

INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE

March 11, 2015

AGENDA ITEM NO.: **1**

Action Requested: APPROVE

FEBRUARY 11, 2015, MEETING MINUTES

File Number 1500200

The meeting of the *TransNet* Independent Taxpayer Oversight Committee (ITOC) was called to order by Chair Kai Ramer at 9:34 a.m.

1. MEETING MINUTES FOR THE JANUARY 14, 2015, ITOC MEETING (APPROVE)

Action: Upon a motion by Dick Vortmann, and a second by Carolyn Lee, the ITOC approved the January 14, 2014, meeting minutes. Yes – Chair Ramer, Vice Chair Brad Barnum, Mr. Dustin Fuller, Mr. Stewart Halpern, Ms. Lee, Mr. Jonathan Tibbitts, and Mr. Vortmann. No - None. Abstain – None. Absent – None.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS (INFORMATION)

Chair Ramer announced that the garage elevators will be under construction over the next six months and could potentially cause delays of up to 10-12 minutes.

Chair Ramer reminded the members to submit their Form 700s by the March 18, 2015, deadline.

Vice Chair Barnum provided an update on the FY 2015 *TransNet* Triennial Performance Audit.

On a request from Chair Ramer, José A. Nuncio, *TransNet* Department Director, provided a report on the SANDAG Board annual retreat presentations and discussion.

CONSENT

3. *TransNet* ENVIRONMENTAL MITIGATION PROGRAM: ANNUAL STATUS REPORT (INFORMATION)

The ITOC was provided with the annual status update on the implementation of the *TransNet* Environmental Mitigation Program.

4. *TransNet* REGIONAL TRANSPORTATION CONGESTION IMPROVEMENT PROGRAM FEE ADJUSTMENT (INFORMATION)

The *TransNet* Extension Ordinance requires that the Regional Transportation Congestion Improvement Program (RTCIP) mitigation fee charged by local jurisdictions be adjusted every year on July 1, in order to maintain the purchasing power of the program for improvements to the Regional Arterial System. Staff has evaluated construction cost trends and relevant indices, and

based on this analysis, a 2.5 percent fee adjustment would be recommended for approval at the February 27, 2015, Board meeting. This would raise the minimum RTCIP exaction from \$2,254 to \$2,310 beginning July 1, 2015.

Action: Consent Item Nos. 3 and 4 were presented for information.

REPORTS

5. SUMMARY OF TRANSPORTATION COMMITTEE AND BOARD OF DIRECTORS ACTIONS ON *TransNet*-RELATED AGENDA ITEMS (INFORMATION)

Ariana zur Nieden, Senior Regional Planner, provided this briefing to keep the ITOC informed about relevant SANDAG actions taken on *TransNet*-related projects and programs.

Ms. zur Nieden provided a summary of Transportation Committee and Board of Directors actions on agenda items that the ITOC has reviewed: *TransNet* Environmental Mitigation Program (EMP): Annual Status Report; *TransNet* EMP Land Acquisition Grant Program Appraisal Results and Recommendation; 2014 Regional Transportation Improvement Program: Amendment No. 1; and *TransNet* Smart Growth Incentive Program and Active Transportation Grant Program: Status Update and Proposed Amendments.

Action: This item was presented for information.

6. *TransNet* ENVIRONMENTAL MITIGATION PROGRAM: LAND ACQUISITION GRANT PROGRAM APPRAISAL RESULTS AND RECOMMENDATION (DISCUSSION)

In September 2013, the SANDAG Board of Directors approved a competitive land acquisition grant program. SANDAG received 17 proposals for the FY 2014 call for projects for the *TransNet* Environmental Mitigation Program Land Acquisition Grant Program. The ITOC was asked to review the proposed land acquisition grant program appraisal results for consistency with the *TransNet* Extension Ordinance.

Keith Greer, Senior Regional Planner, presented the item.

Action: This item was presented for discussion.

7. QUARTERLY *TransNet* FINANCIAL REPORTS FOR THE PERIOD ENDING DECEMBER 31, 2014, AND OTHER FINANCIAL DATA (INFORMATION)

Staff provides certain *TransNet* financial information on a quarterly basis in accordance with requests from the ITOC as well as in response to recommendations from the first and second *TransNet* Triennial Performance Audits.

