	Watch List		Comments
	Year 1	Year 2			Performance Threshold***		
FACT RideFACT - 5004689							
Project Cost*	\$360,000.00	\$360,000.00	\$520,957.08	10/01/2015 - 3/30/2018	Performance Threshold***	\$21.27	This subsidized senior and disabled transportation project is operating at a level of cost efficiency within the performance threshold, but would require a three-month extension in addition to the six-month administrative extension already granted. An additional schedule assessment will be made at the end of January 2018.
Trips	44,000		40,980	Percent of Funding Expended	Cost Efficiency	NO	
Cost/Trip	\$16.36		\$12.71	72.36%	Schedule	YES	
					Pending Grant?	NO	
JFS Northern San Diego 5004684							
Project Cost*	\$195,844.00	\$201,726.00	\$397,104.43	10/01/2015 - 9/30/2017	Performance Threshold***	\$19.14	This volunteer driver and shuttle project is complete. JFS' pending grant will begin 10/1/2017.
Trips	27,000		22,301	Percent of Funding Expended	Cost Efficiency	NO	
Cost/Trip	\$14.72		\$17.81	99.88%	Schedule	NO	
					Pending Grant?	YES	
JFS North County Inland 5004685							
Project Cost*	\$185,416.00	\$190,982.00	\$197,323.14	2/01/2016 - 1/31/2018	Performance Threshold***	\$16.04	This volunteer driver and shuttle project is operating at a level of cost efficiency within the performance threshold but would require a one-month extension in addition to the six-month administrative extension to be executed in early January 2018. An additional schedule assessment will be conducted at the end of May 2018.
Units	30,500		13,192	Percent of Funding Expended	Cost Efficiency	NO	
Cost/Unit	\$12.34		\$14.96	52.42%	Schedule	YES	
					Pending Grant?	YES	
JFS Eastern San Diego 5004686							
Project Cost*	\$190,558.00	\$196,278.00	\$298,733.04	2/01/2016 - 1/31/2018	Performance Threshold***	\$21.86	This volunteer driver and shuttle project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold. Jewish Family Service requested a six-month extension to the project in November 2017.
Trips	23,000		17,830	Percent of Funding Expended	Cost Efficiency	NO	
Cost/Trip	\$16.82		\$16.75	77.22%	Schedule	NO	
					Pending Grant?	YES	
St. Madeleine Sophie's Center 5004694							
Project Cost*	\$383,854.00	\$383,854.00	\$667,960.24	10/01/2015 - 3/31/2018	Performance Threshold***	\$1.97	This shuttle project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold. In September 2017, a six-month time extension was executed to ensure the grantee can draw down on all remaining funding.
Trips	507,027		462,376	Percent of Funding Expended	Cost Efficiency	NO	
Cost/Trip	\$1.51		\$1.44	87.01%	Schedule	NO	
					Pending Grant?	YES	
City of La Mesa 5004693							
Project Cost*	\$150,000.00	\$150,000.00	\$147,457.94	6/30/2016 - 6/29/2018	Performance Threshold***	\$19.70	This volunteer driver and shuttle project is operating at a level of cost efficiency within the performance threshold, but would require a seven-month extension to draw down on all remaining funding. An additional schedule assessment will be made at the end of April 2018.
Trips	19,800		16,950	Percent of Funding Expended	Cost Efficiency	NO	
Cost/Trip	\$15.15		\$8.70	49.15%	Schedule	YES	
					Pending Grant?	YES	

* Project cost includes the New Freedom amount and the required match amount
 ** Cost per trip based on first year figures
 *** Cumulative to date
 **** 130% of proposed first year cost/trip