

# INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE

September 9, 2015

AGENDA ITEM NO.: **1**

**Action Requested: APPROVE**

JULY 8, 2015, MEETING MINUTES

File Number 1500200

The meeting of the *TransNet* Independent Taxpayer Oversight Committee (ITOC) was called to order by Chair Kai Ramer at 9:31 a.m.

1. APPROVAL OF MEETING MINUTES (APPROVE)

Action: Upon a motion by Mr. Stewart Halpern, and a second by Ms. Carolyn Lee, the ITOC approved the June 10, 2015, meeting minutes. Yes – Chair Ramer, Vice Chair Brad Barnum, Mr. Dustin Fuller, Mr. Halpern, Ms. Lee, and Mr. Dick Vortmann; No – None; Abstain – None; Absent – Mr. Jonathan Tibbitts.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS (INFORMATION)

Chair Ramer commented that he attended the Board of Directors meeting on June 26, 2015, to present the 2015 ITOC Annual Report, and to brief the Board of Directors on the Fiscal and Performance Audits.

### CONSENT

3. *TransNet* SENIOR MINI-GRANT PROGRAM STATUS UPDATE (INFORMATION)

This report provided an overview of the progress made to date by each grant recipient for the Senior Mini-Grant program.

Action: Consent Item No. 3 was presented for information.

### REPORTS

4. ANNUAL SELECTION OF INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE CHAIR AND VICE CHAIR (APPROVE)

In accordance with ITOC Bylaws, at the first regular meeting following commencement of the SANDAG fiscal year, the ITOC shall select a Chair and Vice Chair to serve a term of one year. The ITOC was asked to approve the selection of a Chair and Vice Chair for FY 2016.

Action: Upon a motion by Ms. Lee, and second by Mr. Vortmann, the ITOC approved the appointment of Mr. Barnum to serve as Chair, and Mr. Halpern to serve as Vice Chair for FY 2016.

Yes – Chair Ramer, Vice Chair Barnum, Mr. Fuller, Mr. Halpern, Ms. Lee, and Mr. Vortmann;  
No – None; Abstain – None; Absent – Mr. Tibbitts.

5. SUMMARY OF TRANSPORTATION COMMITTEE AND BOARD OF DIRECTORS ACTIONS ON  
*TransNet*-RELATED AGENDA ITEMS (INFORMATION)

Ariana zur Nieden, Senior Regional Planner, provided this briefing to keep the ITOC informed about relevant SANDAG actions taken on *TransNet*-related projects and programs.

Ms. zur Nieden provided a summary of Transportation Committee and Board of Directors actions on agenda items that the ITOC has reviewed: 2014 State of the Commute report and 2015 ITOC Annual Report.

The ITOC requested a report on the potential Quality of Life Funding effort at a future ITOC meeting.

Action: This item was presented for information.

6. FISCAL YEAR 2015 PROPOSED *TransNet* AGREED-UPON PROCEDURES (APPROVE)

The FY 2015 *TransNet* fiscal and compliance audit process is currently under way. The independent audit firm of Davis Farr LLP reviewed the FY 2014 Agreed Upon Procedures (AUP) and developed the recommended FY 2015 AUP.

Lisa Kondrat-Dauphin, Senior Accountant, introduced the item.

Marc Davis, Davis Farr LLP, presented the item.

The ITOC requested that, in addition to reporting the indirect allocation basis and rate, the fiscal audit reports also report the indirect cost amount for those agencies that allocate.

Action: Upon a motion by Vice Chair Halpern, and second by Ms. Lee, the ITOC approve the proposed AUP for the FY 2015 audits. Yes – Chair Barnum, Vice Chair Halpern, Mr. Fuller, Ms. Lee, Mr. Ramer, and Mr. Vortmann; No – None; Abstain – None; Absent – Mr. Tibbitts.

7. 2014 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM: AMENDMENT NO. 5  
(DISCUSSION)

On September 26, 2014, the Board of Directors adopted the 2014 Regional Transportation Improvement Program (RTIP), the multiyear program of proposed major transit, highway, arterial, and bikeway projects in the San Diego region covering the period FY 2015 to FY 2019. This amendment represents a regular quarterly amendment to the 2014 RTIP and reflects changes as requested by member agencies. The ITOC was asked to review and discuss the 2014 RTIP Amendment No. 5, focusing on the *TransNet* Program of Projects.

Dawn Vettese, Financial Programming Manager, presented the item.

Action: This item was presented for discussion.

