

NON-CAPITAL GRANT APPLICATION FORM

Project Title: 2 Year Education/Awarnesss/Encouragement Project
Applicant (Agency): City of Oceanside
Application Amount: \$183,052

Project Type:

- Planning
 Education, Encouragement, Awareness
 Bicycle Parking

APPLICATION CHECKLIST

- Ten hard copies and one CD of the complete Active Transportation application (including all attachments)
 Resolution authorizing the application, committing to provide matching funds, and authorizing staff to accept grant funds and execute the grant agreement
 Format: narrative pages on 8.5x11 paper, all narrative text has at least 1 inch margins on all sides and no less than 10pt. font size (footers and headers exempt from the above requirements)
 Documentation of matching funds
 Vicinity maps showing project location and local/regional street, bicycle, transit, and highway facilities within and near the project area **Not Applicable**
 Documentation of support for the project from community groups or individuals (recommended but not required)
 Aerial photos and other photographs depicting existing conditions **Not Applicable**
- | | |
|--|---|
| <input checked="" type="checkbox"/> Completed application form: | <input checked="" type="checkbox"/> Methodology |
| <input checked="" type="checkbox"/> Project Summary | <input checked="" type="checkbox"/> Community Support |
| <input type="checkbox"/> Project Location Map Not Applicable | <input checked="" type="checkbox"/> Evaluation |
| <input checked="" type="checkbox"/> Project Funding | <input checked="" type="checkbox"/> Innovation (if applicable) |
| <input checked="" type="checkbox"/> Relationship to Program Objectives | <input checked="" type="checkbox"/> Scope of Work, Schedule, and Budget |
| <input checked="" type="checkbox"/> Comprehensiveness | |

If any of the above are not included with the application by the deadline (with the exception of documentation of community support), the application will be deemed ineligible.

GRANTEE STATEMENTS

- The proposed grantee has read the standardized sample grant agreement
- The proposed grantee understands that SANDAG will not reimburse applicants for expenses incurred prior to execution of a grant agreement.
- If the SANDAG Board of Directors approves the grant, the proposed grantee agrees to sign and return the standardized grant agreement to SANDAG, without exceptions, within 45 days of receipt.
- The proposed grantee agrees to comply with SANDAG's Board Policy No. 035 *Competitive Grant Program Procedures*, which outlines "use-it-or-lose-it" project milestones and completion deadlines. Board Policy No. 035 is included in the standardized grant agreement as Attachment B, and is also on the SANDAG website at the following link: http://www.sandag.org/organization/about/pubs/policy_35.pdf
- The proposed grantee understands that all invoices must be accompanied by a written progress report of the charges for both requested reimbursement of grant and matching funds and submitted to SANDAG no less frequently than quarterly. The grantee's project accounting system should be in harmony with a quarterly invoicing schedule. Invoice and progress report templates are available on the SANDAG website at the following link: <http://www.sandag.org/grants/forms>
- The proposed grantee understands that upon approval of funding by the SANDAG Board of Directors, the applicant will provide a copy of their approved indirect cost rate audit or their proposed indirect cost rate methodology, if charging for overhead, to SANDAG for review and approval, which must occur prior to execution of the grant agreement.
- The proposed grantee understands that a resolution including the requirements of Board Policy No. 035, Section 4.1, must be submitted to SANDAG at least two weeks prior to the recommendation by the Regional Planning Committee of the list of grant projects to be considered eligible. SANDAG will provide applicants with advance notice of the Regional Planning Committee's anticipated meeting dates.

I certify that, I agree with the above statements, have reviewed the Active Transportation Grant Program Guidelines, and that the information submitted in this application is accurate and in accordance with these guidelines.

I have the authorization to submit this grant on behalf of my organization.

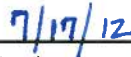
Darra Woods

Assistant Engineer, Transportation

Grantee Name (print or type)

Title





Grantee Signature (signature cannot be electronic)

Date (mm/dd/yyyy)

PROJECT SUMMARY

Applicant (Agency): City of Oceanside
Project Title: 2 Year Education/Awareness/Encouragement Project

Project Area Limits:

Adult Education: Open to San Diego County Residences Student Education: Oceanside Unified School District Public Service Announcements: KCOT-TV North County cable coverage Subsidized Bike Station Memberships: Oceanside North County Transit Station
--

Project Description:

Adult Education: TS101 Student Education: Assembly seminars and bike skill classes Public Service Announcements: Bilingual PSAs Bike route maps of Oceanside bike facilities/Bike Station Memberships
--

