MANAGEMENT COMMITTEE

Jim Davis, Chair  
El Cajon Police Department

Tom Zoll  
Carlsbad Police Department

Richard Emerson  
Chula Vista Police Department

Robert Hutton  
Coronado Police Department

Duane White  
Escondido Police Department

Cliff Resch  
La Mesa Police Department

Adolfo Gonzales  
National City Police Department

Mike Poehlman  
Oceanside Police Department

Pat Drummy  
San Diego Police Department

Bill Gore  
San Diego Sheriff’s Department

Pamela Scanlon  
Director, ARJIS

Cynthia Burke  
Director, Criminal Justice Research

Jeff Tayman  
Director, Technical Services

CHIEFS’/SHERIFF’S MANAGEMENT COMMITTEE

Wednesday, December 1, 2004  
9:30 a.m. – 11:00 a.m.

San Diego Police Western Division  
5215 Gaines Street  
San Diego, CA

AGENDA HIGHLIGHTS

• NEEDS ASSESSMENT FOR THE PUBLIC SAFETY COMMITTEE
• SHERIFF’S RMS UPDATE
• UPDATE ON ENTERPRISE ARJIS
• SELECTION OF NEW CHAIR FOR YEAR 2005

PLEASE TURN OFF CELL PHONES DURING THE MEETING

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San Diego Association of Governments  
401 B Street, Suite 800, San Diego, CA 92101-4231  
(619) 533-4201  Fax (619) 595-7859  www.sandag.org
ITEM #          RECOMMENDATION
1. ROLL CALL
+2. APPROVAL OF NOVEMBER 3, 2004 MINUTES        APPROVE
3. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Members of the public will have the opportunity to address the Management Committee on any issue within the jurisdiction of the Committee. Speakers are limited to three minutes each. Committee members also may provide information and announcements under this agenda item.

REPORTS
+4. PUBLIC SAFETY COMMITTEE UPDATE (Chief Davis)        INFORMATION

Chair’s report on the Public Safety Committee Retreat and other pertinent public safety matters. The draft minutes of the Public Safety Committee Meeting on November 12, 2004 are attached.

+5. NEEDS ASSESSMENT FOR THE PUBLIC SAFETY COMMITTEE (Ted Middleton) DISCUSSION

Ted Middleton, Consultant for SANDAG, will be conducting the needs assessment for the Public Safety Committee. Ted will discuss the process and timeline, and provide copies of the interview and survey questions. A preliminary report of findings will be presented at the January 5th Chiefs'/Sheriff’s Meeting.

6. RMS UPDATE (Bill Gore) INFORMATION

Bill Gore will provide an update on the RMS Project. The Sheriff’s Department has finalized a contract with the vendor. Included in the discussion will be an overview of the contract, pricing package, timeline, and next steps.

7. UPDATE ON ENTERPRISE ARJIS (Pam Scanlon) INFORMATION

Pam Scanlon will provide an update on the status of the Enterprise ARJIS project. Included will be upcoming tasks and associated timelines. The initial requirements have been organized into a survey with criteria for prioritization by the users recommended by SANDAG.

8. ARJIS BUSINESS AND TECHNICAL COMMITTEE REPORTS (Captain Reginald Grigsby/Gary Rapp) INFORMATION

ARJIS Business and Technical Committee updates will be provided by Chairman Reginald Grigsby, Business Committee, and Chairman Gary Rapp, Technical Committee.
9. **SELECTION OF NEW CHAIR FOR YEAR 2005**

Chair Davis is retiring effective January 1, 2005.

10. **UPCOMING MEETINGS**

The next meeting of the County Chiefs’/Sheriff’s Management Committee is scheduled for January 5, 2005 at 9:30 a.m.

+next to an agenda item indicates an attachment
MANAGEMENT COMMITTEE DISCUSSION AND ACTIONS
Meeting of November 3, 2004

1. ROLL CALL
   The meeting was called to order by Chair Davis at 9:35a.m. See attendance sheet on last page.

2. APPROVAL OF SEPTEMBER 1, 2004 MEETING MINUTES
   Upon a motion by Chief Poehlman (Oceanside Police Department) and a second by Assistant Sheriff Gore (San Diego Sheriff’s Department), the Management Committee unanimously approved the minutes of September 1, 2004.

3. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS
   None.

