Board Members
Jack Dale, Chair
Councilmember, Santee
Ron Roberts, Vice Chair
Supervisor, County of San Diego
Matt Hall
Mayor, Carlsbad
Mary Salas
Mayor, Chula Vista
Carrie Downey
Councilmember, Coronado
Terry Sinnott
Councilmember, Del Mar
Bill Wells
Mayor, El Cajon
Lisa Shaffer
Councilmember, Encinitas
Sam Abed
Mayor, Escondido
Robert Patton
Councilmember, Imperial Beach
Kristine Alessio
Councilmember, La Mesa
Mary Teresa Sessom
Mayor, Lemon Grove
Ron Morrison
Mayor, National City
Jim Wood
Mayor, Oceanside
Steve Vaus
Mayor, Poway
Kevin Faulconer
Mayor, City of San Diego
Todd Gloria
Councilmember, City of San Diego
Chris Orlando
Councilmember, San Marcos
Lesa Heebner
Mayor, Solana Beach
Judy Ritter
Mayor, Vista
Bill Horn
Chair, County of San Diego

Advisory Members
Hon. John Renison
Supervisor, District 1
Imperial County
Malcolm Dougherty, Director
California Department of Transportation
Harry Mathis, Chair
Metropolitan Transit System
Mark Packard, Chair
North County Transit District
CAPT John J. Adametz, CEC, USN, CO,
Naval Facilities Engineering Command Southwest
U.S. Department of Defense
Dan Malcolm, Chair
San Diego Unified Port District
Mark Muir, Vice Chair
San Diego County Water Authority
Allen Lawson, Chairman
Southern California Tribal Chairmen's Association
Remedios Gómez-Arnau
Consul General of Mexico
Gary L. Gallegos
Executive Director, SANDAG

BOARDS OF DIRECTORS
AGENDA

Friday, December 18, 2015
9 a.m. to 12 noon
SANDAG Board Room
401 B Street, 7th Floor
San Diego

AGENDA HIGHLIGHTS

- ELECTION OF 2016 SANDAG BOARD OFFICERS
- REVIEW OF PROPOSED AMENDMENTS TO BYLAWS AND BOARD POLICIES RELATING TO SECOND VICE CHAIR POSITION
- PROPOSED FY 2016 PROGRAM BUDGET AMENDMENT: ENERGY ROADMAP PROGRAM
- PROPOSED 2016 LEGISLATIVE PROGRAM

PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING

YOU CAN LISTEN TO THE BOARD OF DIRECTORS MEETING BY VISITING OUR WEBSITE AT SANDAG.ORG

MESSAGE FROM THE CLERK
In compliance with Government Code §54952.3, the Clerk hereby announces that the compensation for legislative body members attending the following simultaneous or serial meetings is: Executive Committee (EC) $100, Board of Directors (BOD) $150, and Regional Transportation Commission (RTC) $100. Compensation rates for the EC and BOD are set pursuant to the SANDAG Bylaws and the compensation rate for the RTC is set pursuant to state law.

MISSION STATEMENT
The 18 cities and county government are SANDAG serving as the forum for regional decision-making. SANDAG builds consensus, makes strategic plans, obtains and allocates resources, plans, engineers, and builds public transit, and provides information on a broad range of topics pertinent to the region’s quality of life.

San Diego Association of Governments ⋅ 401 B Street, Suite 800, San Diego, CA 92101-4231
(619) 699-1900 ⋅ Fax (619) 699-1905 ⋅ sandag.org
Welcome to SANDAG. Members of the public may speak to the Board of Directors on any item at the time the Board is considering the item. Please complete a Speaker’s Slip, which is located in the rear of the room, and then present the slip to the Clerk of the Board seated at the front table. Members of the public may address the Board on any issue under the agenda item entitled Public Comments/Communications/Member Comments. Public speakers are limited to three minutes or less per person. The Board of Directors may take action on any item appearing on the agenda.

Public comments regarding the agenda can be sent to SANDAG via comment@sandag.org. Please include the agenda item, your name, and your organization. Email comments should be received no later than 12 noon, two working days prior to the Board of Directors meeting. Any handouts, presentations, or other materials from the public intended for distribution at the Board of Directors meeting should be received by the Clerk of the Board no later than 12 noon, two working days prior to the meeting.

In order to keep the public informed in an efficient manner and facilitate public participation, SANDAG also provides access to all agenda and meeting materials online at www.sandag.org/meetings. Additionally, interested persons can sign up for e-notifications via our e-distribution list at either the SANDAG website or by sending an email request to webmaster@sandag.org.

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请在会议前至少 72 小时打电话 (619) 699-1900 提出请求。

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BOARD OF DIRECTORS  
Friday, December 18, 2015

ITEM NO.  

+1. APPROVAL OF MEETING MINUTES  
   +1A. November 6, 2015, Board Policy Meeting Minutes  
   +1B. November 20, 2015, Board Business Meeting Minutes

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS  
Public comments under this agenda item will be limited to five public speakers. Members of the public shall have the opportunity to address the Board on any issue within the jurisdiction of SANDAG that is not on this agenda. Other public comments will be heard during the items under the heading “Reports.” Anyone desiring to speak shall reserve time by completing a “Request to Speak” form and giving it to the Clerk of the Board prior to speaking. Public speakers should notify the Clerk of the Board if they have a handout for distribution to Board members. Public speakers are limited to three minutes or less per person. Board members also may provide information and announcements under this agenda item.

+3. ACTIONS FROM POLICY ADVISORY COMMITTEES (Victoria Stackwick)  
This item summarizes the actions taken by the Policy Advisory Committees since the last Board Business Meeting. The Board of Directors is asked to ratify these actions.

CONSENT  

+4. APPROVAL OF PROPOSED CONTRACT AWARDS (Laura Coté)  
The Board of Directors is asked to authorize the Executive Director to execute contract awards for Job Order Contract - Railroad General Electrical and Communication Services, and Job Order Contract - General Civil Construction Services.

+5. REPORT SUMMARIZING DELEGATED ACTIONS TAKEN BY THE EXECUTIVE DIRECTOR (André Douzdjian)*  
In accordance with various SANDAG Board Policies, this report summarizes certain delegated actions taken by the Executive Director since the last Board of Directors meeting.

+6. REPORT ON MEETINGS AND EVENTS ATTENDED ON BEHALF OF SANDAG (Victoria Stackwick)  
Board members will provide brief reports orally or in writing on external meetings and events attended on behalf of SANDAG since the last Board of Directors meeting.

RECOMMENDATION

APPROVE

INFORMATION
CHAIR’S REPORT

+7. ELECTION OF 2016 SANDAG BOARD OFFICERS (Lemon Grove Mayor Mary Sessom, Nominating Committee Chair)*

The Nominating Committee recommends the attached slate of candidates for SANDAG Chair and First Vice Chair for calendar year 2016. Additional nominations for any officer position may be made by Board members at the meeting. The Board of Directors is asked to elect SANDAG Board Officers for the upcoming year.

REPORTS

+8. REVIEW OF PROPOSED AMENDMENTS TO BYLAWS AND BOARD POLICIES RELATING TO SECOND VICE CHAIR POSITION (Vice Chair Ron Roberts; John Kirk)*

The Executive Committee recommends that the Board of Directors approve the proposed amendments to the Bylaws and Board Policies relating to the Second Vice Chair position.

+9. PROPOSED FY 2016 PROGRAM BUDGET AMENDMENT: ENERGY ROADMAP PROGRAM (Solana Beach Mayor Lesa Heebner, Regional Planning Committee Chair; Susan Freedman)

The Regional Planning Committee recommends that the Board of Directors approve the proposed FY 2016 Program Budget amendment for $328,087, and accept San Diego Gas & Electric (SDG&E) grant funds totaling $4,868,208 for Overall Work Program Project No. 3201100: Energy Roadmap Program: SDG&E, and authorize the Executive Director to take all steps necessary to continue the Energy Roadmap Program.

+10. RECOMMENDATIONS FROM THE 2015 BINATIONAL SEMINAR (Santee Councilmember John Minto, Borders Committee Chair)

The Borders Committee recommends that the Board of Directors approve the 2015 Binational Seminar recommendations.

+11. PROPOSED 2016 LEGISLATIVE PROGRAM (Vice Chair Ron Roberts; Victoria Stackwick)*

Consistent with past programs, the proposed legislative program for calendar year 2016 includes policies and proposals for possible federal and state legislation and local activities. The Executive Committee recommends that the Board of Directors approve the proposed 2016 Legislative Program.
+12. DOWNTOWN MULTIUSE AND BUS STOPOVER FACILITY (Vice Chair
Ron Roberts; Laura Coté, Richard Chavez)  APPROVE
SANDAG has been studying the feasibility of a stopover facility for short-term bus
parking and SANDAG office space in downtown San Diego. The Board of Directors is
asked to authorize the Executive Director to: (1) submit a Letter of Interest to the
County of San Diego for Site 5, located between A Street, B Street, Union Street,
and Front Street; and (2) enter preliminary negotiations with the County of San
Diego regarding acquisition of Site 5 as a potential location for the Downtown
Multiuse and Bus Stopover Facility.

+13  CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
– PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) – SANDAG V.
BOARD OF TRUSTEES OF CALIFORNIA STATE UNIVERSITY (CALIFORNIA
SUPREME COURT CASE No. S199557) (John Kirk)
The Board of Directors will be briefed on the status of the referenced litigation
regarding the Environmental Impact Report for San Diego State University’s
2005 Master Plan.

14. CONTINUED PUBLIC COMMENTS
If the five speaker limit for public comments was exceeded at the beginning of this
agenda, other public comments will be taken at this time. Subjects of previous
agenda items may not again be addressed under public comment.

15. UPCOMING MEETINGS  INFORMATION
The next Board Policy meeting is scheduled for Friday, January 8, 2016, at 10 a.m.
The next Board Business meeting is scheduled for Friday, January 22, 2016, at 9 a.m.

16. ADJOURNMENT

+  next to an agenda item indicates an attachment
*  next to an agenda item indicates that the Board of Directors also is acting as the San Diego Regional
Transportation Commission for that item
Chair Jack Dale (Santee) called the meeting of the SANDAG Board of Directors to order at 10:02 a.m. The attendance sheet for the meeting is attached.

1. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Chair Dale recognized SANDAG staff members. Frank Owsiany, Principal Design Engineer, Tedi Jackson, Senior Public Outreach Officer, April Petonak, Associate Regional Planner, and Marisa Guzzardo, Associate Public Outreach Officer, were recognized for their work on the Miramar College Transit Station and the Mira Mesa Direct Access Ramp. The project won the 2015 American Public Works Association “Public Works Project of the Year Award” in the Structures category. Chair Dale also recognized Dave Schumacher, Principal Regional Planner, who was awarded the Women in Transportation Seminar “Award for Pursuit of Excellence.” Mr. Schumacher also was awarded the “Walk the Talk Award” from Circulate San Diego for taking transit, biking, and walking.

REPORTS

2. KEEP SAN DIEGO MOVING FORWARD INITIATIVE (APPROVE)

SANDAG has been conducting research to determine the feasibility of placing a funding measure on the November 2016 ballot. The Board of Directors was asked to direct staff to develop an initial draft expenditure plan for a potential November 2016 ballot measure and return with additional survey information in spring 2016.

Vice Chair Ron Roberts (Supervisor, County of San Diego) introduced the item.

Rob Rundle, Principal Regional Planner, presented information regarding the proposed funding initiative and the next steps.

John Nienstedt, Competitive Edge Research, presented the results of the surveys conducted for the proposed funding initiative.

Samantha Ollinger, Bike San Diego, spoke regarding including more transit projects in the initiative.

Tom Scott, San Diego Housing Federation, requested that affordable housing projects be funded through the initiative.
Jim Stone, Circulate San Diego, spoke regarding support for the initiative if it specifies that active transportation projects are funded earlier in the adopted San Diego Forward: The Regional Plan (Regional Plan).

Duncan McFetridge, Cleveland National Forest Foundation, spoke in opposition to the initiative because it is intended to fund the Regional Plan, which includes environmental impacts.

Jack Shu, Independent Universalists and Justice Ministry, spoke in opposition to the initiative because in his opinion it would disproportionately impact low-income families. He commented that the initiative will promote freeway projects ahead of transit projects.

Rex Plummer, Parsons Brinkerhof, spoke in support of moving forward with the expenditure plan and the balanced approach in the Regional Plan.

Marco Gonzalez, Coastal Environmental Rights Foundation, spoke in opposition to the initiative as long as highway projects are included in the Regional Plan.

John Seymour, National Community Renaissance, spoke in support of this item and asked that the Board of Directors include affordable housing issues in the next poll for the initiative.

Stefanie Benvenuto, San Diego Regional Chamber of Commerce, spoke in support of moving forward and evaluating a potential initiative.

Michael Beck, Endangered Habitats League, spoke in support of moving forward with the expenditure plan and determining the issues to include in the initiative.

**Action:** Upon a motion by Mayor Matt Hall (Carlsbad) and a second by Councilmember Todd Gloria (City of San Diego B), the Board directed staff to develop an initial draft expenditure plan for a potential November 2016 ballot measure and return with additional survey information in spring 2016. Yes – Chair Dale, Vice Chair Roberts, Mayor Hall, Deputy Mayor Pamela Bensoussan (Chula Vista), Councilmember Carrie Downey (Coronado), Councilmember Terry Sinnott (Del Mar), Councilmember Lisa Shaffer (Encinitas), Mayor Sam Abed (Escondido), Councilmember Kristine Alessio (La Mesa), Mayor Ron Morrison (National City), Mayor Jim Wood (Oceanside), Councilmember Lorie Zapf (City of San Diego A), Councilmember Gloria, Councilmember Chris Orlando (San Marcos), Mayor Lesa Heebner (Solana Beach), and Mayor Judy Ritter (Vista) (weighted vote, 100%). No – None (weighted vote, 0%). Abstain – None (weighted vote, 0%). Absent – El Cajon, Imperial Beach, Lemon Grove, and Poway.

3. CONTINUED PUBLIC COMMENTS

There were no continued public comments.

4. UPCOMING MEETINGS

The next Board Business meeting is scheduled for Friday, November 20, 2015, at 9 a.m. (Please note, this meeting will be held on the third Friday of the month due to the holiday schedule.)

5. ADJOURNMENT

Chair Dale adjourned the meeting at 11:59 p.m.
### ATTENDANCE

**SANDAG BOARD OF DIRECTORS MEETING**  
**NOVEMBER 6, 2015**

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<tr>
<th>JURISDICTION</th>
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<td>City of Carlsbad</td>
<td>Matt Hall (Primary)</td>
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<td>Pamela Bensoussan (1st Alt.)</td>
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<td>Carrie Downey (Primary)</td>
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<td>Terry Sinnott (Primary)</td>
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<td>City of El Cajon</td>
<td>Bill Wells (Primary)</td>
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<td>Lisa Shaffer (Primary)</td>
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<tr>
<td>City of Escondido</td>
<td>Sam Abed (Primary)</td>
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<td>City of Imperial Beach</td>
<td>Brian Bilbray (1st Alt.)</td>
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<td>Mary Sessom (Primary)</td>
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<td>Jim Wood (Primary)</td>
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<td>Steve Vaus (Primary)</td>
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<td>City of San Diego - A</td>
<td>Lorie Zapf (1st Alt.)</td>
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<tr>
<td>City of San Diego - B</td>
<td>Todd Gloria (Primary, Seat B)</td>
<td>Yes</td>
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<td>City of San Marcos</td>
<td>Chris Orlando (Primary)</td>
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<td>City of Santee</td>
<td>Jack Dale, Chair (Primary)</td>
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<td>City of Solana Beach</td>
<td>Lesa Heebner (Primary)</td>
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<td>City of Vista</td>
<td>Judy Ritter (Primary)</td>
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<td>Bill Horn (Primary, Seat A)</td>
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</tr>
<tr>
<td>County of San Diego - B</td>
<td>Ron Roberts, Vice Chair (Primary, Seat B)</td>
<td>Yes</td>
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#### ADVISORY MEMBERS

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<tr>
<td>Caltrans</td>
<td>Laurie Berman (1st. Alt.)</td>
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<td>MTS</td>
<td>Harry Mathis (Primary)</td>
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<td>Mark Packard (Primary)</td>
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<tr>
<td>Imperial County</td>
<td>Sup. John Renison (Primary)</td>
<td>No</td>
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<tr>
<td>US Dept. of Defense</td>
<td>CAPT Darius Banaji (Primary)</td>
<td>No</td>
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<tr>
<td>SD Unified Port District</td>
<td>Dan Malcolm (Primary)</td>
<td>No</td>
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<td>SD County Water Authority</td>
<td>Mark Muir (Primary)</td>
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<tr>
<td>Mexico</td>
<td>Remedios Gómez-Arnau (Primary)</td>
<td>No</td>
</tr>
<tr>
<td>Southern California Tribal Chairmen’s Association</td>
<td>Allen Lawson (Primary)</td>
<td>No</td>
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BOARD OF DIRECTORS DISCUSSION AND ACTIONS
NOVEMBER 20, 2015

Chair Jack Dale (Santee) called the meeting of the SANDAG Board of Directors to order at 9:03 a.m. The attendance sheet for the meeting is attached.

1. APPROVAL OF MEETING MINUTES

Action: Upon a motion by Councilmember Carrie Downey (Coronado) and a second by Councilmember Terry Sinnott (Del Mar), the Board of Directors approved the minutes from the October 9, 2015, Board Policy meeting, and the October 23, 2015, Board Business meeting. Yes – Chair Dale, Deputy Mayor Pam Bensoussan (Chula Vista), Councilmember Downey, Councilmember Sinnott, Mayor Bill Wells (El Cajon), Councilmember Lisa Shaffer (Encinitas), Mayor Sam Abed (Escondido), Councilmember Robert Patton (Imperial Beach), Mayor Mary Sessom (Lemon Grove), Councilmember Chuck Lowery (Oceanside), Mayor Steve Vaus (Poway), Councilmember Lorie Zapf (City of San Diego A), Councilmember Todd Gloria (City of San Diego B), Councilmember Chris Orlando (San Marcos), Councilmember John Aguilera (Vista), and Supervisor Bill Horn (Chairman, County of San Diego) (weighted vote, 100%). No – None (weighted vote, 0%). Abstain – None (weighted vote, 0%). Absent – Carlsbad, La Mesa, National City, San Diego County B, and Solana Beach.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Chair Dale recognized several of the companies who contributed to the Trolley Renewal Project celebration. With their generous sponsorships and dedication, these companies helped SANDAG and the Metropolitan Transit System put on a great community celebration on September 12 to commemorate the completion of the SANDAG Trolley Renewal Project.

Chair Dale presented Senator Ben Hueso (D – San Diego) with a plaque in appreciation of his tremendous leadership in spearheading the passage and signature of Senate Bill 374 and his continued commitment and dedication to the San Diego region and SANDAG.

3. ACTIONS FROM POLICY ADVISORY COMMITTEES (APPROVE)

This report summarized the actions taken by the Policy Advisory Committees since the last Board Business Meeting. The Board of Directors was asked to ratify these actions.

Action: Upon a motion by Supervisor Horn and a second by Councilmember Orlando, the Board of Directors approved Item No. 3. Yes – Chair Dale, Deputy Mayor Bensoussan, Councilmember Downey, Councilmember Sinnott, Mayor Wells, Councilmember Shaffer,
Mayor Abed, Councilmember Patton, Councilmember Ruth Sterling (La Mesa), Mayor Sessom, Councilmember Lowery, Mayor Vaus, Councilmember Zapf, Councilmember Gloria, Councilmember Orlando, Councilmember Aguilera, and Supervisor Horn (weighted vote, 100%).
No – None (weighted vote, 0%). Abstain – None (weighted vote, 0%). Absent – Carlsbad, National City, San Diego County B, and Solana Beach.

CONSENT

4. REVISED 2016 BOARD OF DIRECTORS AND POLICY ADVISORY COMMITTEE ANNUAL MEETING CALENDAR (APPROVE)

The Board of Directors Retreat has been rescheduled for March 9 through 11, 2016. The Board of Directors was asked to approve the revised calendar of meetings of the Board and the Policy Advisory Committees for the upcoming year.

5. REPORT SUMMARIZING DELEGATED ACTIONS TAKEN BY THE EXECUTIVE DIRECTOR (INFORMATION)

In accordance with various SANDAG Board Policies, this report summarized certain delegated actions taken by the Executive Director since the last Board of Directors meeting.

6. REPORT ON MEETINGS AND EVENTS ATTENDED ON BEHALF OF SANDAG (INFORMATION)

Board members provided brief reports in writing on external meetings and events attended on behalf of SANDAG since the last Board of Directors Business meeting.

7. QUARTERLY PROGRESS REPORT ON TRANSPORTATION PROJECTS – JULY THROUGH SEPTEMBER 2015 (INFORMATION)

This quarterly report summarized the current status of major transit, highway, traffic management, and Transportation Demand Management projects in the SANDAG five-year Regional Transportation Improvement Program for the period July through September 2015.

8. OVERVIEW OF DEVELOPMENTS IN THE FINANCIAL MARKETS AND QUARTERLY FINANCE REPORT FOR THE PERIOD ENDING SEPTEMBER 30, 2015 (INFORMATION)

This quarterly report provided various finance-related items to the Board of Directors, including: (1) a quarterly report of investments, including all money under the direction or care of SANDAG; (2) an update on the SANDAG debt portfolio; and (3) information about the latest developments in the financial markets, the economy, and sales tax revenues.