Primary Contact Person (<i>Project Manager</i>): Darra Woods	
Title: Assistant Engineer, Transportation Section	
Street Address: 300 North Coast Highway	City and Zip Code: Oceanside, CA 92054
Phone: 760-435-5094	E-mail Address: diwoods@ci.oceanside,ca.us

Is the project associated with a specific capital improvement project? If so, describe the capital project:

Bike Station Memberships related to promoting Bike Station at NCTD Oceanside site for 1 year Bike Station funding applied under Bicycle Parking category

Active Transportation Grant Funds Request	\$ 183,052
Matching Funds	\$ 28,900
Total Project Cost	\$ 211,952
<i>Total Project Cost = Active Transportation Grant Funds + Matching Funds</i>	

PROJECT LOCATION MAP

For education/awareness/encouragement and parking grants, indicate program delivery or parking locations.

Project Deliverables

[INSERT PROJECT LOCATION MAP HERE]

1. **Adult Education:** League of American Bicyclists Traffic School 101 offered monthly for a 2 year period at no charge to attendees. Taught by League Certified Instructors. 3 hours of classroom/5 hours of on road instructions. Class size: 20
2. **Student Education:** 60 bike safety school seminars (30 minutes each) and 20 bike skill classes held on school grounds. Instruction provided by League Certified Instructors.
Class Sizes:
 - Assembly Seminars: 3 Assemblies per school/75-100 students each
 - Skill Classes: Provided for a 2 Hour period for +100 students to include bike safety checks and minor repairs, helmet check and helmet give out for those without helmets, skill course and refreshments.
3. **Maps and Tip Cards:**
 - 10,000 Oceanside Bike Maps
 - 10,000 San Luis Rey Recreational Maps
 - 10,000 Tip Cards (What Motorists Want/What Bicyclists Want)
4. **Public Service Announcements:** Production and airing of five 3 minute bilingual PSA's by KOCT-TV promoting:
 - Traffic School 101
 - Bike Safety
 - Riding is Fun
 - Commuting to Work
 - Automobiles and Bikes-Sharing the Road
5. **Bike Station Memberships:** 30 memberships to promote use of the Bike Station at the Oceanside North County Transit Station

APPLICATION QUESTIONS

Funding Sources:

Funding Source	Amount
Active Transportation Grant	\$83,052
Other – list source(s)	\$28,900
Total Funding	\$111,952

For this section, please provide answers in bullet format. A short, concise narrative may be provided, if necessary, to describe the project.

RELATIONSHIP TO PROGRAM OBJECTIVES, COMPREHENSIVENESS, METHODOLOGY

Describe the need for the proposed program. For planning grants, describe the need for traffic calming, pedestrian, and bicycle improvements in the project area. **(In bullets)**

1. General populous feel uncomfortable riding a bike in traffic situations
2. Many riders lack an understanding of the traffic laws related to bikes
3. High rates of obesity among school age children.
4. Most children are driven to school by parents greatly increasing traffic issues around schools
5. Service industry workers are observed riding without helmets or lights and riding against traffic
6. Motorists are unaware of the rights of bicyclists on the road.

Describe the goals of the project. **(In bullets)**

1. Increase the number of adults to safely ride bikes for recreation and transportation
2. Encourage parents to allow children to ride to school
2. Increase the number of school age children to bike to school
3. Increase the number of bike commuters
4. Reach "service industry workers" who use bikes to commute to work on how to ride safely (bilingual PSA's)
5. Educate motorists to share the road with bicyclists

Describe the proposed plan, education/awareness/encouragement or parking effort and why it is particularly suited to address the needs stated above.

1. Adult Education TS-101 will provide adults confidence to increase use of bikes for recreation and transportation
2. Local detailed bike maps will allow riders to plan their routes based on available bike facilities
3. Elementary bike education will encourage students to ride to school
4. Historically a very high percentage of parents attend the after school bike safety skill course and participate with their child
4. PSA's will encourage populous to: a. ride a bike safely, b. use a bike for recreation and for short trips instead of a car and c, understand the rights of cyclists to use the roads,

COMMUNITY SUPPORT

Planning Grants:

Describe which and how community stakeholders will participate in the planning process, as well as community input to date.

Education/Awareness/Encouragement and Parking Grants:

Describe which community stakeholders will participate and how community stakeholder participation will facilitate success of the project, as well as community input that shaped the project to date.

