



Regional Planning Technical Working Group Agenda

March 10, 2022

1:15 p.m.

****Teleconference Meeting****

MEETING ANNOUNCEMENT AMIDST COVID-19 PANDEMIC:

The Regional Planning Technical Working Group meeting scheduled for March 10, 2022, will be conducted virtually in accordance with Governor Newsom’s State of Emergency declaration regarding the COVID-19 outbreak, Government Code Section 54953(e), Assembly Bill 361 (Rivas, 2021), and the COVID-19 Emergency Temporary Standards issued by the California Department of Industrial Relations. Working Group members will primarily participate in the meeting virtually, while practicing social distancing, from individual remote locations.

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Public Comments: Persons who wish to address the members on an item to be considered at this meeting, or on non-agendized issues, may email comments to the Clerk at clerkoftheboard@sandag.org (please reference March 10, 2022, Regional Planning Technical Working Group meeting in your subject line and identify the item number(s) to which your comments pertain). Comments received by 4 p.m. on Wednesday, March 9, 2022, will be provided to members prior to the meeting. If you desire to provide live verbal comment during the meeting, please join the Zoom meeting by computer or phone and use the “Raise Hand” function to request to provide public comment. On a computer, the “Raise Hand” feature is on the Zoom toolbar. By phone, enter *9 to “Raise Hand” and *6 to unmute. Requests to provide live public comment must be made at the beginning of the relevant item, and no later than the end of any staff presentation on the item. The Clerk will call on members of the public who have timely requested to provide comment by name for those joining via a computer and by the last three digits of for those joining via telephone. All comments received prior to the close of the meeting will be made part of the meeting record. Please note that any available chat feature on the Zoom meeting platform should be used by panelists and attendees solely for procedural or other “housekeeping” matters as comments provided via the chat feature will not be retained as part of the meeting record. All comments to be provided for the record must be made via email or orally per the instructions above.

San Diego Association of Governments

401 B Street, Suite 800, San Diego, CA 92101-4231 × (619) 699-1900 × Fax (619) 699-1905 × sandag.org



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Vision Statement

Pursuing a brighter future for all.

Mission Statement

We are the regional agency that connects people, places, and innovative ideas by implementing solutions with our unique and diverse communities.

Our Commitment to Equity

We hold ourselves accountable to the communities we serve. We acknowledge we have much to learn and much to change; and we firmly uphold equity and inclusion for every person in the San Diego region. This includes historically underserved, systemically marginalized groups impacted by actions and inactions at all levels of our government and society.

We have an obligation to eliminate disparities and ensure that safe, healthy, accessible, and inclusive opportunities are available to everyone. In 2021, SANDAG will develop an equity action plan that will inform how we plan, prioritize, fund, and build projects and programs; frame how we work with our communities; define how we recruit and develop our employees; guide our efforts to conduct unbiased research and interpret data; and set expectations for companies and stakeholders that work with us.

We are committed to creating a San Diego region where every person who visits, works, and lives can thrive.



Regional Planning Technical Working Group

March 10, 2022

| Item No. | | Action |
|----------------|---|-------------|
| 1. | Welcome and Introductions | |
| 2. | Public Comments/Communications/Member Comments Public comments under this agenda item will be limited to five public speakers. Members of the public shall have the opportunity to address the Regional Planning Technical Working Group (TWG) on any issue within the jurisdiction of the TWG that is not on this agenda. Public speakers are limited to three minutes or less per person. TWG members also may provide information and announcements under this agenda item. If the number of public comments under this agenda item exceeds five, additional public comments will be taken at the end of the agenda. Subjects of previous agenda items may not again be addressed under public comment. | |
| +3. | Approval of Meeting Minutes The TWG is asked to review and approve the minutes from its January 13, 2022, meeting. | Approve |
| Reports | | |
| +4. | Regional Digital Equity Strategy and Action Plan - Early Actions <i>Krystal Ayala, SANDAG</i> The Board of Directors adopted the Regional Digital Equity Strategy and Action Plan on December 17, 2021. An overview of early actions underway to close the digital divide in the region will be presented. | Information |
| 5. | Update On Housing Acceleration Program Grant Funding <i>Tuere Fa'aola, SANDAG</i> SANDAG staff will provide an update on the Housing Acceleration Program Grant funding recommendations and award timelines. | Information |
| +6. | SANDAG Working Group Restructuring <i>Allison Wood, SANDAG</i> At its February 11, 2022, meeting, the Executive Committee approved the restructuring of SANDAG Working Groups and charters for the new Mobility and Sustainable Communities Working Groups. This item will focus on how this change will affect the Regional Planning Technical Working Group. | Information |
| 7. | Upcoming Meetings The next TWG meeting is scheduled for Thursday, April 14, 2022, at 1:15 p.m. | |
| 8. | Adjournment | |