Action: Upon a motion by Councilmember Downey and a second by Councilmember Gloria, the Board of Directors approved Consent Items No. 4 through 8. Yes – Chair Dale, Deputy Mayor Bensoussan, Councilmember Downey, Councilmember Sinnott, Mayor Wells, Councilmember Shaffer, Mayor Abed, Councilmember Patton, Councilmember Sterling, Mayor Sessom, Councilmember Lowery, Mayor Vaus, Councilmember Zapf, Councilmember Gloria, Councilmember Orlando, Councilmember Aguilera, and Supervisor Horn. No – None. Abstain – None. Absent – Carlsbad, National City, San Diego County B, and Solana Beach.
9. REPORT FROM NOMINATING COMMITTEE ON BOARD OFFICERS FOR 2016 (DISCUSSION/POSSIBLE ACTION)

The Nominating Committee recommended the slate for 2016 SANDAG Chair and Vice Chair and also recommended the Board of Directors consider reestablishing the Second Vice Chair position for 2016.

Mayor Sessom, Nominating Committee Chair, presented the item.

Action: Upon a motion by Mayor Vaus and a second by Councilmember Gloria, the Board of Directors directed that language reestablishing the Second Vice Chair position be drafted for its consideration, and approved the schedule to consider amendments to the SANDAG Bylaws and Board Policies and conduct any election for the 2016 Second Vice Chair. Yes – Chair Dale, Vice Chair Ron Roberts (Supervisor, County of San Diego), Deputy Mayor Bensoussan, Councilmember Downey, Councilmember Sinnott, Mayor Wells, Councilmember Shaffer, Mayor Abed, Councilmember Patton, Councilmember Sterling, Mayor Sessom, Councilmember Lowery, Mayor Vaus, Councilmember Zapf, Councilmember Gloria, Councilmember Orlando, Councilmember Aguilera, and Supervisor Horn (weighted vote, 100%). No – None (weighted vote, 0%). Abstain – None (weighted vote, 0%). Absent – Carlsbad, National City, and Solana Beach.

REPORTS

10. ANNUAL REVIEW AND PROPOSED AMENDMENTS TO BOARD POLICIES AND BYLAWS (APPROVE)

The Executive Committee recommended that the Board of Directors: (1) approve the proposed Board Policy amendments; and (2) renew the annual delegation of authority to the Executive Director pursuant to Board Policy No. 003: Investment Policy.

Vice Chair Roberts introduced the item.

John Kirk, General Counsel, and André Douzdjian, Finance Director, presented the item.

Action: Upon a motion by Mayor Abed and a second by Mayor Wells, the Board of Directors approved the proposed Board Policy amendments, except Board Policy No. 003, and renewed the annual delegation of authority to the Executive Director pursuant to Board Policy No. 003: Investment Policy. Yes – Chair Dale, Vice Chair Roberts, Deputy Mayor Bensoussan, Councilmember Downey, Councilmember Sinnott, Mayor Wells, Councilmember Shaffer, Mayor Abed, Councilmember Patton, Councilmember Sterling, Mayor Sessom, Councilmember Lowery, Mayor Vaus, Councilmember Zapf, Councilmember Gloria, Councilmember Orlando, Councilmember Aguilera, and Supervisor Horn (weighted vote, 100%). No – None (weighted vote, 0%). Abstain – None (weighted vote, 0%). Absent – Carlsbad, National City, and Solana Beach.

Action: Upon a motion by Mayor Abed and a second by Mayor Wells, the Board of Directors approved proposed amendments to Board Policy No. 003. Yes – Chair Dale, Vice Chair Roberts, Deputy Mayor Bensoussan, Mayor Wells, Councilmember Shaffer, Mayor Abed, Councilmember Patton, Councilmember Sterling, Councilmember Lowery, Mayor Vaus, Councilmember Zapf,
11. 2016 STATE TRANSPORTATION IMPROVEMENT PROGRAM (APPROVE)

The California Transportation Commission (CTC) has released its fund estimate for the 2016 State Transportation Improvement Program (STIP). The Transportation Committee recommended that the Board of Directors approve the programming and submission of the proposed 2016 STIP to the CTC.

Sookyung Kim, Financial Programming Manager, presented the item.

**Action:** Upon a motion by Councilmember Gloria and a second by Councilmember Downey, the Board of Directors approved the programming and submission of the proposed 2016 STIP to the CTC. Yes – Chair Dale, Vice Chair Roberts, Deputy Mayor Bensoussan, Councilmember Downey, Councilmember Sinnott, Mayor Wells, Councilmember Shaffer, Mayor Abed, Councilmember Patton, Councilmember Sterling, Mayor Sessom, Councilmember Lowery, Mayor Vaus, Councilmember Zapf, Councilmember Gloria, Councilmember Orlando, Councilmember Aguilera, and Supervisor Horn (weighted vote, 100%). No – None (weighted vote, 0%). Abstain – None (weighted vote, 0%). Absent – Carlsbad, National City, and Solana Beach.

Chair Dale and Councilmember Patton recused themselves from closed session due to possible conflicts of interest.

Chair Dale adjourned to closed session at 9:57 a.m.

12. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(A) – GEORGE ARGOUD ET AL. V. SAN DIEGO ASSOCIATION OF GOVERNMENTS (CASE NO. 37-2013-00081555-CU-EI-CTL)

Mr. Kirk briefed the Board of Directors on the status of the litigation involving damages to properties in the City of Imperial Beach allegedly caused by the Regional Beach Sand Project.

Vice Chair Roberts reconvened to open session at 10:22 a.m.

Mr. Kirk reported the following out of closed session: the Board of Directors met in closed session and was briefed on Item 12; there is no reportable action.

13. CONTINUED PUBLIC COMMENTS

There were no continued public comments.
14. UPCOMING MEETINGS

The next Board Policy meeting is scheduled for Friday, December 4, 2015, at 10 a.m. The next Board Business meeting is scheduled for Friday, December 18, 2015, at 9 a.m. (Please note, these meetings are scheduled for the first and third Fridays, respectively, due to the holiday schedule.)

15. ADJOURNMENT

Vice Chair Roberts adjourned the meeting at 10:23 a.m.
**ATTENDANCE**

**SANFAG BOARD OF DIRECTORS MEETING**  
**NOVEMBER 20, 2015**

<table>
<thead>
<tr>
<th>JURISDICTION</th>
<th>NAME</th>
<th>ATTEND OPEN SESSION</th>
<th>ATTEND CLOSED SESSION ITEM 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Carlsbad</td>
<td>Matt Hall (Primary)</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>City of Chula Vista</td>
<td>Pamela Bensoussan (1st Alt.)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>City of Coronado</td>
<td>Carrie Downey (Primary)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>City of Del Mar</td>
<td>Terry Sinnott (Primary)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>City of El Cajon</td>
<td>Bill Wells (Primary)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>City of Encinitas</td>
<td>Lisa Shaffer (Primary)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>City of Escondido</td>
<td>Sam Abed (Primary)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>City of Imperial Beach</td>
<td>Robert Patton (Primary)</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>City of La Mesa</td>
<td>Ruth Sterling (1st Alt.)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>City of Lemon Grove</td>
<td>Mary Sessom (Primary)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>City of National City</td>
<td>Ron Morrison (Primary)</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>City of Oceanside</td>
<td>Chuck Lowery (2nd. Alt.)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>City of Poway</td>
<td>Steve Vaus (Primary)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>City of San Diego - A</td>
<td>Lorie Zapf (1st Alt.)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>City of San Diego – B</td>
<td>Todd Gloria (Primary, Seat B)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>City of San Marcos</td>
<td>Chris Orlando (Primary)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>City of Santee</td>
<td>Jack Dale, Chair (Primary)</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>City of Solana Beach</td>
<td>Lesa Heebner (Primary)</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>City of Vista</td>
<td>John Aguilera (1st Alt.)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>County of San Diego - A</td>
<td>Bill Horn (Primary, Seat A)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>County of San Diego - B</td>
<td>Ron Roberts, Vice Chair (Primary, Seat B)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Caltrans</td>
<td>Laurie Berman (1st. Alt.)</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>MTS</td>
<td>Harry Mathis (Primary)</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>NCTD</td>
<td>Ed Gallo (1st Alt.)</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Imperial County</td>
<td>Sup. John Renison (Primary)</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>US Dept. of Defense</td>
<td>CAPT John Adametz (Primary)</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>SD Unified Port District</td>
<td>Dan Malcolm (Primary)</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>SD County Water Authority</td>
<td>Mark Muir (Primary)</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Mexico</td>
<td>Remedios Gómez-Arnau (Primary)</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Southern California Tribal Chairmen’s Association</td>
<td>Allen Lawson (Primary)</td>
<td>Yes</td>
<td></td>
</tr>
</tbody>
</table>
Introduction

The following actions were taken by the Policy Advisory Committees since the last Board of Directors meeting.

BORDERS COMMITTEE MEETING (November 20, 2015)

The Borders Committee did not take any actions or make any recommendations at this meeting.

REGIONAL PLANNING COMMITTEE MEETING (December 4, 2015)

The Regional Planning Committee took the following actions or recommended the following approvals:

- Recommended that the Board of Directors approve the proposed FY 2016 Program Budget amendment, accepting San Diego Gas & Electric (SDG&E) grant funds totaling $4,868,210 for Overall Work Program (OWP) Project No. 3201100 - Energy Roadmap Program: SDG&E (Program) and authorize the Executive Director to take all steps necessary to implement the Program.

EXECUTIVE COMMITTEE MEETING (December 4, 2015)

The Executive Committee took the following actions or recommended the following approvals:

- Approved the draft agenda for the December 18, 2015, Board Business meeting, as amended, and approved cancelling the January 8, 2016, Board Policy meeting if no agenda items are identified.

- Approved an amendment to the FY 2016 Program Budget to transfer up to, but not to exceed, $500,000 from the Contingency Reserve Fund to the Regional Quality of Life Funding Strategies (OWP No. 3200000) in order to complete tasks necessary for the continuing assessment of a potential future funding measure.

- Recommended that the Board of Directors approve the proposed 2016 Legislative Program.

Recommendation

The Board of Directors is asked to ratify the actions of the Policy Advisory Committees.
• Recommended that the Board of Directors approve the proposed amendments to SANDAG Bylaws and Board Policies relating to the Second Vice Chair position.

TRANSPORTATION COMMITTEE MEETING (December 11, 2015)

The Transportation Committee took the following actions or recommended the following approvals:

• Approved an amendment to the FY 2016 Program Budget, accepting Caltrans Sustainable Transportation Planning grant funds totaling $129,987 for the Flexible Transportation Services for Seniors Project (OWP No. 3321500), allocating $54,377 for FY 2016.

• Approved an amendment to the FY 2016 Program Budget to accept additional funding of $195,000 from the Metropolitan Transit System (MTS) for the Orange and Blue Line Bridge Rating Capital Improvement Program Project No. 1130400.

• Approved an amendment to the FY 2016 Program Budget to create a new Capital Improvement Program Project No. 1145800, 8th Street Bridge Abutment Repairs and accept $250,000 from MTS for this work.

• Approved an amendment to the FY 2016 Program Budget to create new Capital Improvement Program Project No. 1145900, Rio Vista Morena Wall Improvements and accept $150,000 from MTS for this work.

• Approved an amendment to the FY 2016 Program Budget to create a new Capital Improvement Program Project No. 1146000: LOSSAN Corridor Grade Crossing Replacements and accept the $499,000 from North County Transit District for this work.

PUBLIC SAFETY COMMITTEE MEETING (December 11, 2015)

The Public Safety Committee meeting was canceled.

GARY L. GALLEGOS
Executive Director

Key Staff Contact: Victoria Stackwick, (619) 699-6926, victoria.stackwick@sandag.org
APPROVAL OF PROPOSED CONTRACT AWARDS

Introduction

Pursuant to Board direction, construction and professional services awards associated with an original solicitation valued at $5 million or more require approval by the Board of Directors.

Discussion

Job Order Contract - Railroad General Electrical and Communication Services

In September 2015, SANDAG conducted an invitation for bids for qualified firms with expertise in railroad general electrical and communication services. This procurement was a joint effort to benefit SANDAG and the Metropolitan Transit System (MTS) in the areas of network communications, fiber optic network installations, closed circuit TV, and related services.

As required by federal provisions, an engineer’s estimate was prepared by SANDAG prior to the solicitation, resulting in an estimated amount of $6 million ($4.5 million for SANDAG and $1.5 million for MTS).

One bid was received. Following the bid opening, a survey was conducted of non-bidding potential contractors to establish the main reasons for only receiving one bid on the project. Eight surveys were sent out and responding firms reported that the main reason they did not bid on the project was that the project did not fit the criteria for projects they generally bid. There is no evidence that a restrictive specification or delivery requirement contributed to receiving a single bid.

Based on these findings, it is reasonable to conclude that competition was not restricted, and that only one bid was submitted due to factors beyond SANDAG’s control. Staff is recommending approval of a contract award to HMS Construction, Inc. with a term of three years and a maximum contract value of $4.5 million. The FY 2016 Program Budget includes funding for this proposed contract in Capital Improvement Project (CIP) No. 1280504 South Bay Rapid, CIP No. 1145100: Substation Feeder Cable Replacement, and CIP No. 1142500: Centralized Train Control Center System.

Recommendation

The Board of Directors is asked to authorize the Executive Director to execute contract awards for Job Order Contract - Railroad General Electrical and Communication Services, and Job Order Contract - General Civil Construction Services, as detailed herein.

In September 2015, SANDAG conducted an invitation for bids for qualified firms with expertise in general civil construction services and site improvements. This procurement will be a joint effort to benefit SANDAG and MTS and would support the agencies’ needs in the areas of earthwork, utilities, paving, concrete, drainage, building facilities, landscaping mitigation, site clearing, and related services.

As required by federal provisions, an engineer’s estimate was prepared by SANDAG prior to the solicitation, resulting in an estimated amount of $15 million ($12 million for SANDAG and $3 million for MTS).

Three bids were received however only one bid was considered responsive and responsible. The low bidder did not have the required experience. Staff is recommending approval of a contract award to the next lowest bidder, ABC Construction Company Inc. with a term of three years and a maximum contract value of $12 million. The FY 2016 Program Budget includes funding for this proposed contract in CIP No. 1200504: I-5 North Coast 2HOV Lanes, and CIP No. 1280504 South Bay Rapid.

GARY L. GALLEGOS
Executive Director

Key Staff Contact: Laura Coté, (619) 699-6947, laura.cote@sandag.org
REPORT SUMMARIZING DELEGATED ACTIONS
TAKEN BY THE EXECUTIVE DIRECTOR

Introduction

Various Board Policies require the Executive Director to report certain actions to the Board of Directors on a monthly basis or upon taking specified actions.

Discussion

Board Policy No. 003

Board Policy No. 003: Investment Policy, states that a monthly report of all investment transactions shall be submitted to the Board of Directors. Attachment 1 contains the reportable investment transactions for October 2015.

Board Policy No. 008

Section 6 of Board Policy No. 008: Legal Matters, authorizes the Office of General Counsel or outside counsel to file documents and make appearances on behalf of SANDAG in court proceedings:

- On November 15, 2015, the Sohagi Law Group and Cox, Castle & Nicholson, acting on behalf of SANDAG, filed an Application to File An Over-Length Brief and An Oversized Consolidated Response to Amici Briefs in the matter of Cleveland National Forest Foundation v. SANDAG (California Supreme Court Case No. S223603).

- On December 4, 2015, the Sohagi Law Group, acting on behalf of SANDAG, filed a Notice of Entry of Peremptory Writ of Mandate in the matter of Del Cerro Action Council v. Board of Trustees of the California State University et al. (Superior Court Case No. GIC855643).

- On December 4, 2015, the Sohagi Law Group, acting on behalf of SANDAG, filed a Notice of Entry of Judgment in the matter of Del Cerro Action Council v. Board of Trustees of the California State University et al. (Superior Court Case No. GIC855643).

Board Policy No. 017

Board Policy No. 017: Delegation of Authority, authorizes the Executive Director to take specified actions and requires those actions to be reported to the Board of Directors at the next regular meeting.

Section 4.1 of the Policy authorizes the Executive Director to enter into agreements currently not incorporated in the budget and to make other modifications to the budget in an amount of up to $100,000 per transaction, so long as the overall budget remains in balance. Attachment 2 contains the
actions for November 2015.

Section 4.2 of the Policy states that a monthly report of all approvals of design plans, specifications, and estimates (PS&E) for capital improvement projects (CIPs) shall be submitted to the Board of Directors. The PS&E for the following CIP was approved:

- South Bay Bus Rapid Transit (BRT) Segment 2 Project, CIP No. 1280504
- Mid-Coast Corridor Project, Elvira to Morena Double Track Segment, CIP No. 1257001

Section 4.3 of the Policy authorizes the Executive Director to execute all right-of-way property transfer documents, including rights of entry, licenses, leases, deeds, easements, escrow instructions, and certificates of acceptance. The list below reflects the approved documents for this reporting period:

- Mid-Coast Corridor Project, CIP No. 1257001

<table>
<thead>
<tr>
<th>No.</th>
<th>Address</th>
<th>Nature of Activity</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>359-770-04-00; San Diego, CA (no street address); Contract No. 5008250</td>
<td>Temporary Construction Easement Agreement</td>
<td>11/30/15</td>
</tr>
</tbody>
</table>

- Elvira to Morena Double Track Project, CIP 1239811

<table>
<thead>
<tr>
<th>No.</th>
<th>Address</th>
<th>Nature of Activity</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>359-010-34, 676-010-01; La Jolla Business Center, LLC; 5111 Santa Fe Street, San Diego, CA 92109; Contract No. 5008234</td>
<td>Temporary Construction Easement Agreement</td>
<td>11/19/15</td>
</tr>
</tbody>
</table>

Section 4.4 of the Policy authorizes the Executive Director to establish an offer of just compensation for the purchase of real property based upon specified conditions. Consistent with Board Policy, the following offers were made:

- Mid-Coast Corridor Transit Project, CIP No. 1257001

<table>
<thead>
<tr>
<th>No.</th>
<th>Address</th>
<th>Nature of Action</th>
<th>Appraisal Amount</th>
<th>Offer Date &amp; Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>345-210-14-00 (no street address); San Diego, CA; Contract No. 5008262</td>
<td>Offer to Purchase Real Property/Temporary Construction Easement and Easement</td>
<td>$335,000</td>
<td>11/30/15 $335,000</td>
</tr>
</tbody>
</table>

- South Bay Bus Rapid Transit (BRT) Project, CIP No. 1280504

<table>
<thead>
<tr>
<th>No.</th>
<th>Address</th>
<th>Nature of Activity</th>
<th>Appraisal Amount</th>
<th>Offer Date &amp; Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>643-061-01, 643-061-02, 643-061-04, 643-061-05, 643-061-06; General Growth Properties, Inc.; 2015 Birch Road, Chula Vista, CA; Contract No. 5003234</td>
<td>Offer to Purchase/Temporary Construction Easement</td>
<td>$202,000</td>
<td>11/16/15 $202,000</td>
</tr>
</tbody>
</table>
Board Policy No. 024

Board Policy No. 024: Procurement and Contracting – Construction Policy

Section 5.2 of the Policy states that the Executive Director is delegated the authority to accept contracts on behalf of the Board of Directors and shall report to the Board of Directors all contract acceptances over $25,000. The following construction projects were accepted:

- In a letter dated December 2, 2015, Network Integration Company Partners, Inc. was granted Acceptance for the CISCO Network Switch Installation Project – Effective October 16, 2015 (CIP No. 1210050, Contract No. 5004123). The contract value was $279,663.14.

- In a letter dated December 2, 2015, Flatiron/H&H, a joint venture, was granted Acceptance for the Sorrento to Miramar Double Track Phase 1 Project – Effective November 5, 2014 (CIP No. 1239801, Contract No. 5001827). The contract value was $26,854,499.85.

Board Policy No. 035 – October 2015

Board Policy No. 035: Competitive Grant Program Procedures, authorizes the Executive Director to approve requests by grantees for project schedule extensions of up to six months. Extensions in excess of six months, or that will cause a project to miss a completion deadline in Section 1 of the Policy (including those projects that already were granted extensions by the Executive Director and are falling behind schedule again), will be considered by the Policy Advisory Committee. The Policy requires the Executive Director to report to the Board of Directors actions taken at the next regular meeting.