1. City of Oceanside Bike and Ped Community will provide League Certified Instructors for TS101 and School Education programs. The Committee is currently providing TS101 education and held 10 Bike Safety School Rodeos last year assisted by a \$10,000 SANDAG grant.
2. The Oceanside Unified School Board supports the Student Education and encourages school participation
3. The local Cable TV station, KOCT-TV will provide free air time for the produced PSA's ensuring community awareness of the proposed programs.

EDUCATION AWARENESS ENCOURAGEMENT AND BILINGUAL PROGRAMS ONLY

EVALUATION

Describe how the project will evaluate its effectiveness.

1. Increased number of bike usage at three locations in Oceanside (Bike counts taken in 2009 and 2012). Bike counts at the NCTD Oceanside station was taken in June 2012.
2. Increased number of school age children riding to school (bike counts taken at Oceanside elementary schools in 2010).
3. Decreased bike and automobile accidents (Last five years of accidents involving bikes have been evaluated).

INNOVATION

If applicable ONLY: Does this project propose any solutions that are new to the region? If so, please describe.

1. Oceanside is the only county city that has conducted bike counts and accident evaluation to allow:
 - Evaluation of the encouragement aspect of the program.
 - Evaluation of the safety aspect of the program.
2. Bike Station memberships will support the first Bike Station in the County.
3. Oceanside will be the first county city to have an adult and student supported education program.
4. Bilingual PSA's will reach a broader audience.

Briefly describe any other aspects of the project that are relevant to its scoring.

- Strong community support (Bike and Ped Committee/Oceanside Unified School Board)
- Adherence to bikes obeying the law supported by the Oceanside Police Department (member of the Bike and Ped Committee)
- Bilingual PSA's especially directed to reach "service industry workers"
- \$29,000 in-kind contributions from the Bike and Ped Committee to provide League Certified Instructors for the Adult and Student Education Programs
- Project has identified performance measures based on previously conducted bike counts at three Oceanside locations in 2009 and 2012, at five Oceanside schools in 2010 and at the NCTD Oceanside Station in 2010
- Integrated Education, Encouragement and Awareness project produce greatest benefit and lowest cost. Over 350 TS101 graduates and 1,300 students received bike education to date

SCOPE OF WORK, SCHEDULE, AND BUDGET

In the section below, state the scope of work, schedule, budget, and project deliverables (including specific quantities and locations of improvements). Please note that if this project is funded, this will be added to the grant agreement and the grantee will be held to this scope, budget, and schedule, for the purpose of project oversight. Applicants are required to identify phasing for the project, in the event that the project cannot be fully funded by SANDAG.

Please print completed Excel Scope of Work, Schedule, and Budget sheet and attach to application.

Year 1 Oct 2012-Sep 2013

October 2012 Budget Forecast

Scope of Work	Deliverables	Budget
Monthly Consulting Fee	Project Coordinator	\$3,333
TS-101 Class Manuals (24 Classes) for 20 students each class (Year 1)	TS-101 Manual Qty 240 (\$8 each)	\$1,920
LCD Projector for TS-101 Classes	Epson LCD Projector	\$900
TS-101 Promotional Items for 20 students each class (Year 1)	NiteRider Front and Rear Bike Lights Qty 240 (\$20 each)	\$4,800
TS-101 Refreshments for Classroom and Road breaks (Year 1)	Sport Drinks Qty 240 (\$2 each)	\$960
TS-101 Classroom Session #1	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #1	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #1	\$100 per Classroom Session	\$100
PSA#1: TS-101 Production	TS-101 Promotion PSA	\$5,000
Production/Print of City Bike Map	10,000 Maps at \$1.40 each	\$14,000
Production/Print of San Luis Rey Recreational Trail Map	10,000 Maps at \$0.25 each	\$2,500
Motorist and Bicycle Education Card	10,000 Tip Cards : What Motorists What/What Bicyclists What at \$0.25 each	\$2,500
Helmets for Elementary School Children	1,000 Helmets at \$7 each (10 Session of 100 Children each)	\$7,000
	In-Kind Contributions	\$825
	October 2012 Total Expenses	\$43,738

Scope of Work	Deliverables	Budget
November 2012 Budget Forecast		
Scope of Work		
Monthly Consulting Fee	Project Coordinator	Budget \$3,333
TS-101 Classroom Session #2	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #2	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #2	\$100 per Classroom Session	\$100
Elementary School Safety Assemblies #1	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #1	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #1	2 mechanics: 6 hours at \$30.00/Hr	\$150
Repair Parts #1	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #1	\$2 for 100 Students	\$200
PSA#2 Biking is Fun Production	Biking is Fun PSA	\$5,000
	In-Kind Contributions	\$1,260
	November 2012 Total Expenses	\$10,443

