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*Councilmember, City of Solana Beach*  
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Erica Pinto (**Jamul**)  
Allen Lawson (**San Pasqual**)  
**Southern California Tribal  
Chairmen's Association**

Gary L. Gallegos  
*Executive Director, SANDAG*



# TRANSPORTATION COMMITTEE AGENDA

Friday, April 15, 2016  
9 a.m. to 12 noon  
SANDAG Board Room  
401 B Street, 7th Floor  
San Diego

## AGENDA HIGHLIGHTS

- **FY 2017 REGIONAL TRANSIT CAPITAL IMPROVEMENT PROGRAM**
- **CALIFORNIA ACTIVE TRANSPORTATION PROGRAM CYCLE 3: SANDAG PROJECTS FOR STATEWIDE COMPETITION**
- **TransNet PROPOSED 2016 BOND ISSUANCE: REVIEW OF PROPOSED BOND ISSUANCE**

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# TRANSPORTATION COMMITTEE

Friday, April 15, 2016

ITEM NO.		RECOMMENDATION
+1.	<b>APPROVAL OF MEETING MINUTES</b>  The Transportation Committee is asked to review and approve the minutes from its April 1, 2016, meeting.	APPROVE
2.	<b>PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS</b>  Members of the public will have the opportunity to address the Transportation Committee on any issue within the jurisdiction of the Committee that is not on this agenda. Anyone desiring to speak shall reserve time by completing a "Request to Speak" form and giving it to the Clerk prior to speaking. Public speakers should notify the Clerk if they have a handout for distribution to Committee members. Public speakers are limited to three minutes or less per person. Committee members also may provide information and announcements under this agenda item.	
<b>CONSENT</b>		
+3.	<b>FY 2015 STATE TRANSIT ASSISTANCE CLAIM AMENDMENT (Sookyung Kim)</b>  Actual State Transit Assistance (STA) Program funds available to the North County Transit District (NCTD) for FY 2015 are higher than the approved NCTD claim, and NCTD has requested an amendment to increase its claim. The Transportation Committee is asked to adopt Resolution No. 2016-21 approving the FY 2015 STA claim amendment for NCTD.	ADOPT
+4.	<b>SPECIALIZED TRANSPORTATION GRANT PROGRAMS STATUS UPDATE (Danielle Kochman)</b>  SANDAG manages three competitive grant programs for specialized transportation projects: The New Freedom Program, Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) Program, and the <i>TransNet</i> Senior Mini-Grant Program. This report provides an overview of the progress made to date by the grant recipients in each program.	INFORMATION
+5.	<b><i>TransNet</i> SMART GROWTH INCENTIVE PROGRAM AND ACTIVE TRANSPORTATION GRANT PROGRAM: STATUS UPDATE AND PROPOSED AMENDMENTS (Susan Baldwin)</b>  This report provides an overview of progress made by <i>TransNet</i> Smart Growth Incentive Program and Active Transportation Grant Program recipients through December 31, 2015.	INFORMATION

## REPORTS

- +6. **REQUEST BY THE CITY OF OCEANSIDE TO EXECUTE A MEMORANDUM OF AGREEMENT FOR USE OF THE SANDAG COMMERCIAL PAPER PROGRAM (Lisa Kondrat-Dauphin)** **RECOMMEND**

The Transportation Committee is asked to recommend that the Board of Directors authorize the Executive Director to execute a Memorandum of Agreement to issue \$5 million in commercial paper through the *TransNet* Debt Financing Program for the City of Oceanside Railroad Crossing Safety Improvement Project.

- +7. **FY 2017 REGIONAL TRANSIT CAPITAL IMPROVEMENT PROGRAM (Kim Monasi)** **RECOMMEND**

The Transportation Committee is asked to recommend that the Board of Directors: (1) approve the FY 2017 Transit Capital Improvement Programs for the Metropolitan Transit System (MTS) and the North County Transit District (NCTD); (2) approve the submittal of Federal Transit Administration grant applications for the San Diego region; and (3) adopt Regional Transportation Commission (RTC) Resolution No. RTC-2016-03, approving Amendment No. 10 to the 2014 Regional Transportation Improvement Program.

- +8. **2014 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT NO. 11 (Michelle Smith)\*** **RECOMMEND**

The 2014 Regional Transportation Improvement Program (RTIP) is the multiyear program of proposed major transportation projects in the San Diego region covering the period FY 2015 to FY 2019. Amendment No. 11 is a regular quarterly formal amendment and reflects changes to projects as requested by member agencies. The Transportation Committee is asked to recommend that the Board of Directors adopt Regional Transportation Commission (RTC) Resolution RTC-2016-04 approving Amendment No. 11 to the 2014 RTIP.