The delegated action to report to the Board of Directors is summarized below:

**Active Transportation Program**

<table>
<thead>
<tr>
<th>Contract</th>
<th>Grantee</th>
<th>Project</th>
<th>Extension (in Months)</th>
<th>From</th>
<th>To</th>
<th>Amendment Execution</th>
</tr>
</thead>
<tbody>
<tr>
<td>5001744</td>
<td>City of San Diego</td>
<td>Linda Vista Comprehensive Active Transportation Strategy</td>
<td>6</td>
<td>3/31/2016</td>
<td>9/30/2016</td>
<td>12/3/2015</td>
</tr>
</tbody>
</table>

GARY L. GALLEGOS  
Executive Director

Attachments: 1. Monthly Activity for Investment Securities Transactions for October 1 through October 31, 2015  
2. November 2015 Budget Transfers and Amendments

Key Staff Contact: André Douzdjian, (619) 699-6931, andre.douzdjian@sandag.org
**MONTHLY ACTIVITY FOR INVESTMENT SECURITIES TRANSACTIONS FOR OCTOBER 1 THROUGH OCTOBER 31, 2015**

<table>
<thead>
<tr>
<th>Transaction Date</th>
<th>Maturity Date</th>
<th>Security</th>
<th>Par Value</th>
<th>Original Cost</th>
<th>Yield to Maturity at Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BOUGHT</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/07/2015</td>
<td>09/01/2019</td>
<td>FANNIE MAE SERIES 2015-M13 ASQ2</td>
<td>$2,035,000.00</td>
<td>$2,055,378.29</td>
<td>1.09%</td>
</tr>
<tr>
<td>10/08/2015</td>
<td>10/26/2017</td>
<td>FHLB NOTES</td>
<td>2,205,000.00</td>
<td>2,200,215.15</td>
<td>0.73%</td>
</tr>
<tr>
<td>10/08/2015</td>
<td>09/30/2018</td>
<td>US TREASURY NOTES</td>
<td>8,295,000.00</td>
<td>8,399,883.59</td>
<td>0.94%</td>
</tr>
<tr>
<td>10/09/2015</td>
<td>09/14/2018</td>
<td>FHLB CONS BD</td>
<td>5,000,000.00</td>
<td>5,017,550.00</td>
<td>1.00%</td>
</tr>
<tr>
<td>10/15/2015</td>
<td>10/26/2017</td>
<td>FHLB NOTES</td>
<td>825,000.00</td>
<td>824,043.00</td>
<td>0.68%</td>
</tr>
<tr>
<td>10/20/2015</td>
<td>02/25/2019</td>
<td>FNMA</td>
<td>4,000,000.00</td>
<td>4,024,800.00</td>
<td>1.11%</td>
</tr>
<tr>
<td>10/21/2015</td>
<td>09/14/2018</td>
<td>FHLB CONS BD</td>
<td>3,000,000.00</td>
<td>3,015,210.00</td>
<td>0.95%</td>
</tr>
<tr>
<td>10/21/2015</td>
<td>09/14/2018</td>
<td>FHLB CONS BD</td>
<td>1,250,000.00</td>
<td>1,256,400.00</td>
<td>0.94%</td>
</tr>
<tr>
<td>10/22/2015</td>
<td>04/24/2017</td>
<td>BMO HARRIS BANK NA CD</td>
<td>5,540,000.00</td>
<td>5,540,000.00</td>
<td>1.01%</td>
</tr>
<tr>
<td>10/28/2015</td>
<td>06/30/2017</td>
<td>UNITED STATES TREAS NTS</td>
<td>1,750,000.00</td>
<td>1,755,126.95</td>
<td>0.57%</td>
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<tr>
<td>10/29/2015</td>
<td>11/05/2017</td>
<td>AMERICAN EXPRESS CREDIT CORPORATE NOTE</td>
<td>1,060,000.00</td>
<td>1,059,904.60</td>
<td>1.88%</td>
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<tr>
<td><strong>TOTAL BOUGHT</strong></td>
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<td></td>
<td>$34,960,000.00</td>
<td>$35,148,611.58</td>
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<td><strong>MATURED</strong></td>
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<td></td>
<td></td>
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<tr>
<td>10/15/2015</td>
<td>10/15/2015</td>
<td>FANNIE MAE GLOBAL NOTES</td>
<td>$810,000.00</td>
<td>$876,168.90</td>
<td>0.41%</td>
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<tr>
<td>10/26/2015</td>
<td>10/26/2015</td>
<td>FNMA</td>
<td>1,250,000.00</td>
<td>1,250,000.00</td>
<td>0.88%</td>
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<tr>
<td>10/30/2015</td>
<td>10/30/2015</td>
<td>UBS FINANCE DELAWARE LLC COMM PAPER</td>
<td>7,500,000.00</td>
<td>7,488,977.08</td>
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<tr>
<td><strong>TOTAL MATURED</strong></td>
<td></td>
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<td>$9,560,000.00</td>
<td>$9,615,145.98</td>
<td>0.44%</td>
</tr>
<tr>
<td><strong>SOLD</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/01/2015</td>
<td>12/15/2017</td>
<td>USAA AUTO OWNER TR</td>
<td>$278,590.21</td>
<td>$278,618.50</td>
<td>0.55%</td>
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<tr>
<td>10/05/2015</td>
<td>10/19/2015</td>
<td>FFCB NOTES</td>
<td>9,775,000.00</td>
<td>9,775,000.00</td>
<td>0.24%</td>
</tr>
<tr>
<td>10/06/2015</td>
<td>10/06/2016</td>
<td>FEDERAL FARM CR BK'S CONS SYSTEMWIDE</td>
<td>5,000,000.00</td>
<td>5,000,000.00</td>
<td>0.70%</td>
</tr>
<tr>
<td>10/07/2015</td>
<td>07/31/2018</td>
<td>US TREASURY NOTES</td>
<td>2,000,000.00</td>
<td>2,068,515.63</td>
<td>1.11%</td>
</tr>
<tr>
<td>10/08/2015</td>
<td>09/30/2017</td>
<td>US TREASURY NOTES</td>
<td>2,205,000.00</td>
<td>2,177,179.10</td>
<td>1.05%</td>
</tr>
<tr>
<td>10/08/2015</td>
<td>07/31/2016</td>
<td>US TREASURY NOTES</td>
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<td>2,045,312.50</td>
<td>0.44%</td>
</tr>
<tr>
<td>10/08/2015</td>
<td>09/28/2016</td>
<td>FHLB NOTES</td>
<td>945,000.00</td>
<td>943,261.20</td>
<td>0.62%</td>
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<tr>
<td>10/08/2015</td>
<td>09/28/2016</td>
<td>FHLB NOTES</td>
<td>1,655,000.00</td>
<td>1,655,562.70</td>
<td>0.48%</td>
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<td>10/08/2015</td>
<td>09/28/2016</td>
<td>FHLB NOTES</td>
<td>2,730,000.00</td>
<td>2,724,048.60</td>
<td>0.61%</td>
</tr>
<tr>
<td>10/13/2015</td>
<td>12/04/2015</td>
<td>BNP PARIBAS FINANCE INC COMM PAPER</td>
<td>1,100,000.00</td>
<td>1,095,397.11</td>
<td>0.56%</td>
</tr>
<tr>
<td>10/16/2015</td>
<td>07/16/2018</td>
<td>FHLMC</td>
<td>4,000,000.00</td>
<td>4,000,000.00</td>
<td>0.75%</td>
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<tr>
<td>10/22/2015</td>
<td>04/27/2017</td>
<td>FNMA NOTES</td>
<td>1,400,000.00</td>
<td>1,410,864.00</td>
<td>0.80%</td>
</tr>
<tr>
<td>10/22/2015</td>
<td>04/30/2017</td>
<td>US TREASURY NOTES</td>
<td>3,980,000.00</td>
<td>3,982,487.50</td>
<td>0.85%</td>
</tr>
<tr>
<td>10/27/2015</td>
<td>04/27/2018</td>
<td>FEDERAL HOME LOAN BANK</td>
<td>3,000,000.00</td>
<td>3,000,000.00</td>
<td>0.95%</td>
</tr>
<tr>
<td>10/29/2015</td>
<td>02/26/2016</td>
<td>JPMORGAN CHASE &amp; CO GLOBAL NOTES</td>
<td>1,000,000.00</td>
<td>998,790.00</td>
<td>1.17%</td>
</tr>
<tr>
<td><strong>TOTAL SOLD</strong></td>
<td></td>
<td></td>
<td>$41,068,590.21</td>
<td>$41,155,036.84</td>
<td>0.65%</td>
</tr>
</tbody>
</table>

1. This was a paydown on an amortizing bond at the discretion of the issuer.
2. Proceeds from this sale were used for liquidity needs.
3. This security was called by the issuer.
4. Proceeds from this sale was used to purchase new security that would provide higher returns over a longer holding period.
5. Proceeds from this sale were used to purchase a new security that would provide higher returns with a slightly shorter maturity.
## NOVEMBER 2015 BUDGET TRANSFERS AND AMENDMENTS

### in '000s

<table>
<thead>
<tr>
<th>PROJECT NUMBER</th>
<th>PROJECT NAME</th>
<th>CURRENT BUDGET</th>
<th>NEW BUDGET</th>
<th>CHANGE</th>
<th>EXPLANATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>2352000</td>
<td>Criminal Justice - Parenting Time</td>
<td>$59.4</td>
<td>$74.4</td>
<td>$15.0</td>
<td>Amendment to existing funding agreement added $15,000 in additional</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>services requested</td>
</tr>
<tr>
<td>3310702</td>
<td>Transportation Demand Management - Employer Services</td>
<td>$914.2</td>
<td>$966.2</td>
<td>$52.0</td>
<td>Used available remaining CMAQ funding to fund additional task order</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>requirements for employer outreach consultant.</td>
</tr>
<tr>
<td>3310708</td>
<td>Transportation Demand Management - North Coast Corridor</td>
<td>$525.3</td>
<td>$540.3</td>
<td>$15.0</td>
<td>Used available remaining CMAQ and TransNet Major Corridor funding to</td>
</tr>
<tr>
<td></td>
<td>Transportation Demand Management Plan</td>
<td></td>
<td></td>
<td></td>
<td>fund additional task order requirements for TDM consultant.</td>
</tr>
</tbody>
</table>

Attachment 2
REPORT ON MEETINGS AND EVENTS ATTENDED ON BEHALF OF SANDAG

Since the last Board of Directors meeting, Board members participated in the following meetings and events on behalf of SANDAG. Key topics of discussion also are summarized.

**November 16, 2015: Los Angeles-San Diego-San Luis Obispo Rail Corridor Agency Board of Directors Meeting**
Los Angeles, CA

Solana Beach Mayor Lesa Heebner, SANDAG representative to the Los Angeles-San Diego-San Luis Obispo Rail Corridor Agency (LOSSAN) Board of Directors attended the LOSSAN Board of Directors meeting. The LOSSAN Board discussed the management and operations of the Pacific Surfliner service, including the Rail2Rail Program and annual operations contract. The LOSSAN Board approved the agency's annual Legislative Program, including support for additional rail funding.

**November 19, 2015: Facilitating Access to Coordinated Transportation Board of Directors Meeting**
Encinitas, CA

As the SANDAG representative and 2015 Chair of the Facilitating Access to Coordinated Transportation (FACT) Board of Directors, Third District County Supervisor Dave Roberts attended the FACT Board of Directors meeting. The 2016 Board Officers Nominating Committee recommended the nomination of a slate of Board Officers for the year 2016 including Supervisor Dave Roberts for Chair, Bob Campbell for Vice Chair, LaVonna Connelly for Secretary, and Susan Hafner for Treasurer. The FACT Board approved these nominations. The Board met in Closed Session to discuss FACT’s lease agreement contract issues; no action was taken.

**December 10, 2015: Facilitating Access to Coordinated Transportation Board of Directors Meeting**
San Diego, CA

Supervisor Roberts attended the FACT Board of Directors meeting. The FACT Board elected the 2016 Board Officers that were nominated at its November 19, 2015 meeting. The Board met in Closed Session to continue discussing FACT’s lease agreement contract issues, but no action was taken.

GARY L. GALLEGOS
Executive Director

Key Staff Contact: Victoria Stackwick, (619) 699-6926, victoria.stackwick@sandag.org
ELECTION OF 2016 SANDAG BOARD OFFICERS

Introduction

Consistent with SANDAG Bylaws, in September 2015, Chair Jack Dale appointed the following Nominating Committee for SANDAG Board Officers: Lemon Grove Mayor Mary Sessom (East County), Nominating Committee Chair; Chula Vista Mayor Mary Salas (South County); Vista Mayor Judy Ritter (North County Inland); Carlsbad Mayor Matt Hall (North County Coastal); and San Diego Councilmember Todd Gloria.

In November, the Nominating Committee recommended a slate of Board Officers for 2016 for approval by the Board of Directors on December 18, 2015. In accordance with SANDAG Bylaws, Board members may make additional nominations for any officer position during the December Board meeting.

Discussion

Annual Nomination and Election Process

The SANDAG Bylaws set forth the annual nomination and election process for SANDAG Board Officers. The process calls for an application form for the Chair and Vice Chair positions to be made available on the SANDAG website in or around July. To be considered for one of the officer positions, prospective applicants must provide information about their current status and term of office, SANDAG experience, and other public agency experience, describe their reasons for seeking a Board Officer position, and describe their vision and leadership qualities.

Nominating Committee Recommendations

The applications received included San Diego County Supervisor Ron Roberts for Chair and Del Mar Councilmember Terry Sinnott for Vice Chair (Attachment 1). In November, the Nominating Committee reviewed the candidate applications and unanimously recommended approval of Supervisor Roberts and Councilmember Sinnott for the 2016 Board Officer positions. Committee
members recognized that the candidates are individuals with proven leadership experience, and who are dedicated to the agency and the region – recognizing the extra time commitment involved.

GARY L. GALLEGOS
Executive Director

Attachment: 1. Applications for 2016 SANDAG Chair and Vice Chair positions

Key Staff Contact: Kim Kawada, (619) 699-6994, kim.kawada@sandag.org
Applications for 2016 SANDAG Chair and Vice Chair positions

SANDAG BOARD OFFICER
FOR CALENDAR YEAR 2016

APPLICATION FORM

Position Applying For (more than one box can be marked):

X Chair

Application Name: Ron Roberts

Local Jurisdiction: County of San Diego

Elected Official Title: County Supervisor

No. Years in Position: 20

Date Current Term of Office Expires (month/date/year): Jan. 7, 2019

Are you eligible to Run in the Next Election? No

Next Election Date (month/date/year): N.A.

SANDAG EXPERIENCE

Please list current and prior involvement in SANDAG activities, including membership on Board, Policy Advisory Committees, and working groups.

<table>
<thead>
<tr>
<th>Group or Activity</th>
<th>Time Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Policy Board</td>
<td>2002, 2007-Present</td>
</tr>
<tr>
<td>Executive Board</td>
<td>2007, 2009, 2011-Present</td>
</tr>
<tr>
<td>Transportation Committee</td>
<td>2007-Present</td>
</tr>
<tr>
<td>Mid-Coast Advisory Board</td>
<td>2009-Present</td>
</tr>
<tr>
<td>Nominating Committee</td>
<td>2014</td>
</tr>
</tbody>
</table>

INTEREST IN SERVING ON SANDAG
1. Why do you want to serve as a SANDAG Board Officer?

Transportation planning, finance, and implementation have been a major focus of mine for decades. Working with community partners, Sandag is the organization that can best achieve these things.

2. What is your vision for SANDAG next year and in five years?

As San Diego County continues to grow, a balanced transportation strategy becomes even more critical. Sandag must provide leadership and policy direction to achieve this result. Next year the successful adoption of an expanded financing plan by the voters will be our most import goal. In every year we must retain an inclusive planning process and recognize the different needs in our various communities. While we maintain a balanced and expanding system, we need to prepare for the technological challenges that will face us in the near term.

3. Describe how you believe you are in touch with your constituents and give examples of why you have represented them well in the past.

Having served in City and County government for the past 27 years, I have worked closely with numerous constituents and their organizations. With their support, we have developed many solutions to transportation issues including roads, grade crossings, trolley lines and bus routes, not to mention the many other issues for which we are responsible. For me health issues, including air quality, planning issues, and government innovation have also been of major importance.

4. For Vice Chair position. Is your interest in serving only as a Vice Chair, or do you see yourself wanting to serve as Chair in the future?

N.A.

OTHER PUBLIC AGENCY EXPERIENCE

Please list current and prior involvement in other public agency activities, including membership of boards, councils, or committees.

<table>
<thead>
<tr>
<th>Group or Activity</th>
<th>Time Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTS/MTDB</td>
<td>25 years</td>
</tr>
<tr>
<td>SD Trolley Board</td>
<td>2 years</td>
</tr>
<tr>
<td>California Air Resources Board</td>
<td>20 years</td>
</tr>
<tr>
<td>Service Authority for Freeway Emergencies</td>
<td>15 years</td>
</tr>
</tbody>
</table>
San Diego City Council 7 years
SD Air Pollution Control Board 20 years
SD County Housing Authority 20 years

Do you anticipate service to these agencies to be in conflict with a leadership position at SANDAG?

☐ Yes    ☒ No

Please explain, as needed.

Signature [Signature] Date August 20, 2015

Please return completed application form by 5 p.m. on Monday, August 31, 2015, to:

SANDAG
Attn: Tessa Lero, Executive Assistant/Clerk of the Board
401 B Street, Suite 800
San Diego, CA 92101-4231
E-mail: Tessa.Lero@sandag.org
Tel: (619) 699-1991
Fax: (619) 699-1995
Position Applying For (more than one box can be marked):

- [ ] Chair
- [x] Vice Chair

Application Name: Terry Sinnott
Local Jurisdiction: City of Del Mar
Elected Official Title: Member City Council
No. Years in Position: 5

Date Current Term of Office Expires: December, 2018
Are you eligible to Run in the Next Election? Yes
Next Election Date (month/date/year): November, 2017

**SANDAG EXPERIENCE**
Please list current and prior involvement in SANDAG activities, including membership on Board, Policy Advisory Committees, and working groups.

<table>
<thead>
<tr>
<th>Group or Activity</th>
<th>Time Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alternate SANDAG Board Member, City of Del Mar</td>
<td>2010 - 2012</td>
</tr>
<tr>
<td>SANDAG Board Member, City of Del Mar</td>
<td>2012 - Present</td>
</tr>
<tr>
<td>Executive Committee, Alternate, North County Coastal</td>
<td>2013 - 2015</td>
</tr>
<tr>
<td>Chair, Environmental Mitigation Working Group</td>
<td>Feb 2014 - Present</td>
</tr>
<tr>
<td>Chair, Public Safety Committee</td>
<td>April 2015 - Present</td>
</tr>
</tbody>
</table>
1. Why do you want to serve as a SANDAG Board Officer?
   I respect the SANDAG organization and the unique value it plays in making the San Diego Region a better place. It is critical that SANDAG fulfill its commitments to voters by planning and building effective transportation infrastructure for the future. To do this the Board must provide leadership and work as a group to meet these high expectations. I have the leadership skills which can contribute to that effort ..... and continue our record of success.

2. What is your vision for SANDAG next year and in five years?
   Next year I would like to see four issues resolved:
   1. That the RTP is successfully completed.
   2. That the court case (legislative goals vs executive goals) is resolved.
   3. That the “Quality of Life” funding request to voters is carefully considered so as not to damage SANDAG’s credibility.
   4. That SANDAG audits its data-collection efforts throughout the organization and ensures that we are complying with all best management practices.

   In the next five years I would like to see:
   1. The mid-coast trolley extension is well-underway ..... on schedule, on budget.
   2. Projects like Otay Mesa East, I5 Improvements, I5 & 78 Interchange, Genessee Ave, ... are progressing successfully.
   3. That SANDAG’s toll road operations are well managed and meet transportation goals.
   4. That a succession plan for SANDAG is fully developed and on track.
   5. Our bond rating continues strong.

3. Describe how you believe you are in touch with your constituents and give examples of why you have represented them well in the past.
   1. I am in my second term in a small city where everyone knows everyone.
   2. The City of Del Mar is very liberal, very conservative and very “no-preference”.
   3. I revitalized our Finance Committee and tackled the pension liability issue.
   4. I drafted a new public art policy for the City.
   5. Established a Business Support Advisory Committee for Del Mar businesses to voice their recommendations.
   6. Sponsored a fresh look at building restrictions in Del Mar to satisfy opposing factions.
   7. Created high-involvement public outreach to build a new City Hall and to master plan our one remaining open-space park.
   8. Provided a “calming” strategy to improve relations between the Del Mar community and the Del Mar Fairgrounds board.
   9. Initiated the first City customer service survey of residents.
   10. Originated pay-for-performance compensation for City Manager.
   11. There’s more.
4. **For Vice Chair position.** Is your interest in serving only as a Vice Chair, or do you see yourself wanting to serve as Chair in the future?

I believe that the key to good leadership is to have people in the organization who want you to serve in a leadership position. I cannot visualize myself as SANDAG Chair until I am seen as successful in the Vice Chair position. There are many good, experienced people on the Board who can qualify for the Board Chair.

### OTHER PUBLIC AGENCY EXPERIENCE

Please list current and prior involvement in other public agency activities, including membership of boards, councils, or committees.

<table>
<thead>
<tr>
<th>Group or Activity</th>
<th>Time Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Treasurer, Regional Solid Waste Association</td>
<td>2012 to Present</td>
</tr>
<tr>
<td>City of Del Mar Legislative Advocacy</td>
<td>2012 to Present</td>
</tr>
<tr>
<td>Coastal City Fire Cooperative (Del Mar, Encinitas, Solana Beach)</td>
<td>Quarterly</td>
</tr>
<tr>
<td>Boardmember, Del Mar Community Connections</td>
<td>Retired</td>
</tr>
<tr>
<td>President, Del Mar Village Association</td>
<td>Retired</td>
</tr>
<tr>
<td>A Number of Del Mar Community Committees</td>
<td>Ongoing</td>
</tr>
</tbody>
</table>

Do you anticipate service to these agencies to be in conflict with a leadership position at SANDAG?

- Yes [✓]

Please explain, as needed.

---

Signature [**Terry Sinnott**] Date **August 14, 2015**

Please return completed application form by 5 p.m. on Monday, August 31, 2015, to:

SANDAG  
Attn: Tessa Lero, Executive Assistant/Clerk of the Board  
401 B Street, Suite 800  
San Diego, CA 92101-4231  
E-mail: Tessa.Lero@sandag.org  
Tel: (619) 699-1991  
Fax: (619) 699-1995
Terry Sinnott

Terry is a native San Diegan. He grew up in Mission Hills, attended San Diego High School and frequently vacationed in Del Mar as a teenager.