Scope of Work	Deliverables	Budget
December 2012 Budget Forecast		
Scope of Work		
Monthly Consulting Fee	Project Coordinator	Budget \$3,333
TS-101 Classroom Session #3	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #3	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #3	\$100 per Classroom Session	\$100
Elementary School Safety Assemblies #2	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #2	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #2	2 mechanics: 6 hours at \$30.00/Hr	\$150

Scope of Work	Deliverables	Budget
Repair Parts #2	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #2	\$2 for 100 Students	\$200
PSA#3 Bike Safety Production	Bike Safety PSA	\$5,000
	In-Kind Contributions	\$1,260
	December 2012 Total Expenses	\$10,443

January 2013 Budget Forecast

Scope of Work	Deliverables	Budget
Monthly Consulting Fee	Project Coordinator	\$3,333
TS-101 Classroom Session #4	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #4	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #4	\$100 per Classroom Session	\$100
Elementary School Safety Assemblies #3	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #3	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #3	2 mechanics: 6 hours at \$30.00/Hr	\$150
Repair Parts #3	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #3	\$2 for 100 Students	\$200
PSA#3 Bike Safety Production	Bike Safety PSA	\$5,000
	In-Kind Contributions	\$1,260
	January 2013 Total Expenses	\$10,443

Scope of Work	Deliverables	Budget
February 2013 Budget Forecast		
Scope of Work		
Monthly Consulting Fee	Project Coordinator	Budget \$3,333
TS-101 Classroom Session #5	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #5	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #5	\$100 per Classroom Session	\$100
Elementary School Safety Assemblies #4	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #4	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #4	2 mechanics: 6 hours at \$30.00/Hr	\$150
Repair Parts #4	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #4	\$2 for 100 Students	\$200
PSA#4 Commuting to Work Production	Commuting to Work PSA	\$5,000
	In-Kind Contributions	\$1,260
	February 2013 Total Expenses	\$10,443

Scope of Work	Deliverables	Budget
March 2013 Budget Forecast		
Scope of Work		
Monthly Consulting Fee	Project Coordinator	Budget \$3,333
TS-101 Classroom Session #6	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #6	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #6	\$100 per Classroom Session	\$100
Elementary School Safety Assemblies #5	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #5	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #5	2 mechanics: 6 hours at \$30.00/Hr	\$150

Scope of Work	Deliverables	Budget
Repair Parts #5	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #5	\$2 for 100 Students	\$200
Elementary School Safety Assemblies #6	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #6	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #6	2 mechanics: 6 hours at \$30.00/Hr	\$150
Repair Parts #6	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #6	\$2 for 100 Students	\$200
PSA#5 Sharing the Road Production	Sharing the Road PSA	\$5,000
	In-Kind Contributions	\$2,095
	March 2013 Total Expenses	\$11,728

April 2013 Budget Forecast

Scope of Work	Deliverables	Budget
Monthly Consulting Fee	Project Coordinator	\$3,333
TS-101 Classroom Session #7	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #7	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #7	\$100 per Classroom Session	\$100
Elementary School Safety Assemblies #7	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #7	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #7	2 mechanics: 6 hours at \$30.00/Hr	\$150
Repair Parts #7	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #7	\$2 for 100 Students	\$200
	In-Kind Contributions	\$1,260
	April 2013 Total Expenses	\$5,443

Scope of Work	Deliverables	Budget
May 2013 Budget Forecast		
Scope of Work		
Monthly Consulting Fee	Project Coordinator	Budget \$3,333
TS-101 Classroom Session #8	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #8	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #8	\$100 per Classroom Session	\$100
Elementary School Safety Assemblies #8	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #8	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #8	2 mechanics: 6 hours at \$30.00/Hr	\$150
Repair Parts #8	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #8	\$2 for 100 Students	\$200
Elementary School Safety Assemblies #9	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #9	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #9	2 mechanics: 6 hours at \$30.00/Hr	\$150
Repair Parts #9	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #9	\$2 for 100 Students	\$200
	In-Kind Contributions	\$1,695
	May 2013 Total Expenses	\$6,728
June 2013 Budget Forecast		
Scope of Work		
Monthly Consulting Fee	Project Coordinator	Budget \$3,333
TS-101 Classroom Session #9	2 Instructors: 6 hours at \$24.18/Hr	\$145

Scope of Work	Deliverables	Budget
TS-101 Road Session #9	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #9	\$100 per Classroom Session	\$100
Elementary School Safety Assemblies #10	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #10	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #10	2 mechanics: 6 hours at \$30.00/Hr	\$150
Repair Parts #10	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #10	\$2 for 100 Students	\$200
	In-Kind Contributions	\$1,260
	June 2013 Total Expenses	\$5,443

