

INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE

June 8, 2016

AGENDA ITEM NO.: **1**

Action Requested: APPROVE

MAY 11, 2016, MEETING MINUTES

File Number 1500200

The meeting of the *TransNet* Independent Taxpayer Oversight Committee (ITOC) was called to order by Vice Chair Stewart Halpern at 9:35 a.m.

1. MEETING MINUTES (APPROVE)

Action: Upon a motion by Mr. Dustin Fuller, and a second by Ms. Carolyn Lee, the ITOC approved the April 13, 2016, meeting minutes. Yes – Vice Chair Halpern, Mr. Fuller, Ms. Lee, Mr. Kai Ramer, and Mr. Jonathan Tibbitts. No – None. Abstain – None. Absent – Chair Brad Barnum and Mr. Dick Vortmann.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS (INFORMATION)

There were no public or member comments.

REPORTS

3. SUMMARY OF TRANSPORTATION COMMITTEE AND BOARD OF DIRECTORS ACTIONS ON *TransNet*-RELATED AGENDA ITEMS (INFORMATION)

This briefing is intended to keep the ITOC informed about relevant SANDAG actions taken on *TransNet*-related projects and programs.

Ariana zur Nieden, Senior Regional Planner, provided a summary of Transportation Committee and Board of Directors actions on agenda items that the ITOC has reviewed: *TransNet* Smart Growth Incentive Program and Active Transportation Grant Program: Status Update and Proposed Amendments; Request by the City of Oceanside to Execute a Memorandum of Agreement for Use of the SANDAG Commercial Paper Program; 2014 Regional Transportation Improvement Program Amendment (RTIP) No. 11; Requests for Exception to *TransNet* Extension Ordinance Requirements; Overview of Proposed 2016 *TransNet* Bond Issuance; and Potential Funding Measure: Preparation for November 2016 Ballot.

Action: This item was presented for information.

4. APPOINTMENT OF FY 2016 FISCAL AND COMPLIANCE AUDIT SUBCOMMITTEE MEMBERS (APPOINT)

The *TransNet* FY 2016 fiscal and compliance audit process is scheduled to begin on July 1, 2016. The ITOC was asked to appoint no more than three voting members to serve on its FY 2016 Fiscal and Compliance Audit Subcommittee.

Lisa Kondrat-Dauphin, Senior Accountant, presented the item.

Action: Upon a motion by Ms. Lee, and a second by Mr. Tibbitts, the ITOC appointed Mr. Vortmann, Mr. Fuller, and Vice Chair Halpern to serve on its FY 2016 Fiscal and Compliance Audit Subcommittee. Tracy Drager also was appointed to serve on the subcommittee as a non-voting member. Yes – Vice Chair Halpern, Mr. Fuller, Ms. Lee, Mr. Ramer, and Mr. Tibbitts. No – None. Abstain – None. Absent – Chair Barnum and Mr. Vortmann.

5. 2014 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM: AMENDMENT NO. 12 – ADMINISTRATIVE MODIFICATION (DISCUSSION)

On September 26, 2014, the SANDAG Board of Directors adopted the 2014 RTIP, the multiyear program of proposed major transportation projects in the San Diego region, covering the period FY 2015 to FY 2019. SANDAG is processing this amendment due to timing-related issues. The Transportation Committee is scheduled to approve this amendment at their May 20, 2016, meeting. The ITOC was asked to review and discuss the 2014 RTIP Amendment No. 12, focusing their review on the *TransNet* Program of Projects (POP).

Michelle Smith, Senior Project Control Analyst, presented the item.

Action: This item was presented for discussion.

6. DRAFT 2016 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM: PROPOSED *TransNet* PROJECT LISTING (DISCUSSION)

SANDAG, as the metropolitan planning organization, is required by state and federal laws to develop and adopt a RTIP, a multi-year program of proposed major capital transportation projects, including the *TransNet* POP. The 2016 RTIP covers FY 2017 to FY 2021, and is due to the state by September 30, 2016. The ITOC was asked to review and discuss the proposed listing of *TransNet* POP for the 2016 RTIP and provide any comments.

Ms. Smith presented the item.

To facilitate review of the draft 2016 RTIP, in addition to the entire listing of proposed projects, ITOC members also requested a separate listing of new projects proposed to be included in the 2016 RTIP.

Action: This item was presented for discussion.

