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AGENDA HIGHLIGHTS

- DRAFT FY 2016 PUBLIC SAFETY WORK PROGRAM AND BUDGET
- AUTOMATED REGIONAL JUSTICE INFORMATION SYSTEM DATA SHARING DRAFT MEMORANDUM OF UNDERSTANDING
- AUTOMATED REGIONAL JUSTICE INFORMATION SYSTEM PROJECTS FOR POTENTIAL URBAN AREA SECURITY INITIATIVE FUNDING

PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING

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ITEM NO. | RECOMMENDATION
---|---
+1. | APPROVAL OF MEETING MINUTES
   The Public Safety Committee is asked to review and approve the minutes from its March 20, 2015, meeting.

2. | PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS
   Members of the public shall have the opportunity to address the Public Safety Committee on any issue within the jurisdiction of the Committee that is not on this agenda. Anyone desiring to speak shall reserve time by completing a “Request to Speak” form and giving it to the Clerk prior to speaking. Public speakers should notify the Clerk if they have a handout for distribution to Committee members. Public speakers are limited to three minutes or less per person. Committee members also may provide information and announcements under this agenda item.

REPORTS

+3. | REPORT FROM CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE
   (Chief Jim Redman, El Cajon Police)
   Chief Redman, El Cajon Police, will report on the April 1, 2015, meeting of the Chiefs'/Sheriff’s Management Committee.

4. | REPORT FROM THE SAN DIEGO COUNTY FIRE CHIEFS’ ASSOCIATION
   (Chief Don Butz, Viejas Tribal Government Fire Department)
   Chief Butz, Viejas Tribal Government Fire Department, will report on the April 2, 2015, meeting of the San Diego County Fire Chiefs’ Association.

+5. | DRAFT FY 2016 PUBLIC SAFETY WORK PROGRAM AND BUDGET
   (Pam Scanlon and Cynthia Burke)
   Staff will present elements of the proposed FY 2016 Public Safety Work Program and Budget for the Automated Regional Justice Information System and Criminal Justice Research programs, as well as some options for measuring and reporting success of the SANDAG Public Safety Program. The Public Safety Committee is asked to recommend that the Board of Directors accept the Public Safety Work Program and Budget as part of the final FY 2016 Program Budget.
+6. AUTOMATED REGIONAL JUSTICE INFORMATION SYSTEM DATA SHARING DRAFT MEMORANDUM OF UNDERSTANDING
(Pam Scanlon)

Staff will present an overview of the draft Data Sharing Memorandum of Understanding (MOU), which outlines the responsibilities of the SANDAG-Automated Regional Justice Information System (ARJIS) and law enforcement agencies that contribute to and access data from the ARJIS Enterprise system. The MOU incorporates the recently approved Acceptable Use Policies for License Plate Reader and Facial Recognition. The Public Safety Committee is asked to review and discuss the draft MOU.

+7. AUTOMATED REGIONAL JUSTICE INFORMATION SYSTEM PROJECTS FOR POTENTIAL URBAN AREA SECURITY INITIATIVE FUNDING
(Katie Mugg)

The San Diego Office of Homeland Security has initiated the development of the application for the FY 2015 Urban Area Security Initiative (UASI) grant. At its March 4, 2015, meeting, the Chiefs’/Sheriff’s Management Committee reviewed the Automated Regional Justice Information System proposals and recommends that the Public Safety Committee approve their inclusion in the FY 2015 San Diego UASI grant application submittal to the Urban Area Working Group.

8. CONTINUED PUBLIC COMMENT

If the five speaker limit for public comments was exceeded at the beginning of this agenda, other public comments will be taken at this time. Subjects of previous agenda items may not again be addressed under public comment.

9. UPCOMING MEETINGS

The next meeting of the Public Safety Committee is scheduled for Friday, May 15, 2015 at 1 p.m.

10. ADJOURNMENT

+ next to an agenda item indicates an attachment
PUBLIC SAFETY COMMITTEE DISCUSSION AND ACTIONS

MARCH 20, 2015

The meeting of the Public Safety Committee was called to order by Chair Mary Sessom (East County) at 1:01 p.m. See the attached attendance sheet for Public Safety Committee member attendance.

1. APPROVAL OF MEETING MINUTES

Action: Upon a motion by Supervisor Greg Cox (County of San Diego), and a second by Mayor Steve Vaus (North County Inland), the Public Safety Committee approved the meeting minutes of January 16, 2015. Yes - Chair Sessom, Councilmember Myrtle Cole (City of San Diego), Supervisor Cox, Chief Jim Redman (County Chiefs'/Sheriff’s Association – Seat A), Chief Manuel Rodriguez (County Chiefs'/Sheriff’s Association – Seat B), Councilmember Terry Sinnott (North County Coastal), Mayor Vaus, Chief Donald Butz (Regional Fire/Emergency Medical Services), Councilmember Brian P. Bilbray (South County), Sheriff William D. Gore (San Diego County Sheriff), Chief Shelley Zimmerman (San Diego Police Department), and. No - None. Abstain - None. Absent – San Diego County District Attorney.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Executive Assistant United States Attorney Blair Perez (Federal Public Safety) announced a State and Local Anti-Terrorism Training Program for Campus Law Enforcement sponsored by the Bureau of Justice Assistance will be held on April 1, 2015.

REPORTS

3. REPORT FROM CHIEFS’/SHERIFF’S MANAGEMENT COMMITTEE (INFORMATION)

Chief Redman reported on the March 4, 2015, meeting of the Chiefs'/Sheriff’s Management Committee.

Action: This item was presented for information only.

4. REPORT FROM THE SAN DIEGO COUNTY FIRE CHIEFS’ ASSOCIATION (INFORMATION)

Chief Butz reported on the March 5, 2015, meeting of the San Diego County Fire Chiefs’ Association.

Action: This item was presented for information only.
5. **FY 2015 PROGRAM BUDGET AMENDMENT: JUVENILE ALTERNATIVES TO DETENTION EVALUATION (APPROVE)**

Dr. Cynthia Burke (Director, Applied Policy/Criminal Justice Research) reported the County of San Diego Public Safety Group and Probation Department have received a state grant regarding community-based and family-supported detention alternatives for juvenile offenders and had asked SANDAG to be the project’s research partner.

**Action:** Upon a motion by Supervisor Cox, and a second by Councilmember Cole, the Public Safety Committee approved an amendment to the FY 2015 Program Budget to accept multi-year funding of $300,000 to serve as the research partner for this project. Yes - Chair Sessom, Councilmember Cole, Supervisor Cox, Chief Redman, Chief Rodriguez, Councilmember Sinnott, Mayor Vaus, Chief Butz, Councilmember Bilbray, Sheriff Gore, and Chief Zimmerman. No - None. Abstain - None. Absent – San Diego County District Attorney.

6. **INTERNET CRIMES AGAINST CHILDREN FOCUS GROUP (DISCUSSION/POSSIBLE ACTION)**

Vice-Mayor Rebecca Jones and Councilmember Kristal Jabara (City of San Marcos), and Sergeant Tony Johnson (San Diego Police Department), gave a PowerPoint presentation on Internet Crimes Against Children (ICAC).

**Action:** Chair Sessom directed staff to share information with the ICAC Focus Group regarding potential grant opportunities. Upon a motion by Supervisor Cox, and a second by Mayor Vaus, the Public Safety Committee recommended SANDAG to continue to support legislation that advocates tougher penalties for ICAC. Yes - Chair Sessom, Councilmember Cole, Supervisor Cox, Chief Redman, Chief Rodriguez, Councilmember Sinnott, Mayor Vaus, Chief Butz, Councilmember Bilbray, Sheriff Gore, and Chief Zimmerman. No - None. Abstain - None. Absent – San Diego County District Attorney.

7. **2014 SANDAG PUBLIC SAFETY ACCOMPLISHMENTS (INFORMATION)**

Dr. Burke and Pam Scanlon (Director, Automated Regional Justice Information System [ARJIS]) gave an overview of significant accomplishments from the Criminal Justice Research Division and ARJIS from calendar year 2014, as well as a preview of upcoming goals and activities aimed at informing and assisting public safety partners in the region in 2015.

**Action:** This item was presented for information only.

8. **CONTINUED PUBLIC COMMENT**

Chair Sessom asked the group to think about how the Public Safety Committee can measure what we are doing and if we are being successful. This will be a future discussion.

9. **UPCOMING MEETINGS**

The next meeting of the Public Safety Committee is scheduled for Friday, April 17, 2015, at 1 p.m.

10. **ADJOURNMENT**

Chair Sessom adjourned the meeting at 2:30 p.m.
**CONFIRMED ATTENDANCE**  
**SANDAG PUBLIC SAFETY COMMITTEE MEETING**  
**March 20, 2015**

<table>
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<td>Hon. Mary Sessom, Chair</td>
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<td></td>
<td>Hon. Bill Wells</td>
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<td>Hon. Terry Sinnott, Vice Chair</td>
<td>Member</td>
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<td>Hon. Tony Kranz</td>
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<td>South County</td>
<td>Hon. Alejandra Sotelo-Solis</td>
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<td></td>
<td>Hon. Brian P. Bilbray</td>
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<td>North County Inland</td>
<td>Hon. Steve Vaus</td>
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<td>Hon. Amanda Rigby</td>
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<td>Hon. Myrtle Cole</td>
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<td>Supervisor Greg Cox</td>
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<td>Chief Manuel Rodriguez</td>
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<td>Chief Craig Carter</td>
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<td>San Diego Police Department</td>
<td>Chief Shelley Zimmerman</td>
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<td>Ex. Assistant Chief David Ramirez</td>
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<td>San Diego County District Attorney</td>
<td>Bonnie Dumanis</td>
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<td>Mack Jenkins</td>
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<td>Department of Defense</td>
<td>Michial Michalovich</td>
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<td>Laura E. Duffy</td>
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<td>BC Bell</td>
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<td>Jaime Becerra</td>
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<td>Southern CA Tribal Chairmen's Association (SCTCA)</td>
<td>Eric LaChappa</td>
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Chief Jim Redman, El Cajon Police, contributes to the Public Safety Committee by providing periodic reports on the Chiefs'/Sheriff’s Management Committee.

Attachment: 1. Chiefs'/Sheriff’s Management Committee, April 1, 2015, Draft Meeting Minutes

Key Staff Contact: Pam Scanlon, (619) 699-6971, pam.scanlon@sandag.org
APRIL 1, 2015, MEETING MINUTES

The meeting of the Chief’s/Sheriff’s Management Committee was called to order by Chair Jim Redman (El Cajon Police Department) at 9:03 a.m. A quorum was present. See attendance sheet on last page.

1. APPROVAL OF MARCH 4, 2015, MEETING MINUTES (APPROVE)

Action: Upon a motion by Chief Manuel Rodriguez (National City Police Department), and a second by Chief Craig Carter (Escondido Police Department), the minutes of the March 4, 2015, meeting were approved. Yes – Chair Redman, Chief David Bejarano (Chula Vista Police Department), Chief Jon Froomin (Coronado Police Department), Chief Carter, Chief Ed Aceves (La Mesa Police Department), Chief Rodriguez, Assistant Chief Miguel Rosario (San Diego District Attorney), and Undersheriff Ed Prendergast (San Diego Sheriff’s Department). No – None. Abstain – None. Absent - Carlsbad Police Department, Oceanside Police Department, San Diego Harbor Police Department, and San Diego Police Department.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Martha Welch (Member of the Public) commented on issues with the San Diego County jail and homeless people.