July 2013 Budget Forecast		
Scope of Work	Deliverables	Budget
Monthly Consulting Fee	Project Coordinator	\$3,333
TS-101 Classroom Session #10	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #10	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #10	\$100 per Classroom Session	\$100
	In-Kind Contributions	\$825
	July 2013 Total Expenses	\$4,158

August 2013 Budget Forecast		
Scope of Work	Deliverables	Budget
Monthly Consulting Fee	Project Coordinator	\$3,333
TS-101 Classroom Session #11	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #11	4 Instructors: 24 hours at \$24.18/Hr	\$580

Scope of Work
City Classroom Fee #11

Deliverables	Budget
\$100 per Classroom Session	\$100
In-Kind Contributions	\$825
August 2013 Total Expenses	\$4,158

September 2013 Budget Forecast

Scope of Work

Monthly Consulting Fee
TS-101 Classroom Session #12
TS-101 Road Session #12
City Classroom Fee #12

Deliverables	Budget
Project Coordinator	\$3,333
2 Instructors: 6 hours at \$24.18/Hr	\$145
4 Instructors: 24 hours at \$24.18/Hr	\$580
\$100 per Classroom Session	\$100
1,000 Helmets at \$7 each	
(10 Session of 100 Children each)	\$7,000
In-Kind Contributions	\$825
September 2013 Total Expenses	\$11,158
Oct 2012-Sep 2013 In-Kind Expenses	\$14,650
Oct 2012-Sep 2013 Total Expenses	\$134,326

Helmets for Elementary School Children

Year 2 Oct 2013-Sep 2014

Scope of Work	Deliverables	Budget
October 2013 Budget Forecast		
Scope of Work		
Monthly Consulting Fee	Project Coordinator	Budget \$3,333
TS-101 Class Manuals (12 Classes) for 20 students each class (Year 2)	TS-101 Manual Qty 240 (\$8 each)	\$1,920
TS-101 Promotional Items for 20 students each class (Year 2)	NiteRider Front and Rear Bike Lights Qty 240 (\$20 each)	\$4,800
TS-101 Refreshments for Classroom and Road breaks (Year 2)	Sport Drinks Qty 240 (\$2 each)	\$960
TS-101 Classroom Session #13	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #13	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #13	\$100 per Classroom Session	\$100
Elementary School Safety Assemblies #11	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #11	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #11	2 mechanics: 6 hours at \$30.00/Hr	\$150
Repair Parts #11	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #11	\$2 for 100 Students	\$200
Elementary School Safety Assemblies #12	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #12	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #12	2 mechanics: 6 hours at \$30.00/Hr	\$150
Repair Parts #12	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #12	\$2 for 100 Students	\$200
30 Bike Station Memberships to promote facility	Bike Station Memberships	\$7,200
	In-Kind Contributions	\$1,695

Scope of Work	Deliverables	Budget
October 2013 Total Expenses		
		\$21,608

November 2013 Budget Forecast

Scope of Work	Deliverables	Budget
November 2013 Budget Forecast		
Scope of Work		
Monthly Consulting Fee	Project Coordinator	\$3,333
TS-101 Classroom Session #14	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #14	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #14	\$100 per Classroom Session	\$100
Elementary School Safety Assemblies #13	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #13	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #13	2 mechanics: 6 hours at \$30.00/Hr	\$150
Repair Parts #13	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #13	\$2 for 100 Students	\$200
In-Kind Contributions		
		\$1,260
November 2013 Total Expenses		\$5,443

December 2013 Budget Forecast

Scope of Work	Deliverables	Budget
December 2013 Budget Forecast		
Scope of Work		
Monthly Consulting Fee	Project Coordinator	\$3,333
TS-101 Classroom Session #15	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #15	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #15	\$100 per Classroom Session	\$100
Elementary School Safety Assemblies #14	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #14	6 Instructors : 12 hours at \$24.18/Hr	\$290

Scope of Work	Deliverables	Budget
Bike inspection Repairs #14	2 mechanics: 6 hours at \$30.00/Hr	\$150
Repair Parts #14	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #14	\$2 for 100 Students	\$200
	In-Kind Contributions	\$1,260
	December 2013 Total Expenses	\$5,443

