MEETING NOTICE
AND AGENDA

CITIES/COUNTY TRANSPORTATION ADVISORY COMMITTEE (CTAC)
The CTAC may take action on any item appearing on this agenda.

Thursday, November 6, 2003
9:30 to 11:30 a.m.

SANDAG, Conference Room A
401 B Street, Suite 800
San Diego, CA 92101-4231

Chair: Fred Leudtke, City of Escondido
Vice-Chair: Doug Isbell, County of San Diego

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ITEM #   ACTION

1. Introductions

2. Public Comments

+3. Approval of Meeting Summary (Fred Leudtke)

+4. Emergency Relief (Gary Vettese)  INFORMATION
Caltrans staff will present the attached guidance for obtaining emergency relief for damage to federal-aid transportation facilities caused by the October 2003 wildfires.

+5. FormsPLUS (Bill Nokes)  PRESENTATION
Caltrans staff will give a brief demonstration of FormsPLUS software that has been developed by Caltrans for use by local and regional agencies. The software allows local and regional agency staff to enter project data, print forms, and track the status of form submittals for transportation projects using state and/or federal funds. A FormsPLUS fact sheet is attached.

+6. TransNet Extension (Craig Scott)  DISCUSSION
SANDAG staff will present the attached discussion papers on Regional Transportation Impact Fees and the Environmental Mitigation Program under consideration for the extension of the TransNet program. These papers were presented to the Ad Hoc Working Group on TransNet at their October 24, 2003 meeting. The initial expenditure plan framework for discussion is scheduled to be available for distribution at the CTAC meeting. The Maintenance of Effort issue will be discussed at the CTAC meeting scheduled for December 4, 2003.

7. Environmental Consultant (Muggs Stoll)  DISCUSSION
Caltrans staff will present a strategy for hiring an environmental consultant to facilitate the development and delivery of environmental documents for local transportation projects using federal funds.
+8. Lapsing Funds (Gary Vettese/José Nuncio)  
   Caltrans staff will present the attached listing of unspent state and/or federal funding that will be lost unless invoices are submitted by May 1, 2004 or an extension is requested by December 1, 2003. Caltrans staff distributed extension forms at the last CTAC meeting on October 2, 2003. SANDAG staff will present the attached memo indicating SANDAG staff will not support reimbursement of any lost funding.

+9. Transportation Budget Shortfall (José Nuncio)  
   At its October 17, 2003 meeting, the Transportation Committee enacted a strategy for addressing transportation budget shortfalls for FY 2003/2004. The action included a reallocation of Regional Roadway Maintenance funds and a delay of SR 52 and SR 905 construction. Additional budget shortfalls are expected for FY 2004/2005; these expected shortfalls will need to be addressed in Spring 2004. Attached are the minutes from the October 17th meeting related to this issue.

The next CTAC meeting is scheduled for Thursday, December 4, 2003.

+next to an agenda item indicates an attachment.