Sam Georges (District Attorney's Office) commented on an Information Technology Director's Round Table for law enforcement.

Pam Scanlon (Director, ARJIS) announced the International Association of Chiefs of Police Law Enforcement Information Management Training Conference and Technology Exposition will be held in San Diego at the Sheraton Harbor Island on May 18–20, 2015. ARJIS will be having a booth display. Ms. Scanlon encouraged Information Technology managers to attend.

REPORTS

3. PUBLIC SAFETY COMMITTEE UPDATE (INFORMATION)

Chair Redman reported that the Public Safety Committee (PSC) met on Friday, March 24, 2015. The PSC recommended accepting funding for the Criminal Justice Research Division to serve as the research partner for the County of San Diego Public Safety Group and Probation on community-based and family-supported detention alternatives for juvenile offenders. Dr. Cynthia Burke (Director, Applied Research Division, Criminal Justice/Public Policy) and Ms. Scanlon reported on the 2014 SANDAG Public Safety Accomplishments. The Internet Crimes Against Children (ICAC) Focus Group gave a presentation. The PSC recommended SANDAG continue
to support legislation that advocates tougher penalties for ICAC and directed staff to share information with the ICAC Focus Group regarding potential grant opportunities. PSC Chair Mary Sessom asked the PSC group to think about a future discussion on how the PSC can measure what we (PSC) are doing and if we are being successful. The next meeting of the PSC is scheduled for Friday, April 17, 2015 at 1 p.m.

**Action:** This agenda item was presented for information.

4. **ARJIS 2014 PUBLIC SAFETY ACCOMPLISHMENTS (INFORMATION)**

Ms. Scanlon stated that she will incorporate ARJIS accomplishments in the next agenda item with the Public Safety Work Program and Budget.

5. **DRAFT FY 2016 PUBLIC SAFETY WORK PROGRAM AND BUDGET (RECOMMEND)**

Dr. Burke, Ms. Scanlon, and Cathlyn Coons (Business Manager, ARJIS) provided an overview of the FY 2016 Public Safety Work Program and Budget. Dr. Burke reviewed the $1.19 million Criminal Justice Research Division Budget, which supports regional information needs of the region. Ms. Scanlon reviewed the $5.95 million ARJIS Budget (not including any grant opportunities). Ms. Coons reported on the administration part of the budget and Ms. Scanlon reported on the ARJIS Enterprise and Maintenance and Support. Ms. Coons noted the Data Contributing members and the member-affiliated agencies will not have a budget increase for FY 2016. The Ex-Officio members will have an increase of 1.45 percent in ARJIS fees, which is consistent with the San Diego Consumer Price Index.

**Action:** Upon a motion by Chief Rodriguez, and a second by Undersheriff Prendergast, the Management Committee recommended the Public Safety Committee recommend approval of this budget as part of the final SANDAG FY 2016 Program Budget. Yes – Chair Redman, Chief Bejarano, Chief Froomin, Chief Carter, Chief Aceves, Chief Rodriguez, Assistant Chief Rosario, and Undersheriff Prendergast. No – None. Abstain – None. Absent - Carlsbad Police Department, Oceanside Police Department, San Diego Harbor Police Department, and San Diego Police Department.

6. **URBAN AREA SECURITY INITIATIVE (UASI) FY 2015 LAW ENFORCEMENT PROJECT REVIEW (RECOMMEND)**

Ms. Scanlon reviewed the FY 2015 UASI Project Rankings.

Chief Aceves noted that the difference in amounts to the Aerial Support Projects is that the Sheriff’s Department does not have the moving map component and the San Diego Police Department does. There were questions on other non-ARJIS projects and Chief Aceves advised that perhaps Chief Carter could attend the Urban Area Working Group meeting in place of Mike Lowery since Chief Carter knows the explanations and could advise the group.

**Action:** Upon a motion by Chief Rodriguez, and a second by Chair Redman, the FY 2015 UASI projects are recommended for inclusion in the FY 2015 UASI grant submission to the Regional Technology Partnership and Public Safety Committee for final approval by the UAWG. The motion was amended and approved to move the two Aerial Support projects from the Priority 2 List to the Priority 1 List. Yes – Chair Redman, Chief Bejarano, Chief Froomin, Chief Carter, Chief Aceves, Chief Rodriguez, Assistant Chief Rosario, and Undersheriff Prendergast. No – None. Abstain – None.
Absent - Carlsbad Police Department, Oceanside Police Department, San Diego Harbor Police Department, and San Diego Police Department.

7. BUSINESS WORKING GROUP (INFORMATION)

Ms. Scanlon reported the Business Working Group (BWG) met on Tuesday, March 24, 2015, at the National City Police Department. Agenda items included the Law Enforcement Coordination Center Project update, review of the new rape classification numbers for February, and the year to date numbers. The numbers under the new rape classification have increased and the agencies will continue to monitor. The results of the BWG voting on the ARJIS Work Plan were presented. The next BWG meeting will be held on Tuesday, April 28, 2015, at the Sheriff’s Department.

Action: This agenda item was presented for information.

8. UPCOMING MEETINGS (INFORMATION)

The next meeting of the Chiefs’/Sheriff’s Management Committee is scheduled for Wednesday, May 13, 2015, at 9:30 a.m., at the San Diego Police Department, Western Division.

9. ADJOURNMENT

The meeting was adjourned at 10:24 a.m. by Chair Redman.
## San Diego Association of Governments

### ARJIS CHIEFS'/SHERIFF’S MANAGEMENT COMMITTEE ATTENDANCE – April 1, 2015

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**Guests:** Sam Georges (DA); Cathlyn Coons, Barbara Jean Harris, (ARJIS)
Introduction

As part of the draft FY 2016 Program Budget, staff has proposed a Public Safety Work Program and Budget that encompasses the activities, priorities, expenses, and revenue sources for the Criminal Justice Research Division (CJRD) and Automated Regional Information Justice System (ARJIS). The Chiefs’/Sheriff’s Management Committee reviewed this draft at its April 1, 2015, meeting, and recommended the Public Safety Committee recommend approval of the Public Safety Work Program and Budget as part of the final SANDAG FY 2016 Program Budget.

Discussion

The Public Safety Work Program and Budget for FY 2016 includes CJRD and ARJIS projects and activities. Attachment 1 contains the objectives proposed to be accomplished by CJRD and ARJIS for the next fiscal year. These objectives were determined by the goals and mission of SANDAG as a whole, as well as the priorities and mandates established by ARJIS users and the Public Safety Committee, balanced against available funding. SANDAG Strategic Goals and Areas of Emphasis for FY 2016 are also shown in Attachment 1.

The CJRD and ARJIS programs have a combined FY 2016 budget of more than $7,628,23 million, with ARJIS accounting for 84 percent of that total. Estimated FY 2016 expenditures and revenues for the specific work elements proposed in the CJRD and ARJIS programs are shown in Attachments 2 and 3.

Criminal Justice Research Division

CJRD is nationally recognized for its evaluation research program, and with its clearinghouse function has an underlying goal of determining root causes of criminal activity and applying problem solving techniques to mitigate and prevent crime before it starts. In FY 2016, the proposed CJRD budget will be nearly $1,1929 million. Most of the funding for the CJRD (83-84 percent) is self-generated from actively seeking federal, state, and local grants. The FY 2016 Criminal Justice member assessments, which are used exclusively to support Public Safety Committee activities and the Criminal Justice Clearinghouse, remain at the same level as the prior year ($200,000).

Recommendation

The Public Safety Committee is asked to recommend that the Board of Directors accept the Public Safety Work Program and Budget as part of the final FY 2016 Program Budget.
CJRD activities support local criminal justice planning and policymaking by compiling, analyzing, and reporting on crime trends, acting as the clearinghouse for local public safety information, and serving on relevant groups and commissions such as the Juvenile Justice Commission, the Community Corrections Partnership, and the City of San Diego’s Commission on Gang Prevention and Intervention. Key CJRD projects proposed for FY 2016 include:

- Continuing to improve how the Clearinghouse meets the public safety information needs of the region by exploring key topics of interest and presenting information and data in new and useful ways.
- Evaluating regional efforts to implement evidence-based practice in justice settings and measuring the impact of these strategies as part of regional public safety realignment.
- Identifying funding for gang violence reduction initiatives, youthful offenders, and other key public safety issues for the region.

**ARJIS**

ARJIS is internationally recognized for its leadership, collaboration, information sharing, and acquisition of effective information technology that enhances both officer and public safety. In FY 2016, the proposed ARJIS budget will be nearly $6.4495 million. More than Almost three-fourths of this funding (76.8711 percent) comes from ARJIS member assessments, which include user and connectivity fees. ARJIS Enterprise funds represent 15.6218 percent of the total budget, and the remaining 7.61 percent is derived from federal grant funding.

The funding allocated for the ARJIS Enterprise System supported the development and implementation of updated infrastructure and technical solutions and resulted in the migration from a legacy mainframe system in 2011. The ARJIS complex criminal justice information network (ARJISNet) is used daily by the region’s officers, investigators, and analysts for tactical and crime analysis, investigations, and statistical information. Key ARJIS projects proposed for FY 2016 include:

- Continuing with the development of the ARJIS Enterprise System, with an emphasis on: maintaining the new SharePoint portals for both the public and law enforcement; enhancing the mapping dashboard with additional mapping layers; developing ad-hoc and statistical reports based on user and agency input, and producing metrics for program evaluation; facilitating Graffiti Tracker use throughout the region; and producing analytics to support policing and investigative initiatives.
- Providing support for the secure ARJISNet network, which provides services for more than 4,400 active users in the region, 200+ servers, associated infrastructure, software and hardware licenses and contracts, and 47 interfaces.
- Continuing the development of policies to address the use of new technologies.
- Providing customer support and user training to promote cross-jurisdictional collaboration and information sharing.
The proposed FY 2016 ARJIS budget includes $487,683 in federal grants. These grants are targeted toward information sharing, homeland security initiatives, and research and development of new technologies. Key grant projects proposed for FY 2016 include:

- Expanding notifications, alerts, and information distribution throughout the Southwest.
- Enhancing the mobile computing environment to provide situational awareness capabilities related to mapping, mobile report creation, registrant (sex, narcotic, gang, and arson) identification, and additional query tools and data sources.
- Building interfaces to agency specific Computer Aided Dispatch 911 and records management systems, for real-time access by the 82 ARJIS member agencies to critical data.
- Developing and evaluating performance metrics to assess the effectiveness of information and technology sharing in public safety.

Options for Metrics and Periodic Reporting

Staff currently provides semiannual reports on the activities of CJRD and ARJIS to the Public Safety Committee. As the Board of Directors of ARJIS, the Public Safety Committee has expressed interest in additional reporting on metrics that capture the outcomes of ARJIS technology investments. The law enforcement agencies share anecdotal success stories to help us gauge the success of ARJIS, but there is a desire for more concrete metrics, if available.

As the information and technology sharing provider for law enforcement in the region, ARJIS already has a wealth of metrics regarding system usage and reliability, such as:

- Uptime
  - Overall network
  - Individual systems
  - Mean time between failures
- Trouble calls
  - Time to respond
  - Time to resolve
- Usage
  - Individual system usage
  - Usage by agency
- Security
  - Malware detected/eliminated
  - Intrusion attempts thwarted
  - Spam diverted
- Enhancement requests
  - Bug reports addressed
  - System enhancements implemented

The Public Safety Committee is asked to discuss additional types of metrics that could be used to assess the regional public safety impact of ARJIS technology investments as well as any additional
reporting on implementation of the Public Safety Work Program and Budget beyond the current semiannual reports.