+ next to an item indicates an attachment



Regional Planning Technical Working Group

Item: **3**

March 10, 2022

Action: **Approve**

January 13, 2022, Meeting Minutes

Chair Tait Galloway (City of San Diego) called the meeting of the Regional Planning Technical Working Group (TWG) to order at 1:15 p.m.

1. Welcome and Introductions

2. Public Comments/Communications/Member Comments

SANDAG Senior Regional Planner, Allison Wood, announced that SANDAG staff is currently working on the application for the initial 10% of a total \$43 million in funding through the Regional Early Action Planning (REAP 2.0) state grant. The grant funding through REAP 2.0 is intended to be used to help implement the 2021 Regional Plan through competitive grants to local jurisdictions and regional planning initiatives.

SANDAG Regional Planner, Adam Fiss, announced the Housing Planning Leadership Academy (HPLA) SANDAG will be offering in the coming months and encourages member jurisdictions to participate. A 2-hour forum will be held on February 15, 2022.

Katheryn Rhodes made a public comment.

3. Approval of Meeting Minutes (Approve)

Action: Upon a motion by Jeff Murphy (City of Carlsbad) and a second by Meagan Openshaw (City of Imperial Beach), the TWG approved the minutes from its November 10, 2021, meeting.

The motion passed.

Yes: Murphy, Laura Black (City of Chula Vista), Jesse Brown (City of Coronado), Rami Talleh (County of San Diego), Noah Alvey (City of El Cajon), Jennifer Gates (City of Encinitas), Openshaw, City of National City (Martin Reeder), Vice Chair David De Vries (City of Poway), Chair Galloway, Joe Farace (City of San Marcos), and John Conley (City of Vista).

No: None.

Abstain: Kerry Kusiack (City of La Mesa), Bill Chopyk (City of Lemon Grove), Russ Cunningham (City of Oceanside).

Absent: City of Del Mar, City of Escondido, City of Santee, City of Solana Beach.

Reports

4. Prohousing Designation Program (Discussion)

Policy Analyst, Weston Starbird, and Housing Policy Manager, Chelsea Lee, from the Department of Housing and Community Development (HCD) presented an overview on the Prohousing Designation Program which incentivizes jurisdictions in compliance with state housing element requirements and the benefits of enacting Prohousing policies. The Prohousing program can be found at: <https://hcd.ca.gov/community-development/prohousing/>.

Several TWG members provided comments and questions to HCD staff.

5. Senate Bill 9 and Senate Bill 10 (Discussion)

TWG members discussed how their jurisdictions are approaching implementation of Senate Bill 9 (SB 9) (Atkins, 2021) and SB 10 (Weiner, 2021).

Several TWG members provided comments.

SANDAG staff will continue to gather and share updates on information for the TWG regarding SB 9 and SB 10 at a local and state level.

6. Active Solicitations: Housing Acceleration Program, TransNet Information Smart Growth Incentive Program, and On-Call Sustainable Communities Consulting Services

SANDAG Grants Program Manager, Jenny Russo, provided information on active solicitations, including participation via BidNet Direct. More information is available at: <https://www.bidnetdirect.com/sandag/sandag-grants>.

Several TWG members provided comments.

7. SANDAG Working Group Re-Structuring

Principal Planner, Keith Greer, presented information and next steps regarding the proposed restructuring of SANDAG Working Groups, including the TWG, as part of the SANDAG Overall Work Plan.