7. DRAFT 2016 INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE ANNUAL REPORT (DISCUSSION/POSSIBLE ACTION)

The ITOC provides annual status reports to the SANDAG Board of Directors on the *TransNet* program. The ITOC was asked to review and discuss the draft 2016 ITOC Annual Report and provide direction to staff on the proposed content and format of the report.

Ms. zur Nieden presented the item.

ITOC members requested that changes be made to pages four and eight of the report containing the Local Agency Street and Road Balances and Compliance with the Maintenance of Effort (MOE) Requirement charts to better demonstrate how jurisdictions are spending down balances effectively and to show compliance with MOE requirements. The ITOC requested the report be brought back for additional review at the June 8, 2016, ITOC meeting.

Action: This item was presented for discussion/possible action.

8. FY 2017 *TransNet* EARLY ACTION PROGRAM BUDGET UPDATE (DISCUSSION)

Susan Huntington, *TransNet* Project Office Program Manager, presented the proposed FY 2017 *TransNet* Early Action Program (EAP) Budget. The EAP budget includes the expenditure and funding plans for the development and delivery of *TransNet* projects designed to improve mobility on 11 of the region's top transportation corridors. The final FY 2017 SANDAG Program Budget will be presented to the Board of Directors on May 27, 2016. The ITOC was asked to discuss the FY 2017 *TransNet* EAP Budget.

Action: This item was presented for discussion.

9. QUARTERLY *TransNet* FINANCIAL REPORTS FOR THE PERIOD ENDING MARCH 31, 2016, AND OTHER FINANCIAL DATA (INFORMATION)

Staff provides certain *TransNet* financial information on a quarterly basis in accordance with requests from the ITOC as well as in response to recommendations from the first and second *TransNet* Triennial Performance Audits.

Ms. Kondrat-Dauphin presented the item and also presented an update on the monitoring of local jurisdiction balances.

Action: This item was presented for information.

10. OVERVIEW OF DEVELOPMENTS IN THE FINANCIAL MARKETS (INFORMATION)

André Douzdjian, Finance Director, and Ray Mayor, Chief Economist, provided the quarterly briefing intended to keep the ITOC informed about the latest developments in the financial markets, the economy, sales tax revenues, and the strategies being explored and implemented to minimize possible impacts to the *TransNet* program.

ITOC members requested a more detailed breakdown of sales tax data be presented with future reports when available.

Action: This item was presented for information.

11. UPDATE ON POTENTIAL FUNDING MEASURE (INFORMATION)

The SANDAG Board of Directors has been discussing a potential funding measure to be placed on the November 2016 ballot.

Rob Rundle, Principal Regional Planner, provided an update on the status of the funding measure.

ITOC members requested that staff report future Board actions related to the funding measure.

Action: This item was presented for information.

12. *TransNet* STORY MAP (INFORMATION)

To share the many accomplishments of *TransNet* over the last quarter century, an interactive story map was created to inform the public how \$3.3 billion in *TransNet* funds were used to help leverage more than \$10 billion from federal, state, and local funding sources to complete more than 650 projects throughout the San Diego region.

Elizabeth Cox, Marketing Communications Manager, provided a demonstration of the story map.

Action: This item was presented for information.

13. FUTURE MEETING SCHEDULE

The next regular ITOC meeting is scheduled for Wednesday, June 8, 2016, at 9:30 a.m.

14. ADJOURNMENT

Vice Chair Halpern adjourned the meeting at 11:43 a.m.

Meeting Start Time: 9:35 a.m.
 Meeting Adjourned Time: 11:43 a.m.

**INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE
 MEETING ATTENDANCE FOR MAY 11, 2016**

JURISDICTION/ORGANIZATION	NAME	ATTENDING	COMMENTS
Licensed Civil/Traffic Engineer	Jonathan Tibbitts	Yes	
Finance/Budgeting	Stewart Halpern	Yes	Vice Chair
Biology/Environmental	Dustin Fuller	Yes	
Licensed Engineer	Kai Ramer	Yes	
Right of Way Acquisition	Carolyn Lee	Yes	
Private Sector	Dick Vortmann	No	
Contractor/Construction	Brad Barnum	No	Chair
ADVISORY MEMBERS LISTED BELOW (ATTENDANCE NOT COUNTED FOR QUORUM PURPOSES)			
San Diego County Auditor's Office	Tracy Drager (1st Alt.)	Yes	
SANDAG STAFF MEMBERS LISTED BELOW			
Kim Kawada, Chief Deputy Executive Director José Nuncio, <i>TransNet</i> Department Director Ariana zur Nieden, Senior Regional Planner			