CONSENT

4. PUBLIC SAFETY COMMITTEE UPDATE
   Chair Davis gave an update on the Public Safety Retreat that was held October 8, 2004. He stated there is a strong desire to hear from the Chiefs in providing public safety for the region. Assistant Sheriff Gore also attended the retreat. He was pleased with the support of law enforcement. The Public Safety Committee (PSC) members were going to go back to their councils to share the information. The retreat ended with a recommendation to conduct a needs assessment to establish priorities and opportunities for the PSC. Attachment 4 states the priorities and a draft of the next steps. Assistant Sheriff Gore will replace UnderSheriff Zuniga on the Public Safety Committee. Chiefs Zoll (Carlsbad Police Department) and Emerson (Chula Vista Police Department) are alternate members on the PSC.

   Staff stated they proposed hiring a consultant (Ted Middleton) to help with the needs assessment. It was also noted that ARJIS is saving $16,000 with SANGIS as a result of the merger with SANDAG that could be applied to the needs assessment. Gary Gallegos and Jack Boda (both of SANDAG) are interested in the first responder and inoperability issues, and the Intelligent Transportation System (ITS) division of SANDAG is matching the $16,000 for the needs assessment. David Ott (representing Homeland Security) and Skip Carter (representing State Public Safety) expressed the need to look at the short and long term goals. Chief Hutton (Coronado Police Department) inquired if other Chiefs received a letter from the Grand Jury requesting a survey in regards to the radio system. It was noted that
the Chiefs would send their response to Assistant Sheriff Bill Gore and he will give to his representative (Henshaw). Dan Newland (San Diego Police Department) stated that the SDPD received a $6 million inoperability grant. It is for regional inoperability. Regional training was also discussed. Chair Davis stated that Mayor Padilla in South Bay noted that they have approved a new higher education facility. Updates on the needs assessment will be provided at subsequent meetings.

5. CRIMINAL JUSTICE RESEARCH AND THE DISTRICT ATTORNEY’S OFFICE PARTNERING ON THE REENTRY MAPPING NETWORK IN SAN DIEGO COUNTY

Cindy Burke (SANDAG) presented an overview of the project. This project officially starts January 2005. SANDAG is working with the San Diego County District Attorney’s office (Julie Wartell and John Lusardi were in attendance to answer questions). This is a one-year project and staff will come back quarterly with an update. The project will track where the parolees are returning and what their needs are (job, medical, support) for transitioning back into society. Julie Wartell stated this is a pro-active approach in how to plan and help parolees, not re-offend.

Chair Davis stated that parolees are being released earlier with less preparation and appear to be re-offending more frequently. He would be interested in documenting what crimes they are committing and the impact on the community. Chief Zoll says he feels a larger number of parolees are committing crimes. John Lusardi stated the Department of Corrections (because of recent legislation) now starts two years before they get out (versus 4 weeks previously).

Chief Gonzales (National City Police Department) inquired how many parolees are released each month and if this information is available on line.

Chief Hutton noted he would like to have re-arrest data and FI’s (contact) and what impact this has on the justice system. Julie Wartell believes she will be able to do a monthly report thru the mapping project and link analysis with ARJIS.

It was noted that Chula Vista Police Department enters the information on a monthly basis. Julie noted that State Parole is also involved.

6. ARJIS MAPPING PROJECT UPDATE – DISCUSSION ON PUBLIC ACCESS TO SELECTIVE CALLS FOR SERVICE

Pam Scanlon (ARJIS) did an update on the mapping project. The new ARJIS application is adding more searches and data, and will be an application that is more flexible on the law enforcement side. There is a selection committee (8 members), policy committee, business/user committee, and technical committee. On November 17, 2004 oral interviews will be done. It is anticipated that the application will be build by the end of FY 2005.

The two agenda items of law enforcement only and public mapping site were discussed. This will be discussed at the next Business Committee meeting on November 17, 2004. Each agency captures dispositions differently.

Assistant Sheriff Gore believes the more the better on the law enforcement side. He is not sure what purpose of giving the call for service information on the public side.
John Lusardi stated the more information given to the public to explain what the police are doing is helpful.

Assistant Sheriff Gore stated that a call for service does not mean a substantiated crime.

Chief Hutton wanted to make sure no addresses were given on the public side.

Chief Zoll agreed with Chief Hutton in not giving out addresses. He feels that this just hands over information to the bad guys.

Julie Wartell explained that the idea of calls for service was to inform the community what the police are doing and stopping unnecessary calls to the department.

Pam Scanlon stated that ARJIS has not had a legal opinion provided yet on calls for service being made available to the public. Pam Scanlon stated that the law enforcement side would be done first. At a later date, a filter could be done if some selected call for service information was approved to be released to the public side.