**Next Steps**

Upon recommendation by the Public Safety Committee, the FY 2016 Public Safety Work Program and Budget would be included in the final FY 2016 Program Budget scheduled for action by the Board of Directors on May 22, 2015.

With input received from the Public Safety Committee, staff will work with ARJIS member agencies to determine what public safety outcome measures might be feasible. Staff will bring findings from that effort, a proposed list of metrics to be reported on, and a proposed reporting schedule to the Public Safety Committee in the first quarter of FY 2016.

KURT KRONINGER
Director of Technical Services

Attachments:
1. Draft FY 2016 SANDAG Public Safety Objectives
2. Draft FY 2016 Program Expenditures
3. Draft FY 2016 Program Revenues

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Pam Scanlon, (619) 699-6971, pam.scanlon@sandag.org  
Cynthia Burke, (619) 699-1910, cindy.burke@sandag.org
SANDAG

FY 2016 SANDAG PUBLIC SAFETY OBJECTIVES

FY 2016 SANDAG STRATEGIC GOALS AND AREAS OF EMPHASIS

To guide the development of the annual Program Budget and Overall Work Program, the SANDAG Board of Directors established the following agency-wide Strategic Goals, which are long-term financial and performance goals that remain relatively unchanged on an annual basis. Supporting these Strategic Goals are the Areas of Emphasis, which are short-term financial and performance goals and are updated each year to highlight particular areas of focus.

Strategic Goals

1. Implement the regional vision and guiding principles of San Diego Forward: The Regional Plan (Regional Plan) by providing constructive input into the next federal surface transportation authorization act and other key federal, state, and regional/local initiatives.

2. Improve mobility by providing more transportation choices through implementation of TransNet, public transportation, goods movement, Transportation Demand Management, emerging technologies, and Active Transportation.

3. Develop and implement strategies to improve the quality of life in the region as characterized by a sustainable economy, healthy environment, public safety, and more housing choices consistent with the components of the Regional Plan and the SANDAG mission. Take advantage of regional resources and partnerships to advance strategic initiatives.

4. Enhance organizational effectiveness both internally and externally through continuous improvements, technological solutions, employee engagement, professional development and training, and fiscal discipline. Partner with federal, state, and local agencies to ensure rapid delivery of projects; as well as engaging in strategic efforts to increase communications with member and partner agencies, committees, and the public.

5. Pursue new funding and innovative solutions to fiscal, economic, and environmental challenges and opportunities.

Areas of Emphasis

The highest priorities for SANDAG during FY 2016 are the following Areas of Emphasis:

- Modeling and Research. Employ technologies, methodologies, and models to enhance and expand agency research and analysis capabilities, and conduct key economic research – equipping SANDAG to provide comprehensive assessments of complex policy and operational issues, today, and into the future.
• **Sustainable Development: Planning and Funding Strategies.** Working with partner agencies and stakeholders, advance the region’s sustainability goals and policies, including those related to air quality and climate change. Use a coordinated planning process to implement all the projects and programs contained in the Regional Plan as well as develop funding strategies sufficient to support the region’s sustainability vision.

• **Sustainable Mobility Programs and Services.** Collaborate with Caltrans, transit operators, and other partner agencies to implement sustainable mobility projects, programs, and services that help to improve mobility, reduce traffic congestion, increase reliability, enhance customer service, and address air quality and climate change goals.

• **External Support and Communications.** Develop strategies to effectively engage the public and communicate essential information regarding the development of regional projects and programs. Expand member agency and stakeholder awareness and use of cost effective innovative tools, emerging technologies, and advanced practice methods.

• **Regional Operations and Services.** Manage and optimize operational programs and customer services to deliver enhanced mobility and public safety services for the region. Provide maintenance and support of intelligent transportation and regional law enforcement data systems for travelers and public safety agencies in the San Diego region.

**FY 2016 PUBLIC SAFETY OBJECTIVES**

**Criminal Justice Research Division**

23400 Criminal Justice Clearinghouse (Area of Emphasis: Modeling and Research)
The objectives of this work element are to: (1) support local criminal justice planning and policy-making by providing analysis of crime and other public safety statistics; (2) maintain current and historical information about crime and public safety strategies; (3) serve as the infrastructure for developing research designs to evaluate the effectiveness of crime prevention and reduction strategies; and (4) support the Public Safety Committee. Emphasis in FY 2016 will be to produce timely and relevant publications that provide useful information to the community.

23401 Substance Abuse Monitoring (Area of Emphasis: Modeling and Research)
The Substance Abuse Monitoring (SAM) Project is one of the only indicators in the San Diego region that monitors drug use trends among juvenile and adult offenders over time. The objective of this work element is to support practitioners and policymakers in assessing the effectiveness of prevention activities and changes in drug trends. Emphasis in FY 2016 will be to continue to measure drug use and other behavior trends among arrested adults and juveniles, and to conduct interviews on a biannual basis with adults booked into three San Diego County detention facilities and juveniles booked into San Diego County Juvenile Hall about their alcohol and other drug use history.

23450+ Adult Criminal Justice Projects (Area of Emphasis: Modeling and Research)
The Criminal Justice Research program provides quality research and evaluation in support of local law enforcement and public safety agencies. Emphasis in FY 2016 will be to work closely with law enforcement partners, compiling valid and reliable statistics; and conduct rigorous process and impact evaluations of other efforts aimed at maintaining public safety
and reducing the risk of recidivism for adult offenders. Of particular emphasis in FY 2016 will be the evaluation of the County's implementation of the Assembly Bill 109 (AB 109) (Committee on Budget, 2011) realignment plan by providing support in documenting and monitoring the potential regional impacts of this restructuring of California's justice system. There are three projects with separate funding in this area: 23459, Evaluation of Senate Bill 678, with Probation (effort to implement proven practices to reduce recidivism among high-risk offenders); 23462, Evaluation of AB 109 (working with local public safety partners to document how efforts to deal with changes from realignment have been implemented and what the effect on crime of these new responsibilities have been); 23464, National Institute of Justice (NIJ) Veterans’ Reentry Evaluation (evaluating a specialized housing unit at the Vista Jail for inmates who are veterans).

23500+ Youth Evaluation Projects (Area of Emphasis: Modeling and Research)

For a number of years, SANDAG has partnered with the San Diego County Probation Department to evaluate many of its programs, ranging from prevention to graduated sanctions for adjudicated youth. SANDAG also has developed partnerships with other youth-serving entities in the region to provide quality evaluations that support its funding and mission to provide innovative juvenile justice prevention and intervention services to youth. Emphasis in FY 2016 will be to effectively track outcome measures for ongoing projects related to reducing juvenile delinquency and victimization as well as to evaluate programs directed at supporting at-risk youth populations. Five-Six separate projects are included in this group: 23501, Juvenile Justice Crime Prevention Act Evaluation, with Probation (evaluation of different programs from prevention to intervention services to reduce juvenile involvement in the justice system); 23512, CAT+ Evaluation (participation in cross-site effort with local community-based organizations to reduce risky behavior by teens; 23515, Chula Vista Promise Neighborhood (evaluation of comprehensive effort to reinvigorate Castle Park neighborhood); 23520, Parenting Time Evaluation with Department of Child Support Services (effort to increase child support payments through intervention efforts); 23521, Vista CALGrips (evaluation of prevention and intervention efforts to address gang issues in Vista); 23522 Alternatives to Detention (evaluation of efforts to prevent future delinquency by providing in-home alternatives to confined detention for juveniles).

+ indicates a high level grouping of related work being conducted under specific grants or other funding sources.

Automated Regional Justice Information System

73501 ARJIS: Maintenance and Support (Area of Emphasis: Regional Operations and Services)

The objective of this work element is to provide ongoing support and maintenance for Automated Regional Justice Information System (ARJIS) Enterprise and all applications used by ARJIS agencies. Included is customer support for these initiatives via help desk services, troubleshooting, problem tracking, and minor system and program modifications. Emphasis in FY 2016 will be on stabilization and optimization of the hardware and software infrastructure, equipment refresh, system documentation, and policy review and development, to ensure compliance with the Federal Bureau of Investigation (FBI) Criminal Justice Information Services (CJIS) security policies. Customer outreach will be a high priority, including application enhancements, application documentation and user guides, and installing new interfaces to agency Computer Aided Dispatch (CAD) 911 systems.

73502 ARJIS: Project Management and Administration (Area of Emphasis: Regional Operations and Services)

The objective of this work element is managing operations and administration for the ARJIS Program and enhancing ARJIS systems according to priorities set by the Board of Directors, Public Safety Committee, Chiefs'/Sheriff's Management Committee, and the ARJIS Business Working Group. Emphasis in FY 2016 will be supporting those groups, providing
management oversight, monitoring contracts and purchase orders, invoicing ARJIS member agencies, managing training and outreach to customers, and researching available grant opportunities.

73503 ARJIS: Enterprise System (Area of Emphasis: Regional Operations and Services)
The objective of this work element is to continue development of the ARJIS Enterprise. Emphasis in FY 2016 will be to upgrade the Enterprise hardware to include new filers and servers, and complete the disaster recovery site. Further system enhancements will be deployed, including the addition of agency CAD 911 and Probation data feeds, and the integration of the new data sources to State, Regional, Federal Enterprise Retrieval System, the ARJIS ‘Super Query’ system, in compliance with FBI CJIS security policies. The Cognos reporting system will be enhanced to provide real-time data updates and to deploy new Uniform Crime Reporting classifications and processes.

73513 ARJIS: Tactical Automated Response Using GPS Enabled Technology (TARGET) (Area of Emphasis: Regional Operations and Services)
TARGET will enhance situational awareness by providing law enforcement officers in the field with real-time, geo-spatial incident data. Data that is captured will be validated and retrieved using handheld global positioning system-enabled devices that are compliant with FBI CJIS security policies. The application will provide comprehensive and easily interpreted maps that integrate police incidents and officer notifications, with locations of gang injunctions, sex offender addresses, and critical infrastructure. Emphasis in FY 2016 is to: (1) deploy TARGET to various law enforcement agencies and task forces; (2) obtain system metrics; (3) produce quarterly status reports; and (4) incorporate technical specifications, feedback/results, and lessons learned from the project into a final report for the NIJ.

73514 ARJIS Southwest Offender Real-Time Notification (SWORN) (Area of Emphasis: Regional Operations and Services)
ARJIS and agencies in Arizona will collaborate to advance cross-boundary information exchange pilot projects. The goal is to develop interstate sharing of corrections, probation, parole, and law enforcement data along the Southwest border of the United States. Tangible results will be realized through secure, wireless mobile devices to enable real-time field access to data, alerts, and photographs not currently shared. Emphasis in FY 2016 is to: (1) finalize the interface between ARJIS and the Arizona agencies identified in the FY 2015 feasibility assessment; (2) deploy mobile devices to law enforcement personnel in Arizona and San Diego for access to the state, regional, federal Enterprise Retrieval System; (3) produce metrics reports and gather feedback from users; and (4) produce quarterly status reports and the final report for the NIJ.

