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Allen Lawson (**San Pasqual**)  
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Chairmen's Association**

Gary L. Gallegos  
*Executive Director, SANDAG*



# TRANSPORTATION COMMITTEE AGENDA

Friday, February 5, 2015  
9 a.m. to 12 noon  
SANDAG Board Room  
401 B Street, 7th Floor  
San Diego

## AGENDA HIGHLIGHTS

- **FY 2015-2016 CAP-AND-TRADE: AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES PROGRAM**
- **TransNet ENVIRONMENTAL MITIGATION PROGRAM: LAND MANAGEMENT GRANT PROGRAM CALL FOR PROJECTS FOR EIGHTH CYCLE OF GRANT FUNDING**
- **POTENTIAL FUNDING MEASURE: UPDATE AND INITIAL DRAFT EXPENDITURE PLAN**

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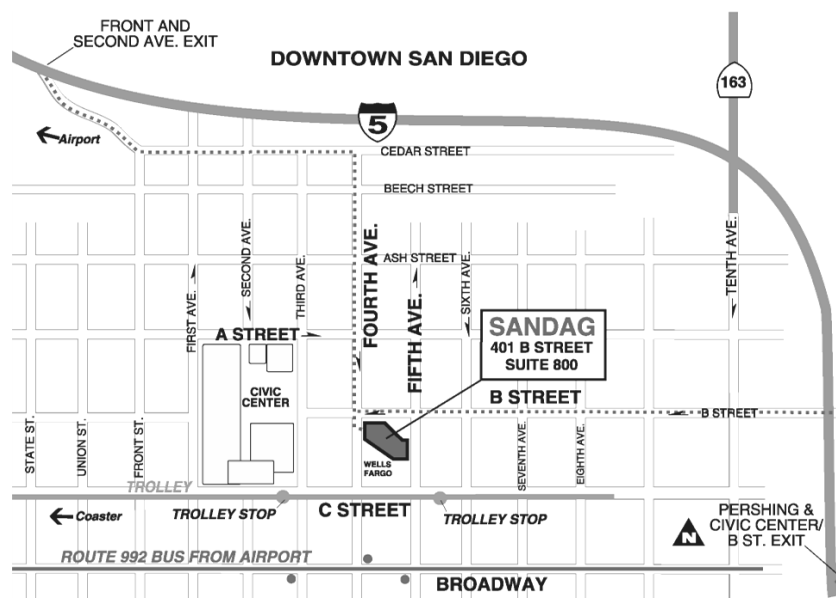
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# TRANSPORTATION COMMITTEE

Friday, February 5, 2016

## ITEM NO.

## RECOMMENDATION

+1. APPROVAL OF MEETING MINUTES

APPROVE

The Transportation Committee is asked to review and approve the minutes from its January 15, 2016, meeting.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Members of the public shall have the opportunity to address the Transportation Committee on any issue within the jurisdiction of the Committee that is not on this agenda. Anyone desiring to speak shall reserve time by completing a "Request to Speak" form and giving it to the Clerk prior to speaking. Public speakers should notify the Clerk if they have a handout for distribution to Committee members. Public speakers are limited to three minutes or less per person. Committee members also may provide information and announcements under this agenda item.

### CONSENT

+3. SPECIALIZED TRANSPORTATION GRANT PROGRAMS STATUS UPDATE  
(Danielle Kochman)

INFORMATION

SANDAG manages two competitive grant programs for specialized transportation projects: New Freedom and *TransNet* Senior Mini-Grant. This report provides an overview of the progress made through September 30, 2015, by the grant recipients in each program.

+4. *TransNet* ENVIRONMENTAL MITIGATION PROGRAM: ANNUAL STATUS  
REPORT (Keith Greer)

INFORMATION

This report provides the annual status update on the implementation of the *TransNet* Environmental Mitigation Program.

### REPORTS

+5. FY 2015-2016 CAP-AND-TRADE: AFFORDABLE HOUSING AND  
SUSTAINABLE COMMUNITIES PROGRAM (Carolina Ilic)

RECOMMEND

The Transportation Committee is asked to recommend that the Board of Directors approve SANDAG's proposed role in the Affordable Housing and Sustainable Communities (AHSC) Program evaluation process. The Transportation Committee also is asked to direct staff to further explore potential co-applications with affordable housing developers for submission to the AHSC Program for sites that show competitiveness based on criteria included in the Strategic Growth Council's AHSC Program Guidelines.