January 2014 Budget Forecast

Scope of Work	Deliverables	Budget
Monthly Consulting Fee	Project Coordinator	\$3,333
TS-101 Classroom Session #16	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #16	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #16	\$100 per Classroom Session	\$100
Elementary School Safety Assemblies #15	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #15	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #15	2 mechanics: 6 hours at \$30.00/Hr	\$150
Repair Parts #15	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #15	\$2 for 100 Students	\$200
Elementary School Safety Assemblies #16	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #16	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #16	2 mechanics: 6 hours at \$30.00/Hr	\$150
Repair Parts #16	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #16	\$2 for 100 Students	\$200
	In-Kind Contributions	\$1,695
	January 2013 Total Expenses	\$6,728

Scope of Work	Deliverables	Budget
February 2014 Budget Forecast		
Scope of Work		
Monthly Consulting Fee	Project Coordinator	Budget \$3,333
TS-101 Classroom Session #17	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #17	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #17	\$100 per Classroom Session	\$100
Elementary School Safety Assemblies #17	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #17	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #17	2 mechanics: 6 hours at \$30.00/Hr	\$150
Repair Parts #17	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #17	\$2 for 100 Students	\$200
	In-Kind Contributions	\$1,260
	February 2013 Total Expenses	\$5,443

Scope of Work	Deliverables	Budget
March 2014 Budget Forecast		
Scope of Work		
Monthly Consulting Fee	Project Coordinator	Budget \$3,333
TS-101 Classroom Session #18	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #18	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #18	\$100 per Classroom Session	\$100
Elementary School Safety Assemblies #18	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #18	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #18	2 mechanics: 6 hours at \$30.00/Hr	\$150

Scope of Work	Deliverables	Budget
Repair Parts #18	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #18	\$2 for 100 Students	\$200
	In-Kind Contributions	\$1,260
	March 2013 Total Expenses	\$5,443

April 2014 Budget Forecast

Scope of Work	Deliverables	Budget
Monthly Consulting Fee	Project Coordinator	\$3,333
TS-101 Classroom Session #19	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #19	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #19	\$100 per Classroom Session	\$100
Elementary School Safety Assemblies #19	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #19	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #19	2 mechanics: 6 hours at \$30.00/Hr	\$150
Repair Parts #19	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #29	\$2 for 100 Students	\$200
	In-Kind Contributions	\$1,260
	April 2013 Total Expenses	\$5,443

May 2014 Budget Forecast

Scope of Work	Deliverables	Budget
Monthly Consulting Fee	Project Coordinator	\$3,333
TS-101 Classroom Session #20	2 Instructors: 6 hours at \$24.18/Hr	\$145

Scope of Work	Deliverables	Budget
TS-101 Road Session #20	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #20	\$100 per Classroom Session	\$100
Elementary School Safety Assemblies #20	2 Instructors: 6 hours at \$24.18/Hr	\$145
Elementary School Skills Course #20	6 Instructors : 12 hours at \$24.18/Hr	\$290
Bike inspection Repairs #20	2 mechanics: 6 hours at \$30.00/Hr	\$150
Repair Parts #20	Estimated at \$5 for 100 Students	\$500
Refreshments and Decorations #20	\$2 for 100 Students	\$200
	In-Kind Contributions	\$1,260
	May 2013 Total Expenses	\$5,443

June 2014 Budget Forecast		
Scope of Work	Deliverables	Budget
Monthly Consulting Fee	Project Coordinator	\$3,333
TS-101 Classroom Session #21	2 Instructors: 6 hours at \$24.18/Hr	\$145
TS-101 Road Session #21	4 Instructors: 24 hours at \$24.18/Hr	\$580
City Classroom Fee #21	\$100 per Classroom Session	\$100
	In-Kind Contributions	\$825
	June 2013 Total Expenses	\$4,158

July 2014 Budget Forecast		
Scope of Work	Deliverables	Budget
Monthly Consulting Fee	Project Coordinator	\$3,333
TS-101 Classroom Session #22	2 Instructors: 6 hours at \$24.18/Hr	\$145

