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(Representing **South County**)

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**County of San Diego**

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**County of San Diego**

Jerry Jones  
Councilmember, City of Lemon Grove  
(Representing **East County**)

Lorie Bragg  
**Metropolitan Transit System**

Ellie Haviland  
Councilmember, City of Del Mar  
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Bill Horn / Mark Packard  
**North County Transit District**

April Boling  
**San Diego County Regional  
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Laurie Berman / Dara Wheeler  
District 11, **Caltrans**

Erica Pinto (**Jamul**)  
Allen Lawson (**San Pasqual**)  
**Southern California Tribal  
Chairmen's Association**

Gary L. Gallegos  
Executive Director, **SANDAG**



# TRANSPORTATION COMMITTEE AGENDA

Friday, February 17, 2017  
9 a.m. to 12 noon  
SANDAG Board Room  
401 B Street, 7th Floor  
San Diego

## AGENDA HIGHLIGHTS

- **FY 2015 *TransNet* TRIENNIAL PERFORMANCE AUDIT: PROPOSED AMENDMENTS TO *TransNet* EXTENSION ORDINANCE RELATED TO THE ITOC TERM LIMITS**
- **FY 2017 *TransNet* REVENUES REVISION AND FY 2018 TO FY 2022 *TransNet* AND TRANSIT RELATED REVENUES**
- **MOTORIST AID SERVICES - CALL BOX RIGHT-SIZING PLAN**

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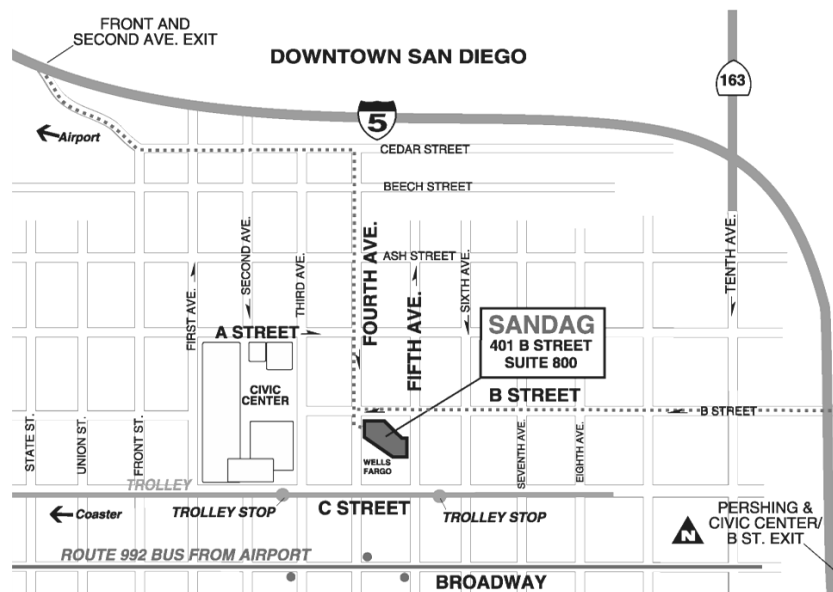
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# TRANSPORTATION COMMITTEE

Friday, February 17, 2017

## ITEM NO.

## RECOMMENDATION

+1. APPROVAL OF MEETING MINUTES

APPROVE

The Transportation Committee is asked to review and approve the minutes from its February 3, 2017, meeting.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Members of the public will have the opportunity to address the Transportation Committee on any issue within the jurisdiction of the Committee that is not on this agenda. Anyone desiring to speak shall reserve time by completing a "Request to Speak" form and giving it to the Clerk prior to speaking. Public speakers should notify the Clerk if they have a handout for distribution to Committee members. Public speakers are limited to three minutes or less per person. Committee members also may provide information and announcements under this agenda item.

### CONSENT

+3. FEDERAL FISCAL YEAR 2015/16 CONGESTION MITIGATION AND AIR QUALITY AND REGIONAL SURFACE TRANSPORTATION PROGRAM REPORT (Michelle Smith)

INFORMATION

This report provides a year-end summary of the federal Congestion Mitigation and Air Quality and the Regional Surface Transportation Program funding programs. The report also discusses the use of programming tools to facilitate the delivery of regional projects in federal fiscal year 2015/16.