- +6. ***TransNet* ENVIRONMENTAL MITIGATION PROGRAM: LAND MANAGEMENT GRANT PROGRAM CALL FOR PROJECTS FOR EIGHTH CYCLE OF GRANT FUNDING (Sarah Pierce)** **DISCUSSION**

The Transportation Committee is asked to discuss the draft eligibility, submittal, and evaluation criteria for the next *TransNet* Environmental Mitigation Program Land Management Grants call for projects. Input from the Transportation Committee will be forwarded to the Board of Directors for its consideration.

- +7. **POTENTIAL FUNDING MEASURE: UPDATE AND INITIAL DRAFT EXPENDITURE PLAN (Rob Rundle)** **DISCUSSION**

Based on direction from the Board of Directors, SANDAG staff has been conducting public education regarding projects included in San Diego Forward: The Regional Plan, as well as projects that have been delivered through the *TransNet* measures. Staff will provide an overview of the public input and research being used to prepare the initial draft expenditure plan for a potential November 2016 ballot measure.

**8. CONTINUED PUBLIC COMMENTS**

If the five speaker limit for public comments was exceeded at the beginning of this agenda, other public comments will be taken at this time. Subjects of previous agenda items may not again be addressed under public comment.

- 9. UPCOMING MEETINGS** **INFORMATION**

The next meeting of the Transportation Committee is scheduled for February 19, 2016, at 9 a.m.

- 10. ADJOURNMENT**

+ next to an agenda item indicates an attachment



**SPECIALIZED TRANSPORTATION GRANT  
PROGRAMS STATUS UPDATE**

File Number 3320200

**Introduction**

This report provides an update through September 30, 2015, on two competitive grant programs that SANDAG manages for specialized transportation projects and services in the San Diego region: the New Freedom Program and the Senior Mini-Grant Program. The New Freedom Program is funded by the Federal Transit Administration (FTA), and the Senior Mini-Grant Program is funded through the *TransNet* Extension Ordinance.

Both programs require that SANDAG conduct a competitive selection process to distribute the funds. The first set of awards under the New Freedom Program was made in February 2007, and additional funds have been awarded through five subsequent cycles. The first set of awards under the *TransNet* Senior Mini-Grant Program was made in September 2008, and additional funds have been awarded through three subsequent cycles.

**Discussion**

***Grant Programs Overview***

The New Freedom Program provides funding for transportation projects serving individuals with disabilities that go beyond the minimum requirements of the Americans with Disabilities Act of 1990. Since the program began in 2006, 44 projects have been awarded funding, totaling more than \$5 million. The Senior Mini-Grant Program funds specialized transportation services for seniors whose special needs cannot be met by conventional transit or paratransit service. Since the Senior Mini-Grant Program began in 2009, 58 projects have been awarded funding, totaling almost \$12 million.

Under Moving Ahead for Progress in the 21st Century Act (MAP-21), the New Freedom Program was no longer funded as stand-alone programs, and SANDAG was designated to administer the FTA Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) Program. Many of the projects that were eligible projects under New Freedom are now eligible for funding through Section 5310. As of September 30, 2015, only one New Freedom operating project has funds remaining. The first round of Section 5310 funds was awarded in March 2015 and began being executed on October 1, 2015. Quarterly status updates to the Transportation Committee will begin to include Section 5310 projects in spring 2016.

## ***Grant Oversight***

SANDAG staff provides ongoing oversight of the specialized transportation program grantees through review of progress reports and project performance submitted with each invoice. Grantees must maintain documentation of the services provided, and are inspected by SANDAG at regular site visits to ensure compliance with grant agreement service delivery requirements and SANDAG Board Policy No. 035: Competitive Grant Program Procedures. This information is used to provide regular status updates to the Transportation Committee. The last report was presented at the October 16, 2015, meeting. Staff also provides annual updates to the Social Services Transportation Advisory Council on all specialized transportation grant programs and to the *TransNet* Independent Taxpayer Oversight Committee on the Senior Mini-Grant Program.