8. *TransNet* SMART GROWTH INCENTIVE PROGRAM AND ACTIVE TRANSPORTATION GRANT PROGRAM: STATUS UPDATE AND PROPOSED AMENDMENT (RECOMMEND)

This report provided an overview of the progress made by *TransNet* Smart Growth Incentive Program and Active Transportation Grant Program recipients through March 31, 2015.

Suchi Mukherjee, Regional Planner II, introduced the item.

Tony Kempton, City of San Diego, presented the item.

Action: Upon a motion by Mr. Vortmann, and second by Mr. Fuller, the ITOC recommended that the Transportation Committee approve one no-cost, time-only schedule extension for the Active Transportation Grant Program for the City of San Diego's Chollas Creek to Bayshore Bikeway - Multi-Use Path Design project. Yes – Chair Barnum, Vice Chair Halpern, Mr. Fuller, Ms. Lee, Mr. Ramer, and Mr. Vortmann; No – None; Abstain – None; Absent – Mr. Tibbitts.

The ITOC requested that staff streamline the ITOC review process for future Active Transportation Grant Program and Smart Growth Incentive Program proposed amendments consistent with SANDAG Board Policy No. 035: Competitive Grant Program Procedures requirements.

9. *TransNet* SMART GROWTH INCENTIVE PROGRAM AND ACTIVE TRANSPORTATION GRANT PROGRAM: DRAFT PROJECT RANKINGS AND FUNDING RECOMMENDATIONS FOR THIRD CYCLE OF GRANT FUNDING (DISCUSSION)

Based on a competitive scoring process, the draft project rankings and funding recommendations for the third cycle of the *TransNet* Smart Growth Incentive Program and Active Transportation Grant Program are now available. The ITOC was asked to review and discuss the proposed projects recommended for funding for consistency with eligibility requirements of the *TransNet* Extension Ordinance.

Carolina Gregor, Senior Regional Planner, presented the item.

Action: This item was presented for discussion.

10. *TransNet* ENVIRONMENTAL MITIGATION PROGRAM: LAND MANAGEMENT GRANT PROGRAM: DRAFT PROJECT RANKINGS AND FUNDING RECOMMENDATIONS FOR SEVENTH CYCLE OF GRANT FUNDING (DISCUSSION)

Based on a competitive scoring process, the draft project rankings and funding recommendations for the seventh cycle of the *TransNet* Environmental Mitigation Program Land Management Grant Program are now available. The ITOC was asked to review and discuss the proposed projects recommended for funding for consistency with eligibility requirements of the *TransNet* Extension Ordinance.

Keith Greer, Senior Regional Planner, presented the item.

Action: This item was presented for discussion.

11. DRAFT SAN DIEGO FORWARD: THE REGIONAL PLAN (INFORMATION)

On April 24, 2015, the SANDAG Board of Directors released the Draft San Diego Forward: The Regional Plan (Regional Plan) for public review. The Draft Regional Plan combines the Regional Transportation Plan and its Sustainable Communities Strategy with the Regional Comprehensive Plan into one planning document that provides a vision for the region's future growth and development.

Laurie Gartrell, Regional Planner II, presented the item.

Action: This item was presented for information.

12. COUNTY OF SAN DIEGO *TransNet* LOCAL STREET AND ROAD PROGRAM UPDATE (INFORMATION)

Terrence Rayback, County of San Diego, provided an overview of key project and program efforts achieved by the County of San Diego's *TransNet* Local Street and Road Program and highlighted major ongoing and completed projects.

Action: This item was presented for information.

13. FUTURE MEETING SCHEDULE (INFORMATION)

The next regular ITOC meeting is scheduled for Wednesday, September 9, 2015, at 9:30 a.m. The ITOC cancelled the August meeting.

14. ADJOURNMENT

Chair Barnum adjourned the meeting at 12:07 p.m.

**INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE  
 MEETING ATTENDANCE FOR JULY 8, 2015**

JURISDICTION/ORGANIZATION	NAME	ATTENDING	COMMENTS
Licensed Civil/Traffic Engineer	Jonathan Tibbitts	No	
Finance/Budgeting	Stewart Halpern	Yes	Vice Chair
Biology/Environmental	Dustin Fuller	Yes	
Licensed Engineer	Kai Ramer	Yes	
Right of Way Acquisition	Carolyn Lee	Yes	
Private Sector	Dick Vortmann	Yes	
Contractor/Construction	Brad Barnum	Yes	Chair
ADVISORY MEMBERS LISTED BELOW (ATTENDANCE <b>NOT</b> COUNTED FOR QUORUM PURPOSES)			
San Diego County Auditor's Office	Tracy Drager (1st Alt.)	Yes	
SANDAG STAFF MEMBERS LISTED BELOW			
Ariana zur Nieden, Senior Regional Planner			