+4. SPECIALIZED TRANSPORTATION GRANT PROGRAMS STATUS UPDATE (Danielle Kochman)

INFORMATION

This report provides an overview of the progress made to date by the grant recipients in two competitive grant programs for specialized transportation projects: Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) and *TransNet* Senior Mini-Grant.

### REPORTS

+5. 2016 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM: AMENDMENT NO. 2 – ADMINISTRATIVE MODIFICATION (Sue Alpert)

APPROVE

The Transportation Committee is asked to approve Amendment No. 2 – Administrative Modification to the 2016 Regional Transportation Improvement Program.

- +6. **FY 2015 *TransNet* TRIENNIAL PERFORMANCE AUDIT: PROPOSED AMENDMENTS TO *TransNet* EXTENSION ORDINANCE RELATED TO THE INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE TERM LIMITS (Ariana zur Nieden)** **RECOMMEND**

The Transportation Committee is asked to recommend that the Board of Directors approve proposed amendments to the *TransNet* Extension Ordinance and related changes to the Independent Taxpayer Oversight Committee Bylaws.

- +7. **FY 2017 *TransNet* REVENUES REVISION AND FY 2018 TO FY 2022 *TransNet* AND TRANSIT RELATED REVENUES (Dawn Vettese, Ray Major)** **RECOMMEND**

The Transportation Committee is asked to recommend that the Board of Directors: (1) approve a revision to the FY 2017 *TransNet* revenues; and (2) approve the FY 2018 to FY 2022 estimates and apportionments for the Transportation Development Act, Federal Transit Administration, and *TransNet*.

- +8. **MOTORIST AID SERVICES - CALL BOX RIGHT-SIZING PLAN (Michael Schwarting, Aaron Moreno)** **RECOMMEND**

The Transportation Committee is asked to recommend that the Board of Directors: (1) approve the proposed Implementation Plan for right-sizing the Regional Call Box network; and (2) authorize the Executive Director to take the budget actions necessary to carry out the Implementation Plan.

**9. CONTINUED PUBLIC COMMENTS**

If the five speaker limit for public comments was exceeded at the beginning of this agenda, other public comments will be taken at this time. Subjects of previous agenda items may not again be addressed under public comment.

- 10. UPCOMING MEETINGS** **INFORMATION**

The next meeting of the Transportation Committee is scheduled for Friday, March 3, 2017, at 9 a.m.

**11. ADJOURNMENT**

+ next to an agenda item indicates an attachment



**SPECIALIZED TRANSPORTATION GRANT  
PROGRAMS STATUS UPDATE**

File Number 3320200

**Introduction**

This report provides an update through September 30, 2016, on two competitive grant programs that SANDAG manages for specialized transportation projects and services in the San Diego region: The Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) Program, and the Senior Mini-Grant Program. The Section 5310 Program is funded by the Federal Transit Administration (FTA) and the Senior Mini-Grant Program is funded through the *TransNet* Extension Ordinance.

Both programs require that SANDAG conduct a competitive selection process to distribute the funds. The first set of awards under the Senior Mini-Grant program were made in September 2008, and additional funds have been awarded through three subsequent cycles. The first set of Section 5310 funds were awarded in March 2015.

**Discussion**

***Grant Programs Status Update***

Under MAP-21, SANDAG was designated to administer the FTA Section 5310 Program. The purpose of the Section 5310 Program is to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding transportation mobility options. Eligible projects include both traditional capital investment and nontraditional investment beyond the Americans with Disabilities Act complementary paratransit service. Many of the projects that were eligible under New Freedom are now eligible for funding through Section 5310. The first round of Section 5310 awards funded 14 projects totaling over \$3 million. The first projects funded through MAP-21's Section 5310 Program began on October 1, 2015.

The Senior Mini-Grant Program funds specialized transportation services for seniors whose special needs cannot be met by conventional transit or paratransit service. Since the Senior Mini-Grant Program began in 2009, 58 projects have been awarded funding, totaling almost \$12 million.