Chief Poehlman stated that no one in Oceanside seems to want this information (on the public side). If asking for ARJIS-wide, he would say no.

Chief Hutton wants more discussion on this. He feels it puts pressure on other departments if one department does and one doesn’t.

Upon a motion by Chief Poehlman and a second by Chief Zoll, the Management Committee unanimously approved to table the issue of sharing information on the public side and to bring back for a vote at the next meeting.

7. DRUG USE TENDS AMONG LOCAL ARRESTEES

Cindy Burke did a PowerPoint presentation. Because the National Institute of Justice is ending their funding, interviews will be conducted two times a year. SANDAG is looking into getting matching funding. $75,000 is needed. They will interview 400 men, 200 women, and 20 juveniles. Agenda Item 7 is the first of 4 Criminal Justice Research Bulletins to be distributed.

It was noted that the Chiefs wanted to look at the effectiveness and what type of treatment worked.

8. ARJIS BUSINESS AND TECHNICAL COMMITTEE REPORTS

The Business Committee did not meet last month and will meet again on Wednesday, November 17, 2004. Pam Scanlon noted that at the previous meeting, representatives from 19 agencies met to discuss the concept phase of Enterprise ARJIS and get the priorities for requirements. SANDAG will help to survey the criteria. In regards to the FBI INDEX/MISI Project, the FBI has 100-200 different UCR fields that will be a part of the new system. ARJIS will acquire the documentation on those additional fields for consideration for Enterprise ARJIS.
The Technical Committee met. Chuck Brown provided information on the RMS project. Assistant Sheriff Gore says it looks promising for other agencies to “buy in”. Next week the Sheriff should finalize the contract.

Pam Scanlon discussed the ARJIS ID. It is a unique system with the 2 letters to identify the agency along with 4 numbers for the officer/employee ID. This is used on every justice system. It was discussed to maintain the ARJIS ID due to the ease in tracking people. The Sheriff’s Department was considering a different way of using logon IDs. The Chiefs asked for an update at the next meeting. Pam will notify Gary Rapp about this request.

9. UPCOMING MEETINGS

The next meeting of the County Chiefs'/Sheriff’s Management Committee is scheduled for December 1, 2004, at 9:30 a.m. A report from the Committees will be done every month. Chair Davis stated that if the Chairs of the committee were unavailable, a representative should be appointed to provide an update. The line of communication needs to be kept open. Chair Davis noted that a new Chair will need to be determined at the next meeting.

10. ADJOURNMENT

The meeting was adjourned at 10:50 a.m.

Key Staff Contacts: Pam Scanlon, (619) 699-6971; psc@sandag.org
             Cynthia Burke, (619) 699-1910; cbu@sandag.org
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<td>CRIMINAL JUSTICE RESEARCH DIRECTOR CYNTHIA BURKE</td>
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Guests: Julie Wartell (San Diego County DA’s Office), John Stedman (Border Research & Technology Center), Dan Newland (San Diego Police Department), John Lusardi (San Diego County District Attorney’s Office)

Staff: Barbara Jean Harris (ARJIS)
PUBLIC SAFETY COMMITTEE

Meeting of November 12, 2004

1. ROLL CALL

   The meeting was called to order at 1:36 p.m. by Chair Padilla (South County). Roll call was made by self introductions. The attendance sheet for the meeting is attached.

2. APPROVAL OF MEETING MINUTES

   Upon a motion by Mayor Mark Lewis (East County) and a second by Supervisor Pam Slater-Price (County of San Diego), the Public Safety Committee unanimously approved the minutes of September 10, 2004.

3. APPROVAL OF RETREAT MEETING SUMMARY

   Upon a motion by Mayor Lewis and a second by Supervisor Slater-Price, the Public Safety Committee unanimously approved the summary from the October 8, 2004, Retreat.

4. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

   There were no public comments, communications, or member comments.

CONSENT

5. REENTRY MAPPING NETWORK IN SAN DIEGO COUNTY (INFORMATION)

   The Reentry Mapping Network (RMN) is a partnership among community-based organizations and the Urban Institute designed to create community change through the mapping and analysis of neighborhood-level data related to reentry and community well being. In September, San Diego was selected as one of six new partner sites, joining six already established sites. SANDAG’s Criminal Justice Research Division will be working with the San Diego County District Attorney’s Office to gather information on where parolees and probationers who are returning to local communities live and what barriers they have (e.g., substance use, employment) to successfully reentering after living in jail or prison.
Action: The Public Safety Committee received this report for information.