- +9. **CALIFORNIA ACTIVE TRANSPORTATION PROGRAM CYCLE 3: SANDAG PROJECTS FOR STATEWIDE COMPETITION (Linda Culp)** **RECOMMEND**

The California Transportation Commission (CTC) is expected to issue call for projects for the statewide Active Transportation Program (ATP) on April 15, 2016. The Transportation Committee is asked to recommend that the Board of Directors approve the list of SANDAG projects for the third cycle of ATP statewide competitive funding and adopt Resolution 2016-22, approving the application for ATP funds.

- +10. ***TransNet* PROPOSED 2016 BOND ISSUANCE: REVIEW OF PROPOSED BOND ISSUANCE (Andre Douzjian and Ray Major)** **INFORMATION**

Staff will provide an update on the planned issuance of \$350 million in long-term fixed rate debt in July 2016 to support the *TransNet* Early Action Program. In addition, staff will brief the Transportation Committee about the latest developments in the financial markets, the economy, revenues, and financial strategies.

**11. CONTINUED PUBLIC COMMENTS**

If the five speaker limit for public comments was exceeded at the beginning of this agenda, other public comments will be taken at this time. Subjects of previous agenda items may not again be addressed under public comment.

**12. UPCOMING MEETINGS**

**INFORMATION**

The next meeting of the Transportation Committee is scheduled for Friday, May 6, 2016, at 9 a.m.

**13. ADJOURNMENT**

+ next to an agenda item indicates an attachment



**SPECIALIZED TRANSPORTATION GRANT  
PROGRAMS STATUS UPDATE**

File Number 3320200

**Introduction**

This report provides an update through December 31, 2015, on three competitive grant programs that SANDAG manages for specialized transportation projects and services in the San Diego region: The New Freedom Program, Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) Program, and the *TransNet* Senior Mini-Grant Program. The New Freedom and Section 5310 Programs are funded by the Federal Transit Administration (FTA) and the Senior Mini-Grant Program is funded through the *TransNet* Extension Ordinance.

Each of the three programs require that SANDAG conduct a competitive selection process to distribute the funds. The first set of awards under the New Freedom program were made in February 2007, and additional funds have been awarded through five subsequent cycles. The first set of awards under the Senior Mini-Grant program were made in September 2008, and additional funds have been awarded through three subsequent cycles. The first set of Section 5310 funds were awarded in March 2015.

**Discussion**

***Grant Programs Overview***

The New Freedom Program provides funding for transportation projects serving individuals with disabilities that go beyond the minimum requirements of the Americans with Disabilities Act of 1990. Since the first program awards began in 2007, 44 projects have been awarded funding, totaling over \$5 million. Under Moving Ahead for Progress in the 21st Century Act (MAP-21), the New Freedom program was no longer funded as stand-alone program. As of December 31, 2015, only one New Freedom operating project has remaining funds.

Under MAP-21, SANDAG was designated to administer the FTA Section 5310 Program. The purpose of the Section 5310 program is to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. Eligible projects include both traditional capital investment and nontraditional investment beyond the Americans with Disabilities Act (ADA) complementary paratransit service. Many of the projects that were eligible projects under New Freedom are now eligible for funding through Section 5310. The first round of Section 5310 funds funded 14 projects totaling over \$3 million. The first two projects funded through MAP-21's 5310 program began on October 1, 2015.

The Senior Mini-Grant Program funds specialized transportation services for seniors whose special needs cannot be met by conventional transit or paratransit service. Since the Senior Mini-Grant Program began in 2008, 58 projects have been awarded funding, totaling almost \$12 million.

### ***Grant Oversight***

SANDAG staff provides ongoing oversight of all the specialized transportation program grantees through review of progress reports and project performance submitted with each invoice. Grantees must maintain documentation of the services provided and are inspected by SANDAG at regular site visits to ensure compliance with grant agreement service delivery requirements and SANDAG Board Policy No. 035: Competitive Grant Program Procedures. This information is used to provide regular status updates to the Transportation Committee. The last report was presented at the February 2, 2016, meeting. Staff also provides annual updates to the Social Services Transportation Advisory Council on all specialized transportation grant programs and to the *TransNet* Independent Taxpayer Oversight Committee on the Senior Mini-Grant Program.