73516 ARJIS Graffiti Tracker (Area of Emphasis: Regional Operations and Services)
The objective of this work element is to provide regional support to the Graffiti Tracker Program, capture metrics on system usage and produce reports for participating agencies, identify trends and patterns, and provide customer outreach and training to encourage system usage. Emphasis in FY 2016 will be to continue to perform outreach, with a focus on the development of regional and cluster user groups.

73518 NIJ RAND Collaboration (Area of Emphasis: Regional Operations and Services)
The objective of this work element is to collaborate with the RAND Corporation on a research effort for the NIJ to evaluate information sharing systems. Staff will serve as the liaison between ARJIS users and the RAND Project Manager and will provide anonymized aggregate data, metrics, and usage reports. Emphasis in FY 2016 is to: (1) identify and interview users from member agencies; (2) analyze data sets from the ARJIS Operational
Storage database and gather metrics from multiple ARJIS systems; (3) provide data extractions to the RAND Corporation; (4) prepare quarterly status reports; and (5) assist in the development of the final report for the Department of Justice.

73519 ARJIS Regional Data Sharing III (Area of Emphasis: Regional Operations and Services)
The objective of this work element is to coordinate, develop, and implement applications that enhance public safety throughout the San Diego region. The Department of Homeland Security's Urban Area Security Initiative addresses this need by funding agencies to implement projects that target information sharing in San Diego County and bordering regions. Emphasis in FY 2016 is on continued efforts with the Sheriff’s Department on the interface to the NetRMS Records Management System and on enhancements to the Regional Mapping Dashboard.

73520 ARJIS ARJISnet Infrastructure and Mobile (Area of Emphasis: Regional Operations and Services)
The objective of this work element is to provide ongoing support and maintenance for ARJIS network infrastructure, including all wired and wireless connectivity between ARJIS, the data center(s), member agencies, and the ARJIS Wireless Mobile environment in accordance with the FBI CJIS policy. Emphasis in FY 2016 is to maintain and upgrade where prudent the various components of the ARJIS infrastructure and to provide strategic redundancy in order to provide consistent connectivity between ARJIS, its network providers, and member agencies.
## SAN DIEGO ASSOCIATION OF GOVERNMENTS
### DRAFT FY 2016 CRIMINAL JUSTICE RESEARCH DIVISION AND ARJIS WORK PROGRAM
### PROGRAM EXPENDITURES

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+ indicates a high level grouping of related work being conducted under specific grants or other funding sources.

### EXPENDITURE NOTES (Other Direct Costs, Contract Services, and Materials and Equipment)

- **E1** Mileage, parking
- **E2** Membership, publications, meeting expenses
- **E3** Drug testing
- **E4** Incentives, supplies
- **E5** Security in the detention facilities
- **E6** Hardware and software maintenance contracts/licenses, ARJISNET network monitoring and troubleshooting, data center and server maintenance, application & interface support
- **E7** Project management, executive oversight, legal, audit, contracts, rent, supplies, phones, committee support
- **E8** ARJIS Enterprise application development, portal deployment, reporting support, user training and performance improvements
- **E9** Develop alerting capabilities for officer safety
- **E10** Mobile device enhancements
- **E11** Support the development for new technologies to enhance suspect identification
- **E12** Promote the use of Graffiti Tracker software regionally
- **E13** Evaluate information sharing systems
- **E14** COPLINK enhancements, Sheriff’s NetRMS support, network assessment and CAD interfaces
- **E15** Manage security and optimization of network circuits
## SAN DIEGO ASSOCIATION OF GOVERNMENTS
### DRAFT FY 2016 CRIMINAL JUSTICE RESEARCH DIVISION AND ARJIS WORK PROGRAM
#### PROGRAM REVENUES

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+ indicates a high level grouping of related work being conducted under specific grants or other funding sources.

### FUNDING SOURCES

**FEDERAL**
- F1 U.S. Department of Justice (NIJ/BJA)
- F2 Other federal through local partners

**LOCAL OTHER**
- L1 California Border Alliance Group
- L2 County of San Diego
- L3 ARJIS Member Assessment and User Connectivity Fees
- L4 ARJIS Enterprise Committed Reserve Funds
PUBLIC SAFETY COMMITTEE
APRIL 17, 2015

AGENDA ITEM NO. 15-04-6
ACTION REQUESTED – INFORMATION

AUTOMATED REGIONAL JUSTICE INFORMATION SYSTEM
DRAFT DATA SHARING MEMORANDUM OF UNDERSTANDING

File Number 7350200

Introduction

The law enforcement agencies whose incident data are shared via the Automated Regional Justice Information System (ARJIS) requested a Memorandum of Understanding (MOU) be entered into for the purposes of standardizing information sharing and to ensure data integrity and privacy are maintained. Such an MOU also would support SANDAG and ARJIS efforts to develop policies that clearly delineate ARJIS responsibilities as the IT provider for regional law enforcement data and technology sharing. The draft Data Sharing MOU has been prepared to outline the responsibilities of SANDAG and ARJIS and law enforcement agencies that contribute to and access data from the ARJIS Enterprise system (Attachment 1). The MOU incorporates the Acceptable Use Policies for Facial Recognition and for the Regional License Plate Reader System recently approved by the SANDAG Board of Directors in February 2015.

Discussion

The draft MOU distinguishes between Contributing Member Agencies (CMAs) and Participating Member Agencies (PMAs). A CMA is defined as an agency that provides law enforcement incident data to ARJIS for sharing purposes, and a PMA is defined as an agency that accesses the shared law enforcement incident data in ARJIS, but does not contribute incident data to ARJIS. ARJIS provides both CMAs and PMAs with a broad range of technical services including: data validation and classification, hosting of the region’s police incidents, mandated Federal Bureau of Investigation and California Department of Justice reporting, and a secure infrastructure, allowing access to a variety of tools to achieve critical cross-jurisdictional information sharing and analyses.

The draft MOU sets forth the policies and procedures for the sharing of law enforcement information by the CMAs and PMAs, including the declaration of ownership, warranties, allocation of liabilities, and policies governing the use of shared information.

Since the initial draft of this Data Sharing MOU, ARJIS has adopted Acceptable Use Policies (AUPs), which set forth conditions under which ARJIS systems may be accessed and defining how they are managed and maintained. The AUPs are not operational policies that govern use in the field of data obtained from these systems; those policies are the responsibilities of the CMAs and PMAs that comprise the law enforcement agencies. The AUPs are incorporated in the Data Sharing MOU, so all signatories to the MOU also would be agreeing to comply with the AUPs.
The primary components of the draft MOU cover:

- OVERVIEW, including the background behind, and purpose of the MOU, how the AUPs are incorporated therein, and ARJIS governance
- OWNERSHIP, ENTRY, AND MAINTENANCE OF INFORMATION, establishing the CMAs as the owners of the data, and delineating responsibilities for maintenance thereof
- ACCESS TO, DISCLOSURE, AND USE OF INFORMATION, establishing how CMAs and PMAs may access and use the data, limits on disclosure of the data, and responsibility for responding to public records requests
- USER ACCESS, establishing procedures for granting, auditing, and rescinding access to the data by individual users
- SECURITY, establishing responsibilities of the CMAs, PMAs, and ARJIS with regard to maintaining the security of the data
- SYSTEM ACCESS, establishing ARJIS responsibilities for providing access to the data
- SANCTIONS, establishing consequences for violation of the MOU
- INDEMNIFICATION, establishing various types of indemnity among the parties to the MOU
- DISPUTE RESOLUTION, providing resolution and escalation procedures
- OPERATING COSTS, which provide that parties bear their own costs in relation to the MOU
- ADDITIONAL STANDARD CLAUSES (Term, Voluntary Withdrawal, Amendment, etc.)

Next Steps

Following Public Safety Committee review, the draft MOU would be provided to the law enforcement agencies for review and comment. The final draft of the MOU would be brought through the Chiefs'/Sheriff’s Management Committee to the Public Safety Committee for recommendation to the Board of Directors later this year.

KURT KRONINGER
Director of Technical Services

Attachment: 1. Draft ARJIS Data Sharing MOU

Key Staff Contact: Pam Scanlon, (619) 699-6971; pam.scanlon@sandag.org
MEMORANDUM OF UNDERSTANDING AMONG SANDAG-ARJIS AND MEMBER AGENCIES FOR USE AND ACCESS OF REGIONAL DATA IN AUTOMATED REGIONAL JUSTICE INFORMATION SYSTEM ENTERPRISE

This Memorandum of Understanding (“MOU” or “Agreement”) is made and entered into between the San Diego Association of Governments, a California Public Agency (“SANDAG”), on behalf of the Automated Regional Justice Information System, a California Joint Powers Agency (“ARJIS”), collectively referred to herein as “SANDAG-ARJIS,” Contributing Member Agencies (“CMAs”) that contribute law enforcement data to the ARJIS Enterprise, and Participating Member Agencies (“PMAs”) and is made with reference to the following:

RECITALS

WHEREAS, SANDAG is empowered to enter into this MOU on behalf of ARJIS pursuant to the ARJIS Joint Powers Agreement and the California Public Utilities Code section 132354; and

WHEREAS, the CMAs, as defined in Part I.A. of this MOU, are empowered to enter into this MOU for the sharing of criminal justice information pursuant to California Penal Code Sections 11105 and 13300 and California Government Code Sections 26600, 26602, and 41601, and other statutes; and

WHEREAS, the CMAs asked SANDAG-ARJIS to develop and execute this MOU in order to share law enforcement information stored in the ARJIS Enterprise database, known as the ARJIS Operational Store (AOS) and any other data repository, system, tools or applications residing behind the ARJISNET firewall, (including but not limited to COPLINK, i2 Analyst Notebook, SRFERS (State, Regional, Federal Enterprise Retrieval System), License Plate Reader data, Tactical Identification System (TACIDS), and the COGNOS reporting system), collectively referred to as “ARJIS Enterprise”; and

WHEREAS, the PMAs are ex-officio members of the ARJIS Joint Powers Agency (JPA) with law enforcement responsibilities that can be given permission to query information stored in ARJIS Enterprise, but do not themselves contribute crime and arrest incident data; and

WHEREAS, implementation of this MOU will substantially further the public safety, health, and welfare.

NOW, THEREFORE, it is mutually agreed by and between the undersigned parties as follows:

I. OVERVIEW

A. Background

1. ARJIS hosts a complex law enforcement information system that contains information about a variety of official police incidents generated by the law enforcement agencies in the San Diego region. There are currently eleven CMAs providing crime, arrest, and other incident data to ARJIS (with one of those agencies, the San Diego Sheriff’s Department, providing contract services to nine incorporated cities within San Diego County).

2. Additionally there are 55 other ARJIS member agencies that do not currently provide crime and arrest incident data to ARJIS but access ARJIS regional data and utilize ARJIS
services. These additional agencies are referred to as PMAs for the purposes of this Agreement.

3. The regional data maintained by ARJIS includes, but is not limited to, police incidents entered by the CMAs such as crime reports, arrest reports, traffic citations, traffic accidents, and field interviews. These data are maintained in the AOS as part of ARJIS Enterprise. ARJIS Enterprise resides on a private network called ARJISNET, and is protected by firewalls, access control lists, and user authentication. ARJIS meets both the California Department of Justice (CalDOJ), and Federal Bureau of Investigations Criminal Justice Information Services (FBI CJIS) network security standards.