Terry attended Pomona College, graduating in 1967. He then went on to U.S. Navy Officers Candidate School in Newport Rhode Island. He was commissioned in 1968 and served one tour on the U.S.S. Bon Homme Richard (CVA-31) in Vietnam, and one tour as an instructor at Fleet Training Center, San Diego.

In 1972, Terry joined San Diego Gas & Electric, where he spent 22 years in various roles, including Industrial Engineering, Marketing, Distribution Planning, and Customer Service. He completed his SDG&E career after serving as Director of Customer Service Operations for north San Diego County. It was in this position that Terry gained experience in the unique character of local municipalities in north county.

While at SDG&E, Terry earned his MBA in management from San Diego State University.

Terry left SDG&E in 1994 and established his own management consulting business, specializing in organizational development, strategic planning, executive leadership, and customer service. His clients included over 26 local profit and non-profit organizations including UCSD, Cubic Corporation, the County of San Diego, and the San Diego Padres.

Terry has been active in the Del Mar community for over 10 years. In 2003, he helped define the City’s future by facilitating Del Mar’s Vision 2020 workshops. He successfully brought residents together to underground utilities in the Ocean View Pines neighborhood. Terry has served on the City’s Finance Committee from 2004-2007, and the boards of Del Mar Community Connections and the Friends of Del Mar Parks.

Terry and his wife Judi moved to Del Mar in 1976, where they raised two children, Leslie and John; and now have five grandchildren. Terry became a widower in 2007. He remarried in 2012 to his wife Marilyn and now spends his time working in the community, traveling, and enjoying his family.
REVIEW OF PROPOSED AMENDMENTS
TO BYLAWS AND BOARD POLICIES RELATING TO
SECOND VICE CHAIR POSITION

Introduction

As a part of the most recent annual nomination process for Board officers, the Nominating Committee recommended that the Second Vice Chair position be reinstated. This was discussed by the Board of Directors at its November 20, 2015, meeting. While the Board of Directors recognized the reasons for the elimination of the Second Vice Chair position in 2014, it also recognized the depth and complexity of issues facing SANDAG in the coming years, and the commensurate workload on Board leadership necessary to address those issues. The Board of Directors voted to direct staff to prepare potential amendments for its consideration that would implement reestablishment of the Second Vice Chair position. The Executive Committee reviewed these amendments and recommended them for approval at its December 4, 2015, meeting.

Discussion

In order to re-establish the position of Second Vice Chair into the leadership structure of the Board of Directors, the SANDAG Bylaws and certain Board Policies would require amendments. The proposed format for these amendments, which would be made to the SANDAG Bylaws; Board Policy No. 001: Operations Policy; Board Policy No. 002: Policy Advisory Committee Membership; and Board Policy No. 016: Procurement of Services, is reflected in Attachments 1 through 4 in redline/strikeout format.

Other than the inclusion of previously-deleted language referring to the Second Vice Chair, the only other proposed amendment would provide guidance in the eventuality that two or more Board Officers are from the same subregion. The proposed language in the Bylaws and Board Policy No. 001 states that, in such an eventuality, only the higher-level Board Officer from that subregion would serve as a primary voting member of the Executive Committee, with any other Board Officer from the same subregion serving as an alternate. This is reflective of the intent of the previous language.

Pursuant to Board Policy No. 001, the Executive Committee is delegated the responsibility to review all proposed amendments to the Bylaws or Board Policies and make recommendations to the Board.
of Directors regarding those amendments. Article IX of the Bylaws provides that proposed amendments to the Bylaws should be taken to the Executive Committee for review and discussion, and then brought to the Executive Committee at a subsequent meeting for a recommendation to the Board of Directors. It may be noted that the “should” in this provision is advisory rather than directive, allowing the Executive Committee to forward any recommendation directly to the Board of Directors for consideration should the Committee so elect. The Executive Committee took this latter course of action in its present recommendation.

Additionally, Section 1C of Article IX requires that a copy of any proposed Bylaws amendments be sent to each member jurisdiction, in addition to other normal noticing procedures, prior to its consideration by the Executive Committee. A copy of the proposed amendments to the Bylaws was sent to the Clerk of each member jurisdiction on November 24, 2015.

**Next Steps**

Following Board action, the schedule for filling the position would be:

- **December 18, 2015**
  - Post application for primary Board members interested in serving as Second Vice Chair.

- **January 2016**
  - Applications for 2016 Second Vice Chair due by 5 p.m. on January 19, 2016.
  - SANDAG Board Chair announces appointments to Nominating Committee to review Second Vice Chair applications at January 22, 2016, Board meeting.

- **Late January to early February 2016**
  - Nominating Committee meets to consider and/or interview applicants.

- **February 26, 2016**
  - Nominating Committee recommends a candidate for 2016 Second Vice Chair position. Pursuant to the Bylaws, additional nominations from the floor also would be accepted at the Board meeting. Conduct election for 2016 Second Vice Chair.

**Attachments:**
1. SANDAG Bylaws
2. SANDAG Board Policy No. 001: Operations Policy
3. SANDAG Board Policy No. 002: Policy Advisory Committee Membership
4. SANDAG Board Policy No. 016: Procurement of Services

**Key Staff Contact:** John F. Kirk, General Counsel, (619) 699-1997, john.kirk@sandag.org
SAN DIEGO ASSOCIATION OF GOVERNMENTS
BYLAWS

ARTICLE I

NAME AND PURPOSE

Section 1
The name of this Organization shall be the San Diego Association of Governments (hereinafter referred to as SANDAG).

Section 2
The purposes of this Organization are as set forth in SB 1703 (Chapter 743 of the Statutes of 2002), as established by state and federal law, and as approved by the Board of Directors. The primary purpose for which this organization is created is to engage in regional cooperative comprehensive planning, programming and where authorized, implementation thereof, and to assist the Member Agencies.

ARTICLE II

DEFINITIONS

The following terms shall have the meanings ascribed to them within this section unless the content of their use dictates otherwise:

a. “Region” shall mean that territory physically lying within the boundaries of San Diego County.

b. “Population” of any Member Agency shall mean that population as defined in SB 1703.

c. “Fiscal Year” shall mean that year beginning July 1, and ending June 30.

d. “Member Agencies” shall mean the cities within San Diego County and the County of San Diego collectively.

e. “Subregion” shall mean one of the five following portions of San Diego County: “North county coastal,” which includes the Cities of Del Mar, Solana Beach, Encinitas, Carlsbad, and Oceanside; “North county inland,” which included the Cities of Vista, San Marcos, Escondido, and Poway; “South county,” which includes the Cities of Chula Vista, National City, Imperial Beach, and Coronado; “East county,” which includes the Cities of El Cajon, Santee, La Mesa, and Lemon Grove; and “San Diego region,” which includes the territory located within the boundaries of San Diego County.
ARTICLE III

MEMBERSHIP AND ORGANIZATION

Section 1

Membership in this Organization shall be as provided in state law, Board Policies, and these Bylaws.

Section 2

a. All powers of this Organization shall be exercised by the Board of Directors. The Board of Directors may choose to delegate several of its responsibilities from time to time in accordance with Board policy.

b. Only the duly selected official representative(s), or in his or her absence, his or her duly selected alternate or alternates, shall be entitled to represent his or her Member Agency in the deliberations of the Board of Directors.

c. When changes occur, names of the official representatives and alternates shall be communicated in writing to the Organization by each participating Member Agency.

Section 3

There shall be at least five standing committees which shall be known as policy advisory committees with the membership set forth in SB 1703 or Board Policy.

a. The procedure for City and County of San Diego and subregional appointments to the policy advisory committees shall be established by Board policy. In the case of the subregional appointments, the policy shall ensure a noticed, formal process wherein all Board members (including alternates) from each subregion are provided an opportunity to participate in the selection process. Each subregion shall ensure that SANDAG staff is notified of the date, time, and location for that subregion’s meeting. After the meeting for each subregion is set by the primary Board members, SANDAG staff shall provide Board alternates from each subregion advance notice of the meeting. A majority of the primary members present at the subregion meeting shall make a selection by January 31. An alternate member may vote in the absence of the primary member. In appointing persons to the Transportation Committee, to the extent possible, the subregions and other agencies should avoid duplication of representation from any city other than the City of San Diego.

b. Procedures for policy advisory committee attendance and voting shall be established by Board policy. The policy shall ensure the formal delineation of the voting membership at each meeting.

c. The Board Chair, First and Vice Chair, and Second Vice Chair may serve as ex-officio, non-voting members of the policy advisory committees.

d. The Board Chair shall select the Chair and Vice Chair of all policy advisory committees except the Executive Committee, annually in February. The Board Chair, First and Vice Chair, and Second Vice Chair shall serve as the Chair, First and Vice Chair, and Second Vice Chair.
Chair, and Second Vice Chair of the Executive Committee. The Chair, First Vice Chair, and Second Vice Chair of the Board shall serve as voting members of the Executive Committee, unless two or more of these Board Officers are from the same subregion, in which case only the highest-level Board Officer shall serve as a voting member and any other Board Officer from the same subregion shall serve as an alternate, if the Vice Chair represents an area of the region that is different from the area of the region represented by the Chair. If such an overlap occurs, the Vice Chair shall be the alternate for that subregion, and the Chair shall select a non-overlapping member of the Executive Committee as its Vice Chair.

Section 4

The Board of Directors or a policy advisory committee with delegated authority shall have the authority to appoint all additional committees or working groups and may provide for the appointment of alternates to these committees.

a. Additional policy advisory committees may be appointed by the Board of Directors as may be required to carry out general and continuing functions and may be abolished only upon specific action by the Board of Directors.

b. Ad hoc specialized subcommittees or working groups may be appointed by the Board of Directors as the need arises to accomplish specific tasks. The policy advisory committees may appoint working groups to advise them. Upon completion of its assignment, each ad hoc subcommittee or working group shall disband.

Section 5

In addition to any compensation mandated by state law for Board meetings, the rates below shall apply. Persons must be present for at least 1/2 of the time set for the meeting or the duration of the meeting, whichever is less, in order to be eligible for compensation.

a. For attendance by Board members, or alternates in their absence, at Board meetings, $150 per meeting.

b. For meetings or events attended by Board members, other than committee meetings of SANDAG, where the members are officially representing the Board, $150 per meeting or event. The Board may adopt and amend from time to time a list of such meetings and events. Ethics training and similar classes of an educational nature shall not constitute an event for which compensation will be paid.

c. For members and alternates of policy advisory committees, $100 per meeting.

d. The limit on the total number of paid meetings for Board and policy advisory committee members or alternates per individual is six meetings per month.

e. The Chair of the Board shall receive additional monthly compensation of $500 per month.

f. Both The Vice Chairs of the Board shall receive additional monthly compensation of $250 per month.
ARTICLE IV

MEETINGS

Section 1

a. A quorum for a meeting of the Board of Directors shall be as provided for in Section 5 of this Article.

b. A quorum shall be required for the conduct of any business of a committee. No business shall be conducted by a committee without a quorum. A simple majority of the appointed members of a committee shall constitute a quorum. All decisions by a committee shall be by simple majority of the quorum.

Section 2

Parliamentary procedure at all meetings shall be governed by Roberts Rules of Order except as otherwise modified by state law, Board policy, or these Bylaws. The Secretary shall forward written notice of the meetings of the Board of Directors and each policy advisory committee, stating the time, location, and the agenda of business to each member’s agency and to the respective members and alternates of the Board of Directors or the policy advisory committees, at the earliest time possible, but in no event less than 72 hours prior to meetings, except that such written notice of regular Board of Directors’ meetings may be forwarded by first class mail or other appropriate means not less than seven days prior to such meeting.

Section 3

All meetings of a SANDAG legislative body, including without limitation regular, adjourned regular, and special meetings of the Board of Directors, shall be called, noticed, held and conducted in accordance with the provisions of the Ralph M. Brown Act (commencing with Section 54950 of the California Government Code). Closed session items should be heard by the Board of Directors unless timeliness requires consideration by the Executive Committee or, for transportation matters the Transportation Committee. In any event, the Transportation Committee is authorized to convene closed sessions and make final decisions with regard to real property transactions related to transportation projects, however, this delegation does not include the authority to make a Resolution of Necessity or to commence litigation. The Transportation Committee will report real property transaction purchase amounts at the next regular meeting of the Board occurring after final execution of the purchase documents.

Section 4

The Board and committees shall meet according to the following schedule:

a. The Board of Directors and policy advisory committees shall hold their regular meetings on Fridays unless otherwise determined from time to time by the Board of Directors or policy advisory committee. Regular meetings of the Board of Directors shall be held on the second and fourth Friday mornings of the month at the offices of the Organization or at other locations within San Diego County, unless otherwise provided by the Board. Special meetings of the Board of Directors or policy advisory committees may be called from time to time by their
b. Other committees shall meet whenever called by their respective Chair.

**Section 5** (Section 132351.2 of the Public Utilities Code)

a. A majority of the Member Agencies constitute a quorum for the transaction of business. In order to take final action on any item, except consent items which only require the vote specified in paragraph (1), the following voting formula in both paragraphs (1) and (2) shall apply:

(1) A majority vote of the members present on the basis of one vote per agency.

(2) A majority of the weighted vote of the Member Agencies present.

b. In the event a majority vote pursuant to Section 5(a) cannot be obtained to allow final action on an item, one or more preliminary votes may be taken using the method in Section 5(a)(1) in order to narrow the options sufficiently to obtain a majority vote on the final action as required by Public Utilities Code Section 132351.2.

c. The City and County of San Diego shall determine how to allocate their single agency vote and weighted votes between their two members.

d. For the weighted vote, there shall be a total of 100 votes, except additional votes shall be allowed pursuant to subdivision (g). Each representative shall have that number of votes determined by the following apportionment formula, provided that each agency shall have at least one vote, no agency shall have more than 40 votes, and there shall be no fractional votes:

(1) If any agency has 40 percent or more of the total population of the San Diego County region, allocate 40 votes to that agency and follow paragraph (2), if not, follow paragraph (3).

(2) Total the population of the remaining agencies determined in paragraph (1) and compute the percentage of this total that each agency has.

(A) Multiply each percentage derived above by 60 to determine fractional shares.

(B) Boost fractions that are less than one, to one and add the whole numbers.

(C) If the answer to subparagraph (B) is 60, drop all fractions and the whole numbers are the votes for each agency.

(D) If the answer to subparagraph (B) is less than 60, the remaining vote(s) is allocated one each to that agency(s) having the highest fraction(s) excepting those whose vote was increased to one in subparagraph (B) above.

(E) If the answer to subparagraph (B) is more than 60, the excess vote(s) is taken one each from the agency(s) with the lowest fraction(s). In no case shall a vote be reduced to less than one.
(3) Total the population determined in paragraph (1) and compute the percentage of this total that each agency has.

(A) Boost fractions that are less than one, to one and add the whole numbers.

(B) If the answer to subparagraph (A) is 100, drop all fractions and the whole numbers are the votes for each agency.

(C) If the answer to subparagraph (A) is less than 100, the remaining vote(s) is allocated one each to that agency(s) having the highest fraction(s) excepting those whose vote was increased to one in subparagraph (A) above.

(D) If the answer to subparagraph (A) is more than 100, the excess vote(s) is taken one each from that agency(s) with the lowest fraction(s). In no case shall a vote be reduced to less than one.

e. When a weighted vote is taken on any item that requires more than a majority vote of the board, it shall also require the supermajority percentage of the weighted vote.

f. The weighted vote shall be recomputed in the above manner every July 1.

g. Any other newly incorporated city shall receive one vote under the single vote procedure and one vote under the weighted vote procedure specified above until the next recomputation of the weighted vote, at which time the new agency shall receive votes in accordance with the formula specified in subdivision (b). Until this recomputation, the total weighted vote may exceed 100.

ARTICLE V
OFFICERS AND THEIR DUTIES

Section 1
The Board of Directors shall have as officers a Chair, First Vice Chair, and Second Vice Chair who are primary members of the Board. Policy advisory committees shall have as officers a Chair and Vice Chair, who are primary or alternate members of the Board and primary members of their respective committees. The Executive Director shall be the Secretary of the Board and each policy advisory committee.

a. The Chair shall preside over Board and committee meetings, and have general supervision of Board and committee affairs. The Chair shall sign all official documents when directed to do so by the Board and committees respectively.

b. The First Vice Chair shall perform the duties of the Chair in his or her absence and perform any duties that the Chair may require. The Second Vice Chair shall perform the duties of the First Vice Chair in his or her absence and perform any duties that the Chair may require.

c. In the event of the absence of both the three officers of the Board of Directors or both officers of a policy advisory committee, the immediate past Chair may preside or the quorum of
members present shall elect a Chair Pro Tempore to preside for that meeting. The Secretary, with a quorum present, shall call the meeting to order and preside during such election of a Chair Pro Tempore; he or she shall immediately relinquish the chair upon completion of the election.

Section 2

The Board may delegate authority to the Board Chair for action consistent with Board approved criteria on categories of items.

Section 3

Election of officers of the Board of Directors shall be held annually during a regular meeting in or around December. Officers for the Board of Directors shall be elected in the following manner:

a. In or around July of each year, application forms will be made available on the Board of Directors page of the SANDAG Web site for persons interested in applying for the Chair or a Vice Chair position on the Board of Directors. Applications shall be structured to screen for the best regional leaders from among the primary members and shall include questions concerning the candidate’s vision statement for SANDAG and his/her qualifications. Applications shall be due within 30 days after the application forms are posted. Only candidates who submit an application by the deadline or who are primary members nominated from the floor on the day of election will be considered for office.

b. The Chair shall appoint up to a six-person nominating committee, who shall be members of the Board from each of the subregions and a Board member from the City and the County of San Diego. The nominating committee appointments shall be announced at a regular meeting in or around September of each year. The nominating committee shall not, however, include Board members from jurisdictions that have applicants for the Chair or a Vice Chair position on the Board of Directors. If more than one candidate has applied for a particular office, the nominating committee shall interview the candidates. The nominating committee shall submit a slate of nominees for the three two Board offices in writing for mailing to Board members in or around November. Additional nominations for any office may be made by Board members at the election meeting.

c. In the event that the nominating committee is unable to recommend any of the applicants for any or all chair positions, either because an applicant is or is reasonably expected to be unavailable to serve, or for any other reason, the nominating committee may recommend a supplemental process, subject to Board approval. The constraints set forth in the normal nomination process, apart from the prohibition of a jurisdiction of a candidate for office serving on the nominating committee, shall not be mandated to apply to the supplemental process.

d. In choosing the nominees from the Board membership, the nominating committee shall take into account the nominee’s availability, experience, skills, geographic diversity, and the benefits associated with having the First Vice Chair succeed the outgoing Chair and the Second Vice Chair succeed the outgoing First Vice Chair.

e. The officers shall be elected by a majority of the votes including weighted votes of those Board members present.
f. All officers shall be elected for a term(s) of one year and shall serve until their successors are elected. They shall begin their term of office on January 1.

g. In the event that the Board member who has been elected Chair, First Vice Chair, or Second Vice Chair is no longer a primary member of the Board of Directors, the office shall be considered vacant.

h. Any vacated office of Chair, First Vice Chair, or Second Vice Chair shall be filled at the next regular Board meeting by nominations from the floor, and a majority of votes from the members present. A member must be a primary member to be nominated from the floor.

Section 4

a. The Board of Directors shall appoint an Executive Director who shall hold office until he or she resigns or is removed by the Board of Directors. The Executive Director shall be the chief executive officer of SANDAG. The Executive Director shall have charge of all projects and property of the Organization and shall file with the Director of Finance of SANDAG an official bond in the minimum amount of $100,000 or such larger amount as the Board of Directors specifies, guaranteeing faithful performance of his or her duties. The Executive Director will be responsible to the SANDAG Board of Directors as set out in Board Policies and administrative policies and manuals for the administration of SANDAG's business, including: (1) development of program objectives, definition, directions and priorities; (2) management of SANDAG programs and coordination of staff and support services; (3) the development of financial support programs for SANDAG activities; (4) the recommendation and submission of an annual SANDAG program budget to the Board of Directors; and (5) execution of the adopted personnel, purchasing, and budgetary systems. The Executive Director shall perform such other and additional duties as is necessary to carry out the objectives and function of SANDAG and as directed by the Board of Directors.

b. Any additional staff support services provided by Member Agencies or others shall be coordinated by the Executive Director.

c. The Executive Director is hereby enabled to promulgate an employee manual, as well as all other administrative policies governing the administrative procedures of the Organization.

ARTICLE VI

FINANCIAL

Section 1

The Board of Directors shall approve a preliminary budget no later than April 1 of each year. The Board of Directors shall adopt a final budget no later than June 30 of each year. A copy of the preliminary budget when approved and a copy of the final budget when adopted shall be filed with each Member Agency.

Section 2

Responsibility for supplying funds for that portion of the budget for SANDAG, which is to be
supplied by the Member Agencies, as adopted by the Board of Directors, shall be divided among the Member Agencies based on their population with each Member Agency including within its budget as funds to be supplied to SANDAG that sum of money determined by taking the ratio its population bears to the total population of the region and multiplying it by that portion of the approved budget to be supplied by the Member Agencies. Payment of this determined sum of money shall be made by each Member Agency by July 15 of each year. If payment by a Member Agency has not been made by September 1 of each year, that Member Agency shall no longer vote as a member of the Board of Directors. A delinquent Member Agency will be allowed to vote when full payment has been made, including interest computed from July 15 at the established legal rate.

Section 3

The Director of Finance of SANDAG shall establish and maintain such funds and accounts as may be required by good accounting practice, state and federal law, and these Bylaws. The books and records of SANDAG in the hands of the Director of Finance shall be open to inspection at all reasonable times by representatives of the Member Agencies. The Director of Finance of SANDAG shall issue a Comprehensive Annual Financial Report (CAFR) by December 31 after the close of each fiscal year and a copy shall be provided to each of the Member Agencies.