Several TWG members provided comments.

8. 2022 Meeting Schedule and Membership Roster

Senior Regional Planner, Allison Wood, asked TWG members to review the membership roster and notify SANDAG staff, Allison Wood and Nikki Zanchetta, via email of any updates or corrections.

9. Upcoming Meetings

The next TWG meeting is scheduled for February 10, 2022, at 1:15 p.m.

10. Adjournment

Chair Galloway adjourned the meeting at 2:50 p.m.

Confirmed Attendance at SANDAG Regional Planning Technical Working Group Meeting

January 13, 2022

| Jurisdiction | Name | Attended | Comments |
|------------------------|-----------------------------|----------|----------|
| City of Carlsbad | Don Neu | No | |
| | Jeff Murphy | Yes | |
| | Eric Lardy | No | |
| City of Chula Vista | Tiffany Allen | No | |
| | Laura Black | Yes | |
| | Todd Philips | No | |
| City of Coronado | Richard Grunow | No | |
| | Jesse Brown | Yes | |
| County of San Diego | Rami Talleh | Yes | |
| | Rob Efird | No | |
| City of Del Mar | Joseph Smith | No | |
| | Amanda Lee | No | |
| City of El Cajon | Noah Alvey | Yes | |
| | Mike Viglione | No | |
| City of Encinitas | Roy Sapa'u | No | |
| | Jennifer Gates | Yes | |
| City of Escondido | Adam Finestone | No | |
| City of Imperial Beach | Tyler Foltz | No | |
| | Meagan Openshaw | Yes | |
| | Reyna Ayala | No | |
| City of La Mesa | Kerry Kusiak | Yes | |
| | Matthew Feske | No | |
| City of Lemon Grove | Bill Chopyk | Yes | |
| City of National City | Martin Reeder | Yes | |
| | David Welch | Yes | |
| City of Oceanside | Russ Cunningham | Yes | |
| | Jonathan Borrego | No | |
| City of Poway | David De Vries (Vice Chair) | No | |
| | Robert (Bob) Manis | Yes | |
| City of San Diego | Tait Galloway (Chair) | Yes | |
| | Seth Litchney | No | |
| City of San Marcos | Joe Farace | Yes | |
| | Saima Qureshy | No | |
| City of Santee | Melanie Kush | No | |

| Jurisdiction | Name | Attended | Comments |
|--------------------------------------|---|----------|----------|
| | Chris Jacobs | No | |
| City of Solana Beach | Joseph Lim | No | |
| | Corey Andrews | No | |
| City of Vista | John Conley | Yes | |
| | Patsy Chow | No | |
| Advisory Members | | | |
| Air Pollution Control District | Kathy Keehan | No | |
| Caltrans | Omar Flores | No | |
| | Seth Cutter | No | |
| LAFCO | Pricilla Allen | Yes | |
| | Keene Simonds | No | |
| NCTD | Katie Persons | No | |
| MTS | Denis Desmond | No | |
| Airport Authority (SDCRAA) | Brendan Reed | Yes | |
| Water Authority (SDCWA) | Seevani Bista | No | |
| Port (SDUPD) | Lesley Nihishira | No | |
| US Department of Defense (DOD) | Mary Beth Dreusike | No | |
| | David Zajac | No | |
| Other Attendees | | | |
| Weston Starbird (Policy Analyst) | Department of Housing and Community Development | | |
| Chelsea Lee (Housing Policy Manager) | Department of Housing and Community Development | | |
| SANDAG Staff | | | |
| Samuel Solis (Regional Planner) | | | |
| Nikki Zanchetta (Regional Planner) | | | |
| Keith Greer (Principal Planner) | | | |
| Allison Wood (Senior Planner) | | | |
| Adam Fiss (Regional Planner) | | | |
| Jenny Russo (Contracts Manager) | | | |

March 10, 2022

Action: **Information**

Regional Digital Equity Strategy and Action Plan – Early Actions

Introduction

Technology and connectivity are critical to the future of transportation and the vision outlined in the [2021 Regional Plan](#). As the regional transportation planning agency and metropolitan planning organization, SANDAG has a key role to play in planning for and implementing digital communications infrastructure needed to support transportation technology improvements, smart city initiatives, and access to high-quality internet.