REPORTS

6. REPORT FROM CHIEFS'/SHERIFF’S MANAGEMENT COMMITTEE (INFORMATION)

Chief Jim Davis (County Chiefs'/Sheriff’s Association) reported that several of the items on today’s agenda cover a lot of what was discussed at the Chiefs'/Sheriff’s Management Committee meeting. He said that they are eager to start the needs assessment process. He expressed his appreciation to the Chair and Vice Chair for leading that process. Chief Davis emphasized the importance of the reentry mapping project. There were some requests for information that the Chiefs and Sheriff would like to see come out of that program. He acknowledged that this is a significant problem for our community. They are eager to see if anecdotal information is supported with scientific data.

Action: The Public Safety Committee accepted this report for information.

7. REGIONAL PUBLIC SAFETY NEEDS ASSESSMENT (APPROVE)

Pam Scanlon, Director of Automated Regional Justice Information System (ARJIS), reported that this project was well received at the November Chiefs'/Sheriff’s Management Committee. The Chiefs'/Sheriff’s Committee is excited about this effort to conduct a needs assessment to look at the following four priority areas that resulted from both the Chiefs’ retreat and the Public Safety Committee’s retreat: regional training, interoperability and regional communication, a regional information system for centralized analysis of data, and a regional public safety service center.

Ms. Scanlon said that staff has been working towards the due date to present a report at the SANDAG Board Retreat in February 2005. To this end, staff has located $16,000 in savings from the ARJIS budget due to consolidation. She explained that ARJIS no longer has to pay this $16,000 mapping license fee to the San Diego Geographic Information Source (SANGIS). She also reported staff has identified additional funds from an Intelligent Transportation Systems project in SANDAG’s Mobility and Project Implementation Department, so we now have $30,000 for the needs assessment project.

Ms. Scanlon stated we have identified and hired consultant, who will start during the week of November 15 and we will be asking for representatives from the PSC and the Chiefs'/Sheriff’s Management Committee to be available for interviews, to assist us in surveys, and for other needed information.

Chief Davis stated that there has been a request for information dealing with the interoperability of radio systems being coordinated through Assistant Sheriff Bill Gore’s office.

Ms. Scanlon distributed a scope of services that includes the seven tasks highlighted and the due date for completing this project.
Ms. Scanlon announced that the International Association of Chiefs of Police Conference meeting starts tomorrow (November 13, 2004) in Los Angeles. Staff will be meeting with the consultant during that time on our approach to this project.

Vice Chair Guerin (North County Coastal) thanked staff for moving so quickly on this project.

Gary Gallegos, Executive Director, said that the joint staff effort that found funding for this project shows a benefit of consolidating Public Safety with other SANDAG departments.

**Action:** Upon a motion by Supervisor Slater-Price and a second by Chief Davis, the Public Safety Committee unanimously approved the use of up to $16,000 in ARJIS start-up funds to hire a consultant to conduct the needs assessment, the preliminary results of which will be presented to the Chiefs'/Sheriff’s Management Committee and the Public Safety Committee in January 2005, as well as at the February 2005 SANDAG Board Retreat.

8. **DRUG USE TRENDS AMONG LOCAL ARRESTEES (INFORMATION/POSSIBLE ACTION)**

Dr. Cynthia Burke, Director, Criminal Justice Research Division, shared recent information collected as part of an on-going project called Substance Abuse Monitoring, or SAM (formerly known as DUF and ADAM). As part of this study, staff goes into detention facilities, with the cooperation of the Sheriff’s and the Probation Departments, to interview adults and juveniles about their drug use. These data are useful to track drug trends and also offer a platform for other research efforts, such as prisoner reentry and domestic violence.

In 2003, about two-thirds of adult arrestees and slightly more than half of juveniles tested positive for some type of drug. Juveniles and males were more likely to test positive for marijuana and adult females were more likely to test positive for methamphetamine. Data for the new juvenile instrument indicates that many of the youth interviewed did not think marijuana was bad for them and the majority reported it was easy to obtain alcohol and other drugs. Juvenile boys and girls who were interviewed reported different risk factors, with girls more likely to have runaway, attempted suicide, and have a parent who has used drugs. While juveniles were most likely to be enrolled in a treatment program, they were least likely to successfully complete it.

