

INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE

October 14, 2015

AGENDA ITEM NO.: **1**

Action Requested: APPROVE

SEPTEMBER 9, 2015, MEETING MINUTES

File Number 1500200

The meeting of the *TransNet* Independent Taxpayer Oversight Committee (ITOC) was called to order by Chair Brad Barnum at 9:34 a.m.

1. MEETING MINUTES FOR THE JULY 8, 2015, ITOC MEETING (APPROVE)

Action: Upon a motion by Mr. Dick Vortmann, and a second by Mr. Dustin Fuller, the ITOC approved the July 8, 2015, meeting minutes. Yes: Chair Barnum, Mr. Fuller, Mr. Kai Ramer, Mr. Jonathan Tibbitts, and Mr. Vortmann; No: None; Abstain: None; Absent: Vice Chair Stewart Halpern and Ms. Carolyn Lee.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS (INFORMATION)

Mr. Vortmann commented that he spoke with Ryan Bailey, Chief Financial Officer, North County Transit District (NCTD), regarding the agency's recent results of the Federal Transit Administration's Triennial Audit. Mr. Vortmann reported that the administrative review found that NCTD was in compliance with 15 out of 17 requirements, and NCTD confirmed the agency has addressed recommendations regarding procurement and technical capacity. Mr. Vortmann also commented that Mr. Bailey had stated that high turnover of employees is common for transit agencies. Also specific to NCTD, the agency's mission and focus has changed over the past few years evolving from a bus-only agency to bus and rail, requiring a different skillset from employees.

CONSENT

3. *TransNet* ENVIRONMENTAL MITIGATION PROGRAM: LAND MANAGEMENT GRANT PROGRAM QUARTERLY STATUS UPDATE (INFORMATION)

This report provided information to the ITOC on the quarterly status of active projects.

4. OVERVIEW OF DEVELOPMENTS IN THE FINANCIAL MARKETS (INFORMATION)

This report provided the quarterly briefing intended to keep the ITOC informed about the latest developments in the financial markets, the economy, sales tax revenues, and the strategies being explored and implemented to minimize possible impacts to the *TransNet* program.

Marney Cox, Special Projects Director, provided a report on the status of the economy.

Action: Consent Items Nos. 3 through 4 were presented for information.

REPORTS

5. SUMMARY OF TRANSPORTATION COMMITTEE AND BOARD OF DIRECTORS ACTIONS ON *TransNet*-RELATED AGENDA ITEMS (INFORMATION)

Ariana zur Nieden, Senior Regional Planner, provided this briefing to keep the ITOC informed about relevant SANDAG actions taken on *TransNet*-related projects and programs.

Ms. Zur Nieden provided a summary of Transportation Committee and Board of Directors actions on agenda items that the ITOC has reviewed: *TransNet* Smart Growth Incentive Program and Active Transportation Grant Program: Status Update and Proposed Amendment; *TransNet* Smart Growth Incentive Program and Active Transportation Grant Program: Draft Rankings and Funding Recommendations for Third Cycle of Grant Funding; *TransNet* Environmental Mitigation Program: Land Management Grant Program Draft Project Rankings and Funding Recommendations for Seventh Cycle of Grant Funding; 2014 Regional Transportation Improvement Program: Amendment No. 5; and San Diego Forward: The Regional Plan.

Action: This item was presented for information.

6. 2014 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM: AMENDMENT NO. 7 (DISCUSSION)

Dawn Vettese, Financial Programming Manager, presented information about Amendment No. 7 to the 2014 Regional Transportation Improvement Program (RTIP). The ITOC was asked to review and discuss the 2014 RTIP Amendment No. 7, focusing on the *TransNet* Program of Projects.

Action: This item was presented for discussion.

7. *TransNet* ENVIRONMENTAL MITIGATION PROGRAM: FY 2016 – FY 2017 WORK PLAN AND FY 2016 ANNUAL FUNDING ALLOCATION (DISCUSSION)

Keith Greer, Senior Regional Planner, presented the item. The ITOC was asked to discuss the proposed FY 2016 – FY 2017 Work Plan and allocation of funding for FY 2016 pursuant to the executed *TransNet* Environmental Mitigation Program Memorandum of Agreement for *TransNet* funding eligibility.

Action: This item was presented for discussion.

8. FY 2015 *TransNet* TRIENNIAL PERFORMANCE AUDIT: UPDATE ON IMPLEMENTATION OF RECOMMENDATIONS (DISCUSSION)

Ms. zur Nieden provided an overview of progress made to date on implementation of recommendations from the FY 2015 *TransNet* Triennial Performance Audit. The ITOC was asked to review and discuss implementation of audit recommendations.

Action: This item was presented for discussion.

9. QUARTERLY *TransNet* FINANCIAL REPORTS FOR THE PERIOD ENDING JUNE 30, 2015, AND OTHER FINANCIAL DATA (DISCUSSION)

Lisa Kondrat-Dauphin, Senior Accountant, provided certain *TransNet* financial information in accordance with requests from the ITOC as well as in response to recommendations from the first

and second *TransNet* Triennial Performance Audits. Ms. Kondrat-Dauphin also presented an update on the monitoring of local jurisdiction balances.

ITOC members requested that the Grant Program Balances attachment in future quarterly reports clarify what portion of funding is for grant programs.

ITOC members also requested that the regular City of San Diego Transportation Capital Improvement Program Streamlining Update be moved from the currently scheduled October 14, 2015, ITOC meeting to the November 4, 2015, agenda to accommodate Mr. Tibbitt's schedule.

Action: This item was presented for information.

10. PROGRESS REPORT ON *TransNet* EARLY ACTION PROGRAM PROJECTS (INFORMATION)

Asitha Seneviratne, Senior Project Scheduler, provided an overview of the *TransNet* Major Corridor projects in terms of cost control and schedule adherence based on quarterly data provided through the Dashboard reporting system.

In addition, Mr. Seneviratne presented a number of regional, corridor, and project specific annual performance measures.

Action: This item was presented for information.

11. FUTURE MEETING SCHEDULE (INFORMATION)

The next regular ITOC meeting is scheduled for Wednesday, October 14, 2015, at 9:30 a.m.

12. ADJOURNMENT

Chair Barnum adjourned the meeting at 11:02 a.m.

**INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE
 MEETING ATTENDANCE FOR SEPTEMBER 9, 2015**

JURISDICTION/ORGANIZATION	NAME	ATTENDING	COMMENTS
Licensed Civil/Traffic Engineer	Jonathan Tibbitts	Yes	
Finance/Budgeting	Stewart Halpern	No	Vice Chair
Biology/Environmental	Dustin Fuller	Yes	
Licensed Engineer	Kai Ramer	Yes	
Right of Way Acquisition	Carolyn Lee	No	
Private Sector	Dick Vortmann	Yes	
Contractor/Construction	Brad Barnum	Yes	Chair
ADVISORY MEMBERS LISTED BELOW (ATTENDANCE NOT COUNTED FOR QUORUM PURPOSES)			
San Diego County Auditor's Office	Tracy Drager (1st Alt.)	Yes	
SANDAG STAFF MEMBERS LISTED BELOW			
Jose Nuncio, <i>TransNet</i> Department Director Ariana zur Nieden, Senior Regional Planner			