In December 17, 2022, the Board of Directors adopted the [Regional Digital Equity Strategy and Action Plan](#) (Attachment 1) to spur rapid broadband deployment and adoption in the San Diego region. The Strategy and Action Plan was developed with input from the [Regional Digital Divide Taskforce](#), which consists of [representatives](#) from public agencies, broadband providers, and non-profit organizations that are actively working to bridge the digital divide.

Discussion

The Digital Divide in the San Diego Region

To inform the recommendations in the Regional Digital Equity Strategy and Action Plan, SANDAG staff conducted a regional gap analysis to identify where there are disparities in broadband infrastructure and service. The analysis revealed that only 66% of rural households have access to fixed broadband in the San Diego region. In urban areas, 94% of households have fixed broadband service available, however service is not affordable leading to low adoption especially among households earning less than \$50,000 per year. More than 20% of low-income households in some communities don't have a broadband subscription or computer at home making it difficult to participate in virtual learning, remote work, telehealth, and other critical online services. The [Digital Divide in the San Diego Region Story Map](#) provides more information on the state of the digital divide in the San Diego region.

Early Actions

The Regional Digital Equity Strategy and Action Plan identifies seven overarching strategies and actions for improving both broadband access and adoption in San Diego County. SANDAG staff are collaborating with stakeholders on several near-term initiatives including:

- **Initiative: Develop a dig once policy to cost-effectively integrate broadband and digital communications infrastructure as part of SANDAG-funded projects, including *Transnet* projects.** The 2020 [California State Broadband Action Plan](#) and AB 1549 task Caltrans with doing this as part of state highway projects. In December 2021, the U.S. Department of Transportation's Federal Highway Administration also passed a final rule (FHWA-2019-0037) allowing for the installation of this infrastructure as part of transportation projects to avoid the need for further excavation in the future.

Status: In alignment with state and federal requirements, early progress is being made to draft the dig once policy that will require SANDAG-funded projects to integrate digital communications infrastructure in areas where there are gaps. This policy would enable SANDAG, Caltrans, and local jurisdictions to advance many of the projects outlined in the 2021 Regional Plan by building out the infrastructure needed to support broadband and intelligent transportation solutions (ITS) such as smart intersections, real-time traveler information, connected and autonomous vehicle infrastructure, and active transportation demand management solutions that support efficient operations during congested periods, major incidents, outages, or evacuations. The dig once policy will be included with the proposed TransNet Ordinance amendments that will be brought to ITOC and the Board later this year.

- **Initiative: Convene the Regional Digital Infrastructure Taskforce (ReDIT) to develop regional permitting standards and guidelines that expedite broadband infrastructure development in unserved and underserved communities.**

Status: On February 24, staff convened the first ReDIT meeting to evaluate permitting practices and develop standard guidelines for deployment of digital infrastructure. The draft ReDIT charter and work plan outline the responsibilities of this new taskforce (Attachment 2). Member agencies are asked to review their assigned representative to participate in this work group (Attachment 3). SANDAG staff has created a ReDIT SharePoint to facilitate information sharing among the Taskforce, please contact Krystal Ayala, kay@sandag.org, for access to resources on the ReDIT SharePoint.

- **Initiative: Complete a Digital Infrastructure and Broadband Master Plan for building out a regional broadband network that connects public facilities in each of the San Diego region's jurisdictions.**

Status: The consultant procurement is underway. The ReDIT will provide input on the Digital Infrastructure and Broadband Master Plan when the project kicks off later this year.

- **Initiative: Develop a regional fiber sharing agreement template for public and private partners.**

Status: Complete; SANDAG shared sample agreement templates to facilitate the licensing or sharing of conduit and fiber with public and private agencies with ReDIT.