4. The AOS, as the primary ARJIS regional data warehouse for the integration and storage of San Diego regional law enforcement data, is the core component of ARJIS Enterprise designed to share regional law enforcement information. ARJIS regional data originate from the CMAs and are standardized and integrated to provide a comprehensive criminal justice view for the region. Regional data stored in ARJIS Enterprise is used for tactical day-to-day law enforcement activities as well as regional and agency specific analyses. In addition to the regional tools and applications, some CMAs have purchased and/or developed their own applications and have requested global access to the regional ARJIS data to employ these products.

B. Purpose

1. The parties hereby agree that any mutual data access or exchange that occurs among them will be used for the sole purpose of law enforcement investigative analysis and crime analysis.

2. Moreover, the purpose of this MOU is to set forth the policies and the procedures for the sharing of law enforcement information by the participating CMAs and PMAs, including the declaration of ownership, warranties, allocation of liabilities, and policies governing the use of shared information.

C. Acceptable Use Policies

1. SANDAG-ARJIS has adopted, and will continue to adopt and update Acceptable Use Policies (AUPs), which set forth conditions under which ARJIS systems may be accessed and defining how they are maintained. AUPs are not operational policies that govern the use in the field of data obtained using ARJIS systems by law enforcement agencies as those policies are the responsibility of the CMAs and PMAs. The AUPs are prepared with input from ARJIS member agencies and are intended to delineate where the roles and responsibilities of SANDAG-ARJIS end and other agencies’ begin. The AUPs also are intended to clarify that SANDAG-ARJIS should not be liable for the conduct of a law enforcement officer in the field. As such, the CMAs and PMAs who are parties to this MOU hereby agree to comply with existing, added and updated AUPs and understand that their respective continued agreement to comply with the AUPs is a condition of continued access to ARJIS Enterprise. The AUPs adopted as of the time of execution of this MOU are attached as MOU Exhibit 1.

2. If at any time a CMA or PMA fails to comply with an AUP or indicates that it anticipates or condones non-compliance with an AUP, that party may be deemed in material breach of this MOU by SANDAG-ARJIS.
D. Governance of ARJIS

1. ARJIS is a JPA and is governed by the terms of a joint powers agreement, by any policies passed and adopted by the ARJIS governing board, and by the statutes, rules, regulations, policies or procedures that govern SANDAG. SANDAG serves as the Administrator of the JPA.

2. The ARJIS governing board is the SANDAG Public Safety Committee (PSC), formed under SANDAG Board Policy No. 026, and advises the SANDAG Board of Directors on matters concerning ARJIS and the SANDAG Criminal Justice Division. The Chiefs'/Sheriff's Management Committee is a standing committee established to support the PSC. Each member of the Chiefs'/Sheriff's Management Committee (all are CMAs) has an equal vote; and is authorized to forward recommendations to the PSC on policies and procedures set forth in this MOU.

3. The Chiefs'/Sheriff's Management Committee appoints members to standing working groups known as the Technical and Business working groups. The membership of these working groups is composed of representatives of each of the eleven CMAs. Each member of these working groups has one vote. These working groups forward technical and administrative recommendations to the Chiefs'/Sheriff's Management Committee.

4. Most policy decisions must be made by the SANDAG Board of Directors, including approvals of AUPs. Typically, matters begin in the Chief's/Sheriff's Management Committee, which makes a recommendation to the PSC. The PSC then either makes a final decision or the matter is sent to the SANDAG Board of Directors in accordance with Board Policy No. 026.

5. Pursuant to Government Code Section 6509, which requires that the powers of a JPA be limited by the legal restrictions placed upon a named member of the JPA, the powers of ARJIS are subject to those legal restrictions imposed upon SANDAG by the Constitution of the State of California and the laws governing SANDAG.

II. OWNERSHIP, ENTRY AND MAINTENANCE OF INFORMATION

A. Each CMA retains sole ownership, responsibility and exclusive control and disposition over the content of the information it contributes, and may, at will, at any time, update, correct or delete any of its information in the ARJIS Enterprise entirely. All system entries are identifiable to the CMA that contributes the entries. The content of the information remains the sole responsibility of the CMA that contributed the data, under an express promise of confidentiality.

B. Each CMA shall maintain "system discipline," defined as the maintenance of information in the ARJIS Enterprise that is 1) timely, 2) accurate, 3) complete and 4) relevant. In order to maintain system discipline, contributors shall submit data, including any updates or changes to the original submission, while performing modifications as often as a contributor can feasibly execute them.

C. Each CMA has the sole responsibility for ensuring data entered into the ARJIS Enterprise has been obtained in compliance with federal, state, local, and/or tribal laws. Data must be pertinent to and within the scope of the authorized law enforcement function of the CMA and meet ARJIS security standards.

D. Each CMA agrees that police incident data entered and/or uploaded to the ARJIS Enterprise is a copy or summary of information stored in and managed by the entering CMA's own records system(s), and that the contributing CMA is solely responsible and accountable for the
accuracy and timeliness of the information it has submitted. Each CMA that is the source of
the information should make every effort to ensure the contributed data reflects the
substance of the source records. The data in ARJIS shall conform to ARJIS validations and
standards.

E. ARJIS provides a suite of tools, to all member agencies (CMAs and PMAs) to access the
regional data for the purposes of conducting complex investigative analyses and crime
analysis functions. In addition, ARJIS provides crime statistics, crime mapping, and other
applications to assist ARJIS member agencies and enhance the efficiency and effectiveness
of their operations. Although ARJIS makes a good faith effort to ensure these tools, statistics,
maps, applications, and all other information it provides to CMAs and PMAs are accurate and
that the SANDAG-ARJIS systems are available for use at all times, SANDAG-ARJIS is a conduit
for information prepared by others, which relies on the accuracy and timeliness of data
prepared by others in order to allow sharing of data among agencies. Therefore, SANDAG-
ARJIS disclaims any responsibility for the accuracy, correctness, or timeliness of the data. In no
event shall SANDAG-ARJIS become liable to users of these data, or any other party, for any
loss or damages, consequential or otherwise, including but not limited to time, money, or
goodwill, arising from the use, operation or modification of the data. In using these data,
users further agree that SANDAG-ARJIS shall have no liability of any nature arising out of or
resulting from the lack of accuracy, correctness, or timeliness of the data, or the use of the
data.

F. ARJIS programs may enhance and add value to the incident information provided by the
CMA, including such functions as GEO Coding and data classification for UCR (Uniform Crime
Reporting) reporting, as well as programmatic links between records and indexes. This added
value, generated by the ARJIS programming and codes, is not reflected in the CMA’s source
data. CMAs will be allowed access to this value-added data through the AOS.

G. ARJIS shall follow the California mandated guidelines and purge most incident records 7 years
from the record creation date. There are some record types that are excluded from purging or
that are purged more often in accordance with laws or policies specific to record types. These
are set forth in relevant AUPs or outlined in the ‘Peace Officer Standards and Training Law
Enforcement Records Management Guide’\(^1\), which SANDAG-ARJIS shall follow.

H. PMAs may at any time request authorization to contribute crime, arrest, and other incident
data to ARJIS. If the request receives a recommendation from the Chiefs’/Sheriff’s
Management Committee and an approval from the SANDAG Public Safety Committee, which
serves as the ARJIS Board of Directors, the PMA may become a CMA for purposes of its
treatment under this MOU in accordance with such other terms and conditions that may be
required by SANDAG-ARJIS.

III. ACCESS TO, DISCLOSURE AND USE OF INFORMATION

The parties to this MOU agree:

A. To authorize every other CMA that has signed this MOU access to its law enforcement
incident information shared in ARJIS Enterprise.

B. To authorize PMAs that have signed this MOU to access and utilize ARJIS regional data only
via the established ARJIS applications such as COPLINK; PMAs may not extract, export, or use
the ARJIS regional data with their own applications. There may be instances where some or all

of the ARJIS regional data is requested by PMAs. These requests must be made using the ARJIS Data Request Form (Exhibit 2). The ARJIS Director will review each request on a case-by-case basis. A summary of data requests received will be provided as part of the quarterly ARJIS Management Report to the Chiefs'/Sheriff’s Management Committee and the SANDAG Public Safety Committee, which serves as the ARJIS Board of Directors. PMAs also may request data extracts for a variety of purposes to include special studies, special analyses for specific investigations, and/or to populate an application not residing at ARJIS using this process.

C. To ensure that the use of ARJIS regional data is in accordance with applicable federal, state, and local statutes and complies with FBI CJIS Security policies, and CalDOJ Practices, Policies, and Procedures.

D. To authorize agency personnel access to ARJIS regional data, only after receiving appropriate training, and only when personnel have a legitimate need to know the information for an authorized and legal law enforcement purpose. Specifically, ARJIS regional data may be used to develop investigative and crime analyses.

E. That under no circumstance is a CMA or PMA to publicly report statistics using data from another jurisdiction obtained through operation of this MOU without prior written authorization from the CMA(s) which own(s) the data. This includes statistics of any kind for the entire jurisdiction or part of the jurisdiction; Uniform Crime Reporting (UCR) statistics and non-UCR statistics; and internal studies, published studies, maps or grant projects.

F. That the California Public Records Act (CPRA), commencing at Section 6250 of the Government Code, and other applicable statutes and case law, provides for public inspection and copying of “public records.” The CPRA also identifies various records that are exempt from disclosure, including many related to law enforcement and public safety. These include, but are not limited to records of investigations, security information, critical infrastructure information, peace officer records, criminal offender records, and the names and addresses of victims of specified crimes.

G. That each CMA or PMA that receives a request for data or information, whether via a CPRA request or otherwise, that it has obtained via access through ARJIS, but which it does not own or is not the originating source, shall not release that information or data, but may refer the requestor to the CMA that is the source. Any CMA or PMA that receives a court order to release information in the ARJIS Enterprise which originated from another CMA shall (a) immediately provide a copy of the court order to the CMA that originated the information and to their Agency California Law Enforcement Telecommunications System (CLETS) Coordinator (ACC) or their designate and (b) request input from the originating CMA regarding the nature of any objections it feels it would be appropriate to make to the court; and 3) submit to the court in a timely manner all reasonable objections to the provisions of the underlying request. The originating agency shall reimburse the court ordered CMA or PMA all reasonable costs associated with the challenge or objection to the order within thirty days of being provided a detailed invoice of costs.

H. That SANDAG-ARJIS is not obligated to provide responses to public records requests for records that are housed on SANDAG-ARJIS servers, but that were created and are owned by other agencies. SANDAG-ARJIS is not in the possession of these records for purposes of Government Code section 6253, subdivision (c) because it does not have the right to control the records, either directly or through another person. Language in Section 18(b) of the ARJIS Joint Powers Agreement provides that SANDAG-ARJIS does not own the records of the ARJIS member agencies and may not disclose ARJIS member agency records without their permission:
If pursuant to agreement, SANDAG-ARJIS serves as custodian of data it does not own, that data shall presumptively remain the property of the contributing entity and may not be treated as a public record. The ARJIS may not disclose electronic data or other intellectual property for which it is a custodian to third parties without the approval of the entity that owns the property.

