

INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE

July 12, 2017

AGENDA ITEM NO.: **1**

Action Requested: APPROVE

JUNE 14, 2017, MEETING MINUTES

File Number 1500200

The meeting of the *TransNet* Independent Taxpayer Oversight Committee (ITOC) was called to order by Chair Stewart Halpern at 9:31 a.m.

1. APPROVAL OF MEETING MINUTES (APPROVE)

Action: Upon a motion by Dick Vortmann and a second by Brad Barnum, the ITOC approved the May 10, 2017, meeting minutes. Yes — Chair Halpern, Vice Chair Dustin Fuller, Mr. Barnum, and Mr. Vortmann. No — None. Abstain — Kaitlin Arduino. Absent — Kai Ramer and Jonathan Tibbitts.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Chair Halpern welcomed the new ITOC member, Ms. Arduino.

CONSENT

3. *TransNet* ENVIRONMENTAL MITIGATION PROGRAM: LAND MANAGEMENT GRANT PROGRAM QUARTERLY STATUS UPDATE (INFORMATION)

This report provided information on the quarterly status of active projects.

Action: This item was presented for information.

REPORTS

6. ACCEPTANCE OF FY 2016 *TransNet* FISCAL AND COMPLIANCE AUDIT REPORTS (ACCEPT)

The *TransNet* Extension Ordinance requires the ITOC to share the initial findings of the annual fiscal and compliance audits and its recommendations with the Transportation Committee 60 days prior to their release.

Lisa Kondrat-Dauphin, Senior Accountant; and Marc Davis, Davis Farr LLP, presented the item.

Action: Upon a motion by Chair Halpern and a second by Vice Chair Fuller, the ITOC accepted the final FY 2016 *TransNet* fiscal and compliance audit reports. Yes — Chair Halpern, Vice Chair Fuller, Ms. Arduino, Mr. Barnum, and Mr. Vortmann. No — None. Abstain — None. Absent — Mr. Ramer and Mr. Tibbitts.

4. SUMMARY OF TRANSPORTATION COMMITTEE AND BOARD OF DIRECTORS ACTIONS ON *TransNet*-RELATED AGENDA ITEMS (INFORMATION)

Ariana zur Nieden, Senior *TransNet* Program Manager, provided a summary of Transportation Committee and Board of Directors actions on agenda items that the ITOC has reviewed. This monthly briefing is intended to keep the ITOC informed about relevant SANDAG actions taken on *TransNet*-related projects and programs, and it included the following: *TransNet* Smart Growth Incentive Program and Active Transportation Grant Program Quarterly Status Report; Regional Transportation Improvement Program Amendment No. 5; *TransNet* Ten-Year Comprehensive Program Review; FY 2018 *TransNet* Early Action Program Budget Update; Proposed FY 2018 Program Budget Amendment: Coastal Rail Trail: Chesterfield to Santa Fe Drive; and Overview of Developments in the Financial Markets, including Transportation Infrastructure Finance and Innovation Act program loan update.

José Nuncio, *TransNet* Department Director, provided an update on the 2016–17 *TransNet* Plan of Finance.

Action: This item was presented for information.

5. 2017 INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE ANNUAL REPORT (APPROVE)

At the May 10, 2017, meeting, ITOC members reviewed the draft 2017 ITOC Annual Report and requested that revisions be reviewed by an appointed subcommittee and be brought back for final approval.

Veronica Serrano, Associate Project Control Analyst, presented the item.

Action: Upon a motion by Chair Halpern and a second by Mr. Vortmann, the ITOC authorized the ITOC Annual Report Subcommittee to make minor edits to the report by the end of the day, for readability purposes, and approved the final 2017 ITOC Annual Report for presentation at the June 23, 2017, Board of Directors meeting. Yes — Chair Halpern, Vice Chair Fuller, Ms. Arduino, Mr. Barnum, and Mr. Vortmann. No — None. Abstain — None. Absent — Mr. Ramer and Mr. Tibbitts.

7. FY 2015 *TransNet* TRIENNIAL PERFORMANCE AUDIT: UPDATE ON IMPLEMENTATION OF RECOMMENDATIONS (DISCUSSION)

Ms. Serrano provided an overview of progress made to date on recommendations from the FY 2015 *TransNet* Triennial Performance Audit (third triennial audit).

Action: This item was presented for discussion.

8. CONSTRUCTION MANAGER/GENERAL CONTRACTOR PROJECT DELIVERY METHOD: LESSONS LEARNED (INFORMATION)

Jim Linthicum, Director of Mobility Management and Project Implementation, introduced the item.

Allan Kosup, Caltrans; and John Haggerty, Division Director of Rail, presented Construction Manager/General Contractor (CM/GC) best practices and lessons learned post implementation of the CM/GC project delivery method.

Action: This item was presented for information.

9. FUTURE MEETING SCHEDULE (INFORMATION)

The next regular ITOC meeting is scheduled for Wednesday, July 12, 2017, at 9:30 a.m.

10. ADJOURNMENT

Chair Halpern adjourned the meeting at 11:34 a.m.

**INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE
 MEETING ATTENDANCE FOR JUNE 14, 2017**

| JURISDICTION/ORGANIZATION | NAME | ATTENDING |
|---|---------------------------|-----------|
| Finance/Budgeting | Stewart Halpern, Chair | Yes |
| Biology/Environmental | Dustin Fuller, Vice Chair | Yes |
| Right-of-Way Acquisition | Kaitlin Arduino | Yes |
| Contractor/Construction | Brad Barnum | Yes |
| Licensed Engineer | Kai Ramer | No |
| Licensed Civil/Traffic Engineer | Jonathan Tibbitts | No |
| Private Sector | Dick Vortmann | Yes |
| ADVISORY MEMBERS LISTED BELOW (ATTENDANCE NOT COUNTED FOR QUORUM PURPOSES) | | |
| San Diego County Auditor's Office | Tracy Drager (1st Alt.) | Yes |
| SANDAG STAFF MEMBERS LISTED BELOW | | |
| Gary Gallegos, Executive Director José Nuncio, <i>TransNet</i> Department Director Ariana zur Nieden, Senior <i>TransNet</i> Program Manager Veronica Serrano, Associate Project Control Analyst | | |