## ***Service Delivery Costs***

Attachment 1 includes a “cost-efficiency watch list,” which compares the grantees actual cost per unit of service delivery to the original proposal. Grant agreements for these programs executed after January 1, 2012, include a provision where a grantee’s inability to achieve within 130 percent of its proposed cost-per-unit by the end of the sixth month of the project would trigger a requirement for the grantee to complete a recovery plan. By the end of the first year, if the grantee is still unable to achieve the 130 percent threshold, the grant agreement would be terminated. The “cost-efficiency watch list” denotes grantees that may be required to complete a recovery plan or are in danger of contract termination because performance is not in line with the level of service delivery included in the original proposal, per the contract requirements. There are currently no grantees on the cost-efficiency watch list. SANDAG staff will continue to monitor all active grant programs closely.

## ***Service Delivery Schedule***

Attachment 1 also includes a “schedule watch list,” which denotes those grantees that appear in jeopardy of not being able to fully draw down on funds without approval of an extension request by the Transportation Committee. Extensions of up to six months are permitted but need to be approved by the SANDAG Executive Director, with longer extensions requiring consideration by the Transportation Committee. There are currently three projects on the schedule watch list:

- The City of Oceanside would require a ten-month extension at its current draw-down rate. The City of Oceanside’s grant is not set to expire until June 30, 2017, so any action required for an extension request would be taken at the status update presented to the Transportation Committee in spring 2017.
- Mountain Health and Community Services would require a seven-month extension at its current draw-down rate. Mountain Health and Community Services’ grant is not set to expire until June 30, 2017, so any action required for an extension request would be taken at the status update presented to the Transportation Committee in spring 2017.
- Independent Transportation Network (ITN) Greater San Diego would require a 14-month extension at its current draw-down rate. ITN Greater San Diego’s grant is not set to expire until June 30, 2016, so any action required for an extension request would be taken at the status update presented to the Transportation Committee in spring 2016.

SANDAG staff will continue to monitor the progress of all grantees and report on any extension requests in the next quarterly status update.

### ***Pending Grants***

Due to the operating nature of specialized transportation grants, when a new grant is awarded to continue a project that already has an existing grant, the start date of that new grant would begin upon termination of the existing grant for that same project. SANDAG staff track anticipated start dates for new grants, which often change as the programs experience growth. Attachment 1 indicates which projects have pending grants and the anticipated start date of each new grant. A number of grantees have pending grants that were recently awarded by the SANDAG Board of Directors. Agreements for these pending grants began to be executed on July 1, 2015. SANDAG developed language included in the recently completed competitive selection process to ensure that grant funds are spent in a timely manner.

### **Next Steps**

Staff will continue to monitor grantee progress relative to the grant agreements, proposals, and Board Policy No. 035. The next report will be presented to the Transportation Committee in spring 2016.

CHARLES "MUGGS" STOLL

Director of Land Use and Transportation Planning

Attachment: 1. Status of Active and Pending Specialized Transportation Grant Projects Reporting Period through September 30, 2015

Key Staff Contact: Danielle Kochman, (619) 699-1921, [danielle.kochman@sandag.org](mailto:danielle.kochman@sandag.org)

**Status of Active and Pending Specialized Transportation Grants  
Senior Mini-Grant Program through September 30, 2015**