Furthermore, pursuant to Government Code sections 6254(f) and 6255, ARJIS regional records should qualify for exemptions from the CPRA. In the event SANDAG-ARJIS receives a request for data or information owned by a CMA, whether via a CPRA request or otherwise, it shall deny the request for information or data, but may refer the requestor to the CMA that is the originator of the data. In the event SANDAG-ARJIS receives a court order to release information in the ARJIS Enterprise that originated from a CMA SANDAG-ARJIS shall (a) immediately provide a copy of the court order to the CMA that originated the information and to their Agency CLETS Coordinator (ACC) or their designate and (b) request input from the originating CMA regarding the nature of any objections it feels it would be appropriate to make to the court; and 3) submit to the court in a timely manner all reasonable objections to the provisions of the underlying request. The originating CMA shall reimburse SANDAG-ARJIS all reasonable costs associated with the challenge or objection to the order within thirty days of being provided a detailed invoice of costs. In the event SANDAG-ARJIS is a party to litigation due to a public records request or its conduct taken in accordance with this section of this MOU, the provisions of Section VIII (B)(4) shall apply.

IV. USER ACCESS

A. Login Application Process

Each CMA and PMA shall appoint its own ACC (or their designate) who is responsible for management of user accounts at that CMA or PMA. An overall agency-specific Network System Administrator also will be identified to assist with any ARJISNET network issues. In order to access ARJIS regional data and any of the ARJIS applications, each user must submit a request for a user login identification ("login ID") and password to their Agency ACC (or their designate). Each CMA and PMA agrees that for use of all ARJIS regional data and applications, users shall meet the guidelines specified in Section V.C. of this document and be authorized to access and review police incident data for legitimate purposes. The ACC (or their designate) may deny or revoke individual access in their sole discretion.

B. Login Assignment

Each individual user of ARJIS regional data at a CMA and PMA will be issued a login ID and a default password by their ACC (or their designate). Users also may be assigned to groups that have different access rights to the information in the system based on the level of restriction of the information.

C. Provisions of Policy

Each agency shall be responsible for ensuring each of their authorized users knows the terms and conditions of this MOU. Each CMA and PMA shall require each of its users to agree to comply with the provisions of the SANDAG-ARJIS AUPs prior to being granted access to any ARJIS databases.

D. Audit Trail

1. For each CMA or PMA accessing ARJIS regional data directly, each transaction will be logged and an audit trail created and maintained by SANDAG-ARJIS for a minimum of three years, in conformance with the CalDOJ Policies, Practices, and Procedures,
attached hereto as MOU Exhibit 2. All monitoring of successful and unsuccessful ARJIS logon attempts, file access, correlations, transaction types, and password changes will be established and maintained by SANDAG-ARJIS regardless of access means. All audit trail files shall be protected to prevent unauthorized changes or destruction. Requests for audits shall be made in writing through the requestor's chain-of-command to their ACC (or their designate), and forwarded to SANDAG-ARJIS for processing.

2. Each CMA and PMA receiving an export of ARJIS data to utilize through its own applications, will be responsible for providing audit capabilities that meet the Cal DOJ Policies, Practices, and Procedures, and will maintain the audit logs for a minimum of three years. This will include making available the activity history for individual users when a request is made in writing through the requestor's chain-of-command to their ACC (or their designate). CMAs and PMAs must ensure that all audit trail files will be protected to prevent unauthorized changes, unauthorized destruction and unauthorized dissemination.

E. Termination of Logins

CMAs and PMAs, through their ACCs (or their designates) will be responsible for immediate suspension and/or removal of any login accounts of users who leave the CMAs or PMAs employment, face disciplinary action, or have failed to meet the requirements for access to the Login Application Process.

V. SECURITY

A. All CMAs must comply with the CalDOJ and FBI CJIS practices, policies, procedures, and guidelines as they relate to the access and use of justice data, when applicable.

B. Each CMA and PMA will be responsible for designating the employees who should have access to ARJIS regional data. This MOU was developed with security in mind, and each CMA and PMA should ensure that access to system information is in accordance with Section III.C-D and all other provisions of this MOU, and that all information is treated as law enforcement sensitive.

C. Each CMA and PMA agrees to use the same degree of care in protecting the information accessed under this MOU that it exercises for its own sensitive information. Each CMA agrees to restrict access to such information to only its officers, employees, detailers, agents, representatives, task force members, contractors/subcontractors, consultants, or advisors with a "need to know" such information for the performance of their duties and only to the extent permitted by law. Each of these persons will have passed background clearances and met all requirements as required by local, state and federal statute to allow access and use of the secured data. These requirements also apply to SANDAG-ARJIS and its officers, employees, agents, representatives, contractors/subcontractors, consultants, or advisors with a need to know such information.

D. CMAs and PMAs are responsible for training those users authorized to access ARJIS regional data on the use and dissemination of information obtained from the system (for example, CORI). Specifically, users must have a clear understanding of the need to verify the reliability of information with the source agency that contributed the information, when using the information for purposes such as obtaining search and arrest warrants, affidavits, subpoenas, etc. Parties must also fully brief accessing users regarding the proscriptions for using third party information.

VI. SYSTEM ACCESS
A. **Network Access**

Access to ARJIS regional data will be provided utilizing the secure ARJISNET network. All CMAs and PMAs are to ensure that all end user and sub-administrator workstations accessing ARJIS regional data and/or servers that CMAs and PMAs utilize to store ARJIS regional data shall utilize recognized industry-standard anti-virus, firewall, and user authentication software. Terminals that access the ARJISNET network should follow the same guidelines required by CLETS.

B. **System Availability**

The ARJIS regional data will be available on a 24-hour-a-day, 7-days-a-week basis with downtime limited to those hours required for any necessary system maintenance activities. The parties agree to inform each other in advance, whenever possible, of scheduled system downtimes. In cases of unscheduled outages, all efforts will be made to make notice to all users and parties that the outage has occurred (including estimated outage length) and notice will be given when applications have been returned to normal operation.

VII. **SANCTIONS**

A. Violation of an AUP or of any law or regulation applicable to access to or use of ARJIS Enterprise or ARJIS regional data (hereinafter referred to as “Misuse”) by a party to this MOU or one of its staff or agents, whether authorized or unauthorized, may lead to suspension or termination of an agency or particular user’s access to ARJIS Enterprise.

B. In the event a party to this MOU discovers suspected or actual Misuse of ARJIS Enterprise or ARJIS regional data, it will immediately inform the Director of ARJIS, who will in turn immediately notify the SANDAG Director of Technical Services and SANDAG Executive Director. In the event SANDAG-ARJIS discovers suspected or actual misuse of ARJIS Enterprise, the Director of ARJIS will immediately notify the SANDAG Director of Technical Services, the SANDAG Executive Director, and the member agency. The SANDAG Director of Technical Services, in consultation with the Director of ARJIS, or their designees, will determine whether to suspend or terminate access and if so for whom the suspension or termination will apply and will notify the affected member agency. The affected member agency will be notified of the decision by SANDAG-ARJIS and then will have 10 calendar days to appeal the decision to the SANDAG Executive Director. The Executive Director shall have final decision-making authority.

C. Any supervisor, law enforcement officer, employee, agent, representative, task force member, contractor/subcontractor, or consultant, who by virtue of his employment or official position, has possession of, or access to, ARJIS regional data that contain individually identifiable information, the disclosure of which is prohibited by law, agreement, this MOU, the AUPs, rules, or regulation and who, knowing that the disclosure of the information is prohibited, willfully or recklessly discloses the material in any matter, including oral communication, may be prosecuted or fined under any applicable federal or state law, or may be subject to administrative or disciplinary action.

D. An individual CMA’s or PMA’s participation in this MOU also may be terminated involuntarily for repeated failures to meet the terms of this MOU or an AUP. The terminated CMA or PMA will continue participation, financial or otherwise, up to the effective date of termination.

VIII. **INDEMNIFICATION**

A. Indemnification Related to Workers Compensation and Employment Issues
1. CMAs and PMAs, and each of them (which for purposes of this Section VIII, shall include their officers, officials and employees), shall fully indemnify and hold harmless SANDAG-ARJIS, its officers, employees and agents, from any claims, losses, fines, expenses (including attorneys’ fees and court costs or arbitration costs), costs, damages or liabilities arising from or related to (1) any workers’ compensation claim or demand or other workers compensation proceeding arising from or related to, or claimed to arise from or relate to, employment which is brought by an employee of CMAs or PMAs, or each of them, or any contract labor provider retained by CMAs or PMAs, or each of them, or (2) any claim, demand, suit or other proceeding arising from or related to, or claimed to arise from or relate to, the status of employment (including without limitation compensation, demotion, promotion, discipline, termination, hiring, work assignment, transfer, disability, leave or other such matters), which is brought by an employee of a CMAs or PMAs, or each of them, or any contract labor provider retained by a CMAs or PMAs, or each of them.

2. SANDAG-ARJIS (which for purposes of this Section VIII shall include its officers, officials and employees) shall fully indemnify and hold harmless CMAs or PMAs, or each of them, its officers, employees and agents, from any claims, losses, fines, expenses (including attorneys’ fees and court costs or arbitration costs), costs, damages or liabilities arising from or related to (1) any workers’ compensation claim or demand or other workers compensation proceeding arising from or related to, or claimed to arise from or relate to, employment, which is brought by an employee of SANDAG-ARJIS or any contract labor provider retained by SANDAG-ARJIS, or (2) any claim, demand, suit or other proceeding arising from or related to, or claimed to arise from or relate to, the status of employment (including without limitation compensation, demotion, promotion, discipline, termination, hiring, work assignment, transfer, disability, leave or other such matters), which is brought by an employee of SANDAG-ARJIS or any contract labor provider retained by SANDAG-ARJIS.

B. Defense And Indemnity; Acts And Omissions

1. Claims, Actions or Proceedings Arising From Acts or Omissions of One or More CMAs or PMAs

CMAs and PMAs, and each of them, hereby agree to defend and indemnify SANDAG-ARJIS, its agents, officers and employees, from any claim, action or proceeding against SANDAG-ARJIS, arising out of the acts or omissions of one or more CMAs or PMAs, in the performance of this MOU. At its sole discretion, SANDAG-ARJIS may participate at its own expense in the defense of any claim, action or proceeding, but such participation shall not relieve CMA of any obligation imposed by this MOU. SANDAG-ARJIS shall notify affected CMA(s) or PMA(s) promptly of any claim, action or proceeding and cooperate fully in the defense.

2. Claims, Actions or Proceedings Arising From Acts or Omissions of SANDAG-ARJIS

SANDAG-ARJIS hereby agrees to defend and indemnify the CMAs and PMAs, their agents, officers and employees, from any claim, action or proceeding against one or more CMAs or PMAs, arising out of the acts or omissions of SANDAG-ARJIS in the performance of this MOU with the limitations described in subsection B(4). At its sole discretion, an affected CMA or PMA may participate at its own expense in the defense of any claim, action or proceeding, but such participation shall not relieve SANDAG-ARJIS of any obligation imposed by this MOU. CMA or PMA shall notify SANDAG-ARJIS promptly of any claim, action or proceeding and cooperate fully in the defense.

3. Claims, Actions or Proceedings Arising From Concurrent Acts or Omissions
CMAs and PMAs hereby agree to defend themselves, and SANDAG-ARJIS hereby agrees to defend itself, from any claim, action or proceeding arising out of the concurrent acts or omissions of one or more CMAs or PMAs and SANDAG-ARJIS with the limitation described in subsection B(4). In such cases, CMAs, PMAs and SANDAG-ARJIS agree to retain their own legal counsel, bear their own defense costs, and waive their right to seek reimbursement of such costs, except as provided in subsection 5 below (referring to joint defense agreements and reimbursement and/or reallocation).