### *Grant Oversight*

SANDAG staff provides ongoing oversight of the specialized transportation grant program grantees through review of progress reports and project performance submitted with each invoice. Grantees must maintain documentation of the services provided and are inspected by SANDAG at regular site visits to ensure compliance with grant agreement service delivery requirements and Board Policy No. 035: Competitive Grant Program Procedures. This information is used to provide regular status updates to the Transportation Committee. The last report was presented at the November 4, 2016, meeting. Staff also provides annual updates to the Social Services Transportation Advisory Council on all specialized transportation grant programs and to the *TransNet* Independent Taxpayer Oversight Committee on the Senior Mini-Grant Program.

### *Service Delivery Costs*

Attachment 1 includes a “cost-efficiency watch list,” which compares the grantees actual cost-per-unit of service delivery to the original proposal. Grant agreements for these programs executed after January 1, 2012, include a provision where a grantee’s inability to achieve within 130 percent of its proposed cost-per-unit by the end of the sixth month of the project would trigger a requirement for the grantee to complete a recovery plan. By the end of the first year, if the grantee is still unable to achieve the 130 percent threshold, the grant agreement would be terminated. The cost-efficiency watch list denotes grantees that may be required to complete a recovery plan or are in danger of contract termination because performance is not in line with the level of service delivery included in the original proposal, per the contract requirements. There is currently one grantee on the cost-efficiency watch list. The City of Coronado was awarded Senior Mini-Grant funds to develop and implement a volunteer driver program to provide transportation for seniors wanting to access its new senior center. The project is still in the development phase and has not yet begun delivering service. SANDAG staff will continue to monitor the performance of all grantees.

### *Service Delivery Schedule*

Attachment 1 also includes a “schedule watch list,” which denotes those grantees that appear in jeopardy of not being able to fully draw down on funds without approval of an extension request by the Transportation Committee. Extensions of up to six months are permitted but need to be approved by the SANDAG Executive Director, with longer extensions requiring consideration by the Transportation Committee. There are currently three projects on the schedule watch list:

- Mountain Health and Community Services would require a 10-month extension to its Senior Mini-Grant project at its current draw-down rate. The grant is set to expire on June 30, 2017. Any action required for an extension request would be taken at the status update presented to the Transportation Committee in spring 2017.
- The City of La Mesa would require an 18-month extension to its Senior Mini-Grant project at its current draw-down rate. The grant is not set to expire until June 29, 2018. Any action required for an extension request would be taken at the status update presented to the Transportation Committee in spring 2018.

- The City of Coronado's Senior Mini-Grant project is still in the development phase and has not yet begun delivering service. The grant is not set to expire until June 30, 2018. Any action required for an extension request would be taken at the status update presented to the Transportation Committee in spring 2018.

SANDAG staff will continue to monitor the progress of all grantees and report on any extension requests in the next quarterly status update.

#### *Pending Grants*

Due to the operating nature of specialized transportation grants, when a new grant is awarded to continue a project that already has an existing grant, the start date of that new grant would begin upon termination of the existing grant for that same project. SANDAG staff developed language included in the previous competitive selection process to allow for flexibility with the start date for new grants while ensuring that grant funds are spent in a timely manner. There are currently no grantees with pending grants. When the next cycle of grant funding is awarded in spring 2017, a number of grantees will likely have pending grants.

#### **Next Steps**

Staff will continue to monitor all grantee progress relative to the grant agreements, proposals, and Board Policy No. 035. The next report will be presented to the Transportation Committee in April 2017.

CHARLES "MUGGS" STOLL

Director of Land Use and Transportation Planning

Attachment: 1. Status of Active and Pending Senior Mini-Grant Projects - Reporting Period through September 30, 2016

Key Staff Contact: Danielle Kochman, (619) 699-1921, [danielle.kochman@sandag.org](mailto:danielle.kochman@sandag.org)