Chair Padilla asked if there were any internal factors for the runaway numbers or if they were a combination of factors for the drug use. Dr. Burke replied that staff will be putting out a research bulletin that will look at the reasons for running away.

Chief Davis said that one of the things that we should look further into is which treatment programs yield the best results.

Vice Chair Guerin said it was disturbing to see 100 percent of juveniles enrolled in a treatment program but only 20 percent completing the program. She asked about this discrepancy. Dr. Burke said they defined the percentage for those who had indicated that they had successfully graduated from the program.
Chair Padilla asked if there are programs that deal with the unique needs of female users. He noted that women have a high treatment enrollment figure and a high completion figure, yet they continue to be the majority of users. Dr. Burke said a new curriculum is being implemented in East County at KIVA, which is operated by the McAllister Institute, to try and deal with those trauma issues.

Vincent Iaria (San Diego County Probation Department), stated that the gender-specific programming in the County is pretty good in terms of special treatment. The Probation Department has some gender-specific-programming and a facility designed to do that type of work.

Chief Tom Zoll (County Chiefs'/Sheriff’s Association) asked if the length of stay in custody calculated in this information. Dr. Burke replied that the interviews were conducted within 48 hours of a person being booked into custody but we don’t know how long they would be in the treatment program. One of the advantages of having this instrument at the local level is the ability to incorporate other questions. Dr. Burke said we just received a new grant with Phoenix House, a treatment provider, to look at juveniles who are reentering from the Juvenile Ranch Facility and who have drug and alcohol issues. This effort will continue past the time the juveniles are released from the camp.

Funding for SAM between 1987 and 2002 was provided by the National Institute of Justice. In 2003, this funding was cut for the juvenile component and in 2004, the entire program was dismantled. Because this information is so useful to the region, the California Boarder Alliance Group provided $25,000 in 2003 to maintain the juvenile component and fully funded the program in 2004 for $75,000. These funds are used to pay interviewers to collect the data and to reimburse the Sheriff’s Department for assistance provided by reserves.

Sergeant Stetson, Narcotics Section, San Diego Police Department, stated that the information gained from this program is critical. Their sources are limited to obtain this type of information and the people are not as open in talking with law enforcement personnel. This information helps direct enforcement efforts, learn how criminals operate and conduct business, confirm trends we know about, and tell us about new trends. It helps us obtain federal money and grants and is also a good measuring stick of success. Dr. Burke spoke about the mothers who are using meth. In the past, they have assumed that they are being good mothers; however, these statistics show that often the mothers are using meth themselves. They believe that leaving kids in the home with the drug environment brings perversions and violence. They have established a drug endangered child program that specifically address that issue. He hoped that this program would be continued.

Vincent Iaria agreed that this is an extremely valuable program. He asked why the federal program is cutting the funding. Dr Burke replied that the NIJ said that this program, in its height, had 35 sites and it took up a large component of funding. NIJ wanted to look at where it could most effectively use these funds and decided that it wasn’t a priority for them to have the local data.

Assistant Sheriff Bill Gore (San Diego County Sheriff’s Department) asked how much it is to fund this program. Dr. Burke replied that it is about $75,000 to collect the data. This money funds the interviewers to go into the facilities and it also funds the deputies. In the
past, we were able to use Reserves but because we are going into the jail settings, we need to have a Sheriff’s deputy get the inmate and bring them to the interview setting.

Mayor Lewis (East County) wondered if there is a way to work with the judges and get the information out on the street that if you get caught with drugs in your system you will spend 10 percent longer in jail. In his experience, juveniles don’t like incarceration time. He also asked if we have done any follow-up drug use testing after juveniles have been in jail so that we can find out where they are getting the drugs. Dr. Burke responded that we do try to ask juveniles while they are incarcerated how they are getting the drugs. We have not followed up with them after they have left incarceration.

Mayor Lewis commented that unless you remove juveniles from their neighborhood they go back into the same programs. Dr. Burke said that to protect their identity we don’t keep information on anyone we interview so it can’t be used for or against them. We do ask if they have been arrested or spent time in prison before. She said we could ask an extra page of questions about a person’s history of coming in and out of the system, and if they have been interviewed before.

Vice-Chair Guerin said that Phoenix House is a facility to get a child into treatment when parents recognize the problem before an arrest occurs. Juveniles without parental participation are the ones that usually end up in jail. What we might be able to do is compare the kids coming out of a treatment facility like Phoenix House and those from jail. She disagreed with the idea of the courts giving juveniles more jail time but suggested that the courts demand that juveniles go into an outpatient treatment program for a certain period of time.