### ***Service Delivery Costs***

Attachment 1 includes a “cost-efficiency watch list,” which compares the grantees actual cost per unit of service delivery to the original proposal. Grant agreements for these programs executed after January 1, 2012, include a provision where a grantee’s inability to achieve within 130 percent of its proposed cost-per-unit by the end of the sixth month of the project would trigger a requirement for the grantee to complete a recovery plan. By the end of the first year, if the grantee is still unable to achieve the 130 percent threshold, the grant agreement would be terminated. The “cost-efficiency watch list” denotes grantees that may be required to complete a recovery plan or are in danger of contract termination because performance is not in line with the level of service delivery included in the original proposal, per the contract requirements.

There is currently one grantee on the cost-efficiency watch list across the three grant programs:

- The Facilitating Access to Coordinated Transportation (FACT) Mobility Management project is in the first few months of their Section 5310 grant. The project’s cost/unit is expected to decrease over the next few months. If the project remains under the 130 percent threshold, FACT will be required to submit a recovery plan before the next status update.

SANDAG staff will continue to monitor all active grant programs closely.

### ***Service Delivery Schedule***

Attachment 1 also includes a “schedule watch list,” which denotes those grantees that appear in jeopardy of not being able to fully draw down on funds without approval of an extension request by the Transportation Committee. Extensions of up to six months are permitted but need to be approved by the SANDAG Executive Director, with longer extensions requiring consideration by the Transportation Committee. There are currently three projects on the schedule watch list:

- *TransNet* Senior Mini-Grant with Independent Transportation Network (ITN) Greater San Diego (5004711) would require a ten-month extension at its current draw-down rate. ITN Greater San Diego’s grant is set to expire June 30, 2016. ITN Greater San Diego recently submitted a six-month administrative contract extension, which does not require action by the Transportation

Committee. They anticipate spending funding more quickly in the coming months as their program becomes more established and expect to fully draw down on remaining funds within that six-month extension period.

- *TransNet* Senior Mini-Grant with The City of Oceanside (5004706) would require an eight-month extension at its current draw-down rate. The City of Oceanside's grant is not set to expire until June 30, 2017, so any action required for an extension request would be taken at the status update presented to the Transportation Committee in spring 2017.
- Section 5310 Grant with FACT for the RideFACT project (5004689) would require a 12-month extension at its current draw-down rate. The RideFACT grant is not set to expire until March 31, 2017, so any action required for an extension request would be taken at the status update presented to the Transportation Committee in winter 2017.

SANDAG staff will continue to monitor the progress of all grantees and report on any extension requests in the next quarterly status update.

### ***Pending Grants***

Due to the operating nature of specialized transportation grants, when a new grant is awarded to continue a project that already has an existing grant, the start date of that new grant would begin upon termination of the existing grant for that same project. SANDAG developed language included in the recently completed competitive selection process to allow for flexibility with the start date for new grants while ensuring that grant funds are spent in a timely manner.

Attachment 1 indicates which projects have pending grants and the anticipated start date of each new grant. A number of grantees have pending grants that were recently awarded by the SANDAG Board of Directors. Agreements for pending *TransNet* Senior Mini-Grants began to be executed on July 1, 2015, and agreements for pending Section 5310 grants began to be executed on October 1, 2015. A number of Section 5310 grants were awarded to provide matching funds to *TransNet* Senior Mini-Grant funded projects. The start date of these Section 5310 contracts were delayed to coincide with the start dates of the Senior Mini-Grant contracts, and therefore at the time of this report there were only two active Section 5310 contracts.

### **Next Steps**

Staff will continue to monitor grantee progress relative to the grant agreements, proposals, and SANDAG Board Policy No. 035. The next report will be presented to the Transportation Committee in summer 2016.

CHARLES "MUGGS" STOLL

Director of Land Use and Transportation Planning

Attachment: 1. Status of Active and Pending Specialized Transportation Grant Projects Reporting Period through December 31, 2015

Key Staff Contact: Danielle Kochman, (619) 699-1921, [danielle.kochman@sandag.org](mailto:danielle.kochman@sandag.org)