- **Initiative: Pilot a Dig-Once project to deploy conduit and fiber as part of the State Route 67 Pavement Rehabilitation Project.**

Status: In progress; SANDAG conducted an RFP to identify a provider that could leverage this infrastructure to expand broadband service along the corridor. The project is scheduled to begin construction in spring 2022. As part of the [State's Middle-Mile Broadband Initiative](#), the California Department of Technology is overseeing the deployment of an open-access, middle-mile network that will expand high-speed broadband service throughout the state. In November 2021, the CDT announced 18 initial broadband projects and four corridors in the San Diego region for inclusion in the statewide middle-mile network (State Routes 67, 76, 78, and 79). It is anticipated that the CDT will identify additional segments over the next few months. When complete, this network will provide connectivity to many of our underserved areas, rural communities, and Tribal Nations.

- **Initiative: Conduct a joint procurement with the Southern California Association of Governments (SCAG) to pre-qualify broadband providers as potential partners for grants and other digital equity projects that expand broadband infrastructure and services in Southern California.**

Status: The Request For Qualifications (RFQ) was released in December 2021; 20 organizations expressed interest in partnering with SANDAG and SCAG to expand broadband infrastructure. A panel of stakeholders from the SANDAG and SCAG regions are evaluating expressions of interest and will be making final prospective partnership recommendations in mid-March 2022. This RFQ will prepare the region for forthcoming state and federal broadband funding.

Next Steps

SANDAG staff will continue to monitor implementation of many of these near-term actions, evaluate priorities, and update the Action Plan on an annual basis to reflect progress. Additionally, SANDAG staff will return to the TWG in the coming months as work on the regional broadband permit streamlining and dig once policy progresses.

Antoinette Meier, Director of Regional Planning

Key Staff Contact: Krystal Ayala, (619) 699-1998, krystal.ayala@sandag.org

Attachments:

1. Regional Digital Equity Strategy and Action Plan
2. Draft ReDIT Charter and Work Plan
3. ReDIT Membership

Agenda Item 4— Attachment 1:

Regional Digital Equity Strategy and Action Plan

The full document in electronic format can be downloaded at
https://www.sandag.org/uploads/projectid/projectid_614_31273.pdf

For a printed copy, please contact the Public Information Office at (619) 699-1950 or
pio@sandag.org.

SANDAG Regional Digital Infrastructure Taskforce Charter

Purpose:

Planning for a robust digital infrastructure network is a necessity for quality of life, transportation, and sustainability. To help standardize and encourage the local adoption of regionally consistent broadband and digital infrastructure supportive policies, SANDAG will form a Regional Digital Infrastructure Taskforce (ReDIT). The purpose of the ReDIT is to develop regional permitting standards and practices that streamline deployment of digital communications infrastructure to advance intelligent transportation solutions, smart cities, and broadband in underserved areas.

As more public services, medical services, education, civic and social engagement are transacted online, access to broadband and technology becomes essential for residents and the local economy to thrive. Furthermore, high-quality broadband is critical to transportation sector. It will enable the deployment of intelligent transportation solutions that improve congestion and safety on roadways. Working from home, online learning, and other remote access options also have the potential to reduce vehicle miles traveled and greenhouse gas emissions. Universal digital infrastructure supports local jurisdictions with implementing “Smart City” initiatives that use technology and data to make municipal operations more efficient and in-turn allows cities to deliver digital services to residents. This is an integral component of SANDAG’s 2021 Regional Plan, which relies on technology and connectivity to drastically improve mobility, sustainability, quality of life, and bring technology-enabled mobility services to communities who need it most.

In January 2021, the SANDAG Board of Directors adopted to develop a regional strategy that leads to rapid broadband deployment and adoption in the San Diego region. The SANDAG Board of Directors adopted the [Regional Digital Equity Strategy and Action Plan](#) on December 17, 2021. To achieve our vision for a connected region, SANDAG has developed seven overarching strategies to address the wide range digital inequities that exist in the region today. This includes incorporating broadband into regional and local plans and practices.