Section 4

The Director of Finance of SANDAG shall receive, have the custody of, and disburse SANDAG funds upon the warrant or check-warrant of the Finance Manager pursuant to the accounting procedures developed under Section 3 above, and shall make the disbursements required to carry out any of the provisions or purposes of the Organization. The Director of Finance of SANDAG may invest SANDAG funds in accordance with state and federal law. All interest collected on SANDAG funds shall be accounted for and posted to the account of such funds.

Section 5

Delegation of authority from the Board of Directors for final financial/contracting approvals, including selection of vendors, acceptance of funding, stipulations of any nature, and any resulting budget amendment to serve as a limitation applicable to a particular job or program (not to be exceeded on a serial basis), shall be as follows:

a. Up to $100,000 to the Executive Director, subject to increase by Board action, or as may be modified in Board Policy No. 017 concerning delegation of authority to the Executive Director.

b. Up to $500,000 to the Executive Committee for any item, subject to increase by Board action.

c. Up to $500,000 to the Transportation Committee for transportation items, subject to increase by Board action.

d. Up to $500,000 to the Public Safety Committee for ARJIS and Criminal Justice Division items, subject to increase by Board action.

e. The Executive Director, Executive Committee, Public Safety Committee, and Transportation Committee shall report approvals under this section to the Board of Directors at least quarterly.
Section 6

The amount budgeted for Member Assessments related to Criminal Justice database access shall be as adopted by the Board of Directors, and divided among the Member Agencies using a formula based on population. Payment of this determined sum of money shall be made by each Member Agency by July 15 of each year. If payment by a Member Agency has not been made by September 1 of each year, that Member Agency shall no longer vote as a member of the Board of Directors. A delinquent Member Agency will be allowed to vote when full payment has been made, including interest computed from July 15 at the established legal rate.

ARTICLE VII

RELATIONSHIPS AND RULES OF PROCEDURE

Section 1

The functions of the Board of Directors and policy advisory committees shall be established by Board policy. The Board of Directors may delegate functions to the policy advisory committees as it deems appropriate.

Section 2

The Board of Directors shall provide guidance to committees and working groups. The Board may advise Member Agencies on the coordination of general plans, or on the resolution of conflicts between the general plans of agencies in the San Diego region.

Section 3

Conflicts between governmental agencies should be resolved among the affected agencies. In matters affecting more than one local government, and where requested by the affected agencies, the Organization shall have the authority to hear and make recommendations if the conflicts are not resolved to the satisfaction of each affected agency. Regional plans should serve as the guideline for the resolution of conflicts.

Section 4

Each action taken by the Organization which requires implementation should include designation of the agency or agencies directly responsible for such implementation.

Section 5

The general and specific references to the construction authority of SANDAG in SB 1703 shall be interpreted as applicable solely to its responsibilities for project development and construction of transit projects which were previously within the purview of the transit development boards and are consolidated under the authority of SANDAG.
ARTICLE VIII
INFORMATION AND EVALUATION

Section 1
a. The Organization shall disseminate information concerning its work program and activities. The required information system should be organized and categorized so that it will continue to allow full and efficient use of information by the public and private sectors.

b. Adequate provision for public participation shall be provided as required by law and as directed by the Board of Directors.

c. The Board shall perform an annual evaluation of the Organization’s goals, purpose, structure, and performance, directed toward continually improving the planning, coordination, and implementation process.

ARTICLE IX
AMENDMENTS

Section 1
The Board of Directors shall be responsible for making all amendments to these Bylaws.

a. Proposed amendments may be originated by the Board of Directors, the Executive Committee, or any member of the Board of Directors.

b. Prior to being taken to the Board of Directors for approval, proposed amendments should be taken to the Executive Committee preliminarily for review and discussion and then brought to the Executive Committee at a subsequent meeting for a recommendation for approval to the Board.

c. A copy of any proposed amendments shall be forwarded by the Secretary to the official representative of each Member Agency, his or her alternate and the Agency itself, at the same time as the proposed amendments are mailed as a report attachment to the agenda for the preliminary Executive Committee meeting referred to in subsection b of this section.

d. Amendments to these Bylaws (except those provisions mandated by state law) shall require the vote of a majority of the Member Agencies which also represents at least 51 percent of the weighted vote of Member Agencies.

Adopted July 2003 by the SANDAG Board of Directors
Revised November 2003 by the SANDAG Board of Directors
Amended November 2004 by the SANDAG Board of Directors
Amended January 2006 by the SANDAG Board of Directors
Amended July 2007 by the SANDAG Board of Directors
Amended December 2008 by the SANDAG Board of Directors
Amended January 2010 by the SANDAG Board of Directors
Amended March 2014 by the SANDAG Board of Directors
Amended November 2014 by the SANDAG Board of Directors
Amended December 2015 by the SANDAG Board of Directors
OPERATIONS POLICY

Board and Policy Advisory Committees Responsibilities

Shown below are responsibilities for the Board of Directors and each of the five Policy Advisory Committees (Executive, Transportation, Regional Planning, Borders, and Public Safety). Selected responsibilities are delegated by the Board to the Policy Advisory Committees to allow SANDAG to effectively address key public policy and funding responsibilities. All items delegated to the Policy Advisory Committees are subject to Board ratification.

All functions not specifically delegated by the Board to a Policy Advisory Committee may be delegated to a Policy Advisory Committee on a one-time basis upon request by the Executive Director and approval by the Chair. Such actions shall be reported to the Board at its next regular meeting.

A. Board Responsibilities

1. Approve the Regional Plan, which merges the Regional Comprehensive Plan (RCP), the Regional Transportation Plan, and the Sustainable Communities Strategy as well as plan components and other regional plans (e.g., Regional Energy Plan, MHCP, etc.).

2. Approve Regional Transportation Improvement Program (RTIP) and corridor studies

3. Fulfill responsibilities of SB 1703 as consolidated agency

4. Fulfill the responsibilities of the San Diego Regional Transportation Commission (RTC)

5. Approve programming of funds (TDA, CMAQ, STIP, etc.)

6. Approve project environmental reports

7. Approve Overall Work Program and Program Budget

8. Approve amendments to the Program Budget and Overall Work Program and authorize contracts with consultants for amounts equal to or greater than the amounts to be determined for administrative and policy committee authorization.

9. Approve the annual legislative agenda

10. Provide policy direction through Policy Development Board meetings

11. Appoint Committees and Board officers
12. Delegate responsibilities to Policy Advisory Committees and ratify Committee actions. All items delegated to the five Policy Advisory Committees are subject to direct Board action upon request of any members.

13. Delegate responsibilities to Board Chair consistent with Board criteria. Conference sponsorships and proclamations are hereby delegated subject to current or subsequently approved criteria.

B. Executive Committee Membership and Responsibilities

The Executive Committee shall consist of six voting members with board members representing East County, North County Coastal, North County Inland, South County, and the representative, or the representative’s alternate in their absence, from the City of San Diego and the County. The Board Chair shall be one of the six voting members. The Chair, First Vice Chair, and Second Vice Chair of the Board shall serve as voting members of the Executive Committee, unless two or more of these Board Officers are from the same subregion, in which case only the highest-level Board Officer shall serve as a voting member and any other Board Officer from the same subregion shall serve as an alternate. If the Vice Chair represents an area of the region that is different from the area of the region represented by the Chair. If such an overlap occurs, the Vice Chair that cannot be the primary member shall be the alternate for that subregion, and the Chair shall select a non-overlapping member of the Executive Committee as its Vice Chair.

1. Set agenda for Board. Any Board member requesting that an item be considered for inclusion on the agenda must present such request in writing to the Chairperson prior to the Executive Committee's consideration of such agenda.

2. Review and recommend Overall Work Program and Program Budget

3. Approve amendments to the Program Budget and Overall Work Program and authorize contracts up to amount approved by the Board

4. Review and act on state and federal legislation

5. Comment on behalf of SANDAG or provide recommendations to the Board regarding comments on third party environmental documents

6. Act upon and evaluate dispute resolution

7. Advise on personnel actions

8. Act on behalf of Board when timing requires

9. Make policy recommendations to the Board

10. Perform other duties as assigned by the Board
11. Approve financial/contracting transactions, including selection of vendors, acceptance of funding, stipulations of any nature, and any resulting budget amendment up to $500,000, subject to increase by Board action.

12. Annually review a list of all the SANDAG lower-level committees and working groups to determine the need to maintain the committee or working group and approve any revisions in functions or membership.

13. Review all proposed amendments to the Bylaws or Board Policies and make recommendations to the Board regarding those amendments.

14. Conduct expedited reviews and approvals of Energy Working Group actions on an as-needed basis.

C. Transportation Committee Membership and Responsibilities

The Transportation Committee shall consist of nine voting members with board members or alternates representing East County, North County Coastal, North County Inland, South County and the mayor or a council member from the City of San Diego, a supervisor from the County of San Diego, a member of the Board of the MTS appointed by the Board of the MTS, a member of the Board of the NCTD appointed by the Board of the NCTD, and a member of the San Diego County Regional Airport Authority appointed by the Airport Authority.

1. Provide oversight for consolidated transit responsibilities

2. Provide policy oversight for transportation plans and corridor and systems studies

3. Establish/approve transportation prioritization criteria, including for the Active Transportation Grant Program

4. Approve TDA and STA claim amendments and RTIP and STIP amendments

5. Recommend funding allocations to the Board

6. Approve transit operator budgets for funding

7. Approve Regional Short Range Transit Plan and Coordinated Human Service and Public Transportation Plan

8. Make recommendations regarding changes to Board Policy No. 018 (Transit Service Policy) and Board Policy No. 029 (Regional Fare Policy and Comprehensive Fare Ordinance)

9. Conduct public hearings as delegated by Board

10. Approve contracts for transit up to amount approved by the Board

11. Advise Board on other transportation policy-level issues
12. Recommend legislative program for transportation and transit

13. Approve financial/contracting transactions, including selection of vendors, acceptance of funding, stipulations of any nature, and any resulting budget amendment up to $500,000 for transportation items, subject to increase by Board action

14. Convene closed sessions and make final decisions with regard to real property transactions related to transportation projects, however, this delegation does not include the authority to make a Resolution of Necessity or to commence litigation.

15. Conduct hearings and authorize additional public meetings when appropriate pursuant to Board Policy No. 025 to hear official testimony from the public regarding Comprehensive Fare Ordinance amendments

16. Approve amendments to the Comprehensive Fare Ordinance

17. Accept for distribution, hold public hearings regarding, and adopt/certify environmental documents where items can be approved through actions of the policy committee

18. Approve loans of TransNet funds when such loans are incorporated into an RTIP amendment requiring an exchange of TransNet funds for funds from another source

19. Provide oversight and approvals for Coordinated Transportation Services Agency (CTSA) matters and appoint Transportation Committee representative to the CTSA board

20. Approve revisions to funding allocations for Federal Transit Administration Section 5311 funding

21. Approve the TransNet compliance audits consistent with Board Policy No. 031 (TransNet Ordinance and Expenditure Plan Rules)

22. Provide input on project selection criteria for, and recommend projects for funding under, the TransNet Smart Growth Incentive Program and Environmental Mitigation Program

23. Provide oversight for Service Authority for Freeway Emergencies (SAFE) responsibilities and related motorist aid programs

24. Provide coordinated oversight with the Regional Planning Committee for recommendations on the preparation and implementation of components of the Regional Plan

D. Regional Planning Committee Membership and Responsibilities

The Regional Planning Committee shall consist of six voting members with board members or alternates representing East County, North County Coastal, North County Inland, South County, and the mayor or a council member from the City of San Diego, and a supervisor from the County of San Diego.
1. Provide coordinated oversight with the Transportation Committee for recommendations on the preparation and implementation of components of the Regional Plan

2. Recommend regional infrastructure financing strategies to the Board

3. Represent the Board for outreach and public information on the Regional Plan and its components

4. Advise Board on regional planning policy issues

5. Approve distribution of funds from the California Coastal Commission Beach Sand Mitigation Fund

6. Recommend project selection criteria for, and recommend projects for funding under, the TransNet Smart Growth Incentive Program and Environmental Mitigation Program.

E. Borders Committee Membership and Responsibilities

The Borders Committee shall consist of seven voting members with board members or alternates representing East County, North County Coastal, North County Inland, South County and the mayor or a council member from the City of San Diego, a supervisor from the County of San Diego, and a mayor, council member, or supervisor from the County of Imperial.

1. Provide oversight for planning activities that impact the borders

2. Provide oversight for the preparation of binational and interregional planning programs

3. Recommend border infrastructure financing strategies to the Board

4. Establish closer SANDAG working relations with surrounding counties and Mexico

5. Advise Board on binational and interregional policy-level issues

6. Review and comment on regionally significant projects in adjoining counties

F. Public Safety Committee Membership and Responsibilities

The membership, authority and responsibilities for this committee are set forth in Board Policy No. 026.

G. Distribution of Meeting Materials

1. All agendas for meetings of the Board of Directors, Policy Advisory Committees, and all other SANDAG legislative bodies covered by the Brown Act (Government Code § 54950 et seq.) shall be posted on the SANDAG Web site and copies of such agendas will be available for viewing by the public in the SANDAG business office reception area.

2. All closed session items shall be provided to appropriate Board and/or Policy Advisory Committee members prior to the closed session. Closed session meeting materials will be
sent by a secure method and clearly labeled as confidential. If a representative will not be able to attend a meeting he/she should ensure the closed session materials are forwarded to the appropriate alternate to review prior to the meeting. All closed session meeting materials must be deleted or returned to the Office of General Counsel at the end of the closed session.

H. Work Assigned to Staff

Requests for staff to perform work on a project that is not specified in the Overall Work Program or Program Budget shall only be conducted following approval by the Board if the work is estimated to exceed four hours of staff time.

Adopted January 2003
Amended November 2004
Amended January 2006
Amended December 2006
Amended January 2010
Amended December 2012
Amended October 2013
Amended March 2014
Amended November 2014
Amended December 2015
POLICY ADVISORY COMMITTEE MEMBERSHIP

1. Membership

1.1 Executive Committee: Six members to include the City and County of San Diego Board members, and a Board member from each subregion (South County, East County, North County Coastal, North County Inland).

1.1.1 Alternates may be the second City of San Diego Board member or alternate, the second County of San Diego Board member or alternate, and alternates elected from each subregion who shall be primary members of the Board.

1.2 Transportation Committee: Nine members to include the mayor or a councilperson from the City of San Diego; a member of the County of San Diego Board of Supervisors, a Board member or alternate from each subregion, and a member of NCTD, MTS and the Airport Authority appointed by those agencies. There may be nine alternates chosen in the same manner.

1.3 Regional Planning Committee: Six members to include the mayor or a councilperson from the City of San Diego, a member of the County of San Diego Board of Supervisors, and a Board member or alternate from each subregion. There may be six alternates chosen in the same manner.

1.4 Borders Committee: Seven members to include the mayor or a councilperson from the City of San Diego, a member of the County of San Diego Board of Supervisors, a Board member or alternate from each subregion, and a mayor, councilmember, or supervisor from the County of Imperial. There may be seven alternates chosen in the same manner.

1.5 Public Safety Committee: Six members to include the mayor or a councilperson from the City of San Diego, a member of the County of San Diego Board of Supervisors, a Board member or alternate from each subregion. The six Associate Member organizations taking part in this committee shall have the following representation: two members from the Chiefs'/Sheriff’s Management Committee, a member selected by the County Sheriff, a member representing the San Diego County District Attorney’s Office, a member from regional Fire/Emergency Medical Services, and a member representing the City of San Diego Police Chief. In addition, there will be eight nonvoting Advisory Members selected as follows: two persons selected by the Federal Justice Agency Association, one person selected from San Diego County Criminal Justice Association, a member of the Regional Homeland Security Committee, a member selected by the State Public Safety Agency Association, one person selected by the Department of Defense, and one representative of the Southern California Tribal Chairmen’s Association. There may be alternates chosen in the same manner.
2. Limitation on Committee Memberships

No Board member or alternate may serve as the primary member of more than two Policy Advisory Committees (“PACs”) at any one time. Committee membership may be expanded by the Board.

3. Ex Officio Members

A PAC may include ex officio members if appropriate to roles and responsibilities of the committee. The Board Chair, First and Vice Chair, and Second Vice Chair may serve as ex officio members on any of the PACs. Unless otherwise stated in a Board Policy or Board action applicable to a particular committee, all ex officio members on SANDAG’s Board or committees shall be nonvoting members.

4. Appointments

4.1 Public Agencies

4.1.1 The mayor and council of the City of San Diego and the governing body of each of the other member agencies will make their appointments to the Board annually by January 10, and when vacancies occur. Each member agency shall confirm the appointment of its primary and alternate Board members by sending a written letter to the SANDAG Clerk of the Board. All such appointments shall go into effect immediately following approval by the member agency’s governing body.

4.1.2 The SANDAG Chair will provide notice requesting that Board members from each of the subregions appoint a Board member or alternate as authorized to serve as a primary member on each PAC and one to serve as an alternate to each PAC. At the time this notice is given, all primary and alternate Board members will be provided with an attendance record for all primary and alternate members currently serving on the Board or a PAC. Each subregion shall ensure that SANDAG staff is notified of the date, time and location for that subregion’s meeting. After the meeting is set by the primary members of each subregion, SANDAG staff shall provide Board alternates from each subregion advance notice of the meeting. A majority of the primary members present at the subregion meeting shall make a selection. An alternate member may vote in the absence of the primary member. The Chair shall be sent a letter from the subregion’s representatives informing him/her of the names of the persons who have been selected for appointment to each PAC. Appointments will be made by January 31 or as vacancies occur. Appointments shall go into effect immediately upon approval by the subregion.

4.2 Associate Members

In addition to the members appointed pursuant to Section 4.1, the Public Safety Committee shall have voting members appointed from the organizations listed below by their respective appointing authorities by January 31 of each year:

4.2.1 Chiefs’/Sheriff’s Management Committee – 2 voting members

4.2.2 County Sheriff – 1 voting member
4.2.3 San Diego County District Attorney’s Office – 1 voting member
4.2.4 Regional Fire/Emergency Medical Services – 1 voting member
4.2.5 City of San Diego Police Chief – 1 voting member

4.3 Advisory Members

In addition to the voting members appointed pursuant to Sections 4.1 and 4.2, the Public Safety Policy Advisory Committee shall have the following nonvoting members appointed from the following organizations by their respective appointing authorities by January 31 of each year:

4.3.1 County Criminal Justice Association – 1 advisory member
4.3.2 Federal Justice Agency Association – 2 advisory members
4.3.3 Regional Homeland Security Committee – 1 advisory member
4.3.4 State Public Safety Agency Association – 1 advisory member
4.3.5 Regional Transit Services – 1 advisory member
4.3.6 Department of Defense – 1 advisory member
4.3.7 Southern California Tribal Chairmen’s Association – 1 advisory member.

4.4 Failure to Appoint

If any subregion fails to make an annual appointment to a PAC by January 31 or within three weeks of mailing of the notice to proceed to appoint to fill a vacancy, the Chair of SANDAG shall make the appointment. If any organization referred to in Sections 4.1, 4.2 or 4.3 fails to make an appointment to the Public Safety Policy Advisory Committee, the current representative shall continue to serve until a replacement appointment is made by his/her organization.

5. Vacancies

Vacancies on PACs shall be filled as they occur in the same manner as appointments.

6. Chair/Vice Chair

The Chair and Vice Chair of the PACs, other than the Executive Committee, shall be appointed by the Board Chair in February or as vacancies occur. The officers of the PACs (except for the Executive Committee, whose officers are dictated by statute) can be primary or alternate members of the Board, but must be primary members of the PAC they will chair. The appointments shall go into effect immediately unless otherwise directed by the Board Chair. The Board Chair, First and Vice Chair, and Second Vice Chair, when serving as a member of the Executive Committee, shall serve as the Chair, First and Vice Chair, and Second Vice Chair of the Executive Committee. The First Vice Chair conducts the meetings in the absence of the Chair. In the event of the absence of the Chair,
and First Vice Chair, and Second Vice Chair for the Executive Committee or both the Chair and Vice Chair for a PAC or other standing committee, the quorum of members present shall elect a chairperson pro tempore to preside for that meeting. The Executive Director or a Chief Deputy Executive Director, with a quorum present, shall call the meeting to order and preside during such election of chairperson pro tempore; he/she shall immediately relinquish the chair upon completion of the election.

7. Attendance

7.1 Primary and alternate members are strongly encouraged to attend all Committee meetings. Roll call shall be taken by the Chair at the beginning of the meeting to determine the voting members present at that time. The voting members shall be seated collectively in order for the public to recognize them as such. Other nonvoting alternates in attendance may participate in Committee discussion but shall not be authorized to act on any item.

7.2 Board alternates selected to chair a Policy Advisory Committee are strongly encouraged to attend all Board meetings to represent their committee and provide information to the Board concerning actions taken at the committee meetings.

7.3 If an organization with voting rights or a subregion is unrepresented at three consecutive Committee meetings a letter will be sent to that organization’s governing board members, all other members and alternates of the Committee, and the Board of Directors members and alternates concerning the absences.

7.4 In order to ensure a quorum, full participation, fairness, and comprehensive knowledge of the items discussed at SANDAG meetings, members who are eligible for compensation for attendance at a SANDAG meeting must be present for at least 1/2 of the time set for the meeting or the duration of the meeting, whichever is less, in order to be eligible for compensation in accordance with Article III, Section 5 of the Bylaws.