**Status of Active and Pending Senior Mini-Grant Projects  
Reporting period through September 30, 2016**

Project Name	Contract		Actual***	Grant Term	Watch List		Comments
	Year 1	Year 2			Performance Threshold****		
<b>ElderHelp - 5004701</b>							
Project Cost*	\$109,831.25	\$116,647.50	\$34,027.03	06/30/2016 - 06/29/2018	\$22.08	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	13,335	1,752		Percent of Funding Expended		NO	
Cost/Trip**	\$16.98	\$19.42		15.02%		NO	
<b>City of Vista - 5004705</b>							
Project Cost*	\$132,713.75	\$15,589.31	\$15,589.31	08/01/2016 - 7/31/2017	\$15.06	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	11,454	1,500		Percent of Funding Expended		NO	
Cost/Trip**	\$11.59	\$10.39		11.75%		NO	
<b>Travelers Aid Society - 5004704</b>							
Project Cost*	\$248,168.75	\$49,412.40	\$49,412.40	07/01/2016 - 6/30/2017	\$11.85	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	27,232	12,006		Percent of Funding Expended		NO	
Cost/Trip**	\$9.11	\$4.12		19.91%		NO	
<b>City of La Mesa - 5004702</b>							
Project Cost*	\$250,000.00	\$250,000.00	\$35,687.09	06/30/2016 - 06/29/2018	\$29.00	NO	This project is operating at a level of cost efficiency within the performance threshold, but would require a 18-month extension to draw down on all remaining funding.
Trips	19,800	3,032		Percent of Funding Expended		YES	
Cost/Trip**	\$25.25	\$11.77		7.14%		NO	
<b>City of Oceanside - 5004706</b>							
Project Cost*	\$244,940.00	\$250,000.00	\$307,438.85	07/1/2015 - 6/30/2017	\$20.23	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	31,800	23,379		Percent of Funding Expended		NO	
Cost/Trip**	\$15.56	\$13.15		62.12%		NO	
<b>FACT Mobility Management - 5004710</b>							
Project Cost*	\$250,000.00	\$106,438.75	\$254,931.53	10/01/2015-3/31/2017	\$7.76	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Units	59,691	53,073		Percent of Funding Expended		NO	
Cost/Unit**	\$5.97	\$4.80		71.52%		NO	
<b>FACT RideFACT - 5004707</b>							
Project Cost*	\$250,000.00	\$250,000.00	\$195,267.94	10/01/2015-9/30/17	\$14.77	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	44,000	21,390		Percent of Funding Expended		NO	
Cost/Trip**	\$11.36	\$9.13		39.05%		NO	
<b>Mountain Health and Community Services - 5004708</b>							
Project Cost*	\$66,018.75	\$66,902.50	\$59,022.80	07/1/2015 - 6/30/2017	\$36.18	NO	This project is operating at a level of cost efficiency within the performance threshold, but would require a 10-month extension to draw down on all remaining funding.
Trips	4,776	1,861		Percent of Funding Expended		YES	
Cost/Trip**	\$27.83	\$31.72		44.40%		NO	
<b>City of Coronado - 5004696</b>							
Project Cost*	\$59,972.50	\$50,027.50	\$5,874.88	07/01/2016 - 06/30/2018	\$4.71	YES	This project funds the development of a new transportation service, and the grantee is still in the development phase of the project and has not yet begun delivering service.
Trips	16,560	0		Percent of Funding Expended		YES	
Cost/Trip**	\$3.62	N/A		5.34%		NO	
<b>Peninsula Shepherd Senior Center - 5004700</b>							
Project Cost*	\$60,000.00	\$65,000.00	\$38,360.23	2/1/2016 - 1/31/2018	\$17.41	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	9,334	3,664		Percent of Funding Expended		NO	
Cost/Trip**	\$13.39	\$10.47		30.69%		NO	
<b>JFS Eastern San Diego - 5004699</b>							
Project Cost*	\$178,648.75	\$184,006.25	\$103,120.33	2/1/2016-1/31/2018	\$20.50	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	23,000	7,678		Percent of Funding Expended		NO	
Cost/Trip**	\$15.77	\$13.43		28.43%		NO	
<b>JFS Northern San Diego - 5004697</b>							
Project Cost*	\$183,607.50	\$189,116.25	\$183,614.99	10/1/2015-9/30/2017	\$17.95	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	27,000	11,556		Percent of Funding Expended		NO	
Cost/Trip**	\$13.80	\$15.89		49.26%		NO	
<b>JFS North County Inland San Diego - 5004698</b>							
Project Cost*	\$173,828.75	\$179,043.75	\$92,843.95	2/1/2016-1/31/2018	\$15.04	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	30,500	6,488		Percent of Funding Expended		NO	
Cost/Trip**	\$11.57	\$14.31		26.31%		NO	
<b>City of San Marcos - 5004709</b>							
Project Cost*	\$43,750.00	\$35,786.25	\$35,786.25	7/1/2015-3/31/2017	\$12.93	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Units	4,400	3,074		Percent of Funding Expended		NO	
Cost/Unit**	\$9.94	\$11.64		81.80%		NO	