**Status of Active and Pending Senior Mini-Grant Projects  
Reporting period through December 31, 2015**

**Attachment 1**

	Contract		Actual***	Grant Term	Watch List		Comments
	Year 1	Year 2			Performance Threshold****		
<b>ElderHelp - 5004343</b>							
Project Cost*	\$113,725.00	\$123,820.00	\$170,961.21	04/30/2014 - 06/30/2016	Performance Threshold****	\$21.97	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold. ElderHelp's pending grant is anticipated to start 6/30/2016.
Trips	6,730	7,475	10,011	Percent of Funding Expended	Cost Efficiency	NO	
Cost/Trip**	\$16.90	\$17.08	\$17.08	71.97%	Schedule	NO	
					Pending Grant?	YES	
<b>City of Vista - 5004336</b>							
Project Cost*	\$127,150.00	\$129,451.25	\$194,063.46	07/01/2014 - 6/30/2016	Performance Threshold****	\$13.53	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold. City of Vista's pending grant is anticipated to start 7/1/2016.
Trips	12,330	12,330	14,604	Percent of Funding Expended	Cost Efficiency	NO	
Cost/Trip**	\$10.41	\$13.29	\$13.29	75.63%	Schedule	NO	
					Pending Grant?	YES	
<b>Travelers Aid Society - 5004339</b>							
Project Cost*	\$139,390.00	\$147,262.50	\$229,047.91	07/01/2014 - 6/30/2016	Performance Threshold****	\$17.56	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold. Traveler's Aid Society's pending grant is anticipated to start 7/1/2016.
Trips	10,320	10,320	61,704	Percent of Funding Expended	Cost Efficiency	NO	
Cost/Trip**	\$13.51	\$3.71	\$3.71	79.90%	Schedule	NO	
					Pending Grant?	YES	
<b>City of La Mesa - 5004334</b>							
Project Cost*	\$220,889.00	\$220,889.00	\$354,733.20	04/01/2014 - 06/30/2016	Performance Threshold****	\$29.01	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold. City of La Mesa's pending grant is anticipated to start 6/30/2016.
Trips	9,900	9,900	20,631	Percent of Funding Expended	Cost Efficiency	NO	
Cost/Trip**	\$22.31	\$17.19	\$17.19	80.30%	Schedule	NO	
					Pending Grant?	YES	
<b>City of Oceanside - 5004706</b>							
Project Cost*	\$244,940.00	\$250,000.00	\$92,058.33	7/1/2015 - 6/30/2017	Performance Threshold****	\$20.23	This project is operating at a level of cost efficiency within the performance threshold, but would require an 8-month extension to draw down on all remaining funding.
Trips	31,800	31,800	9,242	Percent of Funding Expended	Cost Efficiency	NO	
Cost/Trip	\$15.56	\$9.96	\$9.96	18.60%	Schedule	YES	
					Pending Grant?	NO	
<b>FACT Mobility Mgmt - 5004710</b>							
Project Cost*	\$250,000.00	\$106,438.75	\$67,898.41	10/01/2016-3/31/17	Performance Threshold****	\$7.76	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Units	59,691	59,691	12,306	Percent of Funding Expended	Cost Efficiency	NO	
Cost/Unit	\$5.97	\$5.52	\$5.52	19.05%	Schedule	NO	
					Pending Grant?	NO	
<b>FACT RideFACT - 5004707</b>							
Project Cost*	\$250,000.00	\$250,000.00	\$50,096.25	10/01/2016-9/30/17	Performance Threshold****	\$14.77	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	44,000	44,000	4,428	Percent of Funding Expended	Cost Efficiency	NO	
Cost/Trip	\$11.36	\$11.31	\$11.31	10.02%	Schedule	NO	
					Pending Grant?	NO	
<b>Friends of Adult Day Health Care Centers - 5004342</b>							
Project Cost*	\$142,968.75	\$143,596.25	\$247,541.26	07/01/2014 - 06/30/2016	Performance Threshold****	\$58.08	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	3,200	3,200	5,270	Percent of Funding Expended	Cost Efficiency	NO	
Cost/Trip**	\$44.68	\$46.97	\$46.97	86.38%	Schedule	NO	
					Pending Grant?	NO	
<b>JFS North County Inland - 5004331</b>							
Project Cost*	\$250,000.00	\$250,000.00	\$479,166.60	1/24/2014 - 1/24/2016	Performance Threshold****	\$17.11	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold. Jewish Family Services' new grant began on 2/1/2016.
Trips	13,000	14,000	32,669	Percent of Funding Expended	Cost Efficiency	NO	
Cost/Trip**	\$13.16	\$14.67	\$14.67	95.83%	Schedule	NO	
					Pending Grant?	NO	