ElderHelp - 5004343	Contract		Actual***	Grant Term	Watch List		Comments
	Year 1	Year 2			Performance Threshold****		
Project Cost*	\$113,725.00	\$123,820.00	\$144,871.88	04/30/2014 - 04/30/2016	Cost Efficiency	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold. ElderHelp's pending grant is anticipated to start 6/1/2016.
Trips	6,730	7,475	8,456	Percent of Funding Expended	Schedule	NO	
Cost/Trip**	\$16.90		\$17.13	60.99%	Pending Grant?	YES	
City of Vista - 5004336	Contract		Actual***	Grant Term	Watch List		Comments
Year 1	Year 2	Performance Threshold****					
Project Cost*	\$127,150.00	\$129,451.25	\$152,225.71	07/01/2014 - 6/30/2016	Cost Efficiency	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold. City of Vista's pending grant is anticipated to start 8/1/2016.
Trips	12,330	12,330	12,271	Percent of Funding Expended	Schedule	NO	
Cost/Trip**	\$10.41		\$12.41	59.32%	Pending Grant?	YES	
Travelers Aid Society - 5004339	Contract		Actual***	Grant Term	Watch List		Comments
Year 1	Year 2	Performance Threshold****					
Project Cost*	\$139,390.00	\$147,262.50	\$192,766.40	07/01/2014 - 6/30/2016	Cost Efficiency	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold. Traveler's Aid Society's pending grant is anticipated to start 7/1/2016.
Trips	10,320	10,320	49,470	Percent of Funding Expended	Schedule	NO	
Cost/Trip**	\$13.51		\$3.90	67.25%	Pending Grant?	YES	
City of La Mesa - 5004334	Contract		Actual***	Grant Term	Watch List		Comments
Year 1	Year 2	Performance Threshold****					
Project Cost*	\$220,889.00	\$220,889.00	\$292,837.63	04/01/2014 - 03/31/2016	Cost Efficiency	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold. City of La Mesa's pending grant is anticipated to start 6/1/2016.
Trips	9,900	9,900	17,876	Percent of Funding Expended	Schedule	NO	
Cost/Trip**	\$22.31		\$16.38	66.29%	Pending Grant?	YES	
City of Oceanside - 5004706	Contract		Actual***	Grant Term	Watch List		Comments
Year 1	Year 2	Performance Threshold****					
Project Cost*	\$244,940.00	\$250,000.00	\$43,727.29	7/1/2015 - 6/30/2017	Cost Efficiency	NO	This project is operating at a level of cost efficiency within the performance threshold, but would require a 10-month extension to draw down on all remaining funding.
Trips	31,800		4,653	Percent of Funding Expended	Schedule	YES	
Cost/Trip**	\$15.56		\$9.40	8.83%	Pending Grant?	YES	
FACT Mobility Mgmt - 5004326	Contract		Actual***	Grant Term	Watch List		Comments
Year 1		Performance Threshold****					
Project Cost*	\$116,881.25		\$116,881.25	07/01/2014-12/31/15	Cost Efficiency	NO	This project is complete. FACT's new grant began on 10/1/2015.
Units	20,638		47,417	Percent of Funding Expended	Schedule	NO	
Cost/Unit**	\$5.66		\$2.46	100%	Pending Grant?	YES	
FACT RideFACT - 5004338	Contract		Actual***	Grant Term	Watch List		Comments
Year 1		Performance Threshold****					
Project Cost*	\$156,250.00		\$156,250.00	9/1/2014-08/31/2015	Cost Efficiency	NO	This project is complete. FACT's new grant began on 10/1/2015.
Trips	10,200		16,653	Percent of Funding Expended	Schedule	NO	
Cost/Trip**	\$15.32		\$9.38	100.00%	Pending Grant?	YES	
Friends of Adult Day Health Care Centers - 5004342	Contract		Actual***	Grant Term	Watch List		Comments
Year 1	Year 2	Performance Threshold****					
Project Cost*	\$142,968.75	\$143,596.25	\$225,217.56	07/01/2014 - 06/30/2016	Cost Efficiency	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	3,200	3,200	4,644	Percent of Funding Expended	Schedule	NO	
Cost/Trip**	\$44.68		\$48.50	78.59%	Pending Grant?	NO	
Jewish Family Service (JFS) Northern San Diego - 5004335	Contract		Actual***	Grant Term	Watch List		Comments
Year 1	Year 2	Performance Threshold****					
Project Cost*	\$188,522.50	\$194,067.50	\$382,589.99	10/25/2013 - 9/31/2015	Cost Efficiency	NO	This project is complete. Jewish Family Services' new grant began on 10/1/2015.
Trips	8,500	9,000	18,166	Percent of Funding Expended	Schedule	NO	
Cost/Trip**	\$22.18		\$21.06	100.00%	Pending Grant?	YES	
JFS North County Inland - 5004331	Contract		Actual***	Grant Term	Watch List		Comments
Year 1	Year 2	Performance Threshold****					
Project Cost*	\$250,000.00	\$250,000.00	\$416,666.63	1/24/2014 - 1/24/2016	Cost Efficiency	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold. Jewish Family Services' pending grant is anticipated to begin 2/1/2016.
Trips	13,000	14,000	28,707	Percent of Funding Expended	Schedule	NO	
Cost/Trip**	\$13.16		\$14.51	83.33%	Pending Grant?	YES	



**Status of Active and Pending Specialized Transportation Grants  
Senior Mini-Grant Program through September 30, 2015**