Mayor Lewis said that it was amazing to him to learn about the amount of parental drug use. This makes it hard for children if the parents are drug users.

Vincent Iaria asked what the surveys say about drug use in the nonarrested population. He also asked if the information on drug use has been mapped. Dr. Burke said that in response to the first question, the Juvenile Bulletin is the next one we come out with and it will have that information. There is a survey of high school students that asked questions of that general population so we could do those types of comparisons. On the second question, we asked the meth users specific questions about their dealers and we do have some zip code information. The adults are paranoid to tell us too many details about their drug purchase; however, we will look at the mapping it. With juveniles, we asked how they got the substances the first time and most recently, and the answer was from friends and family members. We asked where they took the drugs and the response was at their friend’s and family members’ house. She said that it would be interesting to see how many are doing drugs in their own home.

Vincent Iaria commented that drug offenders don’t weigh the amount of jail time, and they have the ability to get drugs in state prisons.

Chair Padilla asked about the numbers on enrollment and completion for treatment programs. He asked if this was all institutional programs or court mandated programs.
Dr. Burke replied that it was outpatient and inpatient but did not include Alcoholics Anonymous or Narcotics Anonymous.

Chair Padilla asked about the breakdown between institutional and inpatient programs. Dr. Burke said that they didn’t ask that question.

Chair Padilla said that it would be interesting to know if there is a difference in that program model on success rates.

Chair Padilla asked if the funding issue should be going into SANDAG’s legislative program or be a coordinated effort to secure other applicable grant funding. Dr. Burke replied that we are trying to go out and see who is using the data so that we can get their support. She solicited ideas from Committee members for funding this program.

Mayor Lewis said that since this is a regional issue, perhaps SANDAG could find some funding for this program.

Mr. Gallegos recommended that this program be added to our legislative agenda so when we can lobby on behalf of this program.

Assistant Sheriff Gore asked how much of the $75,000 is paid to the Sheriff’s department. Dr. Burke said that about $30,000-$35,000 is used for that purpose. After the meeting, staff rechecked our calculations and found the actual amount to be closer to $25,000.

Dr. Burke said that she might need a letter of support from the Committee, signed by the Chair, showing the support of the law enforcement and elected officials on this type of issue. The Committee agreed with this action.

Action: The Public Safety Committee directed staff to pursue funding for this program.

9. UPCOMING MEETINGS

Chair Padilla noted that the next meeting will be held on Friday, December 10, 2004, at 1:30 p.m.

Ms. Scanlon noted that February 9-11 is the SANDAG Board Retreat in Borrego Springs, so there will be no Public Safety Committee meeting in February 2005.

Vice Chair Guerin asked that the Public Safety retreat item be held on February 10. She expressed her desire that the law enforcement members of this committee attend at least this portion of the SANDAG Retreat.

Ms. Scanlon said that for the December and January meetings there will be the ongoing report from the Chiefs/Sheriff’s Management Committee. Staff will also be bringing a budget amendment to accept the funds for the grant for the study of youth reentry, and an item on the domestic violence information sharing system. She noted that the consultant brought on for the public safety needs assessment study will be on hand to discuss the approach, tasks, and have a discussion on this topic. We will also have a presentation in
December on SANDAG’s efforts on creating an Intelligent Transportation System and its collaborative opportunities with public safety.

At the January 2005 meeting, staff will bring a budget amendment dealing with options for using the savings in the FY 2005 ARJOS budget as a result of reduced fees from San Diego Data Processing. We will also be presenting the 2006 preliminary public safety work program and budget along with the preliminary findings from the Regional Public Safety Needs Assessment.

Chair Padilla said that he was encouraged by the Public Safety Committee Retreat and appreciated the members’ participation in that event. He invited all Committee members to attend the SANDAG Board Retreat.

Chair Padilla mentioned that a copy of an announcement was distributed on a Conference on Cross Border Prosecution and Extradition in the U.S./Mexican Context sponsored by the University of San Diego’s School of Law and Trans-Border Institute.

10. ADJOURNMENT

Chair Padilla adjourned the meeting at 2:24 p.m.

