

# INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE

October 11, 2017

AGENDA ITEM NO.: **1**

**Action Requested: APPROVE**

SEPTEMBER 13, 2017, MEETING MINUTES

File Number 1500200

The meeting of the *TransNet* Independent Taxpayer Oversight Committee (ITOC) was called to order by Chair Dustin Fuller at 9:37 a.m.

1. APPROVAL OF MEETING MINUTES (APPROVE)

Action: Upon a motion by Stewart Halpern and a second by Kai Ramer, the ITOC approved the July 12, 2017, meeting minutes. Yes: Chair Fuller, Vice Chair Dick Vortmann, Mr. Halpern, and Mr. Ramer. No: None. Abstain: None. Absent: Kaitlin Arduino, Brad Barnum, and Jonathan Tibbitts.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS (INFORMATION)

There were no public comments.

## CONSENT

3. QUARTERLY PROGRESS REPORT ON *TRANSNET* MAJOR CORRIDOR PROJECTS APRIL THROUGH JUNE 2017 (INFORMATION)

This report provided an overview of the *TransNet* Major Corridor projects in terms of cost control and schedule adherence based on quarterly data provided through the Dashboard reporting system. This item relates to the required quarterly reporting process specified under Paragraph 10 of the *TransNet* Extension Ordinance Statement of Understanding.

4. *TransNet* ENVIRONMENTAL MITIGATION PROGRAM: LAND MANAGEMENT GRANT PROGRAM QUARTERLY STATUS UPDATE (INFORMATION)

This report provided an overview of progress made by *TransNet* Environmental Mitigation Program Land Management Grant recipients.

Action: Consent Item Nos. 3 through 4 were presented for information.

## REPORTS

### 5. SUMMARY OF TRANSPORTATION COMMITTEE AND BOARD OF DIRECTORS ACTIONS ON *TransNet*-RELATED AGENDA ITEMS (INFORMATION)

Ariana zur Nieden, Senior *TransNet* Program Manager, provided a summary of Transportation Committee and Board of Directors actions on agenda items that the ITOC has reviewed. This monthly briefing was intended to keep the ITOC informed about relevant SANDAG actions taken on *TransNet*-related projects and programs: 2016 Regional Transportation Improvement Program Amendment Nos. 6 and 7; *TransNet* Smart Growth Incentive Grant Program and Active Transportation Grant Program Cycle 4 Call for Projects and Quarterly Status Reports; and Environmental Mitigation Program Annual Funding and Land Management Call for Projects.

Kim Kawada, Chief Deputy Executive Director, provided a brief update on the status of the independent examination of Measure A; the recommendations made by the Measure A Subcommittee regarding staff training and addressing the concept of a *TransNet* shortfall; the retirement of Gary Gallegos and engagement of an Executive Search Firm to perform a nationwide search to fill the position; and her delegation to fulfill the Executive Director duties during the recruitment. Ms. Kawada also commented that the San Diego County Taxpayers Association has made some recommendations to SANDAG and the Measure A Subcommittee plans to review those as well.

Action: This item was presented for information.

### 8. *TransNet* SMART GROWTH INCENTIVE PROGRAM AND ACTIVE TRANSPORTATION GRANT PROGRAM: CYCLE 4 CALL FOR PROJECTS (DISCUSSION)

The fourth call for projects for the *TransNet* Smart Growth Incentive Program and Active Transportation Grant Program is anticipated for release this December. The ITOC was asked to review and discuss the potential recommended changes for consistency with the *TransNet* Extension Ordinance.

Carolina Ilic, Senior Regional Planner, presented the item.

ITOC members asked that their support for the *TransNet* Smart Growth Incentive Program and Active Transportation Grant Program recommended changes be conveyed to the Transportation Committee and Board of Directors. All ITOC members agreed that the proposed changes were consistent with the *TransNet* Extension Ordinance.

Action: This item was presented for discussion.

### 6. 2016-2017 *TransNet* MAJOR CORRIDORS PLAN OF FINANCE UPDATE (RECOMMEND)

The ITOC was asked to recommend that the Board of Directors approve the FY 2016-2017 *TransNet* Major Corridors Plan of Finance update.

Jose Nuncio, *TransNet* Department Director; Susan Huntington, *TransNet* Project Office Program Manager; and Allan Kosup, Caltrans Corridor Director, presented the item.

