

INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE

March 9, 2016

AGENDA ITEM NO.: **1**

Action Requested: APPROVE

FEBRUARY 10, 2016, MEETING MINUTES

File Number 1500200

The meeting of the *TransNet* Independent Taxpayer Oversight Committee (ITOC) was called to order by Chair Brad Barnum at 9:33 a.m.

1. MEETING MINUTES (APPROVE)

Action: Upon a motion by Ms. Carolyn Lee, and a second by Mr. Jonathan Tibbitts, the ITOC approved the January 13, 2016, meeting minutes. Yes – Chair Barnum, Vice Chair Stewart Halpern, Mr. Dustin Fuller, Ms. Lee, Mr. Tibbitts, and Mr. Dick Vortmann. No – None. Abstain – None. Absent – Mr. Kai Ramer.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS (INFORMATION)

There were no public or member comments.

CONSENT

3. *TransNet* REGIONAL TRANSPORTATION CONGESTION IMPROVEMENT PROGRAM FEE ADJUSTMENT (INFORMATION)

The *TransNet* Extension Ordinance requires that the Regional Transportation Congestion Improvement Program (RTCIP) transportation mitigation fee charged by local jurisdictions be adjusted every year on July 1, in order to maintain the purchasing power of the program for improvements to the Regional Arterial System. Staff has evaluated construction cost trends and relevant indices, and based on this analysis, a 2 percent fee adjustment is recommended for approval at the February 26, 2016, Board of Directors meeting; this would raise the minimum RTCIP exaction from \$2,310 to \$2,357 beginning July 1, 2016.

4. *TransNet* ENVIRONMENTAL MITIGATION PROGRAM: ANNUAL STATUS REPORT (INFORMATION)

This report provided the ITOC with the annual status update on the implementation of the *TransNet* Environmental Mitigation Program.

5. *TransNet* PROGRAM REVENUE REVISION TO FY 2016 PROJECTION AND ESTIMATES FOR FY 2017 TO FY 2021 (INFORMATION)

SANDAG provides revenue estimates for various types of funds, including *TransNet* to the transit agencies, to local agencies for the local streets and roads program, and the non-motorized program, to support both ongoing operations and capital projects. Each year, SANDAG provides an estimate for the upcoming fiscal year as well as a projection for the next four fiscal years to allow the transit and local agencies to plan for capital projects and determine operating subsidies. The SANDAG Board of Directors is scheduled to approve the FY 2017 to FY 2021 estimates for the *TransNet* program at its February 26, 2016, meeting.

Action: Consent Item Nos. 3 through 5 were presented for information.

REPORTS

6. SUMMARY OF TRANSPORTATION COMMITTEE AND BOARD OF DIRECTORS ACTIONS ON *TransNet*-RELATED AGENDA ITEMS (INFORMATION)

Ariana zur Nieden, Senior Regional Planner, provided this briefing to keep the ITOC informed about relevant SANDAG actions taken on *TransNet*-related projects and programs.

Ms. zur Nieden provided a summary of Transportation Committee and Board of Directors actions on agenda items that the ITOC has reviewed: *TransNet* Smart Growth Incentive Program and Active Transportation Grant Program: Quarterly Progress Report and Proposed Grant Amendment; 2014 Regional Transportation Improvement Program: Amendment No. 9; 2015 *TransNet* Plan of Finance Update; 2015 *TransNet* Transit Operations Plan of Finance; and *TransNet* Senior Mini-Grant Program Status Update.

Action: This item was presented for information.

7. UPDATE TO THE 2016 STATE TRANSPORTATION IMPROVEMENT PROGRAM: IMPACT TO INTERSTATE 5 NORTH COAST CORRIDOR (INFORMATION)

This item was pulled from the agenda.

8. PROPOSED FY 2017 ITOC ANNUAL OPERATING BUDGET (DISCUSSION/POSSIBLE ACTION)

In accordance with the *TransNet* Extension Ordinance, the ITOC must submit an annual operating budget for the upcoming fiscal year to the Board of Directors for approval 90 days prior to the beginning of the fiscal year. The ITOC was asked to review and discuss for possible action its proposed FY 2017 annual operating budget.

Ms. zur Nieden presented the item.

Action: Upon a motion by Mr. Tibbitts, and a second by Vice Chair Halpern, the ITOC elected to forgo its annual allocation and spend down its carryover balance from prior years. Yes – Chair Barnum, Vice Chair Halpern, Mr. Fuller, Ms. Lee, Mr. Tibbitts, and Mr. Vortmann. No – None. Abstain – None. Absent – Mr. Ramer.

9. QUARTERLY *TransNet* FINANCIAL REPORTS FOR THE PERIOD ENDING DECEMBER 31, 2015, AND OTHER FINANCIAL DATA (INFORMATION)

Staff provides certain *TransNet* financial information on a quarterly basis in accordance with requests from the ITOC as well as in response to recommendations from the first and second *TransNet* Triennial Performance Audits.

Lisa Kondrat-Douphin, Senior Accountant, presented the item, which included an update on the monitoring of local jurisdiction balances.

Action: This item was presented for information.

10. OVERVIEW OF DEVELOPMENTS IN THE FINANCIAL MARKETS (INFORMATION)

Ray Major, Chief Economist, and André Douzdjian, Finance Director, provided the quarterly briefing intended to keep the ITOC informed about the latest developments in the financial markets, the economy, sales tax revenues, and the strategies being explored and implemented to minimize possible impacts to the *TransNet* program.

Action: This item was presented for information.

11. *TransNet* ENVIRONMENTAL MITIGATION PROGRAM: LAND MANAGEMENT GRANT PROGRAM CALL FOR PROJECTS FOR EIGHTH CYCLE OF GRANT FUNDING FUTURE MEETING SCHEDULE (INFORMATION)

The ITOC was asked to discuss the proposed land management grant call for projects pursuant to the executed *TransNet* Environmental Mitigation Program Memorandum of Agreement for *TransNet* funding eligibility. Comments received from the ITOC will be provided for consideration by the Board of Directors.

Sarah Pierce, Regional Planner I, presented the item.

Action: This item was presented for discussion.

12. FUTURE MEETING SCHEDULE

The next regular ITOC meeting is scheduled for Wednesday, March 9, 2016, at 9:30 a.m.

11. ADJOURNMENT

Chair Barnum adjourned the meeting at 11:32 a.m.

**INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE
 MEETING ATTENDANCE FOR JANUARY 13, 2016**

JURISDICTION/ORGANIZATION	NAME	ATTENDING	COMMENTS
Licensed Civil/Traffic Engineer	Jonathan Tibbitts	Yes	
Finance/Budgeting	Stewart Halpern	Yes	Vice Chair
Biology/Environmental	Dustin Fuller	Yes	
Licensed Engineer	Kai Ramer	No	
Right of Way Acquisition	Carolyn Lee	Yes	
Private Sector	Dick Vortmann	Yes	
Contractor/Construction	Brad Barnum	Yes	Chair
ADVISORY MEMBERS LISTED BELOW (ATTENDANCE NOT COUNTED FOR QUORUM PURPOSES)			
San Diego County Auditor's Office	Tracy Drager (1st Alt.)	No	
SANDAG STAFF MEMBERS LISTED BELOW			
Kim Kawada, Chief Deputy Executive Director José Nuncio, <i>TransNet</i> Department Director Ariana zur Nieden, Senior Regional Planner			