JEFF TAYMAN
Director of Technical Services

Key Staff Contacts: Pam Scanlon, (619) 699-6971; psc@sandag.org
Cynthia Burke, (619) 699-1910; cbu@sandag.org
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**ADVISORY MEMBERS**

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November 24, 2004

Name
Address

Dear Member:

The newly chartered SANDAG Public Safety Committee is in the process of identifying priorities and areas of opportunity to enhance public safety services in the greater San Diego region. In order to ensure that these efforts reflect the needs and objectives of the various participating agencies and organizations, the Committee has commissioned a study to collect input from a variety of constituents. This study is being funded by contributions from both ARJIS and the Intelligence Transportation System initiative. This partnership serves as an example of the additional breadth and cooperation that was envisioned by the consolidation of ARJIS with SANDAG.

In order to expedite the process of collecting information and analyzing the results, the Committee has authorized the services of a consultant to conduct a series of interviews with executives from around the county. Please find attached a copy of the prospective interview questions and topics that the consultant will be reviewing with you. There will also be a supplemental survey that collects more detailed operational information regarding systems, technology, training, and other areas. This survey will be targeted toward members of your agency’s operational staff. You will be contacted in the very near future by a member of the ARJIS staff to schedule an appropriate time for your interview, anticipated to be about an hour and a half long.

We have established an aggressive timeline for producing a set of preliminary findings in time for the next Public Safety Committee meeting and SANDAG Board of Directors Retreat in January 2005. We would request that given the short timeline and approaching holidays, that you make every effort to participate in the initial round of interviews. Your input will help set the direction of the committee and our involvement in regional public safety improvements and coordination over the coming year.

Any questions regarding the process or timeline of this effort may be directed to:

Pam Scanlon      Ted Middleton
ARJIS Executive Director    President/CEO, Silvereye Technologies, Inc.
(619) 533-4204      (805) 231-2811
pscanlon@arjis.org     ted@silvereyetech.com

Thank you, in advance for your participation.

Sincerely,

Steve Padilla, Mayor, City of Chula Vista
Chair, SANDAG Public Safety Committee

SP/bjh

Enclosure
Public Safety Committee
Preliminary Regional Needs Assessment
Prospective Interview Questions

Background

The newly formed Public Safety Committee (PSC) within SANDAG has commissioned this Needs Assessment study to help them determine areas of opportunity to enhance public safety through improved cooperation, information sharing, and communication. The project is being coordinated through a partnership between ARJIS and the Intelligent Transportation System initiative. The committee has identified the following four strategic areas of investigation, and is interested in ideas about these and any other areas of potential focus:

- Regional Communications & Interoperability – issues relating to communications infrastructure, spectrum allocation, and Incident Management.
- Regional Technology Acquisition, Maintenance, and Support – issues relating to the assessment, procurement, implementation, and support of technology.
- Regional Information Center – the concept of creating a physical and/or virtual center for the expansion of crime analysis and intelligence information sharing capabilities.
- Regional Training – issues relating to training, certification and testing.

The feedback received through these interviews and survey questions will help the PSC formulate a short-term and long-term agenda of initiatives to pursue.

Organization Overview

1.1 What are the most important issues your organization is facing, primarily but not necessarily exclusively, related to public safety?

1.2 What are the most significant changes you anticipate affecting your organization over the next 5 - 10 years?

1.3 Does your organization have a formal strategic plan? Does that strategic plan include components focusing on regional issues?

1.4 Does your organization actively participate in regional or extra-regional organizations, committees, standards bodies, or other institutions?

Assessment of Regional Opportunities

2.1 What types of public safety services most lend themselves to a regional approach, if any, and why?

2.2 What types of public safety services should not be regionalized, if any, and why?

2.3 What are the best examples of successful regionalization efforts, either within the San Diego region or elsewhere?

2.4 Do you feel that the current governance structures for regional public safety initiatives are working effectively? What changes/optimizations should be made, if any?

2.5 What barriers do you see affecting broader cooperation on regional efforts?
2.6 Which, if any statements below would you attribute to regionalization efforts/initiatives. Include specific examples where applicable.
- Enable opportunities my organization would not be able to achieve on its own
- Provide economies of scale
- Help enhance/augment my organization’s internal expertise
- Provide support resources my organization does not have
- Take too much time of my organization’s staff
- Are too slow to produce results
- Are too bureaucratic
- Are too controlled by larger agencies
- Cost too much
- Reduce local control and/or flexibility

2.7 What opportunities do you see for the PSC to enhance the participation and education of the public in public safety matters?

Budget & Funding Sources, Challenges, and Opportunities

3.1 Does your organization actively pursue alternate funding sources (grants, matching funds, bonds, etc)?

3.2 How could the region be more effective at:
- Cooperating with the private sector in joint initiatives?
- Seeking alternative funding sources?
- Utilizing available funds?