Responsibilities:

The ReDIT will make recommendations and guide the development of regionally consistent permitting practices and policies to streamline deployment of digital infrastructure in unserved and underserved areas. This includes identifying regional or local policies or legislation that may inhibit broadband deployment, developing regional permitting standards and practices, coordinating local efforts with state initiatives, and developing standard agreement templates to streamline permitting processes.

Taskforce participants are asked to attend and participate in taskforce meetings to provide technical input and expertise in developing regional digital infrastructure permitting standards and practices. The level of commitment is expected to be 90 – 120 minutes per month. This may vary by month depending on the topic of discussion.

Membership:

The membership of the ReDIT includes staff involved in permitting, development services, and engineering of the 19 local jurisdictions in the region. Representatives of Caltrans, North County Transit District, and Metropolitan Transit System are advisory members.

Duration of Existence:

The taskforce will meet for the duration of time needed to develop regional permitting standards and practices to streamline broadband deployment.

SANDAG Regional Digital Infrastructure Taskforce Work Plan

Objectives:

- Incorporate broadband and digital infrastructure into regional and local plans.
- Standardize the incorporation of broadband & digital infrastructure into regional and local development projects.
- Develop and encourage local adoption of regionally consistent broadband & digital infrastructure supportive policies and streamlined permitting practice with priority to unserved and underserved communities

Tasks:

1. Identify regional or local policies, practices, or legislation that may be a barrier to broadband deployment. Determine steps needed to mitigate policy barriers.
 - a. Update local agency permitting practices matrix
 - b. Inventory of local ordinances, policies, checklists
 - c. Assessment of state legislation and policies (GoBiz)
2. Inventory digital infrastructure/broadband planning best practices. Support inclusion of broadband in Community Plans, General Plans, Climate Action Plans
 - a. CETF Local Government Checklist
3. Coordinate local efforts with state initiatives led by Go-Biz
4. Develop standard and streamlined permitting practices for digital infrastructure in underserved or unserved areas
 - a. Master encroachment permit
 - b. Typical microtrenching and/or conventional trenching standards/details
 - c. Fiber sharing or conduit leasing agreement templates
 - d. CEQA streamlining
5. Implement a Regional Dig once policy
 - a. Identify dig once best practices
6. Support development of a Regional Digital Infrastructure and Broadband Master Plan
 - a. Inventory local infrastructure assets that can be made available for broadband infrastructure deployment.
 - b. Develop a strategy for building out fiber ring that connected all jurisdictions in the region to support smart cities, broadband, and transportation
7. Develop broadband deployment recommendations
 - a. Construction standards and/or typical details
 - b. Maintenance and operation standards
 - c. Service/affordability standards
 - d. Conduit and dark fiber leasing/partnership opportunities
 - e. Standard broadband infrastructure valuation practices (e.g. standard regional appraisal rates for cost per mile of dark fiber or spare duct space).
 - f. Public asset leasing opportunities (e.g., light poles, bus shelter, building rooftops, etc.)
 - g. Risk mitigation
 - h. Life cycle considerations

Regional Digital Infrastructure Taskforce (ReDIT)

Membership

Last Updated: March 1, 2022

| Organization | Name | Title |
|-------------------------------|-----------------|---|
| City of Carlsbad | Nestor Mangohig | Senior Engineer |
| | John Kim | Senior Engineer |
| | Jim Milton | Traffic Systems Operations Specialist |
| City of Chula Vista | Eddie Flores | City Traffic Engineer |
| City of Coronado | Jim Milton | Public Services and Engineering |
| City of Del Mar | - | - |
| City of El Cajon | - | - |
| City of Encinitas | - | - |
| City of Escondido | Edd Alberto | City Traffic Engineer |
| | Ken Conradie | Information Systems |
| | Michael Sabatte | Information Systems |
| | Jay Paul | Senior Planner |
| City of Imperial Beach | Reyna Ayala | Associate Planner |
| City of La Mesa | Philip Kern | Engineering Project Manager |
| | Michael Kinnard | Associate Engineer |
| City of Lemon Grove | Mike James | Assistant City Manager/Public Works Director |
| City of National City | Roberto Yano | Director of Public Works/City Engineer |
| | Jose Lopez | Deputy City Engineer |
| City of Oceanside | Brian Thomas | City Engineer |
| | Shannon Vitale | Associate Planner |
| City of Poway | Austin Silva | Senior Planner |
| City of San Diego | Elyse Lowe | Director, Development Services |
| | Kelsey Baird | Program Manager |
| | Manjit Singh | Deputy Director, Telecommunications and Utility |
| | Nic Abboud | Program Manager, 5G/Broadband |