Scope of Work

TS-101 Road Session #22

City Classroom Fee #22

Deliverables

4 Instructors: 24 hours at \$24.18/Hr

\$100 per Classroom Session

In-Kind Contributions

July 2013 Total Expenses

Budget

\$580

\$100

\$825

\$4,158

August 2014 Budget Forecast

Scope of Work

Monthly Consulting Fee

TS-101 Classroom Session #23

TS-101 Road Session #23

City Classroom Fee #23

Deliverables

Project Coordinator

2 Instructors: 6 hours at \$24.18/Hr

4 Instructors: 24 hours at \$24.18/Hr

\$100 per Classroom Session

In-Kind Contributions

August 2013 Total Expenses

Budget

\$3,333

\$145

\$580

\$100

\$825

\$4,158

September 2014 Budget Forecast

Scope of Work

Monthly Consulting Fee

TS-101 Classroom Session #24

TS-101 Road Session #24

City Classroom Fee #24

Deliverables

Project Coordinator

2 Instructors: 6 hours at \$24.18/Hr

4 Instructors: 24 hours at \$24.18/Hr

\$100 per Classroom Session

In-Kind Contributions

September 2013 Total Expenses

Oct 2013-Sep 2014 In-Kind Expenses

Oct 2013-Sep 2014 Total Expenses

Budget

\$3,333

\$145

\$580

\$100

\$825

\$4,158

\$14,250

\$77,626

Scope of Work

Deliverables

Budget

Oct 2012-Sep 2014 In-Kind Expenses

\$28,900

Oct 2012-Sep 2014 Total Expenses

\$211,952

\$183,052

**City of Oceanside Bicycle and Pedestrian Committee
300 North Coast Highway
Oceanside, CA 92054**

July 12, 2012

Ms. Darra Woods
Traffic Engineering
300 North Coast Highway
Oceanside, CA 92054

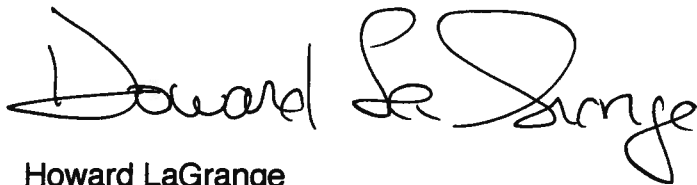
Darra:

The Oceanside Bicycle and Pedestrian Committee has reviewed your Active Transportation Grant application for Education, Awareness and Encouragement. We fully support the grant request and are prepared to provide instructor support for Traffic School 101 for adults and the school education programs.

The Committee has recognized that facilities alone do not promote cycling. There must also be strong education and encouragement programs in conjunction with infrastructure. The most frequently cited reason for not riding a bicycle is the concern for personal safety. Education of proper bicycle riding can significantly improve the bicyclist's safety, which in turn can help overcome this resistance. Additionally, bicycle usage could be greatly encouraged through the use of Public Service Announcements to share the road with motorists, school safety programs, and motorist/cyclist awareness programs.

The committee looks forward to having adequate funding to establish a strong education, awareness and encouragement program in Oceanside.

Respectfully,

A handwritten signature in black ink that reads "Howard LaGrange". The signature is written in a cursive, flowing style with a large loop at the end of the last name.

Howard LaGrange

Oceanside Bicycle and Pedestrian Committee Co-Chairman

RESOLUTION NO. 12-R0448-1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE AUTHORIZING THE FILING OF APPLICATIONS FOR ACTIVE TRANSPORTATION GRANT PROGRAM FUNDS THROUGH THE SAN DIEGO ASSOCIATION OF GOVERNMENTS FOR THE OCEANSIDE BOULEVARD BEAUTIFICATION PROJECT, NORTH COAST TRANSIT STATION BIKE STATION PROJECT, CLEVELAND STREET GREEN PAINT AND SHARROWS PROJECT, EDUCATION/ENCOURAGEMENT/AWARENESS GRANT PROJECT; AND AUTHORIZE THE CITY TO ACT AS A COLLABORATIVE PARTNER WITH THE CITY OF CARLSBAD FOR THE COASTAL RAIL TRAIL OCEANSIDE/CARLSBAD CONNECTION PROJECT; AND ACCEPTING THE TERMS OF THE GRANT AGREEMENT.

WHEREAS, \$8.8 million of Transportation Development Act/TransNet funding for capital and non-capital active transportation projects is available to local jurisdictions and the County of San Diego from Fiscal Year 2011-2012; and

WHEREAS, the City of Oceanside wishes to receive \$400,000 in Active Transportation Grant funds for the following project: Oceanside Boulevard Beautification Project; and

WHEREAS, the City of Oceanside wishes to receive \$100,000 in Active Transportation Grant funds for the following projects: North Coast Transit Station Bike Station Project; and

WHEREAS, the City of Oceanside wishes to receive \$100,000 in Active Transportation Grant funds for the following projects: Cleveland Street Green Paint and Sharrows Project; and

WHEREAS, the City of Oceanside wishes to receive \$183,000 in Active Transportation Grant funds for the following projects: Education/Encouragement/Awareness Grant Project; and

WHEREAS, the City of Oceanside wishes to partner with the City of Carlsbad and receive Active Transportation Grant funds for the following projects: Coastal Rail Trail Oceanside/Carlsbad Connection Project; and

WHEREAS, the City of Carlsbad would act as lead agency and grant administrator for the following projects: Coastal Rail Trail Oceanside/Carlsbad Connection Project; and

WHEREAS, the City of Oceanside understands that the Active Transportation Grant Program funding is fixed at the programmed amount, and therefore, project cost increases that exceed the grant awarded will be the sole responsibility of the grantee; and

1 WHEREAS, the City of Oceanside agrees to complete the proposed grant project within
2 a timely matter and in compliance with Board Policy No. 035.