Action: Upon a motion by Mr. Tibbitts and a second by Mr. Ramer, the ITOC approved the FY 2016-2017 *TransNet* Major Corridors Plan of Finance update. Yes: Chair Fuller, Mr. Halpern, Mr. Ramer, and Mr. Tibbitts. No: Vice Chair Vortmann. Abstain: None. Absent: Ms. Arduino and Mr. Barnum.

ITOC members requested that the reason for the dissenting vote be explained as follows: While all ITOC members present conveyed their support for the overall POF update, there was one dissenting vote based on the opinion that debt issuance to advance projects provides transportation improvement benefits for current but not future taxpayers.

7. REQUEST FOR PROPOSALS FOR INDEPENDENT AUDITING SERVICES FOR FY 2018–2022  
*TransNet* FISCAL AND COMPLIANCE AUDITS (DISCUSSION/POSSIBLE ACTION/APPOINT)

This month, SANDAG will begin the request for proposals process for independent auditing services, with the assumption that the audit firm will be selected by March 2018. The ITOC was asked to discuss options for participation in the procurement process and to appoint a subcommittee of no more than three voting members.

ITOC members supported a combined request for proposals process.

Lisa Kondrat-Dauphin, Senior Accountant, presented the item.

Action: Upon a motion by Vice Chair Vortmann and a second by Mr. Halpern, the ITOC appointed Mr. Halpern, Mr. Ramer, and Vice Chair Vortmann to serve on the Audit Subcommittee. Tracy Drager also will serve in an advisory capacity. Yes: Chair Fuller, Vice Chair Vortmann, Mr. Halpern, Mr. Ramer, and Mr. Tibbitts. No: None. Abstain: None. Absent: Ms. Arduino and Mr. Barnum.

9. *TransNet* ENVIRONMENTAL MITIGATION PROGRAM: FY 2018 ANNUAL FUNDING AND LAND MANAGEMENT GRANT PROGRAM CALL FOR PROJECTS (DISCUSSION)

Sarah Pierce, Regional Planner II, presented the FY 2018 funding allocation recommended for regional land management and biological monitoring activities for the ITOC to review for consistency with *TransNet* Extension Ordinance provisions. The ITOC also was asked to review the Land Management Grant Program call for projects for funding eligibility and consistency with *TransNet* Extension Ordinance requirements.

Action: This item was presented for discussion.

10. DRAFT 2015-2016 STATE OF THE COMMUTE REPORT (INFORMATION)

As part of ongoing performance monitoring efforts, SANDAG reports on various statistics related to the performance of the transportation system.

Ellison Alegre, Associate Transportation Planner, presented the draft State of the Commute report which includes data on the region's urban highways, bus systems, and rail services.

ITOC members requested that staff consider showing the effect of population growth on trends, including statistics on distance, comparing load factor to other regions, and including more qualitative explanations for data results.

Action: This item was presented for information.

11. QUARTERLY *TransNet* FINANCIAL REPORTS FOR THE PERIOD ENDING JUNE 30, 2017, AND OTHER FINANCIAL DATA (INFORMATION)

This item was continued to the next meeting.

12. OVERVIEW OF DEVELOPMENTS IN THE FINANCIAL MARKETS (INFORMATION)

This item was continued to the next meeting.

13. FUTURE MEETING SCHEDULE (INFORMATION)

The next ITOC meeting is scheduled for Wednesday, October 11, 2017, at 9:30 a.m.

14. ADJOURNMENT

Chair Fuller adjourned the meeting at 12:48 p.m.

**INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE  
 MEETING ATTENDANCE FOR SEPTEMBER 13, 2017**

JURISDICTION	NAME	ATTENDED
Biology/Environmental	Dustin Fuller, Chair	Yes
Private Sector	Dick Vortmann, Vice Chair	Yes
Right-of-Way Acquisition	Kaitlin Arduino	No
Contractor/Construction	Brad Barnum	No
Finance/Budgeting	Stewart Halpern	Yes
Licensed Engineer	Kai Ramer	Yes
Licensed Civil/Traffic Engineer	Jonathan Tibbitts	Yes
ADVISORY MEMBERS (ATTENDANCE NOT COUNTED FOR QUORUM PURPOSES)		
San Diego County Auditor's Office	Tracy Drager (First Alternate)	Yes
SANDAG STAFF MEMBERS		
Kim Kawada, Chief Deputy Executive Director José Nuncio, <i>TransNet</i> Department Director Ariana zur Nieden, Senior <i>TransNet</i> Program Manager		