

INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE

January 11, 2017

AGENDA ITEM NO.: **1**

Action Requested: APPROVE

NOVEMBER 9, 2016, MEETING MINUTES

File Number 1500200

The meeting of the *TransNet* Independent Taxpayer Oversight Committee (ITOC) was called to order by Vice Chair Dustin Fuller at 9:32 a.m.

1. MEETING MINUTES (APPROVE)

Action: Upon a motion by Mr. Jonathan Tibbitts, and a second by Mr. Kai Ramer, the ITOC approved the October 12, 2016, meeting minutes. Yes – Vice Chair Fuller, Mr. Ramer, Mr. Tibbitts, and Mr. Dick Vortmann. No – None. Abstain – None. Absent – Chair Stewart Halpern, Ms. Carolyn Lee, and Brad Barnum.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS (INFORMATION)

Kathryn Rhodes, a member of the public, recommended that SANDAG take over California Environmental Quality Act level projects from the Port of San Diego and the San Diego County Regional Airport Authority.

CONSENT

3. 2017 ITOC MEETING CALENDAR (APPROVE)

The ITOC was asked to approve the meeting calendar for the upcoming year.

Action: Upon a motion by Mr. Tibbitts, and a second by Mr. Vortmann, the ITOC approved Consent Item No. 3. Yes – Vice Chair Fuller, Mr. Ramer, Mr. Tibbitts, and Mr. Vortmann. No – None. Abstain – None. Absent – Chair Halpern, Ms. Lee, and Mr. Barnum.

REPORTS

4. SUMMARY OF TRANSPORTATION COMMITTEE AND BOARD OF DIRECTORS ACTIONS ON *TransNet*-RELATED AGENDA ITEMS (INFORMATION)

This monthly briefing is intended to keep the ITOC informed about relevant SANDAG actions taken on *TransNet*-related projects and programs.

Ariana zur Nieden, Senior *TransNet* Program Manager, provided a summary of Transportation Committee and Board of Directors actions on agenda items that the ITOC has reviewed: 2016 ITOC Annual report; *TransNet* Smart Growth Incentive Program and Active Transportation Grant Program: Quarterly Progress Report and Proposed Grant Amendment; and *TransNet* Environmental Mitigation Program: Land Management Grant Program Quarterly Status Update.

Action: This item was presented for information.

5. OVERVIEW OF DEVELOPMENTS IN THE FINANCIAL MARKETS (INFORMATION)

André Douzjian, Director of Finance, provided the quarterly briefing intended to keep the ITOC informed about the latest developments in the financial markets, the economy, and sales tax revenues, and the strategies being explored and implemented to minimize possible impacts to the *TransNet* program. As discussed during the most recent Plan of Finance update, Mr. Douzjian provided an update on the upcoming Transportation Infrastructure Finance and Innovation Act program loan execution.

Action: This item was presented for information.

6. QUARTERLY *TransNet* FINANCIAL REPORTS FOR THE PERIOD ENDING SEPTEMBER 30, 2016, AND OTHER FINANCIAL DATA (INFORMATION)

Lisa Kondrat-Dauphin, Senior Accountant, provided quarterly *TransNet* financial information in accordance with requests from the ITOC as well as in response to recommendations from the first and second *TransNet* Triennial Performance Audits. Ms. Kondrat-Dauphin also presented an update on the monitoring of local jurisdiction balances.

Kathryn Rhodes, a member of the public, spoke regarding the City of San Diego's financial reporting procedures.

ITOC members requested that holiday season revenue information be provided at a future meeting.

Members also raised questions regarding the current decline in sales tax revenues and cumulative impact to date.

Action: This item was presented for information.

7. CITY OF SAN DIEGO TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM STREAMLINING UPDATE (INFORMATION)

Kathryn Rhodes, a member of the public, spoke regarding the City of San Diego's financial reporting procedures.

Vic Bienes, Assistant Director, Transportation and Storm Water Department, and Ben Battaglia, Program Manager, Transportation and Storm Water Department, presented an update to ITOC summarizing the City of San Diego's *TransNet* local street and road fund balance updates and project delivery streamlining efforts. Several other City of San Diego staff were present to answer questions.

The ITOC requested that next year's presentation include project photos and year-over-year comparisons in order to assess project accomplishments.

Action: This item was presented for information.

8. *TransNet* DASHBOARD OVERVIEW (INFORMATION)

Asitha Seneviratne, Senior Project Scheduler, provided an overview of the *TransNet* Dashboard reporting system, a history of implementation and development enhancements, and its current functionality and usage statistics.

Action: This item was presented for information.

9. *TransNet* SMART GROWTH INCENTIVE PROGRAM AND ACTIVE TRANSPORTATION GRANT PROGRAM (INFORMATION)

Tracy Ferchaw, Assistant Grant Program Analyst, introduced the item.

Gregory Humora, City of La Mesa, and Kathleen Brand, Civic San Diego, highlighted two recently completed Smart Growth Incentive Program projects: The La Mesa Downtown Village Streetscape Improvement Project and the Civic San Diego East Village Green/14th Street Promenade Master Plan. Information regarding the National City Downtown Westside Community Connections project was provided.

Action: This item was presented for information.

10. FUTURE MEETING SCHEDULE

The next regular ITOC meeting is scheduled for Wednesday, January 11, 2017, at 9:30 a.m.

11. ADJOURNMENT

Vice Chair Fuller adjourned the meeting at 11:32 a.m.

Meeting Start Time: 9:32 a.m.
 Meeting Adjourned Time: 11:32 a.m.

**INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE
 MEETING ATTENDANCE FOR NOVEMBER 9, 2016**

| JURISDICTION/ORGANIZATION | NAME | ATTENDING | COMMENTS |
|--|-------------------------|-----------|------------|
| Licensed Civil/Traffic Engineer | Jonathan Tibbitts | Yes | |
| Finance/Budgeting | Stewart Halpern | No | Chair |
| Biology/Environmental | Dustin Fuller | Yes | Vice Chair |
| Licensed Engineer | Kai Ramer | Yes | |
| Right of Way Acquisition | Carolyn Lee | Yes | |
| Private Sector | Dick Vortmann | Yes | |
| Contractor/Construction | Brad Barnum | No | |
| ADVISORY MEMBERS LISTED BELOW (ATTENDANCE NOT COUNTED FOR QUORUM PURPOSES) | | | |
| San Diego County Auditor's Office | Tracy Drager (1st Alt.) | No | |
| SANDAG STAFF MEMBERS LISTED BELOW | | | |
| Kim Kawada, Chief Deputy Executive Director José Nuncio, <i>TransNet</i> Department Director Ariana zur Nieden, Senior <i>TransNet</i> Program Manager | | | |