3 NOW, THEREFORE, the City Council of the City of Oceanside does resolve as follows:

4 Section 1. The City of Oceanside is authorized to submit an application to SANDAG for
5 the Active Transportation Grant Program funding in the amount of \$400,000 for the Oceanside
6 Boulevard Beautification Project.

7 Section 2. The City of Oceanside is authorized to submit an application to SANDAG for
8 the Active Transportation Grant Program funding in the amount of \$100,000 for the North
9 Coast Transit Station Bike Station Project.

10 Section 3. The City of Oceanside is authorized to submit an application to SANDAG for
11 the Active Transportation Grant Program funding in the amount of \$100,000 for the Cleveland
12 Street Green Paint and Sharrows Project.

13 Section 4. The City of Oceanside is authorized to submit an application to SANDAG for
14 the Active Transportation Grant Program funding in the amount of \$183,000 for the
15 Education/Encouragement/Awareness Grant Project; and

16 Section 5. The City of Oceanside is authorized to act as a collaborative partner with the
17 City of Carlsbad for the Active Transportation Grant Program funding the Coastal Rail Trail
18 Oceanside/Carlsbad Connection Project; and

19 BE IT FURTHER RESOLVED that, if a grant award is made by SANDAG to fund the
20 Oceanside Boulevard Beautification Project, the City Council of the City of Oceanside commits
21 to providing \$50,000 of matching funds and authorizes City of Oceanside staff to accept the
22 grant funds, execute a grant agreement with SANDAG, with no exceptions, and complete the
23 Oceanside Boulevard Beautification Project; and

24 BE IT FURTHER RESOLVED that, if a grant award is made by SANDAG to fund the
25 North Coast Transit Station Bike Station Project, the City Council of the City of Oceanside
26 commits to providing \$10,000 of in-kind contributions and authorizes City of Oceanside staff to
27 accept the grant funds, execute a grant agreement with SANDAG, with no exceptions, and
28 complete the North Coast Transit Station Bike Station Project.

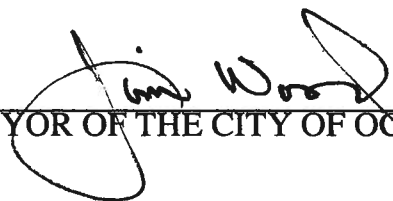
1 PASSED AND ADOPTED by the City Council of the City of Oceanside, California,
2 this 5th day of July, 2012, by the following vote:

3
4 AYES: WOOD, FELIEN, FELLER, KERN, SANCHEZ

5 NAYS: NONE


6 ABSENT: NONE

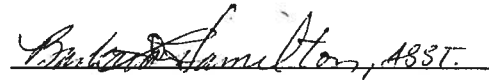
7 ABSTAIN: NONE
8

9
10 
11 MAYOR OF THE CITY OF OCEANSIDE

12 ATTEST:

12 APPROVED AS TO FORM:

13
14 
15 City Clerk

14 
15 City Attorney

16
17
18
19
20
21
22
23
24
25 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE AUTHORIZING
26 THE FILING OF APPLICATIONS FOR ACTIVE TRANSPORTATION GRANT PROGRAM
27 FUNDS THROUGH THE SAN DIEGO ASSOCIATION OF GOVERNMENTS FOR THE
28 OCEANSIDE BOULEVARD BEAUTIFICATION PROJECT, NORTH COAST TRANSIT
STATION BIKE STATION PROJECT, CLEVELAND STREET GREEN PAINT AND
SHARROWS PROJECT, EDUCATION/ENCOURAGEMENT/AWARENESS GRANT PROJECT;
AND AUTHORIZE THE CITY TO ACT AS A COLLABORATIVE PARTNER WITH THE CITY
OF CARLSBAD FOR THE COASTAL RAIL TRAIL OCEANSIDE/CARLSBAD CONNECTION
PROJECT; AND ACCEPTING THE TERMS OF THE GRANT AGREEMENT.