**Status of Active and Pending Senior Mini-Grant Projects  
Reporting period through December 31, 2015**

	Contract		Actual***	Grant Term	Watch List		Comments
	Year 1	Year 2			Performance Threshold****		
<b>Peninsula Shepherd Senior Center - 5004332</b>							
Project Cost*	\$52,971.25	\$58,958.75	\$108,006.25	02/03/2014 - 02/02/2016		\$18.70	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold. Peninsula Shepherd Senior Center's new grant began on 2/1/2016.
Trips	3,682	4,047	7,750	Percent of Funding Expended		NO	
Cost/Trip**			\$13.94			NO	
	\$14.39		\$111,930.00	96.49%		NO	
<b>Mountain Health and Community Services - 5004708</b>							
Project Cost*	\$66,018.75	\$66,902.50	\$27,693.23	7/1/2015 - 6/30/2017		\$36.18	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	4,776		873	Percent of Funding Expended		NO	
Cost/Trip**	\$27.83		\$31.72	20.83%		NO	
						NO	
<b>Senior Transportation Network - 5004341</b>							
Project Cost*	\$156,250.00	\$156,250.00	\$193,036.59	7/1/2014 - 6/30/2016		\$27.08	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	7,500	7,500	8,205	Percent of Funding Expended		NO	
Cost/Trip**		\$20.83	\$23.53	61.77%		NO	
						NO	
<b>ITN Greater San Diego - 5004711</b>							
Project Cost*	\$106,740.00		\$29,103.94	7/1/2015 - 6/30/2016		\$57.82	This project is operating at a level of cost efficiency within the performance threshold, but would require a 10-month extension to draw down on all remaining funding.
Trips	2,400		552	Percent of Funding Expended		YES	
Cost/Trip**	\$44.48		\$52.72	27.27%		NO	
						NO	

\* Project cost includes the Senior Mini-Grant amount and the required match amount

\*\* Cost per trip based on first year figures

\*\*\* Cumulative to date

\*\*\*\* 130% of proposed first year cost/trip

**Status of Active and Pending Specialized Transportation Grants  
New Freedom Program through December 31, 2015**

City of La Mesa Rides4Neighbors -5004323	Contract**		Actual***	Grant Term	Watch List		Comments
	Year 1	Year 2			Performance Threshold*****	\$13.71	
<b>Project Cost*</b>	\$104,427.00	\$104,427.00	\$141,893.00	04/01/2014 - 06/30/2016	Cost Efficiency	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold. The continuation of this project is funded through a recent FTA Section 5310 award. The City of La Mesa's pending grant is anticipated to start 6/30/2016.
<b>Trips</b>	9,900	9,900	20,698	<b>Percent of Funding Expended</b>	Schedule	NO	
<b>Cost/Trip</b>	\$10.55		\$6.86	67.94%	<b>Pending Grant?</b>	YES	

\* Project cost includes the New Freedom amount and the required match amount

\*\* Cost per trip based on first year figures

\*\*\* Cumulative to date

\*\*\*\* 130% of proposed first year cost/trip

**Status of Active and Pending 5310 Grant Projects  
Reporting period through December 31, 2015**

FACT RideFACT - 5004689	Contract		Actual**	Grant Term	Watch List		Comments
	Year 1	Year 2			Performance Threshold***	\$21.27	
<b>Project Cost*</b>	\$360,000.00	\$360,000.00	\$72,138.60	10/01/2015 - 03/31/2017	Cost Efficiency	NO	This project is operating at a level of cost efficiency within the performance threshold, but would require a 12-month extension to draw down on all remaining funding.
<b>Trips</b>	44,000		4,428	Percent of Funding Expended	Schedule	YES	
<b>Cost/Trip</b>	\$16.36		\$16.29	10.02%	Pending Grant?	NO	
FACT Mobility Management - 5004692	Contract		Actual**	Grant Term	Watch List		Comments
Year 1	Year 2	Performance Threshold***			\$7.76		
<b>Project Cost*</b>	\$250,000.00	\$250,000.00	\$96,297.63	10/01/2015-03/31/2017	Cost Efficiency	YES	This is a recently executed grant and their cost per unit is expected to decrease as the grant moves forward.
<b>Units</b>	83,732		12,306	Percent of Funding Expended	Schedule	NO	
<b>Cost/Unit</b>	\$5.97		\$7.83	19.26%	Pending Grant?	NO	

\* Project cost includes the 5310 amount and the required match amount

\*\* Cumulative to date

\*\*\* 130% of proposed first year cost/trip