\* Project cost includes the Senior Mini-Grant amount and the required match amount  
 \*\* Cost per trip based on first year figures  
 \*\*\* Cumulative to date  
 \*\*\*\* 130% of proposed first year cost/trip



**Status of Active and Pending 5310 Grant Projects  
Reporting period through September 30, 2016**

Project Name	Contract		Actual**	Grant Term	Watch List		Comments
	Year 1	Year 2			Performance Threshold****		
<b>FACT RideFACT - 5004689</b>							
<b>Project Cost*</b>	\$360,000.00	\$360,000.00	\$282,095.12	10/01/2015 - 9/30/2017	Performance Threshold****	\$21.27	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
<b>Trips</b>		44,000	21,107	Percent of Funding Expended	Cost Efficiency	NO	
<b>Cost/Trip</b>		\$16.36	\$13.37		Schedule	NO	
					Pending Grant?	NO	
<b>FACT Mobility Management - 5004692</b>							
<b>Project Cost*</b>	\$250,000.00	\$250,000.00	\$357,609.16	10/01/2015 - 3/31/2017	Performance Threshold****	\$7.76	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
<b>Units</b>		83,732	53,073	Percent of Funding Expended	Cost Efficiency	NO	
<b>Cost/Unit</b>		\$5.97	\$6.74		Schedule	NO	
					Pending Grant?	NO	
<b>JFS Northern San Diego 5004684</b>							
<b>Project Cost*</b>	\$195,844.00	\$201,726.00	\$195,840.11	10/01/2015 - 9/30/2017	Performance Threshold****	\$19.14	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
<b>Trips</b>		27,000	11,556	Percent of Funding Expended	Cost Efficiency	NO	
<b>Cost/Trip</b>		\$14.72	\$16.95		Schedule	NO	
					Pending Grant?	NO	
<b>JFS North County Inland 5004685</b>							
<b>Project Cost*</b>	\$185,416.00	\$190,982.00	\$99,076.96	2/01/2016 - 1/31/2018	Performance Threshold****	\$16.04	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
<b>Units</b>		30,500	6,488	Percent of Funding Expended	Cost Efficiency	NO	
<b>Cost/Unit</b>		\$12.34	\$15.27		Schedule	NO	
					Pending Grant?	NO	
<b>JFS Eastern San Diego 5004686</b>							
<b>Project Cost*</b>	\$190,558.00	\$196,278.00	\$109,995.02	2/01/2016 - 1/31/2018	Performance Threshold****	\$21.86	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
<b>Trips</b>		23,000	7,678	Percent of Funding Expended	Cost Efficiency	NO	
<b>Cost/Trip</b>		\$16.82	\$14.33		Schedule	NO	
					Pending Grant?	NO	
<b>St. Madeleine Sophie's Center 5004694</b>							
<b>Project Cost*</b>	\$383,854.00	\$383,854.00	\$327,468.88	10/01/2015 - 9/30/2017	Performance Threshold****	\$19.7	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
<b>Trips</b>		507,027	235,877	Percent of Funding Expended	Cost Efficiency	NO	
<b>Cost/Trip</b>		\$1.51	\$1.39		Schedule	NO	
					Pending Grant?	NO	

\* Project cost includes the New Freedom amount and the required match amount  
 \*\* Cost per trip based on first year figures  
 \*\*\* Cumulative to date  
 \*\*\*\* 130% of proposed first year cost/trip