4. Presumption of Defense And Indemnification Of SANDAG-ARJIS by CMA(s) or PMA(s) When SANDAG-ARJIS Is Named As a Party to a Claim, Action or Proceeding In Certain Circumstances

The relevant CMAs or PMAs shall indemnify, defend and hold SANDAG-ARJIS harmless where asserted SANDAG-ARJIS liability is based on one or more of the following three circumstances:

1. A third party sues SANDAG-ARJIS based on its contractual relationship with the CMAs and PMAs under this MOU;
2. A third party sues SANDAG-ARJIS due to its possession or use of records owned or originated by one or more CMAs or PMAs;
3. The conduct alleged to be that of the SANDAG-ARJIS is, in fact, the conduct of one or more CMAs or PMAs.

5. Joint Defense

Notwithstanding subsection 3 above, in cases where one or more CMAs or PMAs and SANDAG-ARJIS agree in writing to a joint defense, CMAs, PMAs and SANDAG-ARJIS may appoint joint defense counsel to defend the claim, action or proceeding arising out of the concurrent acts or omissions of SANDAG-ARJIS, CMAs and PMAs. Joint defense counsel shall be selected by mutual agreement of the effected parties. The affected parties agree to share the costs of such joint defense and any agreed settlement in equal amounts, except that the parties further agree that none of the parties to the joint defense may bind the other(s) to a settlement agreement without the written consent of the other(s). Additionally, where a trial verdict or arbitration award, in a joint defense case, allocates or determines the comparative fault of the parties, the parties may seek reimbursement and/or reallocation of defense costs, judgments and awards, consistent with such comparative fault.

IX. DISPUTE RESOLUTION

Disputes among any of the parties arising under or relating to this MOU shall be resolved via consultation at the lowest practicable level by and between the affected parties and sponsoring agencies (or as otherwise may be provided under any separate governance procedures). If such parties are unable to resolve their dispute at the lowest practicable level, the dispute shall be referred to the PSC for a resolution. If the PSC is unable to resolve the dispute, the matter shall be referred to the SANDAG Board of Directors. Only if the PSC and Board of Directors are unable to resolve the parties’ dispute may the disputing parties seek judicial resolution of their dispute. Each affected party will pay the fees of its respective legal counsel, accountants, advisors, etc., as well as all of its respective out-of-pocket costs and expenses.

X. OPERATING COSTS

A. Unless otherwise provided herein or in a supplementary writing, each CMA and PMA shall bear its own costs in relation to this MOU. Even in circumstances in which a party has agreed (or later does agree) to assume a particular financial responsibility outside of those

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responsibilities covered by this MOU, the affected party’s express written approval must be obtained before the incurring by another of each expense associated with the responsibility. All obligations of and expenditures by the parties will be subject to their respective budgetary and fiscal processes and subject to availability of funds pursuant to all laws, regulations, and policies applicable thereto. The parties expressly acknowledge that this MOU in no way implies that any funds have been, or will be appropriated for such expenditures.

B. Any ARJIS system enhancements, modifications, updates, or implementation of new features to enhance regional ARJIS applications must be reflected either in the annual SANDAG-ARJIS overall work plan and budget, or in an amendment thereto. After approval by the PSC and if necessary the SANDAG Board of Directors, costs associated with these enhancements will be billed to CMAs and PMAs in accordance to criteria set forth in the ARJIS Joint Powers Agreement. Invoices will include reasonable documentation explaining the expenses incurred.

XI. TERM OF AGREEMENT

A. This MOU shall be effective as of the last signature date of at least five of the CMAs and will be reviewed every three years thereafter for updates and consistency with applicable statutes and policies.

B. For parties who join subsequent to the date in Section I(B)(1), this MOU shall become effective when it has been signed by the parties’ duly authorized representatives and countersigned by SANDAG-ARJIS.

C. In the event that one or more CMAs or PMAs withdraw their participation from this MOU and are no longer parties to this agreement, this MOU shall survive and continue to be fully effective and will bind the parties that remain signatories.

D. The MOU will terminate automatically when all members have withdrawn their participation from the MOU.

E. Upon termination for cause or convenience, the terminated party’s access to ARJIS Enterprise and ARJIS regional data also shall be terminated.

XII. VOLUNTARY WITHDRAWAL OF MEMBERSHIP

Any CMA or PMA may withdraw from this MOU upon ninety (90) days written notice to the PSC. All rights, obligations, responsibilities, limitations, and other understandings with respect to the disclosure and use of all information received during a CMAs or PMAs participation in this MOU shall survive any termination.

XIII. AMENDMENT OF MOU

This MOU may be amended by a written document signed by all parties. No oral understanding or agreement shall be binding on the parties.

XIV. SEVERABILITY

This MOU is subject to all applicable laws and regulations. If any provision of this MOU is found by any court or other legal authority, or is agreed upon by the parties, to be in conflict with any law or regulation, then the conflicting provision shall be considered null and void. If the effect of nullifying any conflicting provision is such that a material benefit of this MOU to either party is lost, then the MOU may be terminated at the option of the affected party, with the notice as required in
this MOU. In all other cases, the remainder of this MOU shall be severable and shall continue in full force and effect.

XV. NO THIRD-PARTY BENEFICIARIES

This MOU is intended solely for the benefit of the parties to this MOU. Any benefit to any third party is incidental and does not confer on any third party to this MOU any rights whatsoever regarding the performance of this MOU. Any attempt to enforce provisions of this MOU by third parties is specifically prohibited.

XVI. WAIVER

A waiver by a party of a breach of any of the covenants to be performed by party shall not be construed as a waiver of any succeeding breach of the same or other covenants, agreements, restrictions, or conditions of this MOU. In addition, the failure of either party to insist upon strict compliance with any provision of this MOU shall not be considered a waiver of any right to do so, whether for that breach or any subsequent breach. The acceptance by a party of either performance or payment shall not be considered a waiver of the other party’s preceding breach of this MOU.

XVII. AUTHORITY OF SIGNATORY TO BIND ENTITY

By signing below, each signatory warrants and represents that he/she executed this MOU in his/her authorized capacity and that by his/her signature on this MOU, he/she has the legal authority, or has received such authority from the entity, to bind the entity upon whose behalf he/she executed this MOU.

We the undersigned hereby agree, on behalf of our respective offices, agencies, districts and departments, to this Memorandum of Understanding and certify that the agreement made herein will be honored.

This Memorandum of Understanding may be executed in counterparts.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding by the signatures of the duly authorized representative of each CMA and PMA on the dates indicated. A photocopy or facsimile signature is as valid as the original.

SANDAG-ARJIS

______________________________________________________________
Gary L. Gallegos, Executive Director
SANDAG-ARJIS

______________________________________________________________
Julie Wiley, Special Counsel
SANDAG-ARJIS
City of Escondido

Title:  
City of Carlsbad  

City Attorney  
City of Carlsbad  

City of La Mesa

Title:  
City of La Mesa  

City Attorney  
City of La Mesa  

City of National City

Title:  
City of Nation City  

City Attorney  
City of National City
City of Oceanside

Title: City of Oceanside

City Attorney
City of Oceanside

San Diego Harbor Police

Title: Unified Port of San Diego

Attorney
Unified Port of San Diego

County of San Diego

Title: County of San Diego

County Counsel
County of San Diego
City of San Diego

Title:  
City of San Diego

City Attorney  
City of San Diego

PMA signature pages to follow...
Public Safety Committee
April 17, 2015

Agenda Item No. 15-4-7

Action Requested – Approve

Automated Regional Justice Information System Projects for Potential Urban Area Security Initiative Funding

File Number 7351900

Introduction

The Office of Homeland Security has initiated the development of the grant application for the FY 2015 Urban Area Security Initiative (UASI) funding. At its March 4, 2015, meeting, the Chiefs'/Sheriff's Management Committee reviewed the proposals and recommended several Automated Regional Justice Information System (ARJIS) projects for inclusion in the FY 2015 San Diego UASI grant submission.

Discussion

ARJIS NetRMS: $150,000

Through a collaborative effort with the San Diego County Sheriff’s Department, ARJIS has developed a real-time data interface from the NetRMS records management system to ARJIS. Initially procured by the Sheriff, additional law enforcement agencies within San Diego County have implemented or are in the process of implementing agency specific copies of NetRMS. Each of these agencies needs an interface to ARJIS, which requires development by ARJIS technical staff to program, test, validate, and classify agency data for standardized regional Uniform Crime Reporting; and for use in other ARJIS applications. If awarded, the FY 2015 UASI project funds would provide continued support in the development of these interfaces for the National City and Carlsbad Police Departments; and for the development of a property and evidence module for use by all agencies in the region for incident reporting and follow-on investigations.

ARJIS Public Safety Application Store: $150,000

ARJIS has a mature mobile program that allows more than 500 officers from nearly 30 local, state, and federal agencies to access and gather critically needed data in the field, utilizing secure smartphones. ARJIS has deployed a variety of applications including State, Regional, Federal Enterprise Retrieval System (SRFERS, the ARJIS “super-query”), COPLINK, and mobile facial

Recommendation

The Chiefs'/Sheriff’s Management Committee recommends that the Public Safety Committee approve inclusion of the Automated Regional Justice Information System projects in the FY 2015 San Diego Urban Area Security Initiative grant application to the Urban Area Working Group.
recognition called Tactical Identifications System (TACIDS), that were developed specifically for mobile devices. The Public Safety application store would provide a secure mechanism for ARJIS to deploy newly developed applications and automatic updates to existing applications for authorized users. With the FY 2015 UASI funding, ARJIS would develop mobile applications that are cross-platform, meaning that they would operate on Android and Apple smartphones. ARJIS also would combine functionality where appropriate into a single application or through single sign-on, thus ensuring stringent user authorization and access control through the ARJIS Security Center. The goal is for authorized officers in the field to have immediate access to cross jurisdictional public safety applications, using secure devices that are compliant with the California Law Enforcement Telecommunications System (CLETS) and the Federal Bureau of Investigation Criminal Justice Information Systems policies, without having to return to the station or call over the radio to obtain this information.

**ARJIS Data Storage: $250,000**

Data storage equipment would be added to the ARJIS disaster recovery site and would provide backup and redundancy for agency data and services in the event of an emergency. In addition, the increased disc storage would ensure ARJIS maintains a near real-time response as new data and applications are added, such as NetRMS, TACIDS and Computer Aided Dispatch 911 data.

**ARJIS Regional IT Trainer: $100,000**

The regional law enforcement systems trainer would provide training to any of more than 4,400 local, state, and federal law enforcement officers in this region. Hands-on training would be offered on public safety related applications to include COPLINK, SRFERS, TACIDS, Sheriff-hosted applications eSUN and SDLAW; as well as mandated CLETS and security awareness training. Weekly “train-the-trainer” sessions would be held to assist in knowledge transfer, and monthly trainings would be held for newly hired law enforcement officers throughout the region. The trainer would work with the ARJIS technical team to develop a training page on the secure ARJISNet portal and post user guides, curriculum, and tips. An interactive training schedule also would be posted to allow users to request customized trainings at their locations during business hours, evenings, and weekends.

