

# INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE

July 8, 2015

AGENDA ITEM NO.: **1**

**Action Requested: APPROVE**

JUNE 10, 2015, MEETING MINUTES

File Number 1500200

The meeting of the *TransNet* Independent Taxpayer Oversight Committee (ITOC) was called to order by Chair Kai Ramer at 9:32 a.m.

1. MEETING MINUTES FOR THE, APRIL 8, 2015, ITOC MEETING (APPROVE)

Action: Upon a motion by Jonathan Tibbitts, and a second by Vice Chair Brad Barnum, the ITOC approved the April 8, 2015, meeting minutes. Yes – Chair Ramer, Vice Chair Barnum, Dustin Fuller, Stewart Halpern, Carolyn Lee, and Mr. Tibbitts. No - None. Abstain – None. Absent – 3 Dick Vortmann.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS (INFORMATION)

There were no public comments.

## CONSENT

3. *TransNet* ENVIRONMENTAL MITIGATION PROGRAM: LAND MANAGEMENT GRANT PROGRAM QUARTERLY STATUS UPDATE (INFORMATION)

This Board of Directors has awarded six cycles of the *TransNet* Environmental Mitigation Program Land Management Grant Program. This report provided information to the ITOC on the quarterly status of active projects.

- 4B. QUARTERLY *TransNet* FINANCIAL REPORTS FOR THE PERIOD ENDING MARCH 31, 2015, AND OTHER FINANCIAL DATA (INFORMATION)

Certain *TransNet* financial information is provided on a quarterly basis in accordance with requests from the ITOC as well as in response to recommendations from the first and second *TransNet* Triennial Performance Audits.

This report provided an update on the monitoring of local jurisdiction balances.

- 5A. PROGRESS REPORT ON *TransNet* EARLY ACTION PROGRAM PROJECTS (INFORMATION)

This report provided an overview of the *TransNet* Early Action Program projects in terms of cost control and schedule adherence based on data provided through the Dashboard reporting system.

5B. FY 2016 *TransNet* EARLY ACTION PROGRAM BUDGET UPDATE (INFORMATION)

This report provided information on the proposed FY 2016 *TransNet* Early Action Program (EAP) Budget. The EAP budget includes the expenditure and funding plans for the development and delivery of *TransNet* projects designed to improve mobility on 11 of the region's top transportation corridors.

6. 2014 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT NO. 4 – ADMINISTRATIVE MODIFICATION (INFORMATION)

This Amendment is being processed outside of the regular quarterly cycle to program federal funding which will need to be obligated this federal fiscal year. The ITOC was asked to review and provide comments to the proposed Amendment No. 4 focusing its review on the *TransNet*-funded projects.

Action: Consent Item Nos. 3 through 6 were presented for information.

### REPORTS

7. SUMMARY OF TRANSPORTATION COMMITTEE AND BOARD OF DIRECTORS ACTIONS ON *TransNet*-RELATED AGENDA ITEMS (INFORMATION)

Ariana zur Nieden, Senior Regional Planner, provided this briefing to keep the ITOC informed about relevant SANDAG actions taken on *TransNet*-related projects and programs.

Ms. zur Nieden provided a summary of Transportation Committee and Board of Directors actions on agenda items that the ITOC has reviewed: *TransNet* Smart Growth Incentive Program and Active Transportation Grant Program: Status Update and Proposed Grant Amendments; Proposed FY 2015 Program Budget Amendment: State Route 15 Mid-City Centerline Stations, Mira Mesa Blvd BRT Priority Treatments, and Mid-City *Rapid* Bus; and 2014 RTIP Amendment No. 3.

Action: This item was presented for information.

8A. ACCEPTANCE OF FY 2014 *TransNet* FISCAL AND COMPLIANCE AUDITS (ACCEPT)

Lisa Kondrat-Dauphin, Senior Accountant, and Marc Davis, Mayer Hoffman McCann, L.P., presented this item.

Action: Upon a motion by Mr. Tibbitts, and second by Mr. Halpern, the ITOC accepted the final FY 2014 *TransNet* fiscal and compliance audit reports as prepared by the independent certified public accounting firm of Mayer Hoffman McCann P.C. in accordance with the agreed-upon procedures, so the final audit reports may be issued. Yes – Chair Ramer, Vice Chair Barnum, Mr. Fuller, Mr. Halpern, Ms. Lee, and Mr. Tibbitts. No - None. Abstain – None. Absent – Mr. Vortmann.

8B. APPOINTMENT OF FY 2015 FISCAL AND COMPLIANCE AUDIT SUBCOMMITTEE MEMBERS (APPOINT)

The *TransNet* FY 2015 fiscal and compliance audit process is scheduled to begin on July 1, 2015.

Ms. Kondrat-Dauphin asked the ITOC to appoint no more than three voting members to serve on its FY 2015 Fiscal and Compliance Audit Subcommittee.