8. Compensation

Primary and alternate members of the PACs will be compensated $100 per meeting attended subject to the limitations on number of meetings per month set forth in the SANDAG Bylaws.

9. Meetings

PAC meetings should normally be held on Fridays or when called by the committee Chair. Parliamentary procedure at all meetings shall be governed by Roberts Rules of Order, Newly Revised.

Adopted January 2003
Amended December 2003
Amended November 2004
Amended December 2005
Amended December 2006
Amended July 2007
Amended November 2010
PROCUREMENT OF SERVICES

Pursuant to Public Utilities Code section 132352.4, the following statutory requirements apply to procurements of services. If the estimated total cost of required services exceeds one hundred thousand dollars ($100,000), the services will not be performed by another government entity, and the services are not within the category of services defined in Section 4525 of the Government Code, SANDAG must solicit bids in writing and award the work in a competitive procurement process that is in the best interest of SANDAG. Services defined in Section 4525 include: architectural, landscape architectural, engineering, environmental, land surveying services, and construction project management services, as those terms are defined in Government Code section 4525 (hereinafter "Section 4525 Services"). If Section 4525 Services with a contract value in excess of $50,000 must be procured or the contract will be funded with federal money SANDAG will make the procurement pursuant to the provisions of Chapter 10 (commencing with Section 4525) of Division 5 of Title 1 of the Government Code. SANDAG must use the procedures of the Brooks Act if federal funds are used and the services are architectural or engineering in nature (hereinafter "A&E Services"). Contracts that do not exceed these statutory limitations may be procured using simplified procedures. All references to the Executive Director in this policy also apply to the Executive Director’s designee.

Procedures

1. Micro Purchase Agreements ($3,000 or less). These procedures apply to the procurement of all services.
   1.1 For purchases below $3,000 a micro purchase procurement method may be used. A micro purchase is a noncompetitive purchase technique; however, the price of the item must still be fair and reasonable.
   1.2 There should be equitable distribution among qualified service providers in the local area and no splitting of procurements to avoid competition.
   1.3 A bid is only required from the vendor of choice and a purchase order, invoice, or simple letter agreement may be used instead of the standard services agreements.

2. Small Purchase Agreements ($3,001 - $100,000). These procedures apply to the procurement of all services excluding Section 4525 Services.
   2.1 If the estimated value of the contract is $100,000 or less, staff may select a qualified proposer whose proposal is most advantageous to the Board, price and all other factors considered, with the approval of their division director or department director.
   2.2 The Executive Director shall determine the selection procedure for contracts valued between $3,001 and $100,000 to distribute work in a fair and equitable manner.
Prior approval of the selection procedure shall be obtained from the applicable level of management. An informal competitive process shall be followed with price, rate quotations or best value obtained from an adequate number of qualified sources to ensure that SANDAG is obtaining a fair and reasonable price. The informal competitive process must be documented by staff. In obtaining price or rate quotations, a scope of work shall be developed and supplied to all bidders.

3. Major Service Agreements ($100,001 and greater). These procedures apply to the procurement of all services, except Section 4525 Services, of $100,001 or more and procurement of Section 4525 Services in excess of $3,001.

3.1 Normally, a "one-step" selection procedure will be used for service contracts in excess of $100,000. The "one-step" competitive process is as follows:

3.1.1 Firms shall submit a response to a SANDAG Request for Proposals (RFP) or Request for Qualifications (RFQ). The RFP/RFQ shall include:

3.1.1.1 Pass/fail criteria to be used as an initial screening of responses. Such criteria shall include, but not be limited to, insurance requirements, licensing, and any other consideration which would make the proposer ineligible to perform the work.

3.1.1.2 All evaluation factors and their relative importance.

3.1.1.3 The standard contract language that the successful proposer will be required to comply with, including applicable federal clauses and certifications.

3.1.2 Notice of the professional services required shall be published at least once in a newspaper of general circulation in San Diego County and in one or more Disadvantaged Business Enterprises (DBE)/Small business directed newspapers and in such other minority or community newspapers as appropriate in San Diego County, at least three weeks before the proposal due date. The notice shall state that SANDAG is interested in receiving responses from qualified firms, and indicate how additional information can be obtained, and the time and place for receiving responses.

3.1.3 Notice shall also be sent to firms or individuals previously known to be interested in providing the required services, including small and emerging businesses on SANDAG various interested party lists, and to appropriate DBE firms or individuals listed in the SANDAG vendor database and the California Unified Certification Program (CUCP) Database.

3.1.4 Responses to an RFP/RFQ shall list all proposed subconsultants and subcontractors, their area of the work, and identify which of them are certified DBEs.

3.1.5 Responses to an RFP/RFQ shall include a detailed cost estimate.
3.1.5.1 For Section 4525 Services, separately bound or sealed cost proposals shall be submitted as part of the process and shall not be opened until after the evaluation committee has ranked the proposers. Cost proposals shall be excluded as an evaluation factor and will only be used by the Executive Director, when negotiating within the prescribed budget, except as provided in 3.1.5.2 below.

3.1.5.2 For all other services, the cost proposal shall be submitted along with the technical proposal and will be used as an evaluation factor by the evaluation committee.

3.1.6 The responses shall be evaluated by an evaluation committee. The evaluation committee should consist of SANDAG staff and at least one person from outside the agency.

3.2 The top-ranked firm(s) shall then be interviewed, if deemed necessary. The final list of qualified firms shall be based on the response to the RFP/RFQ, references, the interview, and other relevant factors. Selection may be based on a best value determination. “Best value” means a value determined by objective criteria and may include, but is not limited to, price, features, functions, life-cycle costs, and other criteria deemed appropriate by SANDAG. The project manager will summarize the findings of the evaluation committee in a recommendation memo to the Executive Director. The memo shall include the evaluation committee’s recommendation for negotiations with one or more firms in the competitive range.

3.2.1 The Executive Director will approve or reject the recommendation based upon information provided by the evaluation committee, and other factors as deemed appropriate, including, but not limited to, qualifications, ability to meet schedule and budget, cost of work, meeting insurance requirements, and DBE participation for federally funded projects. The Executive Director may also interview one or more of the firms prior to making a selection.

3.2.2 Approval by the Executive Director of the recommendation shall be deemed approval to enter into negotiations with one or more firms in the competitive range.

3.2.2.1 For contracts for Section 4525 Services, the separately submitted cost proposal shall be used as a basis for negotiation. Negotiations will be conducted by the Executive Director, and can include factors other than cost, such as staffing levels, project schedule, etc. Should negotiations fail, the Executive Director, will enter into negotiations with the next ranked firm. Once negotiations are complete, a contract incorporating the negotiated terms and conditions will be prepared for the approval of the Executive Director. Only the cost proposal of the firm in negotiations shall be opened. At the end of the process, all unopened cost proposals shall be disposed of or returned unopened to the respective companies via certified mail.
Alternatively, companies may, at their option, arrange to pick up their sealed cost proposals in person by contacting the SANDAG Contract Administrator.

3.2.2.2 For all other service contracts, the cost proposals from the firm(s) in the competitive range shall be used as a basis for negotiation. Negotiations will be conducted by the Executive Director, and can include factors other than cost, such as staffing levels, project schedule, etc. If negotiations are only conducted with one firm and those negotiations fail, staff will enter into negotiations with the next ranked firm. If negotiations are conducted with more than one firm in the competitive range, then staff may attempt to obtain the most favorable terms by negotiating with all of the firms. Once negotiations are complete, a contract incorporating the negotiated terms and conditions will be prepared for the approval of the Executive Director.

3.3 For those services that are able to be defined with a very explicit scope of work containing detailed, straight-forward specifications that will allow consistent responses (i.e., freeway service patrol services contracts), proposers will be considered qualified or not qualified based on predetermined criteria. Cost proposals will then be opened for those proposers considered qualified and the consultant with the lowest bid will be awarded the contract. The department directors will determine whether the nature of any of the services within their purview lend themselves to using this low bid procedure.

3.4 If desired, a “two-step” selection process may be followed, as follows:

3.4.1 Letters of Interest/Statements of Qualifications (LOIs/SOQs) shall be solicited from the current SANDAG consultant list for the particular services specialty.

3.4.2 Notice of the professional services required shall be published at least once in a newspaper of general circulation in San Diego County and in one or more DBE/Small business directed newspapers and in such other minority or community newspapers as appropriate in San Diego County, at least three weeks before the proposal due date. The notice shall state that SANDAG is interested in receiving LOIs/SOQs from qualified firms, and indicate how additional information can be obtained, and the time and place for receiving responses.

3.4.3 Requests for LOIs/SOQs may be sent to firms or individuals previously known to be interested in or capable of providing the required services. Reasonable effort shall be made to send requests to minority firms known to be capable of providing the required services.

“Pass/fail” criteria will be established by staff and clearly stated in the LOI/SOQ to be used as a screening of responses. Such criteria shall include, but not be limited to: adherence to project budget, insurance requirements, and DBE participation.
3.4.4 An evaluation committee will be formed, which should consist of SANDAG staff and at least one person from outside the agency.

3.4.5 The evaluation committee will evaluate the SOQs and the project manager will prepare a memo to the Executive Director summarizing the evaluation committee’s findings and recommending one or more qualified firms to be invited to receive an RFP. Following approval by the Executive Director, staff shall then issue an RFP to the qualified firm(s). The RFP shall include all evaluation factors and their relative importance and the contract that the successful proposer will be expected to execute (including all applicable federal clauses and certifications).

3.4.6 From this point, the steps above for a one-step procurement should be followed.

4. Compliance with Brooks Act Provisions for Federally Funded Contracts. If federal funds are used and the services are A&E in nature, SANDAG shall comply with the provisions of the Brooks Act.

5. Other Than Full and Open Competition

Normally, SANDAG will utilize a full and open competition when soliciting bids or proposals for procurements in excess of $100,000. Under certain circumstances, however, a procurement may be justified that does not utilize full and open competition. These procurements are known as limited competition procurements. When less than full and open competition is used, SANDAG shall solicit offers from as many potential sources as is practicable under the circumstances. Noncompetitive procurement is known as sole source procurement. Noncompetitive and limited competition procurements shall only be permitted when the conditions below are met.

5.1 When the project will be paid for in whole or in part by federal funds one of the conditions allowing a limited competition or sole source procurement set forth in the latest version of Federal Transit Administration Circular 4220.1, or the equivalent from other federal funding agencies, must be met.

5.2 When there are no federal funds involved one of the following additional factors may be utilized to justify a limited competition or sole source procurement:

5.2.1 There is only one consultant capable of providing the services because the services are unique or highly specialized.

5.2.2 The services should be purchased from a particular consultant in the interest of economy or efficiency as a logical follow-on to services already in progress under a competitively awarded contract.

5.2.3 The cost to prepare for a competitive procurement exceeds the cost of the services.

5.2.4 The services are essential to maintain research or operational continuity.
5.2.5 The service is one with which staff members who will use the deliverables have specialized training and/or expertise and retraining would incur substantial cost in time and/or money.

6. General Conditions

6.1 In the event that circumstances dictate other than the processes indicated above for procurements that will exceed $100,000, prior Board concurrence shall be obtained following submittal of a written statement by staff setting forth the reasons for not pursuing all or part of any of the processes.

6.2 Where proposals received are deemed inadequate by the Executive Director, the Board may authorize a negotiated contract with a recommended firm based on a newly approved scope of services, performance schedule, and/or instructions and conditions.

6.3 The Executive Director is not required to make a contract award if he/she determines that the proposals received or contract terms negotiated by SANDAG staff are not in the best interests of SANDAG.

6.4 The Executive Director may approve contract amendments that exceed the project budget totaling up to $100,000 that are necessary to complete services originally contemplated subject to the limitations set forth in Section 12.2 of this policy. The Board will be notified of all such amendments. Contract amendments that will cause the project budget to be exceeded by more than $100,000 or those contemplating a significant change in the original scope of services must be processed in accordance with the SANDAG procurement manual and policies.

6.5 For purchases in excess of $3,000 involving federal funds, all applicable federal requirements and certifications must be attached to the purchase order or contract. For purchases that exceed $50,000, a contract may be used in order to ensure provisions are included to protect the interests of SANDAG.

6.6 The Board’s Equal Employment Opportunity Program will be incorporated by reference in all services contracts. The Board’s Disadvantaged Business Enterprise (DBE) Program shall be incorporated by reference in all services contracts that are federally funded. DBEs shall have every possible opportunity to participate in the procurement of services as set forth in the Board’s DBE program.

7. Conflicts of Interest

7.1 A consultant is eligible for award of service contracts by SANDAG so long as the contract in question does not create an actual, potential, or apparent conflict of interest. A prohibited conflict of interest exists when because of other activities, relationships, or contracts, a firm is or may be unable to render impartial, objective assistance or advice to SANDAG; or a firm’s objectivity in performing the contract work is or might be otherwise impaired; or where a firm would receive an unfair competitive advantage. Prohibited conflicts of interest include, but are not limited to, the following situations:
7.1.1 Any firm that provides design services to SANDAG for a design-bid-build project will be ineligible for award of a construction contract to construct the improvements, which are the subject of the design services.

7.1.2 Any firm for a design-bid-build project that provides design services to SANDAG will be ineligible for award of any contract to provide construction management services resulting from the specific project for which design services were provided.

7.1.3 Any firm that provides construction management services to SANDAG for a design-bid-build project will be ineligible for award of a construction contract for which construction management services were or will be provided.

7.1.4 Any firm that assists SANDAG or any of its member or affiliated agencies in the preparation of a design-build RFP or RFQ document will not be allowed to participate as an offeror or join a team submitting a proposal in response to the design-build RFP or RFQ. SANDAG may in its sole discretion, however, determine there is not an organizational conflict of interest for a prospective design-build firm where:

7.1.4.1 The role of the firm was limited to provision of preliminary design, reports, or similar “low-level” documents that will be incorporated into the design-build RFP or RFQ, and did not include assistance in development of instructions to offerors or evaluation criteria; or

7.1.4.2 Where all relevant documents and reports delivered to the agency by the firm are made available to all offerors; or

7.1.4.3 The role of the firm was limited to preparation of a California Environmental Quality Act (CEQA) or National Environmental Policy Act (NEPA) document related to the design-build project where the CEQA and NEPA processes have been completed prior to issuance of the RFP and RFQ.

7.1.5 SANDAG shall not contract with, and will reject any bid or proposal submitted by, the following persons or entities, unless the Executive Director finds that special circumstances exist which justify the approval of such contract:

7.1.5.1 Persons employed by SANDAG;

7.1.5.2 Profit-making firms or businesses in which SANDAG employees serve as officers, principals, partners or major shareholders;

7.1.5.3 Persons who, within the immediately preceding twelve (12) months, were employed by SANDAG and (1) were employed in positions of
substantial responsibility in the area of service to be performed by the contract, or (2) participated in any way in developing the contract or its service specifications; or

7.1.5.4 Profit-making firms or businesses in which the former employees described in subsection 7.1.5.3 serve as officers, principals, partners or major shareholders.

7.2 General consultants or subconsultant firms may provide services on other SANDAG projects. A consultant shall not, however, participate in the review and analysis of, or render opinions regarding, its work performed on other SANDAG projects or as limited in this section. Unless otherwise defined by the Executive Director, a general consultant is a consultant whose procurement is typically for a two-year period with an option for one or more one-year option extensions to provide services as needed for various assigned projects from time to time on a work order or task order basis, rather than for one specific predefined project. General consultants support SANDAG staff in managing other SANDAG consultants. General consultants are prime consultants to SANDAG. Subconsultants to general consultants are not classified as general consultants. General consultant procurements are identified as such during the RFP process.

7.3 A Notice of Potential for Conflict of Interest shall be included within any RFP for services issued by SANDAG. The Notice shall be the policy of the Board as listed herein. Any major service agreement issued in accordance with this policy shall include or make reference to the policy listed herein.

7.4 A “firm” shall be defined as any company or family of companies where there is a single parent board of directors or staff of officers who can influence the policies and actions of the design company, construction management company, and the construction company. A “firm” also shall include any partnership, corporation, association, or other legal entity or any member of a joint venture that meets the above-stated definition.

7.5 “Ineligible” firms shall include the prime consultant for the services, subconsultants for portions of the services, and affiliates of either. An affiliate is a firm that is subject to the control of the same persons through joint ownership or otherwise.

7.6 If there is any doubt by a firm regarding a potential conflict of interest for a specific project or function, the appropriate member of management staff, depending on type of project, will, upon written request, provide a written ruling. This procedure is encouraged prior to submittal of proposals or bids. In the event a conflict of interest is determined to exist, a written appeal may be made by the affected firm to the Executive Director within five calendar days of notice from SANDAG the conflict. The Executive Director shall determine the adequacy of the appeal and make a subsequent final decision. No further appeal shall be considered.
7.7 The Executive Committee shall review and, if appropriate, waive any actual or apparent conflict of interest that may exist or arise as a result of concurrent legal representation of SANDAG and parties whose interests may conflict.

7.8 SANDAG staff and third parties with whom SANDAG does business shall comply with SANDAG administrative policies concerning Standard of Conduct and all relevant Board Policies.

8. Protests to Solicitation, Bid, or Award

8.1 SANDAG shall include in all procurements a procedure to be followed by interested parties who wish to protest a specification or procedure. The procedure shall include the following:

8.1.1 A requirement that protest submittals shall be in writing, be specific to the specification being protested, state the grounds for protest, and include all documentation needed to enable SANDAG to reach a decision.

8.1.2 A statement that the protest shall be submitted within clearly defined time limits prior to receiving proposals or opening bids or prior to award of contracts.

8.1.3 A statement specifying the review and determination process by SANDAG, including time limits for response.

8.1.4 Requirements for submittal of protest reconsideration.

8.1.5 A statement regarding review of the initial protest by a protest review committee and review of protest reconsiderations by the Executive Director, as appropriate.

9. Procedure for Consultants with Claims Against SANDAG on Service Contracts

9.1 On all SANDAG services contracts estimated to cost more than $50,000, a section shall be included in the contract provisions that specifies how a consultant should file a "Notice of Potential Claim" and the procedures for review and disposition thereof.

9.2 Written notice of the potential claim must be given to the project manager prior to the time the consultant shall have performed the work giving rise to the potential claim, if based upon an act or failure to act of the project manager; or in all other cases, within 15 calendar days of the happening of the event, thing or occurrence giving rise to the potential claim.

9.3 It is the intention of this requirement that differences between the parties arising under and by virtue of the contract be brought to the attention of the project manager at the earliest possible time in order that such matters may be settled, if possible, or other appropriate action promptly taken. The consultant shall agree to have no right to additional compensation for any claim that may be based on any
such act, failure to act, event, thing or occurrence for which no written notice of potential claim as herein required was filed. A claim must be presented and acted upon as a prerequisite to suit thereon.

9.4 If a consultant files an appropriate "Notice of Potential Claim," the administrative procedure shall be as follows:

9.4.1 SANDAG staff shall respond in writing within 25 calendar days with an appropriate decision. It is expected that SANDAG staff shall investigate the area of claim thoroughly and shall issue a decision that is fair to all parties. It is further expected that every effort will be made to resolve the claim at the job level.

9.4.2 If it appears to staff that the claim cannot be settled, the project manager and contracts staff shall, as soon as practicable, forward the details of the claim to the Executive Director and shall so notify the consultant of the action.

9.4.3 The Executive Director shall direct the appropriate department director to obtain all pertinent information, including any oral or written presentation, concerning the claim the consultant might wish to present. The department director shall provide all information to the Executive Director, including any recommendations.

9.4.4 The Executive Director shall report a final decision in writing to the consultant. The written decision shall notify the consultant that this action completes the consultant's administrative remedies and any further dispute would have to be resolved by either a nonbinding Dispute Resolution Board or binding arbitration if provided for in the provisions of the contract and agreed to by both parties, or litigation.

9.4.5 The final recommendation of the Dispute Resolution Board or arbitration shall be presented to the Executive Director for approval before going to the Board for action.

9.4.6 Any claim disputes not resolved by the Executive Director shall be reported to the Board at one of the Board's regular meetings.

9.5 If a contract amendment proposed for the settlement of a claim causes a budget impact over $100,000, the amendment must be sent to the Board for approval.

9.6 Federal Transit Administration review and concurrence may be required for claim settlements that exceed $100,000 if federal funds are involved.

9.7 A list of all outstanding claims exceeding $100,000 which involve the use of federal funds shall be included in the federal grants quarterly report.
10. **Debarment Procedures for Service Contracts**

10.1 In addition to all other remedies permitted by law, SANDAG may, upon advice of the Executive Director and Office of General Counsel, by resolution declare a proposer or consultant ineligible to bid on SANDAG contracts for a period not to exceed three years for any of the following grounds:

10.1.1 unjustified failure or refusal to timely provide or properly execute contract documents;

10.1.2 unsatisfactory performance of contract;

10.1.3 excessive and/or unreasonable claims while performing work for SANDAG;

10.1.4 two or more occasions within a two year period of failure to submit bond or insurance documents acceptable to SANDAG in the time periods required;

10.1.5 unjustified refusal to properly perform or complete contract work or warranty performance;

10.1.6 unjustified failure to honor or observe contractual obligations or legal requirements pertaining to the contract;

10.1.7 conviction under a state or federal statute or municipal ordinance for fraud, bribery, theft, falsification or destruction of records, receiving stolen property or of any other similar crime;

10.1.8 any offense or action which indicates a lack of business integrity and which could directly affect the reliability and credibility of performance of the consultant on future contracts with SANDAG;

10.1.9 any debarment of the consultant by another governmental agency; and

10.1.10 two or more claims of computational, clerical, or other error in cost proposal submission within a two-year period.