KURT KRONINGER
Director of Technical Services

Key Staff Contact: Katie Mugg, (619) 699-6979, katie.mugg@sandag.org
CJRD AND ARJIS
FY 2016 PROPOSED BUDGETS

SANDAG Public Safety Committee
April 17, 2015
Overview

• $8.23 million FY 2016 for both divisions
• CJRD and ARJIS projects activities determined by:
  - Goals and missions of the agencies
  - Priorities and mandates of ARJIS users & the PSC
  - Funding availability
CRIMINAL JUSTICE RESEARCH DIVISION
FY 2016 Budget
CJRD - Clearinghouse

• 16% of approximate $1.29 million budget
• Funded with member assessments
• Supports
  - Regional information needs of the region
  - Production of monthly CJ Flashes and 8 to 9 CJ Bulletins annually
  - Participation in regional task forces and commissions
  - Write grants to bring in additional funding
  - PSC staff support
Clearinghouse Assessments – No Increase Since FY 2005

<table>
<thead>
<tr>
<th>Jurisdiction</th>
<th>Assessment</th>
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<tbody>
<tr>
<td>Carlsbad</td>
<td>$4,928</td>
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<tr>
<td>Chula Vista</td>
<td>$11,456</td>
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<td>Coronado</td>
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<td>Del Mar</td>
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<td>El Cajon</td>
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<td>Encinitas</td>
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<td>Escondido</td>
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<td>Imperial Beach</td>
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<td>La Mesa</td>
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<td>Lemon Grove</td>
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<table>
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<th>Jurisdiction</th>
<th>Assessment</th>
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<td>National City</td>
<td>$2,656</td>
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<tr>
<td>Oceanside</td>
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<td>Poway</td>
<td>$2,191</td>
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<td>San Diego</td>
<td>$60,198</td>
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<td>San Marcos</td>
<td>$4,033</td>
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<td>Santee</td>
<td>$2,496</td>
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<tr>
<td>Solana Beach</td>
<td>$586</td>
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<tr>
<td>Vista</td>
<td>$4,299</td>
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<tr>
<td>County</td>
<td>$79,436</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$200,000</strong></td>
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CJRD Grant Funded Projects

• Substance Abuse Monitoring ($120,000)
• Adult Projects ($399,446)
  - 23459: Evaluation of SB 678
  - 23462: Evaluation of AB 109
  - 23464: Evaluation of Veterans Moving Forward
CJRD Grant Funded Projects Cont.

- Juvenile Projects ($546,615)
  - 23501: Juvenile Justice Crime Prevention Act Evaluation
  - 23512: Community Assessment Team Plus (CAT+) Evaluation
  - 23515: Chula Vista Promise Neighborhood Evaluation
  - 23520: Parenting Time Evaluation
  - 23521: Vista CalGRIP (California Gang Reduction, Intervention, and Prevention Program)
  - 23522: Alternatives to Detention
Deliverables

• Annual formal reports
• Qualitative and quantitative feedback monthly/quarterly
• Data sets submitted to cross-site partners, state, or funding agencies
• Quarterly funding reports
• Presentations
AUTOMATED REGIONAL JUSTICE INFORMATION SYSTEM

FY 2016 Budget
FY 2016 | Budget Categories

• 73501 & 73520 - Maintenance and Support – 54%
  – Provide ongoing support and maintenance for hardware, software, network and applications used by ARJIS agencies

• 73502 & 73516 - Administration & Operations – 19%
  – Includes management and oversight, audits, contracts, finance, legal, staffing, committee support

• 73503 - Enterprise – 27%
  – eARJIS customer support and follow-on initiatives

TOTAL FY 2016 budget (excluding grant opportunities): $6,461,191
Proposed FY 2016 Operational Budget

Note: excludes grant opportunities
Regional Economies of Scale

- Economies of scale with pooled resources
- Shared enterprise licenses and procurements
- ARJIS average of $1M annually in grant funding
- Business case by independent consultant: Annual Savings = $13,871,167 or 213 FTEs
- Developing metrics to assess return on investment
Proposed FY 2016 Operational Budget – Maintenance and Support – 73501 & 73520

MAINTENANCE AND SUPPORT
54%

ENTERPRISE
ADMINISTRATION
Maintenance – Network/Technical Support

- Maintain ARJISnet network to 82 sites
  - Circuits
  - Router hardware

- Security
  - Firewalls & intrusion monitoring
  - Network security policy and monitoring
  - Protect against network viruses, worms and email spam
  - Compliance with FBI CJIS and CAL-DOJ security policies

- ARJIS staff providing technical oversight
  - Network support
  - Reporting: mandated and ad hoc
  - Data integrity
Technical Support - 2014

• ARJIS Help Desk
  – 7/24/365 support
  – 419 help desk tickets in 2014
    – 57% application support
    – 64% requested by phone
    – 69% normal priority

• Network performance: 99.3% uptime

• More than 99,000 malicious attempts thwarted
  – Hacking, malware, denial of service, etc.

“The folks at ARJIS are the glue that holds together the law enforcement community within San Diego County”
- Oceanside Police Department
Interfaces – Real Time Data Sharing

- Information superhighway
- 7/24 real-time
- Standardized data feeds, no redundancy
- Monitored for guaranteed delivery
- Shared licenses, maintenance, and support
- 47 interfaces supported:
  - **Federal**: Federal Bureau of Investigations (FBI), Homeland Security (DHS), US Attorney, Secret Service
  - **State**: California Department of Justice (Cal DOJ), California Highway Patrol (CHP)
  - **County**: San Diego County Probation, District Attorney, Sheriff
  - **Courts**
  - **Local Agencies**: San Diego Police Department, El Cajon Police Department, La Mesa Police Department
Support a Suite of Tools

- Tactical Tools
  - SRFERS
  - ONASAS
  - TACIDS
  - LPR
  - BOLOs
  - eMobile
  - CalPhoto
  - Cal-Gang Mobile

- Analytical Tools
  - I2
  - COPLINK
  - COGNOS
  - Dashboard
  - UCR
  - NDex
  - Cal-Gang
  - DVCS
Regional Mapping Dashboard

- Enterprise license for 18 cities and County
- 60+ Customized maps
- Add 911 calls for service incidents

“The ARJIS Mapping Dashboard has everything an officer needs to be more proactive in his/her police work. We have installed a large touchscreen computer dedicated solely to the Dashboard in an area where officers congregate.”
- Chula Vista Police Department
Proposed FY 2016 Operational Budget – Administration – 73502
Administration Tasks

- Legal: Document review and policy development and compliance
- Privacy Impact Assessment development
- Annual audit report and grant administration
- Finance: SANDAG Annual Work Program and Budget, quarterly invoicing, purchase orders and quarterly reporting
- Contracts: RFP development & negotiations. Contract execution and monitoring of 40+ contracts and purchase orders
- Committee Support: Public Safety Committee, Chiefs’/Sheriff’s Management Committee, ARJIS Business, Technical and User Working Group support, minutes and agendas
- Operations: rent, salaries, phones, supplies
- Executive oversight and project management
- Personnel & recruitment
Audits

ARJIS is audited by a variety of entities:

- **Grants:**
  - Department of Justice: program and financial reviews
  - Department of Homeland Security: site visits to ensure program compliance and verify equipment inventory

- **Finance:**
  - Single audit
  - Schedule of Expenditures of Federal Awards (SEFA)

- **Security/system access:**
  - California Department of Justice
  - Federal Bureau of Investigations
  - Independent network security scan

- **Law enforcement agency audits:**
  - ARJIS performs agency audits at the request of internal affairs
Administrative Support

• ARJIS supports a variety of regional committees and working groups
• 30+ committee meetings held in 2014
  - Presentations, reports, policies & budgets for approval
• ARJIS serves on the FBI-CJIS Sub-Committee, IACP CJIS Committee, Cal Chiefs Mobile Working Group, IACP CJIS Committee, COPLINK Node Administrators’ Committee
Proposed FY 2016 Operational Budget - Enterprise - 73503
Proposed FY 2016 Operational Budget – Enterprise – 73503

• Geo-quarterly updates - regional aerial update
• SharePoint law enforcement portal single sign-on
• CAD 911 and Probation interfaces
• Parole leads interface
• Automated firearm search
• Replacement of aging filers and servers
Technical Support

• 684 Enterprise application enhancements in 2014

“If it wasn’t for the info in ARJIS and the user friendly set-up of the systems to get information, I am confident these crimes would have gone unsolved. Thank you ARJIS.”

- San Diego Police Department

<table>
<thead>
<tr>
<th>Types of Enterprise Enhancement</th>
<th>Number</th>
<th>Percent of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARJIS database requests</td>
<td>163</td>
<td>24%</td>
</tr>
<tr>
<td>Other*</td>
<td>137</td>
<td>20%</td>
</tr>
<tr>
<td>SRFERS</td>
<td>86</td>
<td>13%</td>
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<tr>
<td>Officer notification system / ONASAS</td>
<td>79</td>
<td>12%</td>
</tr>
<tr>
<td>Reporting</td>
<td>78</td>
<td>11%</td>
</tr>
<tr>
<td>NetRMS</td>
<td>53</td>
<td>8%</td>
</tr>
<tr>
<td>Charge updates</td>
<td>21</td>
<td>3%</td>
</tr>
<tr>
<td>Crime case screens</td>
<td>18</td>
<td>3%</td>
</tr>
<tr>
<td>MOI11 eQuery screen</td>
<td>18</td>
<td>3%</td>
</tr>
<tr>
<td>AOS design, load, and APIs</td>
<td>17</td>
<td>2%</td>
</tr>
<tr>
<td>ARJIS flow and common components</td>
<td>14</td>
<td>2%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>684</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

*Each type in the "other" category accounted for 1% or less than the total.
ARJIS Grant Initiatives

• Funding from the National Institute of Justice and Department of Homeland Security
  - Approx. $500K (FY15 UASI not included)
• FY 2016 focus on:
  - Location based services
  - Real-time notifications and alerts
  - Map layers (schools, trolley, transit)
  - Data enhancements
Evaluation Metrics

• NIJ RAND Evaluation
  • Selected by Dept. of Justice to participate in an assessment of information sharing effectiveness for public safety
  • Measuring inter-agency activity of sex offenders with ARJIS officer notifications
    - Increased number of agencies in contact with the sex offender
    - Decreased number of days from the sex offender’s initial contact with law enforcement until contact with a different law enforcement agency
  • Impact of crime cases in which “be-on-the-lookouts” were distributed via ARJIS
    - Analysis of rates of identification and time to arrest
Other metrics and reporting

- **Infrastructure**
  - Network statistics – uptime
  - Data Center statistics – uptime
  - Trouble Calls
    - Number of and time to respond and resolve

- **Security**
  - Malware detected - Intrusion attempts thwarted

- **Application usage**
  - Most used applications
  - Outcomes – clearances and investigative leads

- **Cross jurisdictional information sharing**
  - Economies of scale
CONCLUSION
FY 2016 Budget
Budget Process Timeline

- March 2015: SANDAG Draft Program Budget released for review by funding agencies and member agencies
- April 2015: Review of Draft Public Safety Work Program and Budget by Chiefs’/Sheriff’s Management Committee and Public Safety Committee
- May 2015: SANDAG Final Program Budget presented to Board of Directors for approval
Next Steps

• PSC recommend FY 2016 Public Safety Work Program and Budget approval by the Board of Directors
• Staff determine feasible public safety outcome measures
• In first quarter of 2016 propose:
  - List of metrics
  - Reporting schedule
Recommendation

The Public Safety Committee is asked to recommend that the Board of Directors accept the Public Safety Work Program and Budget as part of the final FY 2016 Program Budget.