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|-----------------------------|------------------|---|
| City of San Marcos | Sean del Solar | Senior Planner |
| City of Santee | Steven Miller | Senior Civil Engineer |
| City of Solana Beach | Jim Greenstein | Associate Civil Engineer |
| City of Vista | Sam Hasenin | Principal Engineer |
| County of San Diego | Lawrence Hirsch | Department of Public Works Program Coordinator Utilities |
| | Robert Efird | Planning and Development Services Project |
| | Elise Rothschild | Director, Department of Environmental Health |
| Caltrans | Chris Schmidt | Deputy District Director of Right- of-Way |
| | Sam Amen | Broadband Program Manager |
| | Fariba Ramos | Branch Chief, Electrical Design |
| MTS | Thang Nguyen | Senior Project Manager |
| | Emily Outlaw | Chief Information Officer |
| | Karen Landers | General Counsel |
| NCTD | Ryan Cashin | Chief Technology Officer |
| | Lucas Marcel | Senior Network Engineer |
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Sustainable Communities Working Group Charter

PURPOSE

The purpose of the Sustainable Communities Working Group (SCWG) is to serve as a critical resource to carry out and promote cross-agency coordination on the development and implementation of the Sustainable Communities Strategy (SCS) of the SANDAG Regional Plan.

RESPONSIBILITIES

The SCWG provides an institutional forum and structure for regional stakeholders to: (1) collaborate, coordinate, research, and peer exchange innovative solutions to address regional issues related to land use, housing, sustainability, habitat conservation, climate resilience and equity; (2) identify legislative and regulatory barriers and opportunities; (3) implement regional solutions that require cross-jurisdictional coordination; (4) develop guidelines that will facilitate implementation of policies, programs and solutions across the region; and (5) promote best practices and technical assistance that helps local jurisdictions align policies and programs with the Regional Plan and SCS. The SCWG also provides SANDAG staff and the Regional Planning Committee (RPC) with input and recommendations on preparation and implementation of the Regional Plan and SCS.

SCWG activities are identified through annual workplans. SANDAG staff will update the workplan in coordination with the SCWG to foster collaboration and consensus on priority projects that advance the goals and projects contained in the Regional Plan and SCS.

LINE OF REPORTING

The SCWG will make recommendations to SANDAG staff and the Regional Planning Committee.

MEMBERSHIP

The SCWG membership shall include one voting member and one alternate member from each SANDAG member agency, including the region's 18 cities and the County of San Diego. Each member agency shall have one vote. SCWG agency representatives shall be appointed by the membership agency to serve a two-year term and be an executive or senior staff level. Membership may also include participation from non-voting agency partners including, but not limited to, Caltrans, Metropolitan Transit System, North County Transit District, San Diego County Regional Airport Authority, San Diego County Water Authority, Air Pollution Control District, the Local Agency Formations Commission, Department of Defense, Southern California Tribal Chairman's Association, and the Port of San Diego.

CHAIR

The Chair of the Regional Planning Committee shall appoint a Regional Planning Committee member to serve as a non-voting Chair of the SCWG for a period of one year. The Chair shall preside at all SCWG meetings, call the meetings, and represent the SCWG at the Regional Planning Committee. In the event that the Chair is unavailable to perform these duties, the SCWG staff coordinator shall act in place of the Chair.

MEETING FREQUENCY

The SCWG will meet every other month or as needed. Meetings shall be noticed according to and shall otherwise fully comply with the Ralph M. Brown Act.

DURATION OF EXISTENCE

The SCWG will function on an on-going basis, subject to annual review by the SANDAG Executive Committee.