10.2 SANDAG may permanently debar a firm for a conviction under federal or state antitrust statutes involving public contracts or the submission of bid proposals, for any corrupt practices involving the administration or award of a contract with SANDAG, or permanent debarment of the bidder or consultant by another governmental agency, as permitted by law.

10.3 The proposer or consultant shall be provided notice and an opportunity to present evidence and show cause before the Board why such ineffectiveness should not be declared after the Executive Director has established a factual basis for debarment.

10.4 A consultant’s debarment shall be effective amongst SANDAG and any of its subsidiary entities. Debarment prohibits SANDAG and subsidiary entities from executing contracts with the debarred consultant.
10.5 Debarment constitutes debarment of all divisions or other organizational elements of the consultant, unless the development decision is limited by its terms to specific divisions, organizational elements, or commodities. The debarment decision may be extended to include any affiliate of the consultant if the affiliate is (1) specifically named, and (2) given written notice of the proposed debarment and an opportunity to respond.

10.6 Notwithstanding the debarment of the consultant, the Board may continue contracts in existence at the time the consultant is debarred, unless the Board directs otherwise, after receiving advice from the Executive Director as to the effects of termination of an existing agreement.

11. Contract Administration and Consultant Assurances

11.1 SANDAG consultants must meet all applicable laws concerning labor law, labor rates, EEO and licenses.

11.2 SANDAG shall ensure that all services requiring a licensed consultant shall be performed by licensed consultants.

11.3 Consultants will be responsible for complying with the provisions of the Fair Labor Standards Act of 1938 as amended.

11.4 Consultants must provide the minimum scope of insurance as stipulated in the contract.

11.5 Consultants shall be required to provide Workers' Compensation Insurance to their employees in accordance with the provisions of Section 3700 of the Labor Code. Prior to commencement of work, the consultant shall be required to provide a certificate of compliance to SANDAG.

11.6 The SANDAG requirements for consultant labor compliance shall be guided by the California Labor Code and the “Labor Compliance” section of the California Department of Transportation's Construction Manual.

11.7 Consultants shall comply with the EEO requirements set forth by Title VI of the 1964 Civil Rights Act on any project where federal funds are included, and any other requirements established by the Federal Transit Administration.

11.8 Consultants shall comply with Sections 1431 and 1735 of the Labor Code and Sections 300 and 317 through 323 of Title 8 of the California Administrative Code, which prohibits labor discrimination and requires the consultant to submit an Equal Opportunity Program and certification fee to the Fair Employment Practice Commission for contracts over $200,000.

12. Amendments to Service Contracts

12.1 All contracts may be amended by a suitable amendment processed in accordance with SANDAG procurements manual and policies.
12.2 The Executive Committee or Transportation Committee or, if not practical, the Board Chair, or either Vice Chair in the absence of the Chair, are hereby authorized to approve amendments that will cause the project budget to be changed in an amount exceeding $100,000 when waiting for Board approval could potentially delay a project or increase the cost of the change. Approval of such items by the Board Chair or a Vice Chair is not the preferred practice and should only be used if a regular or special meeting of an authorized legislative body is infeasible or impractical. In such an instance, the Executive Director shall notify the Board of the Committee’s action or Chair/either Vice Chair’s action at the next regular Board meeting.

12.3 All amendments that impact or potentially impact Board-adopted policies shall be brought before the Board for decision.

12.4 All amendments which utilize federal funds shall conform to the Code of Federal Regulations, Volume 49, Part 18 and the most recent version of Federal Transit Administration Circular 4220.1 or the equivalent from other federal funding agencies.

Adopted October 2003
Amended November 2004
Amended December 2006
Amended December 2007
Amended December 2008
Amended January 2010
Amended November 2010
Amended March 2014
Amended November 2014
Amended December 2015
PROPOSED FY 2016 PROGRAM BUDGET AMENDMENT: ENERGY ROADMAP PROGRAM

Introduction

The California Public Utilities Commission (CPUC) oversees ratepayer-funded energy efficiency (EE) programs of roughly $1 billion per year. In October, the CPUC restated its funding commitment and approved the continuation of EE programs for a maximum of ten years. Current EE programs, including the Energy Roadmap Program, were scheduled to sunset on December 31, 2015.

The SANDAG Board of Directors approved the establishment of the Energy Roadmap Program in 2009, and approved program extensions with additional budgets in 2012 and 2014. SANDAG has been coordinating with San Diego Gas & Electric (SDG&E) on a new contract for a five-year extension of the Energy Roadmap Program equaling $4,868,208. The proposed FY 2016 Program Budget amendment for $328,087 (Attachment 1) would enable SANDAG to continue the Energy Roadmap Program through the remainder of the fiscal year. The extension would provide a budget increase of about $290,000 annually to expand services for local governments. Proposed funding for future years will be addressed through the annual program budget process.

Discussion

Energy efficiency programs range from lighting rebates to workforce training and Local Government Partnerships (LGPs) like the Energy Roadmap Program. SDG&E has had LGPs with three member agencies since 2006: the City of Chula Vista, the City of San Diego, and the County of San Diego. The Port of San Diego and SANDAG LGPs began in 2010. The SANDAG program was established to provide energy and climate planning resources as well as energy engineering and retrofit project support to the remaining 16 member agencies. SANDAG also works collaboratively with the other LGPs on the San Diego Regional Climate Collaborative and other region-wide sustainability projects. Continued grant funding would support implementation of San Diego Forward: The Regional Plan (Regional Plan), the Regional Energy Strategy, and the Climate Action Strategy.

Recommendation

The Regional Planning Committee recommends that the Board of Directors approve the proposed FY 2016 Program Budget amendment for $328,087 (Attachment 1), and accept San Diego Gas & Electric (SDG&E) grant funds totaling $4,868,208 for Overall Work Program Project No. 3201100: Energy Roadmap Program: SDG&E, and authorize the Executive Director to take all steps necessary to continue the Energy Roadmap Program.
**Regional Plan Implementation**

The Regional Plan was adopted on October 9, 2015. It identifies the Energy Roadmap Program as a means to support member agency climate action planning and the reduction of greenhouse gas (GHG) emissions in the following ways:

- Environmental Impact Report mitigation measure GHG-4E commits SANDAG to “assist in the preparation of Climate Action Plans (CAPs) and other measures to reduce GHG emissions.”

- Chapter 5: Ensuring Performance, the plan recommends that SANDAG, “support the efforts of local jurisdictions to implement their Energy Roadmaps to save energy in their own operations and in their larger communities.”

- Regional Plan appendices include the Climate Change Mitigation and Adaptation White Paper, Regional Energy Strategy, and Climate Action Strategy, which identify the Energy Roadmap Program as a means to support local government policies and projects to reduce GHG emissions.

**Energy Roadmap Implementation**

At each juncture in the Energy Roadmap Program, SANDAG has sought input from member agency staff on the types of energy engineering, planning, and project services that could support local efforts. Based on the responses as well as direction from the CPUC, the activities identified below would be implemented. Pending approval of the agreement and the budget amendment, SANDAG would prepare a competitive procurement in early 2016 to obtain one or more organizations to support these energy-related services.

**Energy Engineering**

A primary objective of the LGP is to reduce energy use at municipal sites. The Energy Roadmap Program has worked to achieve municipal energy savings by offering technical assistance to local governments on retrofit projects and project financing options. Types of technical services planned include:

- Project analysis and selection/feasibility studies
- Development of product/technology specifications
- Support for contractor procurement
- Completion and submittal of financing requirements
- EnergyStar certification of facilities
- Building (energy) performance monitoring

**Energy and Climate Planning**

In support of the Regional Plan, SANDAG is interested in expanding the resources and data available to local governments for energy and climate planning, implementation, and performance
monitoring. With this Energy Roadmap Program’s continuation, the following tasks could be undertaken:

- Perform local and regional GHG inventories of municipal and community-wide emissions
- Forecast GHG emissions to 2020 and later dates
- Estimate GHG emission reductions from various measures
- Monitor GHG emissions and track reduction measure implementation at the local level

Subregional Collaboration

As a means to support consistent Roadmap implementation activities, SANDAG has participated in and established subregional networks for member agencies. In 2013, the City of Chula Vista launched a pilot subregional collaboration called the South Bay Energy Action Collaborative (SoBEAC) to facilitate Roadmap implementation with the cities of Coronado, Imperial Beach, and National City. SANDAG participated in SoBEAC and found the peer-to-peer network to be a good mechanism to share information and support local sustainability efforts.

In 2015, SANDAG launched the North Coast Energy Action Collaborative with the five North County coastal cities of Carlsbad, Del Mar, Encinitas, Oceanside, and Solana Beach. Based on positive feedback from the participating cities, SANDAG will coordinate with city staff from the East County and North County inland subregions to establish similar peer networks.

Region-wide Collaborative Projects with Other SDG&E LGPs

Together, the five SDG&E LGPs established the San Diego Regional Energy Partnership (SDREP). The SDREP members, along with SDG&E, the San Diego Foundation, and the University of San Diego; founded the San Diego Regional Climate Collaborative. In addition, SDREP has funded the following efforts, which are primarily performed by the Center for Sustainable Energy:

- Outreach and coordination with the local real estate community on a “Green Multiple Listing Service“
- Regional energy mapping efforts to support home energy retrofits
- Community workshops and employee-based Home Energy Coach Program
- Support for the San Diego Regional Climate Collaborative website and network
- Zero Net Energy Roadmap for local governments and webinars

Additional Resources and Recognition

In 2014-2015, eight Roadmap cities were able to participate in the SDG&E Emerging Cities Program (ECP). The ECP was a mini-grant program that provided resources to cities to implement components of their Energy Roadmaps that fell outside of the SANDAG scope. These were generally short-term projects like local GHG inventories, forecasts, CAP measures, community outreach events,
and other tasks. Going forward, SANDAG will facilitate ECP services for SDG&E in order to broaden local government participation and provide consistent data and tools.

All Roadmap cities are eligible to join the Beacon Award Program, which recognizes participants at California League of Cities meetings. The cities of National City and Solana Beach received Beacon Awards for the first time in 2015, joining Chula Vista, La Mesa, and the County from our region. The Energy Roadmap Program can assist interested Roadmap cities with applying for this statewide recognition.

Next Steps

Pending approval by the Board of Directors, SDG&E and SANDAG would enter into a five-year contract effective January 1, 2016, through December 31, 2020. Through a competitive solicitation, one or more firms would be selected to provide energy engineering expertise and GHG planning services. Staff will provide annual updates to the Regional Planning Committee and Board on progress.

GARY L. GALLEGOS
Executive Director

Attachment: 1. Overall Work Program No. 3201100 - Proposed Amendment

Key Staff Contact: Susan Freedman, (619) 699-7387, susan.freedman@sandag.org
Overall Work Program No. 3201100 - Proposed Amendment

<table>
<thead>
<tr>
<th>WORK ELEMENT:</th>
<th>32011.00</th>
<th>NEW - Energy Roadmap Program: SDG&amp;E</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2016 BUDGET:</td>
<td>$0 $328,087</td>
<td></td>
</tr>
<tr>
<td>AREA OF EMPHASIS:</td>
<td>Sustainable Development: Planning and Funding Strategies</td>
<td></td>
</tr>
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</table>

Amendment Title: Energy Roadmap Program: SDG&E

### Funds Source

<table>
<thead>
<tr>
<th></th>
<th>Prior</th>
<th>FY 2016</th>
<th>FY 2017</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>San Diego Gas &amp; Electric</td>
<td>$0</td>
<td>$0 $328,087</td>
<td>$0</td>
<td>$0 $328,087</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$0</td>
<td>$0 $328,087</td>
<td>$0</td>
<td>$0 $328,087</td>
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</table>

*Note: New Revenue Agreement under new project number (old agreement under No. 32007.00)*

### Funds Application

<table>
<thead>
<tr>
<th></th>
<th>Prior</th>
<th>FY 2016</th>
<th>FY 2017</th>
<th>Total</th>
</tr>
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<tbody>
<tr>
<td>Salaries, Benefits, Indirect</td>
<td>$0</td>
<td>$0 $175,379</td>
<td>$0</td>
<td>$0 $175,379</td>
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<tr>
<td>Other Direct Costs</td>
<td>$0</td>
<td>$0 $7,508</td>
<td>$0</td>
<td>$0 $7,508</td>
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<td>Contracted Services</td>
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<td>$0 $145,200</td>
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<td>Employee Benefits</td>
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<td>$0</td>
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<td>$0</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td>$0</td>
<td>$0 $328,087</td>
<td>$0</td>
<td>$0 $328,087</td>
</tr>
</tbody>
</table>

**OBJECTIVE**

The Energy Roadmap Program is a Local Government Partnership (LGP) with San Diego Gas and Electric (SDG&E) that supports member agency efforts to save energy, save money, and reduce greenhouse gas (GHG) emissions in city operations and the community. The voluntary program provides energy and climate planning resources, energy engineering and project support, and training for member agencies. When the SANDAG LGP began in 2010, three member agencies already were SDG&E LGPs: the cities of Chula Vista and San Diego, and the County of San Diego. Therefore, the majority of program services are offered to the 16 remaining member agencies; while SANDAG undertakes regionwide projects collaboratively with the other LGPs. Each city makes its own determination as to which Roadmap recommendations, if any, to implement.

**PREVIOUS ACCOMPLISHMENTS**

In November 2009, the SANDAG Board of Directors accepted the SDG&E Partnership funding to fully implement an energy-saving program for member agencies, which was previously available to very few jurisdictions. Previous accomplishments were completed under Overall Work Program (OWP) No. 3200700 and include the completion of customized Energy Roadmaps for all 16 eligible member agencies; over 300 energy audits with performance benchmarks (if applicable) were conducted at municipal sites at no cost to the local governments; assisted ten Roadmap cities thus far in securing additional grants and/or technical resources for energy/climate planning through the SDG&E Emerging Cities Program; founded the San Diego Regional Climate Collaborative along with the other LGPs, San Diego Foundation, University of San Diego, and SDG&E; prepared and implementing the SANDAG internal Green Operations Manual; became a Beacon Award Champion and assisted two cities (so far) with receiving Beacon Awards from the Institute of Local Governments. A new OWP was needed to delineate the funding from the end of one contract to the start of a new, five-year contract.
<table>
<thead>
<tr>
<th>Task No.</th>
<th>% of Effort</th>
<th>Task Description / Product / Schedule</th>
</tr>
</thead>
</table>
| 1        | 10          | **Task Description:** SANDAG Energy Practices: implement the Green Operations manual; address energy and green building codes and standards in SANDAG infrastructure planning and projects; implement the regional energy and climate strategies.  
**Product:** Yammer/intranet posts on reduce your use; Earth Day scavenger hunt materials; checklist on progress on Green Ops Manual.  
**Completion Date:** 6/30/2016 |
| 2        | 40          | **Task Description:** Tools/resources to save energy in municipal operations: access to energy engineers to assist with energy audits, management of building retrofits, project financing, and monitoring building performance.  
**Product:** Request for Proposal (RFP) for consultant services; contract with energy engineering firm(s); energy audits; completed rebate and incentive applications; performance tracking reports.  
**Completion Date:** 6/30/2016 |
| 3        | 40          | **Task Description:** Energy and climate planning support: includes preparation of regional and local GHG inventories, identification of GHG reduction measures, climate action planning, coordination with SDG&E Emerging Cities Program (ECP), coordination with regional resources such as San Diego Regional Energy Partnership and San Diego Regional Climate Collaborative.  
**Product:** RFP for consultant services; contract with consultant(s) to perform GHG inventories and climate planning support; Energy Working Group (EWG) reports and presentations; subregional peer network meeting materials; and ECP applications or similar.  
**Completion Date:** 6/30/2016 |
| 4        | 10          | **Task Description:** Collaborative regional energy projects with other LGPs through the San Diego Regional Energy Partnership: continue operation of San Diego Regional Climate Collaborative (SDRCC); prepare zero net energy (ZNE) policies for local governments; support green business programs in the region; support community outreach on home energy upgrades; support education and trainings for municipal employees.  
**Product:** SDRCC steering committee agendas and agendas for quarterly network meetings; guidance materials on ZNE implementation; informational materials to institutionalize a Green MLS; regionally consistent green business informational materials.  
**Completion Date:** 6/30/2016 |
### FUTURE ACTIVITIES

#### PRODUCTS, TASKS, AND SCHEDULES

<table>
<thead>
<tr>
<th></th>
<th></th>
<th><strong>Task Description:</strong> SANDAG Energy Practices: implement the Green Operations manual; address energy and green building codes and standards in SANDAG infrastructure planning and projects; implement the regional energy and climate strategies.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>10</td>
<td><strong>Product:</strong> Yammer/intranet posts on reduce your use; booth at SANDAG Wellness Fairs; checklist on progress on Green Ops Manual; Green Team agendas.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Completion Date:</strong> 12/31/2020</td>
</tr>
<tr>
<td>2</td>
<td>40</td>
<td><strong>Task Description:</strong> Tools/resources to save energy in municipal operations: access to energy engineers to assist with energy audits, management of building retrofits, project financing, and monitoring building performance.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Product:</strong> Energy audits, completed rebate and incentive applications, performance tracking reports.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Completion Date:</strong> 12/31/2020</td>
</tr>
<tr>
<td>3</td>
<td>40</td>
<td><strong>Task Description:</strong> Energy and climate planning support: includes preparation of regional and local GHG inventories, identification of GHG reduction measures, climate action planning, coordination with SDG&amp;E ECP, coordination with regional resources such as San Diego Regional Energy Partnership and San Diego Regional Climate Collaborative.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Product:</strong> Regional and local GHG inventories and forecasts; energy and climate planning support; EWG reports and presentations; subregional peer network meeting materials; and ECP applications or similar.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Completion Date:</strong> 12/31/2020</td>
</tr>
<tr>
<td>4</td>
<td>10</td>
<td><strong>Task Description:</strong> Collaborative regional energy projects with other LGPs through the San Diego Regional Energy Partnership: continue operation of SDRCC; prepare ZNE policies for local governments; support green business programs in the region; support community outreach on home energy upgrades; support education and trainings for municipal employees.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Product:</strong> SDRCC steering committee agendas and agendas for quarterly network meetings; materials to assist local and regional government with achievement of state energy and GHG reduction goals.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Completion Date:</strong> 12/31/2020</td>
</tr>
</tbody>
</table>

*Note: This amendment begins a new five-year contract and budget from SDG&E distinct from OWP No. 3200700 (that had been able to carry-over funds in its five-year term). The Energy Roadmap Program will provide enhanced services to member agencies with additional climate planning resources and energy engineering support for municipal retrofits. This project will help meet mitigation measure GHG4-E from the Regional Plan Environmental Impact Report.*
Introduction

The 2015 Binational Seminar “Regional Voices, A Border Dialogue,” was held on June 2, 2015, at Caltrans District 11 headquarters. The SANDAG event was sponsored by Caltrans District 11, the Imperial County Transportation Commission, and the Consulate General of Mexico in San Diego. The 2015 Binational Seminar focused on regional partnerships within the context of the High Level Economic Dialogue (HLED), a federal binational initiative. The event was attended by local stakeholders and representatives from government and planning agencies located on both sides of the United States-Mexico border. A White Paper was prepared, building upon past seminar discussions that identifies continuous collaboration efforts between the United States and Mexico at the local, regional, state, and federal levels. The document also identifies recent planning efforts that have been completed, or currently are in progress, intended to provide background and context for discussions during the event.

Discussion

The 2015 Binational Seminar is part of an ongoing effort that SANDAG and its Committee on Regional Binational Opportunities (COBRO) have pursued for the past 18 years to work toward effective binational planning by strengthening our regional collaboration. The overall purpose of the annual binational event has been to bring together stakeholders from both sides of the border to address critical regional issues and identify future opportunities and potential solutions. Continuing along these lines, the premise of this year’s event was to promote discussion on how to engage our region in new and productive bilateral discussions within the framework of the HLED. The HLED was established by President Obama and President Peña Nieto to advance strategic economic and commercial priorities central to promoting mutual economic growth, job creation, and global competitiveness.

COBRO held a special task force meeting to review comments and suggestions made during the seminar. The Committee agreed that the binational region suffers economically due to several limitations and constraints of the current border infrastructure and the resulting loss of opportunities in a global context. In order for the border region to maintain and improve its quality of life and global competitiveness, it is critical to have more local level voices heard at the federal level, ensuring adequate representation for the region within accessible collaboration mechanisms,

Recommendation

The Borders Committee recommends that the Board of Directors approve the 2015 Binational Seminar recommendations, as described in this report.
such as the HLED. The COBRO task force team created a shortlist of two recommendations to support the framework needed to achieve HLED goals for this region.

At its September 27, 2015, meeting, the Borders Committee recommended that the Board of Directors approve the two recommendations by COBRO:

1. Solicit the offices of the Consulate General of the United States in Tijuana and the Consulate General of Mexico in San Diego to promote the inclusion of representation from the San Diego-Baja California border region within the HLED.

2. Amongst the members of COBRO, compose a shortlist of “shared” border projects upon which a framework can be built to achieve HLED goals for our region.

For further information, the 2015 Binational Seminar agenda, White Paper, audio files, presentations, and summary are available on the SANDAG website.

Next Steps

Based on approval by the Board of Directors, staff will explore opportunities for implementation of these recommendations in conjunction with preparation of the FY 2017 Program Budget and Overall Work Program.

