Active Transportation Working Group
The Active Transportation Working Group may take action on any item appearing on this agenda.

Thursday, March 14, 2019
10:30 a.m. to 12 noon
SANDAG, Board Room
401 B Street, Suite 800
San Diego, CA 92101

Please take the elevator to the 8th floor to access the meeting room.

Staff Contact: Chris Kluth
(619) 699-1952
chris.kluth@sandag.org

Agenda Highlights

• San Diego Forward: The Regional Plan – Action Plan
• Downtown Mobility Plan Implementation
• Caltrans District 11 Update

Please silence all electronic devices during the meeting

Mission Statement
The 18 cities and county government are SANDAG serving as the forum for regional decision-making. SANDAG builds consensus; makes strategic plans; obtains and allocates resources; plans, engineers, and builds public transit; and provides information on a broad range of topics pertinent to the region’s quality of life.
Welcome to SANDAG. Members of the public may speak to the Working Group on any item at the time the Working Group is considering the item. Please complete a Request to Comment form and then present the form to the Working Group coordinator. Members of the public may address the Working Group on any issue under the agenda item entitled Public Comments/Communications/Member Comments. Public speakers are limited to three minutes or less per person. The Working Group may take action on any item appearing on the agenda.

Both agenda and non-agenda comments should be sent to SANDAG via comment@sandag.org. Please include the Working Group name and meeting date, agenda item, your name, and your organization. Any comments, handouts, presentations, or other materials from the public intended for distribution at the meeting should be received by the Working Group coordinator no later than 5 p.m. two working days prior to the meeting. All public comments and materials received by the deadline become part of the official public record and will be provided to the members for their review at the meeting.

In order to keep the public informed in an efficient manner and facilitate public participation, SANDAG also provides access to all agenda and meeting materials online at sandag.org/meetings. Additionally, interested persons can sign up for email notifications at sandag.org/subscribe.

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如有需要，我们可以把SANDAG议程材料翻译成其他语言。

请在会议前至少 72 小时打电话 (619) 699-1900 提出请求。
Active Transportation Working Group  
March 14, 2019

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Welcome and Introductions</td>
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| +2.      | Approval of Meeting Minutes  
                    Approve  
The Active Transportation Working Group (ATWG) is asked to review and approve the minutes from its September 13, 2018, meeting. |
| 3.       | Public Comments/Communications/Member Comments  
Members of the public shall have the opportunity to address the ATWG on any issue within the jurisdiction of SANDAG that is not on this agenda.  
Anyone desiring to speak shall reserve time by completing a Request to Comment form and giving it to the meeting coordinator prior to speaking.  
Public speakers should notify the meeting coordinator if they have a handout for distribution to ATWG members. Public speakers are limited to three minutes or less per person. ATWG members also may provide information and announcements under this agenda item. |
| 4.       | Election of a New Chair for the Active Transportation Working Group (Chris Kluth)  
Appoint  
The ATWG Charter directs the members of the ATWG to select a Chair and Vice Chair on an annual basis. Everett Hauser, County of San Diego, was elected on December 2017 as the ATWG Chair. The ATWG Vice Chair position is vacant and must be filled immediately. The ATWG is asked to make Chair and Vice Chair nominations, which may be filled by any ATWG member. |
| 5.       | San Diego Forward: The Regional Plan – Action Plan (Phil Trom)  
Discussion  
At its February 22, 2019, meeting, the Board of Directors approved an action plan to develop San Diego Forward: The 2021 Regional Plan. Staff will provide an overview of the updated schedule and action plan. |
| 6.       | Downtown Mobility Plan Implementation (Everett Hauser, City of San Diego)  
Information  
Everett Hauser will provide an update on the Downtown Mobility Plan’s cycletrack network. |
| 7.       | Caltrans District 11 Update (Vanessa De La Rosa, Caltrans)  
Information  
Vanessa De La Rosa will provide an update on active transportation projects the District is developing, and report on other Caltrans matters of interest to the ATWG. |
8. Future Active Transportation Working Group Agenda Items
   (Chris Kluth)
   Staff will present an overview of potential items for the June ATWG meeting agenda. The ATWG is asked to provide feedback on these items and encouraged to add items to be considered for future meetings.

9. Regional Active Transportation Network Data Collection
   (Rebecca Grover)
   Staff is currently compiling data on completed local bikeway projects. ATWG members are asked to provide updates on recently completed local projects to be included in the interactive San Diego Regional Bike Map in time for Bike to Work Day 2019.

9. Upcoming Meetings
   Information
   The next ATWG meeting is scheduled for Thursday, June 13, 2019, at 10 a.m.

10. Adjournment

+ next to an item indicates an attachment
September 13, 2018 Meeting Minutes

Chair Everett Hauser (County of San Diego) called the meeting of the Active Transportation Working Group (ATWG) to order at 10:12 a.m.

1. Welcome and Introductions
Members of the ATWG and public were welcomed.

2. Public Comments and Communications
No public comments were entered.

3. Approval of Meeting Minutes (Approve)
Action: Upon a motion by Jeff Morgan (City of Santee) and a second by Howard LaGrange (City of Oceanside), the ATWG approved the minutes from its June 14, 2018, meeting. Yes: Chair Hauser, Kathy Keenan (Air Pollution Control District), Seth Cutter (Caltrans), Allie Scrivener (City of Coronado), Misty Thompson (City of La Mesa), Mr. LaGrange, Esmeralda White (City of San Diego), Andy Hanshaw (San Diego County Bicycle Coalition), Brandon Tobias (Caltrans), and Maya Rosas (Pedestrian Advocate). No: None. Abstain: Patrick Moneda (City Chula Vista), Mr. Morgan, Dan Goldberg (City of Solana Beach), and Sam Hasenin (City of Vista). Absent: City of Carlsbad, City of Del Mar, City of El Cajon, City of Encinitas, City of Escondido, City of Imperial Beach, City of Lemon Grove, City of National City, City of Poway, City of San Marcos, Civic San Diego, Economic Development, Metropolitan Transit System, North County Transit District, Safe Routes to School, and San Diego County Department of Education.