Action: Upon a motion by Mr. Fuller, and a second by Mr. Tibbitts, the ITOC appointed Vice Chair Barnum, Mr. Halpern, Chair Ramer, and Ms. Tracy Drager to serve on the FY 2015 Fiscal and Compliance Audit Subcommittee. Yes – Chair Ramer, Vice Chair Barnum, Mr. Fuller, Mr. Halpern, Ms. Lee, and Mr. Tibbitts. No - None. Abstain – None. Absent – Mr. Vortmann.

9. ACCEPTANCE OF THE FY 2015 *TransNet* TRIENNIAL PERFORMANCE AUDIT REPORT AND RECOMMENDATIONS (ACCEPT)

Ms. zur Nieden and Cathy Brady, Sjoberg Evashenk Consulting, Inc., presented the item.

Action: Upon a motion by Vice Chair Barnum, and a second by Ms. Lee, the ITOC accepted the FY 2015 *TransNet* Triennial Performance Audit report and recommendations for final presentation to the SANDAG Board of Directors as required by the *TransNet* Extension Ordinance. Yes – Chair Ramer, Vice Chair Barnum, Mr. Fuller, Mr. Halpern, Ms. Lee, and Mr. Tibbitts. No - None. Abstain – None. Absent – Mr. Vortmann.

10. 2015 INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE ANNUAL REPORT (APPROVE)

Ms. zur Nieden presented the item.

Action: Upon a motion by Ms. Lee, and a second by Mr. Tibbitts, the ITOC approved the 2015 ITOC Annual Report including slight language and chart modifications requested by Vice Chair Barnum and Mr. Halpern. Yes – Chair Ramer, Vice Chair Barnum, Mr. Fuller, Mr. Halpern, Ms. Lee, and Mr. Tibbitts. No - None. Abstain – None. Absent – Mr. Vortmann.

11A. FY 2014 *TransNet* LOCAL STREET AND ROAD PROGRAM ANNUAL STATUS REPORT (INFORMATION)

Alex Estrella, Senior Transportation Planner, and Mario Sanchez, City Traffic Engineer, City of El Cajon, presented the FY 2014 *TransNet* Local Street and Road Program report. This is the second annual report prepared in coordination with Cities/County Transportation Advisory Committee members.

Action: This item was presented for information.

11B. FY 2015 *TransNet* TRIENNIAL PERFORMANCE AUDIT REPORT: PROPOSED *TransNet* LOCAL STREET AND ROAD OUTPUT AND OUTCOME REPORT (DISCUSSION)

Michelle Smith, Associate Financial Analyst, presented the item.

Action: This item was presented for discussion.

4A. OVERVIEW OF DEVELOPMENTS IN THE FINANCIAL MARKETS (INFORMATION)

This item was pulled from the consent agenda for discussion.

Marney Cox, Chief Economist, provided a report on the quarterly briefing which informed the ITOC about the latest developments in the financial markets, the economy, sales tax revenues, and the strategies being explored and implemented to minimize possible impacts to the *TransNet* program.

Action: This item was presented for information.

12. DRAFT 2014 STATE OF THE COMMUTE REPORT (INFORMATION)

As part of ongoing performance monitoring efforts, SANDAG reports on various statistics related to the performance of the transportation system, and consistent with the *TransNet* Extension Ordinance, the ITOC reviews the State of the Commute report on an annual basis.

Ellison Alegre, Associate Transportation Planner, presented the Draft 2014 State of the Commute Report which provided data on the region's urban highways, bus systems, and rail services.

Action: This item was presented for information.

13. FUTURE MEETING SCHEDULE (INFORMATION)

The next regular ITOC meeting is scheduled for Wednesday, July 8, 2015, at 9:30 a.m.

14. ADJOURNMENT

Chair Ramer adjourned the meeting at 11:27 a.m.

**INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE  
 MEETING ATTENDANCE FOR JUNE 10, 2015**

JURISDICTION/ORGANIZATION	NAME	ATTENDING	COMMENTS
Licensed Civil/Traffic Engineer	Jonathan Tibbitts	Yes	
Finance/Budgeting	Stewart Halpern	Yes	
Biology/Environmental	Dustin Fuller	Yes	
Licensed Engineer	Kai Ramer	Yes	Chair
Right-of-Way Acquisition	Carolyn Lee	Yes	
Private Sector	Dick Vortmann	No	
Contractor/Construction	Brad Barnum	Yes	Vice Chair
ADVISORY MEMBERS LISTED BELOW (ATTENDANCE <b>NOT</b> COUNTED FOR QUORUM PURPOSES)			
San Diego County Auditor's Office	Tracy Drager (1st Alt.)	Yes	
SANDAG STAFF MEMBERS LISTED BELOW			
Kim Kawada, Chief Deputy Executive Director José A. Nuncio, <i>TransNet</i> Department Director Ariana zur Nieden, Senior Regional Planner			