MEETING NOTICE
AND AGENDA

I-15 PROJECT MANAGEMENT TEAM
The I-15 Project Management Team may take action on any item appearing on this agenda.

September 16, 2003
9:30 a.m. to 11 a.m.

SANDAG, Conference Room C
401 B Street, Suite 800
San Diego, CA 92101-4231

Staff Contact: Heather Werdick
(619) 595-5367
hwe@sandag.org

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ITEM #

1. Welcome and Introduction – Review of minutes of previous meeting
   SANDAG will provide an overview of the agenda and note any changes or additions.

2. Customer Service Center Update
   TransCore will report on Customer Service Center activities for the month of August 2003, including comments/complaints received regarding construction impacts on I-15 Express Lanes.

3. I-15 Weekend Operations
   Caltrans will provide an update on weekend operations of the I-15 Express Lanes.

4. Caltrans I-15 Construction Update
   Caltrans will provide an update on recent I-15 construction activities and measures being taken to mitigate the construction effects on I-15 Express Lanes operation.

5. Enforcement Issues
   California Highway Patrol will provide an update on enforcement issues.

6. Other Business
   PMT members may provide reports on relevant activities or bring up other discussion items.

7. Next Meeting
   The next regularly scheduled meeting will be held at SANDAG offices on October 21, 2003 from 9:30 to 11 a.m. Pacific Time.

Attachments

- August 19, 2003 Project Management Team Minutes
- I-15 FasTrak Customer Service Center 2003 Activity Summary
- I-15 FasTrak Customer Service Center Comment Log
- I-15 FasTrak Total Transponders, Total Accounts, and Accounts Closed by Month Chart
- I-15 Express Lanes Traffic Daily Average Chart
- I-15 FasTrak Toll Revenue Daily Average Chart
- Summary of Total Traffic by Day
- Daily Traffic and Toll Reports (August 2003)
I-15 Project Management Team
Meeting Summary
Tuesday, August 19, 2003

1. The following individuals participated in the meeting:

<table>
<thead>
<tr>
<th>Name</th>
<th>Agency</th>
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<tbody>
<tr>
<td>Heather Werdick</td>
<td>SANDAG</td>
<td>Mike Gray</td>
<td>Caltrans</td>
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<tr>
<td>Fares Ibrahim</td>
<td>TransCore</td>
<td>Bob Davis</td>
<td>Wilbur Smith</td>
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<tr>
<td>Bob Gerou</td>
<td>CHP</td>
<td>Jeff Lewis</td>
<td>FHWA</td>
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<tr>
<td>Brad Bohm</td>
<td>CHP</td>
<td>Shannon Ballard</td>
<td>FHWA</td>
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<tr>
<td>Dana Weaver</td>
<td>SANDAG</td>
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2. Changes to the Previous Minutes

There were no changes to the previous minutes.

3. Customer Service Center (CSC) Update

Fares Ibrahim, TransCore, updated the Project Management Team (PMT) on Customer Service Center (CSC) activities. As of August 19, 2003, there were 16,687 accounts open, 24,369 transponders issued, and a balance of 1,846 transponders in stock.

Three comments were received by the CSC in May. Eighty-six complaints were received by the CSC in June. Eighty-six complaints were also received by the CSC in July. Eighteen complaints were received in August. Almost all calls received in June, July, and August were regarding construction impacts on I-15 Express Lanes relating to the traffic flow problems at the north end of the facility.

Mr. Ibrahim notified the group about outstanding customer account balances. The CSC generates between 500-600 letters a month regarding account balances. It was suggested that daily users may need to maintain a higher minimum balance in order for their accounts to maintain a positive balance.

4. Caltrans I-15 Construction

Heather Werdick, on behalf of Lynn Barton at Caltrans, updated the group on I-15 construction activities. The Express Lanes northbound exit has now been modified causing traffic flow problems during the evening commute.

Ms. Werdick reported that Caltrans is undertaking additional measures to mitigate the construction effects on I-15 Express Lanes operation. Caltrans striped the far outside lane as an HOV lane to allow vehicles exiting the Express Lanes to merge better into the main lanes. There also are plans to re-stripe the main lanes to add a fifth lane north of Rancho Bernardo Road. Another option being discussed is to add a slip ramp (additional exit) from the Express
Lanes near Poway Road. Finally, improvements to signal timing at Ted Williams Parkway will be made to give priority to vehicles exiting the Express Lanes.

5. **I-15 Weekend Operations**

Ms. Werdick reported that Caltrans will begin a pilot program for weekend operations of the I-15 Express Lanes, starting on August 23, 2003. The lanes will be open northbound from 1 to 7 p.m. SANDAG developed a conservative toll schedule to ensure that the lanes operate at free flow. Recent weekend traffic counts indicate an high average daily trips (250,000) with HOVs accounting for roughly 50% of trips.

Northbound weekend operations will continue for one to three months before switching to the southbound direction. Southbound weekend operations will last for another one to three months.

6. **Enforcement Issues**

Officer Bob Gerou, CHP, reported on enforcement issues for the months of May, June, July, and August. The number of violations has increased when compared to last years data.

CHP reported that enforcement on the Express Lanes during weekend operations will be covered before and after regular shifts.

Officer Gerou also reported that the CSC had requested transponder numbers be written on the citations. CHP cannot direct officers to report this, but will be suggested that they do so since CSC has no way of verifying that the transponder was actually in the car when the Express Lanes were used.

The group was notified that Officer Allen Reyes has officially been replaced by Officer Brad Bohm. Officer Bohm is now the direct contact at CHP for all I-15 Express Lane enforcement issues.

7. **Other Business**

Ms. Werdick reported that she attended the Value Pricing Project Partners Meeting in Portland, Oregon in July. She announced that SANDAG did not receive additional value pricing funding to continue work on the design and implementation on the electronic toll collection system for the I-15 Managed Lanes.

Ms. Werdick reported that the original value pricing planning grant has roughly $300,000 remaining. Ms. Werdick is currently working with Caltrans and FHWA to process an amendment by Fall 2003.

8. **Next Meeting**

The PMT decided that additional meeting should be held prior to the October 2003 meeting. The meeting is scheduled for September 16, 2003 from 9:30 to 11 a.m (PDT) at SANDAG. The main purpose of this meeting is to provide an update on weekend operations and construction impacts.