Project Name	Contract		Actual***	Grant Term	Watch List		Comments
	Year 1	Year 2			Performance Threshold****		
<b>Peninsula Shepherd Senior Center - 5004332</b>							
Project Cost*	\$52,971.25	\$58,958.75	\$92,460.19	02/03/2014 - 02/02/2016	Cost Efficiency	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold. Peninsula Shepherd Senior Center's pending grant is anticipated to begin 2/1/2016.
Trips	3,682	4,047	7,750	Percent of Funding Expended	Schedule	NO	
Cost/Trip**	\$14.39		\$11.93	82.61%	Pending Grant?	YES	
<b>Mountain Health and Community Services - 5004708</b>							
Project Cost*	\$66,018.75	\$66,902.50	\$12,702.08	7/1/2015 - 6/30/2017	Cost Efficiency	NO	This project is operating at a level of cost efficiency within the performance threshold, but would require a 7-month extension to draw down on all remaining funding.
Trips	4,776		534	Percent of Funding Expended	Schedule	YES	
Cost/Trip**	\$27.83		\$23.79	9.56%	Pending Grant?	NO	
<b>Senior Transportation Network - 5004341</b>							
Project Cost*	\$156,250.00	\$156,250.00	\$193,036.59	7/1/2014 - 6/30/2016	Cost Efficiency	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold.
Trips	7,500	7,500	8,205	Percent of Funding Expended	Schedule	NO	
Cost/Trip**	\$20.83		\$23.53	61.77%	Pending Grant?	NO	
<b>ITN Greater San Diego - 5004711</b>							
Project Cost*	\$106,740.00		\$12,433.71	7/1/2015 - 6/30/2016	Cost Efficiency	NO	This project is operating at a level of cost efficiency within the performance threshold, but would require a 14-month extension to draw down on all remaining funding.
Trips	2,400		236	Percent of Funding Expended	Schedule	YES	
Cost/Trip**	\$44.48		\$52.69	11.65%	Pending Grant?	NO	

\* Project cost includes the Senior Mini-Grant amount and the required match amount

\*\* Cost per trip based on first year figures

\*\*\* Cumulative to date

\*\*\*\* 130% of proposed first year cost/trip

**Status of Active and Pending Specialized Transportation Grants  
New Freedom Program through September 30, 2015**

City of La Mesa Rides4Neighbors -5004323	Contract**		Actual***	Grant Term	Watch List		Comments
	Year 1	Year 2			Performance Threshold****	\$13.71	
<b>Project Cost*</b>	\$104,427.00	\$104,427.00	\$117,134.78	04/01/2014 - 03/31/2016	Cost Efficiency	NO	This project is progressing in a timely manner and operating at a level of cost efficiency within the performance threshold. The continuation of this project is funded through a recent FTA Section 5310 award. The City of La Mesa's pending grant is anticipated to start 6/1/2016.
<b>Trips</b>	9,900	9,900	17,943	Percent of Funding Expended	Schedule	NO	
<b>Cost/Trip</b>	\$10.55		\$6.53	56.08%	<b>Pending Grant?</b>	YES	

FACT - 5004327	Contract**		Actual***	Grant Term	Watch List		Comments
	Year 1	Year 2			Performance Threshold****	\$24.73	
<b>Project Cost*</b>	\$525,000.00		\$525,000.00	07/1/2014-12/31/2015	Cost Efficiency	NO	This project is complete. The continuation of this project is funded through a recent FTA Section 5310 award and began on 10/1/2015.
<b>Trips</b>	27,600		47,466	Percent of Funding Expended	Schedule	NO	
<b>Cost/Trip</b>	\$19.02		\$11.06	100.00%	<b>Pending Grant?</b>	YES	

FACT - 5004328	Contract**		Actual***	Grant Term	Watch List		Comments
	Year 1	Year 2			Performance Threshold****	\$31.86	
<b>Project Cost*</b>	\$250,000.00		\$250,000.00	10/01/2014 - 9/30/2015	Cost Efficiency	NO	This project is complete. The continuation of this project is funded through a recent FTA Section 5310 award and began on 10/1/2015.
<b>Trips</b>	10,200		11,694	Percent of Funding Expended	Schedule	NO	
<b>Cost/Trip</b>	\$24.51		\$21.38	100.00%	<b>Pending Grant?</b>	YES	

\* Project cost includes the New Freedom amount and the required match amount  
 \*\* Cost per trip based on first year figures  
 \*\*\* Cumulative to date  
 \*\*\*\* 130% of proposed first year cost/trip