GARY L. GALLEGOS
Executive Director

Key Staff Contact: Hector Vanegas, (619) 699-1972, hector.vanegas@sandag.org
PROPOSED 2016 LEGISLATIVE PROGRAM

Introduction

Each year, the Executive Committee recommends a Legislative Program to the Board of Directors for the calendar year. Consistent with past programs, the proposed 2016 Legislative Program (Attachment 1) includes policies and programs for possible federal and state legislation as well as local activities.

Discussion

The SANDAG Legislative Program serves as a road map for the Board of Directors and staff to follow as legislation is introduced and activities occur during the federal and state legislative sessions. The program is organized into three sections that relate to the level of effort needed to support corresponding legislative activities: (1) Sponsor, (2) Support/Oppose, and (3) Monitor. The Legislative Program also lists the Board position, position year, which Policy Advisory Committee is involved, and whether the goals include federal, state, and/or local efforts.

The 2015 Legislative Program (Attachment 2), approved by the Board of Directors in January 2015 includes 27 separate goals. Staff modified the 2015 Legislative Program as a starting point to initiate Executive Committee discussion regarding the draft 2016 Legislative Program. In Attachment 1, proposed changes are shown in red strikethrough text and modifications and additions are shown in blue text. The changes are discussed below.

At its November 13, 2015, meeting, the Public Safety Committee unanimously supported retaining Goal Nos. 4B, 5B, and 12B as part of the 2016 Legislative Program. The Executive Committee reviewed the proposed 2016 SANDAG Legislative Program at its December 4, 2015, meeting and recommends its approval by the Board of Directors.

Proposed Modifications

The following goals are proposed to be modified:

- Goal No. 3A – Expand access to resources and technical tools that will enable SANDAG to implement San Diego Forward: The Regional Plan (Regional Plan).

Recommendation

The Executive Committee recommends that the Board of Directors approve the proposed 2016 SANDAG Legislative Program.
The Regional Plan was approved by the Board of Directors on October 9, 2015. Staff recommends modifying Goal 3A to reflect this update.

- Goal No. 3B – Pursue public transit funding, including a Full Funding Grant Agreement (FFGA) for the Mid-Coast Corridor Transit Project, and continued support for intercity rail.

Staff proposes to move Goal No. 3B in the 2015 Legislative Program to the Sponsor section of the Draft 2016 Legislative Program and list it as new Goal No. 8A. SANDAG is working with the federal government to secure a Federal Transit Administration FFGA for the Mid-Coast Corridor Transit Project in FY 2016. Elevating this goal under the Sponsor section of the program corresponds to the increased legislative effort required to secure the FFGA.

Other minor technical/grammatical changes to the draft program also are included for clarity and consistency purposes.

On November 13, 2015, the Public Safety Committee reviewed the public safety-related legislative goals and recommended that the Executive Committee include these goals in the 2016 Legislative Program.

**Next Steps**

Staff will continue to provide periodic status reports on legislative activities to the Executive Committee and/or Board of Directors throughout the year.

GARY L. GALLEGOS
Executive Director

Attachments: 1. Proposed 2016 Legislative Program
2. 2015 Legislative Program

Key Staff Contact: Victoria Stackwick, (619) 699-6996, victoria.stackwick@sandag.org
### 2016 LEGISLATIVE PROGRAM

**Overarching Goal:** Pursue policy and legislative changes that enable SANDAG to better implement its adopted plans and programs.

#### (A) SPONSOR

<table>
<thead>
<tr>
<th>NO.</th>
<th>GENERAL DESCRIPTION OF GOAL</th>
<th>BOARD POSITION</th>
<th>T</th>
<th>R</th>
<th>P</th>
<th>B</th>
<th>JURISDICTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1A</td>
<td>Work with federal, state, and local stakeholders to implement the Federal Surface Transportation Authorization, including appropriate funding levels, goods movement and border programs, transit investment and reforms, process improvements (including streamlined environmental processes), active transportation, and tribal transportation planning. (2007, 2012)</td>
<td>Sponsor</td>
<td>●</td>
<td></td>
<td></td>
<td></td>
<td>Federal/State</td>
</tr>
<tr>
<td>2A</td>
<td>Pursue resources and funding mechanisms consistent with financial strategies adopted in the Regional Transportation Plan (RTP) and Regional Comprehensive Plan (RCP), including but not limited to increasing revenues for transportation, cap-and-trade revenues, gas tax or equivalent revenue sources, bond measures, public/private partnerships, smart growth, and higher pass-through maintenance/preservation funding. (2012)</td>
<td>Sponsor</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>●</td>
<td>Federal/State/Local</td>
</tr>
<tr>
<td>3A</td>
<td>Expand access to resources and technical tools that will enable SANDAG to implement the 2050 RTP and its Sustainable Communities Strategy San Diego Forward: The Regional Plan. (2009)</td>
<td>Sponsor</td>
<td>●</td>
<td>●</td>
<td></td>
<td></td>
<td>Federal/State</td>
</tr>
<tr>
<td>4A</td>
<td>Pursue policy and/or legislative changes to enable the use of freeway shoulders as transit lanes on major corridors in the San Diego region. (2006)</td>
<td>Sponsor</td>
<td>●</td>
<td></td>
<td></td>
<td></td>
<td>State</td>
</tr>
<tr>
<td>5A</td>
<td>Pursue efforts that address border transportation infrastructure needs consistent with the RTP, RCP, and California-Baja California Border Master Plan. (2012)</td>
<td>Sponsor</td>
<td>●</td>
<td></td>
<td>●</td>
<td></td>
<td>Federal/State/Local</td>
</tr>
<tr>
<td>6A</td>
<td>Pursue policy and/or legislative changes to streamline or reform the California Environmental Quality Act (CEQA) for public transit improvements, active transportation projects, and other transportation projects located within existing rights-of-way. (2013)</td>
<td>Sponsor</td>
<td>●</td>
<td></td>
<td>●</td>
<td></td>
<td>State</td>
</tr>
<tr>
<td>7A</td>
<td>Pursue policy and/or legislative changes to improve the planning and implementation of the RTP/SCS, including modifying the required planning cycle for major updates of the RTP/SCS and clarifying the level of CEQA analysis required for the associated program environmental document. (2013)</td>
<td>Sponsor</td>
<td>●</td>
<td>●</td>
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<td></td>
<td>Federal/State</td>
</tr>
<tr>
<td>8A</td>
<td>Efforts to pursue public transit funding, including a Full Funding Grant Agreement for the Mid-Coast Corridor Transit Project, and continued support for intercity rail. (2008, 2013)</td>
<td>Sponsor</td>
<td>●</td>
<td></td>
<td></td>
<td></td>
<td>Federal/State</td>
</tr>
</tbody>
</table>

**Legend** - T: Transportation; R: Regional Planning; P: Public Safety; B: Borders

Please note, proposed changes are shown in red strikethrough and modifications and additions are shown in blue text.
### (B) SUPPORT/OPPOSE

<table>
<thead>
<tr>
<th>NO.</th>
<th>GENERAL DESCRIPTION OF GOAL</th>
<th>BOARD POSITION</th>
<th>T</th>
<th>R</th>
<th>P</th>
<th>B</th>
<th>JURISDICTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1B</td>
<td>Legislation that provides incentives to jurisdictions that provide opportunities for more housing, including affordable and transit-oriented developments, supports regional fair-share allocation of housing funds, and provides additional affordable housing funding with greater local/regional control. (2002)</td>
<td>Support</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Federal/State</td>
</tr>
<tr>
<td>2B</td>
<td>Policies and/or legislation implementing climate change plans and programs including cap-and-trade that are consistent with the RCP and RTP. (2007)</td>
<td>Support</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Federal/State/Local</td>
</tr>
<tr>
<td>3B</td>
<td>Support efforts to pursue public transit funding, including a Full Funding Grant Agreement for the Mid-Coast Corridor Transit Project and continued support for intercity rail. (2008, 2013)</td>
<td>Support</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>State</td>
</tr>
<tr>
<td>4B3B</td>
<td>Efforts to pursue resources to improve regional public safety voice and data communications and interoperability, including connectivity with state and federal systems. (2005)</td>
<td>Support</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Federal/State/Local</td>
</tr>
<tr>
<td>5B4B</td>
<td>Efforts to pursue funding at both the state and federal levels to improve public safety and security in the San Diego region through Automated Regional Justice Information System operations and enhancements, regional transportation system improvements, and activities related to regional emergency preparedness, prevention, and response to catastrophic events. (2003, 2005, 2011)</td>
<td>Support</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Federal/State/Local</td>
</tr>
<tr>
<td>6B5B</td>
<td>Fiscal reform initiatives that enable regions to develop their own fiscal strategies and oppose unfunded mandates on local governments. Pursue initiatives that balance the fiscal influence that sales tax revenues have upon local land use decisions. (2002)</td>
<td>Support</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Federal/State/Local</td>
</tr>
<tr>
<td>7B6B</td>
<td>Lower the current two-thirds voter requirement for special purpose taxes, such as transportation and quality of life improvements, to a simple majority vote. (2002)</td>
<td>Support</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>State</td>
</tr>
<tr>
<td>8B7B</td>
<td>Efforts assisting in the implementation of key environmental issues, including habitat conservation, planning, beach restoration and replenishment, and water quality-related issues. (2002)</td>
<td>Support</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>State/Local</td>
</tr>
<tr>
<td>9B8B</td>
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## 2015 LEGISLATIVE PROGRAM

**Overarching Goal:** Pursue policy and legislative changes that enable SANDAG to better implement its adopted plans and programs.

### (A) SPONSOR

<table>
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<tr>
<td>1A</td>
<td>Work with federal, state, and local stakeholders to implement the Federal Surface Transportation Authorization, including appropriate funding levels, goods movement and border programs, transit investment and reforms, process improvements (including streamlined environmental processes), active transportation, and tribal transportation planning. (2007, 2012)</td>
<td>Sponsor</td>
<td>●</td>
<td></td>
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<td>Federal/State</td>
</tr>
<tr>
<td>2A</td>
<td>Pursue resources and funding mechanisms consistent with financial strategies adopted in the Regional Transportation Plan (RTP) and Regional Comprehensive Plan (RCP), including but not limited to increasing revenues for transportation, cap-and-trade revenues, gas tax or equivalent revenue sources, bond measures, public/private partnerships, smart growth, and higher pass-through maintenance/preservation funding. (2012)</td>
<td>Sponsor</td>
<td>●</td>
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</tr>
<tr>
<td>3A</td>
<td>Expand access to resources and technical tools that will enable SANDAG to implement the 2050 RTP and its Sustainable Communities Strategy. (2009)</td>
<td>Sponsor</td>
<td>●</td>
<td>●</td>
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<tr>
<td>4A</td>
<td>Pursue policy and/or legislative changes to enable the use of freeway shoulders as transit lanes on major corridors in the San Diego region. (2006)</td>
<td>Sponsor</td>
<td>●</td>
<td></td>
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</tr>
<tr>
<td>5A</td>
<td>Pursue efforts that address border transportation infrastructure needs consistent with the RTP, RCP, and California-Baja California Border Master Plan. (2012)</td>
<td>Sponsor</td>
<td>●</td>
<td></td>
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</tr>
<tr>
<td>6A</td>
<td>Pursue policy and/or legislative changes to streamline or reform the California Environmental Quality Act (CEQA) for public transit improvements, active transportation projects, and other transportation projects located within existing rights-of-way. (2013)</td>
<td>Sponsor</td>
<td>●</td>
<td></td>
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<tr>
<td>7A</td>
<td>Pursue policy and/or legislative changes to improve the planning and implementation of the RTP/SCS, including modifying the required planning cycle for major updates of the RTP/SCS and clarifying the level of CEQA analysis required for the associated program environmental document. (2013)</td>
<td>Sponsor</td>
<td>●</td>
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<tr>
<td>1B</td>
<td>Legislation that provides incentives to jurisdictions that provide opportunities for more housing, including affordable and transit-oriented developments, supports regional fair-share allocation of housing funds, and provides additional affordable housing funding with greater local/regional control. (2002)</td>
<td>Support</td>
<td></td>
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<tr>
<td>2B</td>
<td>Support policies and/or legislation implementing climate change plans and programs including cap-and-trade that are consistent with the RCP and RTP. (2007)</td>
<td>Support</td>
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<tr>
<td>3B</td>
<td>Support efforts to pursue public transit funding, including a Full Funding Grant Agreement for the Mid-Coast Corridor Transit Project and continued support for intercity rail. (2008, 2013)</td>
<td>Support</td>
<td></td>
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<tr>
<td>4B</td>
<td>Efforts to pursue resources to improve regional public safety voice and data communications and interoperability, including connectivity with state and federal systems. (2005)</td>
<td>Support</td>
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<tr>
<td>5B</td>
<td>Efforts to pursue funding at both the state and federal levels to improve public safety and security in the San Diego region through Automated Regional Justice Information System operations and enhancements, regional transportation system improvements, and activities related to regional emergency preparedness, prevention, and response to catastrophic events. (2003, 2005, 2011)</td>
<td>Support</td>
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<tr>
<td>6B</td>
<td>Fiscal reform initiatives that enable regions to develop their own fiscal strategies and oppose unfunded mandates on local governments. Pursue initiatives that balance the fiscal influence that sales tax revenues have upon local land use decisions. (2002)</td>
<td>Support</td>
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<td>7B</td>
<td>Lower the current two-thirds voter requirement for special purpose taxes, such as transportation and quality of life improvements, to a simple majority vote. (2002)</td>
<td>Support</td>
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<tr>
<td>8B</td>
<td>Efforts assisting in the implementation of key environmental issues, including habitat conservation, planning, beach restoration and replenishment, and water quality-related issues. (2002)</td>
<td>Support</td>
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<td>Support energy-related legislation, programs, and policies that are consistent with the Regional Energy Strategy. (2002)</td>
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DOWNTOWN MULTIUSE AND BUS STOPOVER FACILITY

Introduction

SANDAG has been studying the feasibility of a stopover facility for short-term bus parking and SANDAG office space in downtown San Diego. At its meeting on May 22, 2015, the Board of Directors approved further environmental studies that narrowed down the analysis to two potential locations for the proposed Downtown Multiuse and Bus Stopover Facility. These two locations are known as Site 4 and Site 5 located between A Street and B Street, either side of Union Street. The locations of Sites 4 and 5 are shown in Attachment 1. On November 10, 2015, the owner of Site 5, the County of San Diego, issued a Notice of Availability for Site 5.

Discussion

The need for short-term bus parking is increasing as SANDAG and the Metropolitan Transit System implement transit service outlined in the Regional Plan. In addition to the stopover and office space uses of the facility, SANDAG is investigating the possibility of a Transit Oriented Development (TOD) that could include but is not limited to leasable office space, retail, and affordable housing. The environmental studies for both sites are under way. As previously discussed with the Board of Directors, Site 4 is subdivided and owned by various private property owners, while Site 5 is wholly owned by the County of San Diego. The County of San Diego has issued a letter to public agencies stating its intention to sell or lease the property at Site 5 (Attachment 2).

Site 5 offers an ideal opportunity for the stopover facility. It is in close proximity to the end of numerous bus routes that terminate on western Broadway. Currently, busses are parking on curbs during their stopover, taking up considerable space in the downtown area. The stopover facility would allow the busses to be relocated from the curbs, freeing up parking. The stopover allows for an on-time return trip in case the bus is delayed on its trip downtown. Stopover durations are usually in the 10 to 20 minute range. The stopover also provides a break period for the bus driver. Currently, portable toilets are provided near the curbs for the bus drivers. The stopover facility would provide better facilities for the bus drivers and improve the downtown streetscape.

Recommendation

The Board of Directors is asked to authorize the Executive Director to:

1. submit a Letter of Interest to the County of San Diego for Site 5, located between A Street, B Street, Union Street, and Front Street; and
2. enter preliminary negotiations with the County of San Diego regarding acquisition of Site 5 as a potential location for the Downtown Multiuse and Bus Stopover Facility.
Site 5 also offers an opportunity for TOD. Site 5 is five blocks from the Santa Fe Depot, three blocks from Broadway (which has many local and regional bus route choices), and one block from the future Trolley Courthouse Station. The Board of Directors recently accepted the Regional TOD Strategy at its September 25, 2015, meeting. This strategy would be used as a guideline for developing the site.

Environmental studies are under way for both Site 4 and Site 5 and are expected to be completed within the next month. Areas of focus at this time include traffic, air quality, noise, and water quality. Staff plans to present the results to the Board of Directors at its January 22, 2016, meeting.

To be considered, SANDAG must submit a letter of interest regarding Site 5 to the County of San Diego by January 8, 2016. Following that, SANDAG and the County of San Diego would enter into good faith negotiations to discuss a potential sales price or lease terms. Staff would report back to the Board regarding the status of these discussions and seek additional direction as needed. If the price or terms cannot be agreed upon after a good faith negotiation period of not less than 90 days, the County of San Diego may offer the property to the private sector for sale or lease.

GARY L. GALLEGOS
Executive Director

Attachments: 
1. Site 4 and Site 5 Location Map
2. November 10, 2015, Letter from the County of San Diego

Key Staff Contact: Richard Chavez, (619) 699-6989, richard.chavez@sandag.org
November 10, 2015

SANDAG
401 B Street, Suite 800
San Diego, CA 92101

NOTICE OF AVAILABILITY OF PROPERTY FOR PUBLIC USE—COUNTRY OWNED PROPERTY - DOWNTOWN CITY BLOCK BORDERED BY UNION STREET, FRONT STREET, A STREET AND B STREET - ASSESSOR’S PARCEL NUMBER 533-414-07

The County-owned property shown on the attached maps is being considered for a surplus real property declaration. The County acquired the property in the 1950’s and it is currently used as a portion of the Central Courthouse complex and as the downtown location for the Fleet Management Division. It is the intention to sell or lease the property if it is determined to be excess to the County’s needs and no other public use is identified.

Details of the property are as follows:

**Location:** Full city block in downtown San Diego bounded by Union Street on the west, Front Street on the east, A Street on the north and B Street on the south

**Land Area:** 1.38 acres (Approximately 60,000 square feet)

**Zoning/Use:** Current zoning is Public/Civic (PC) - Centre City Community Plan

Employment Required Overlay (ER)

If your department or office is interested in using this property please notify the Department of General Services no later than Tuesday, January 8, 2016. Please submit your written response to:

Department of General Services
Attention: Hugh W. Rowles, Senior Real Property Agent
Real Estate Services Division
5560 Overland Avenue, Suite 410
San Diego, California 92123-1204
Page 2  
November 10, 2015  

Please contact me at 858-694-2317 if there are any questions concerning the property.

Hugh W. Rowles, Senior Real Property Agent  
Real Estate Services Division  

Attachments: Area Map; Location Map, Site Map
Proposed FY 2016 Program Budget Amendment:
ENERGY ROADMAP PROGRAM

Board of Directors
December 18, 2015

Energy Roadmap Program

- Saving energy in buildings
- Climate planning support
- Subregional coordination
- BEACON Award recognition
- 1 of 5 Local Government Partnerships with SDG&E
  - City of Chula Vista (2008)
  - City of San Diego (2008)
  - County (2008)
  - Port of San Diego (2010)
  - SANDAG (2010)
Chapter 5: Ensuring performance (of the plan)

Environmental Impact Report mitigation measure GHG-4E

Plan appendices:
- Climate Change Mitigation and Adaptation White Paper
- Regional Energy Strategy
- Climate Action Strategy

Greater Climate Planning Resources Ahead

- Regular GHG inventory updates
  - Local and regional
- Updated GHG forecasts
  - Local and regional (align with regional growth forecast)
- Tracking CAP implementation
  - e.g., solar PV installed, EV chargers, electricity savings, etc.
- Data collection and reporting
Subregional Coordination

- Piloted quarterly peer meetings at subregional level on energy and climate efforts (cities chose the meeting topics)
- East County and North County Inland groups to be offered in first and second years of new program

Other Program Elements

- Internal SANDAG activities
- Staff trainings
  - Codes and standards
  - CAP-related trainings
- BEACON Award Program
  - Tracking sustainable activities for member agencies
  - Statewide recognition
Next Steps for Program Continuation

- Incorporate approximately $4.5 million in FY 2017 overall work program and budget process
- Solicit feedback on energy engineering and climate planning services from local governments
- Release competitive procurement for Roadmap services in early 2016

Recommendation

The Regional Planning Committee recommends that the Board of Directors approve the proposed FY 2016 Program Budget amendment for $328,087 (Attachment 1), and accept San Diego Gas & Electric (SDG&E) grant funds totaling $4,868,208 for Overall Work Program Project No. 3201100: Energy Roadmap Program: SDG&E, and authorize the Executive Director to take all steps necessary to continue the Energy Roadmap Program.
Downtown Multiuse and Bus Stopover Facility

Board of Directors

December 18, 2015

New Regional Rapid Service
Need to Stopover
Conceptual Stopover Configuration

Conceptual Multiuse Facility

- Bus Stopover
- Office
- Residential
- Ground-Level Retail
- Active Outdoor
- Below-Grade Parking
Sites 4 and 5 Under Consideration

Site 5 Available

- County of San Diego issued a notice of availability for Site 5 for sale or lease
- Responses are due by January 8, 2016
Next Steps

• Environmental studies continue
• Market assessment, business plan, financial expertise to be started
• Enter 90-day negotiation with County
• Status update to Board of Directors in January/February

Recommendation

_The Board of Directors is asked to authorize the Executive Director to:_

1) Submit a Letter of Interest to the County of San Diego for Site 5, located between A Street, B Street, Union Street, and Front Street; and
2) Enter preliminary negotiations with the County of San Diego regarding acquisition of Site 5 as a potential location for the Downtown Multiuse and Bus Stopover Facility.