Reports

4. 2019 Active Transportation Program: Request for Volunteers (Information)
Jenny Russo, Senior Contracts and Procurement Analyst, presented information about the 2019 Active Transportation Program (ATP): Request for Volunteers. In June 2018, the Board of Directors authorized the regional call for projects for the 2019 ATP. The application period will close on September 28, 2018. The ATP Guidelines require the assembly of a multidisciplinary advisory group to assist in reviewing project applications. ATWG members who did not submit applications for the 2019 ATP were asked to participate in the evaluation committee.

5. TransNet Routine Accommodation Requirement Evaluation (Information)
Chris Kluth, Senior Regional Planner, discussed how Section 4(E)(3) of the TransNet Ordinance requires all new congestion relief projects to accommodate the needs of people walking and biking where it is needed and feasible to do so. Rule 21 of Policy 31 describes how this provision will be implemented. The recent ten-year review of the TransNet program recommended a reevaluation of this process in light of current Complete Streets requirements and best practices. The ATWG discussed how the process has worked in its jurisdiction and how it will continue the discussion for potential improvements.

6. Active Transportation Working Group Role in The Region (Discussion)
The ATWG discussed its role, what its participation provides to local jurisdictions, and ideas to promote engagement for best practices for local and regional active transportation plans, projects, and programs.
7. County of San Diego Active Transportation Plan Summary (Information)
Chair Hauser provided an overview of County of San Diego’s recently completed Active Transportation Plan (Plan) that was funded by TransNet through the SANDAG Active Transportation Grant Program. The Plan will be presented to the County of San Diego Planning Commission on September 21, 2018.

8. Regional Active Transportation Network Data Collection (Discussion)
Josh Clark, Regional Planner, discussed how SANDAG is compiling data on local bike and pedestrian projects that connect to the Regional Bicycle Network. The ATWG provided updates regarding local projects that have been completed recently or are in the planning phases. Mr. Clark provided an update on efforts to collect Geographic Information System data on local bike projects.

9. Upcoming Meetings
The next ATWG meeting is scheduled for December 13, 2018, at 10 a.m.

10. Adjournment
Chair Hauser adjourned the meeting at 11:43 a.m.
# Confirmed Attendance at SANDAG Active Transportation Working Group Meeting

**September 13, 2018**

<table>
<thead>
<tr>
<th>Jurisdiction</th>
<th>Name</th>
<th>Attended</th>
<th>Comments</th>
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<tbody>
<tr>
<td>County of San Diego</td>
<td>Everett Hauser, Chair</td>
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<tr>
<td>Air Pollution Control District</td>
<td>Kathy Keehan</td>
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<td>Bicycle Advocate</td>
<td>Andy Hanshaw</td>
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<td>San Diego County Bicycle Coalition</td>
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<td>Brandon Tobias</td>
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<td>Seth Cutter</td>
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<td>Craig Williams</td>
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<td>Patrick Moneda</td>
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<td>Allie Scrivener</td>
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## Other Attendees

- Courtney Armusewicz, STC Traffic
- Nathan Schmidt, Fehr and Peers
- Jennifer Hunt, SD Bike Coalition
- Mary McGuirk, Alta Planning and Design
- Madison Robert, SD APBP
- Frank Proulx, Toole Design
- Jim Baross, CABO

## SANDAG Staff

- Josh Clark
- Chris Kluth
- Jenny Russo
- Linda Culp
- Jazmin Amini
Future Active Transportation Working Group Agenda Items

Introduction
At its September 13, 2018, meeting the Active Transportation Working Group (ATWG) discussed its role, what its participation provides to local jurisdictions, and ideas to promote engagement for best practices for local and regional active transportation plans, projects, and programs.

Discussion
Below is a list of recommended agenda items for the next ATWG meeting, ATWG members are asked to discuss and select a high-priority topic or propose a different topic for presentation at a future meeting.

Joint Meeting with the Caltrans Bicycle and Pedestrian Advisory Committee, or Other Regional Working Group(s)
Determine if there are advantages and/or disadvantages to combining the ATWG with another standing working group meeting, begin the process to schedule and coordinate.

Deep Dive Focus on Review of a Single Project – One Presenter, One Project
Have a presentation on the process behind a completed project and the opportunities, constraints, and/or solutions encountered along the way. Identify a project and presenter.

“Designing to the Manual” and “Best Practices”
Discussion related to design criteria, with examples where “designing to the minimum” been sufficient and, when exemptions or deviations have been necessary for improved accommodations for active transportation users. Additionally, or instead, share examples of useful design review checklists that people have seen, or are using for their active transportation projects. Pick a “best practices” topic to discuss for, perhaps, a specific treatment or policy and have a subject matter expert present.

Major SANDAG Agencywide Efforts and Policy
Discussion related to existing or upcoming SANDAG projects that would benefit from the ATWG’s expertise. Identify a specific project and project manager for a future agenda that lines up well with that project’s schedule, examples might include – Airport Connectivity, the Regional Plan, or Emerging Technologies.

Next Steps
The highest-priority item will be added to the June 13, 2019, agenda and the appropriate presenter will be assigned.

Key Staff Contact: Chris Kluth, (619) 699-1952, chris.kluth@sandag.org