3.3 Has your organization received funding for Homeland Security initiatives? Specify.

3.4 Do you feel that funding for Homeland Security initiatives is being allocated appropriately throughout the region?

3.5 Have Homeland Security initiatives to date resulted in effective improvements? In what ways could Homeland Security initiatives be improved? How have regionalization issues affected these initiatives either positively or negatively?

3.6 What types of models do you think are best suited to your organization for helping fund regionalization initiatives:
- Pay-per-use - member agencies pay for services on an incremental “per transaction/per use” style.
- Pay-for-service-level - member agencies subscribe to desired service levels that are tiered by cost/priority
- Relative contribution - membership fees based on population size or other demographic factors
- In-kind contribution – member agencies can contribute facilities, resources, staff as an alternative to capital contributions.
- External sources - self-governed entity with legislated or otherwise mandated funding sources not provided directly by participating agencies (bonds, assessments, etc).

3.7 What are the opportunities for the Public Safety Committee to assist in improving regional communications and interoperability?
Public Safety Committee
Preliminary Regional Needs Assessment Prospective Interview Questions

Regional Communications & Interoperability

4.1 What are the 3 most important issues for your organization with respect to communications needs (e.g., channel/frequency congestion, data transmission speed/bandwidth, system reliability, coverage, interoperability)?

4.2 How satisfied are you with current radio/communications infrastructure?

4.3 Does your organization participate in RCS committees, working groups, etc?

4.4 What issues, if any, do you perceive in regionalization of communications infrastructure? What suggestions do you have to improve these issues?

4.5 What are the opportunities for the Public Safety Committee to assist in improving regional communications and interoperability?

Regional Technology Acquisition, Maintenance & Support

5.1 What is your perception of your organization’s ability to procure and implement technology?

5.2 What specific areas could your organization use assistance with related to technology procurement and support?

5.3 Do you perceive any advantages or disadvantages of regional assistance to your organization in the area of Technology Acquisition, Maintenance, or Support?

5.4 What are the barriers to expanding regional involvement in this area? Do you have suggestions of how to overcome these obstacles?

5.5 What are the opportunities for the PSC to participate in the area of Technology Acquisition, Maintenance & Support?

Regional Information Center

6.1 Do you receive sufficient information related to public safety within the region to make informed decisions? What specific gaps in information exist, if any?

6.2 Do you perceive any advantages or disadvantages in the creation of regional crime analysis and intelligence sharing capabilities?

6.3 Given the post-9/11 environment and increased focus on inter-agency coordination, what specific opportunities do you see for consolidating information and promoting greater information sharing?

6.4 Would you perceive any significant value from physically co-locating a team of analytical resources together in order to promote regional sharing of data and research?

6.5 What are the barriers to expanding regional involvement in this area? Do you have suggestions of how to overcome these obstacles?

6.6 What are the opportunities for the Public Safety Committee to improve the collection, sharing and analysis of public safety related information?
Regional Training

7.1 Are there subjects or disciplines for which training is not readily available within the region that you feel are critical to providing improved public safety services?

7.2 What recommendation(s) would you make regarding implementation of additional training for public safety agencies within the region?

7.3 What kinds of inter-disciplinary training would improve public safety and/or safety of first responders?

7.4 Are there areas of expertise within your organization that you feel could provide an example of a regional “best practice”? If so, specify (i.e. specific program areas, personnel, resources, practices/procedures, documentation, etc.).

7.5 Do you perceive any advantages or disadvantages of regionalization to your organization in regards to Training?

7.6 What are the barriers to expanding regional involvement in this area? Do you have suggestions of how to overcome these obstacles?

7.7 What are the opportunities for the Public Safety Committee to improve training within the region?

Summary

8.1 How would you rank the importance of the major subject areas reviewed:
   • Regional Technology Acquisition & Support?
   • Regional Communication & Interoperability?
   • Regional Training?
   • Regional Information Center?
   • Other, specify?

8.2 What are the potential areas of collaboration between Public Safety and other regional disciplines:
   • Emergency Services?
   • Transportation?
   • Public Works?
   • Local Planning?

8.3 What is the value of regional coordination in the following areas of activity:
   • Incident Response/First Responders?
   • After-action Information Analysis?
   • Prevention/Intervention Initiatives?

8.4 List three specific objectives you would like to see the PSC accomplish in the next:
   • 1 year
   • 5 years
   • 10 years