



September 9, 2020

July 8, 2020, TransNet Independent Taxpayer Oversight Committee Meeting Minutes

Vice Chair Michael L. Kenney (Licensed Civil/Traffic Engineer) called the meeting of the ITOC to order at 9:30 a.m.

Action: Approve

The *TransNet* Independent Taxpayer Oversight Committee is asked to approve the minutes from its July 8, 2020, meeting.

1. Approval of Meeting Minutes (Approve)

Action: Upon a motion by Sunnie House (CEO/Private Sector) and a second by Les Hopper (Licensed Engineer), the ITOC was asked to approve the minutes from its June 17, 2020, meeting, as amended, to include the amended language for Item 9 – Final 2020 ITOC Annual Report. The motion passed. Yes: Vice Chair Kenney, Dustin Fuller (Biology/Environmental), Les Hopper, and Sunnie House. No: None. Abstain: Stewart Halpern (Finance/Budgeting). Absent: Construction/Contractor and Right-of-Way Acquisition.

2. Public Comments/Communications/Member Comments

None.

3. Executive Director's Report (Discussion)

TransNet Department Director Jose Nuncio presented an update on key programs, projects, and agency initiatives, including San Diego Forward: The 2021 Regional Plan, the Airport Connectivity project, and other agency programs.

Action: Discussion only.

Consent

4. TransNet Senior Mini-Grant Program: Quarterly Update (Information)

This report provided an update on progress made by *TransNet* Environmental Mitigation Program Land Management Grant recipients.

Action: Information only.

Reports

5. Actions by the Transportation Committee and Board of Directors on TransNet-Related Agenda Items (Information)

Senior *TransNet* Program Manager Ariana zur Nieden presented an update on actions taken by the Transportation Committee and Board of Directors on agenda items that the ITOC has reviewed: Regional Transportation Improvement Program: Amendment No. 13; Regional Bikeway Program Update; ITOC Member Vacancy; and Recognition of Outgoing ITOC members.

Action: Information only.

6. Annual Selection of ITOC Chair and Vice Chair (Appoint)

Financial Analyst II Julie Barajas presented the item.

Action: Upon a motion by Sunnie House and a second by Stewart Halpern, the ITOC was asked to appoint Michael Kenny to the position of FY 2021 Chair. The motion passed. Yes: Vice Chair Kenney, Dustin Fuller, Stewart Halpern, Les Hopper, and Sunnie House. No: None. Abstain: None. Absent: Construction/Contractor and Right-of-Way Acquisition.

Action: Upon a motion by Dustin Fuller, and a second by Les Hopper, the ITOC was asked to appoint Sunnie House to the position of FY 2021 Vice Chair. Yes: Vice Chair Kenney, Dustin Fuller, Stewart Halpern, Les Hopper, and Sunnie House. No: None. Abstain: None. Absent: Construction/Contractor and Right-of-Way Acquisition.

7. Comprehensive Multimodal Corridor Plans (Discussion)

Principal Project Manager Richard Chavez presented an overview of the Comprehensive Multimodal Corridor Plans program to refine and prioritize transportation solutions on five priority corridors using a policy, data, and collaboration-driven approach.

Action: Discussion only.

8. FY 2020 Proposed *TransNet* Agreed-Upon Procedures (Approve)

Assistant Finance Manager Yen Ho and Jennifer Farr, Farr LLC, presented the item.

Action: Upon a motion by Stewart Halpern and a second by Sunnie House, the ITOC was asked to approve the proposed FY 2020 *TransNet* Agreed-Upon Procedures. The motion passed. Yes: Chair Kenney, Vice Chair Sunnie House, Dustin Fuller, Stewart Halpern, and Les Hopper. No: None. Abstain: None. Absent: Construction/Contractor and Right-of-Way Acquisition.

9. Memoranda of Agreement: *TransNet* Debt Financing Program (Discussion)

9A. Memorandum of Agreement with North County Transit District: *TransNet* Debt Financing Program

The ITOC was asked to review and discuss a request by the North County Transit District to borrow \$46 million of Commercial Paper through the *TransNet* Debt Financing program for the COASTER Service Expansion project. Principal Regional Planner Linda Culp and Financial Programming Manager Dawn Vettese presented the item.

Action: Discussion only.

9B. Memorandum of Agreement with City of Imperial Beach: *TransNet* Debt Financing Program

The ITOC was asked to review and discuss a request by the City of Imperial Beach to borrow \$600,000 of Commercial Paper through the *TransNet* Debt Financing program for the SR-75 Signal Interconnection project.

Chair Kenney recused himself from discussion due to a potential conflict of interest.

Dawn Vettese and Eric Minicilli, City of Imperial Beach, presented the item.

ITOC members requested that the source for principle repayment be included in future Commercial Paper Memorandums of Agreement.

Action: Discussion only.

10. 2018 Regional Transportation Improvement Program: Draft *TransNet* Program of Projects – Amendment No. 14 (Discussion)

The ITOC was asked to provide feedback on the draft *TransNet* Program of Projects and Amendment No. 14, focusing its review on the *TransNet*-funded projects.

Financial Analyst II Richard Radcliffe presented the item.

Action: Discussion only.

ITOC members requested that future RTIP reports: 1) be included as the last item in the agenda packet; 2) include tables as links instead of attachments; 3) have any summaries or new items be included as the first attachments to reports; and 4) include bottom line totals for table summaries.

11. Specialized Transportation Grant Program Call for Projects Evaluation Criteria (Discussion)

The ITOC was asked to review and discuss proposed revisions to the criteria for consistency with the *TransNet* Extension Ordinance provisions as they relate to the *TransNet* Senior Mini-Grant Program, and a proposed allocation of 25% of Senior Mini-Grant Cycle 11 available funding to the Consolidated Transportation Service Agency (CTSA) for mobility management activities, including a maximum CTSA grant request of \$200,000 in Senior Mini-Grant funding per year for all other proposed projects.

Senior Regional Planner Brian Lane and Transit Planner Zachary Rivera presented the item.

Action: Discussion only.

12. Regional Bikeway Program Update (Information)

Principal Regional Planner Linda Culp presented an overview on progress made on the Regional Bike Plan Early Action Program, as a component of the Regional Bikeway Program.

Action: Information only.

ITOC members requested City of San Diego Development Services Department staff provide an update at an upcoming ITOC meeting regarding the City's project review process and any associated delays.

13. Continued Public Comments

None.

14. Upcoming Meetings

The next ITOC meeting was scheduled for Wednesday, September 9, 2020, at 9:30 a.m.

15. Adjournment

Chair Kenney adjourned the meeting at 11:54 a.m.

Confirmed Attendance at SANDAG *TransNet* Independent Taxpayer Oversight Committee Meeting

July 8, 2020

Jurisdiction	Name	Attended
Licensed Civil/Traffic Engineer	Michael L. Kenney, Chair	Yes
CEO/Private Sector	Sunnie House, Vice Chair	Yes
Right-of-Way Acquisition	Vacant	N/A
Contractor/Construction	Brad Barnum	No
Biology/Environmental	Dustin Fuller	Yes
Finance/Budgeting	Stewart Halpern	Yes
Licensed Engineer	Les Hopper	Yes
Advisory Members		
San Diego County Auditor's Office	Tracy Drager (Primary)	Yes