Lisa Kondrat-Dauphin, Senior Accountant, presented the item, and also presented an update on the monitoring of local jurisdiction balances.

ITOC members requested that Local Street and Road Balances reports (Attachment 2) continue to include columns G and J on a quarterly basis; column K to be included for Local Street and Road fiscal year-end reports.

Action: This item was presented for information.

8. PROPOSED FY 2016 ITOC ANNUAL OPERATING BUDGET (DISCUSSION/POSSIBLE ACTION)

In accordance with the *TransNet* Extension Ordinance, the ITOC must submit an annual operating budget for the upcoming fiscal year to the Board of Directors for approval 90 days prior to the beginning of the fiscal year. The ITOC was asked to review and discuss for possible action its FY 2016 annual operating budget.

Action: Upon a motion by Mr. Halpern, and a second by Mr. Tibbitts, the ITOC voted to recommend Board approval of its FY 2016 ITOC budget and forgo its FY 2016 annual allocation. These funds will be distributed to other *TransNet* projects and programs in accordance with Section 4 of the *TransNet* Extension Ordinance. Yes – Chair Ramer, Vice Chair Barnum, Mr. Fuller, Mr. Halpern, Ms. Lee, Mr. Tibbitts, and Mr. Vortmann. No - None. Abstain – None. Absent – None.

9. +A. OVERVIEW OF DEVELOPMENTS IN THE FINANCIAL MARKETS (INFORMATION)

Marney Cox, Chief Economist, and André Douzdjian, Finance Director, provided the quarterly briefing intended to keep the ITOC informed about the latest developments in the financial markets, the economy, and sales tax revenues, and the strategies being explored and implemented to minimize possible impacts to the *TransNet* program.

Action: This item was presented for information.

+B. *TransNet* PROGRAM FY 2016 TO FY 2020 PROGRAM REVENUE ESTIMATES (INFORMATION)

Each year, SANDAG provides revenue estimates to allow the transit and local agencies to plan for capital projects and determine operating subsidies.

Mr. Cox and Sookyung Kim, Financial Programming Manager, provided an update on *TransNet* program revenue estimates.

Action: This item was presented for information.

10. PROGRESS REPORT ON *TransNet* EARLY ACTION PROGRAM PROJECTS (INFORMATION)

This report provided an overview of the *TransNet* Early Action Program projects in terms of cost control and schedule adherence based on data provided through the Dashboard reporting system. This item relates to the required reporting process specified under Paragraph 10 of the *TransNet* Extension Ordinance.

Richard Chavez, Principal Engineer, presented recent trends based on data from the Dashboard reporting system.

Asitha Seneviratne, Senior Project Scheduler, presented information on project accomplishments, and oncost control and schedule adherence based on data provided through the Dashboard reporting system.

Brian Lane, Senior Transit Planner, presented an update on the transit performance measures.

ITOC members requested that future presentations on *Rapid* transit performance measures also include passenger capacity data.

Action: This item was presented for information.

11. CITY OF CHULA VISTA *TransNet* LOCAL STREET AND ROAD PROGRAM UPDATE (INFORMATION)

Frank Rivera, Principal Civil Engineer, City of Chula Vista Public Works Department, provided an overview of key project and program efforts achieved by the City of Chula Vista's *TransNet* Local Street and Road Program. He also highlighted major ongoing and completed projects funded with *TransNet*.

12. FUTURE MEETING SCHEDULE (INFORMATION)

The next regular ITOC meeting is scheduled for Wednesday, March 11, 2015, at 9:30 a.m.

13. ADJOURNMENT

Chair Ramer adjourned the meeting at 12:04 p.m.

**INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE
 MEETING ATTENDANCE FOR JANUARY 14, 2015**

JURISDICTION/ORGANIZATION	NAME	ATTENDING	COMMENTS
Licensed Civil/Traffic Engineer	Jonathan Tibbitts	Yes	
Finance/Budgeting	Stewart Halpern	Yes	
Biology/Environmental	Dustin Fuller	Yes	
Licensed Engineer	Kai Ramer	Yes	Chair
Right of Way Acquisition	Carolyn Lee	Yes	
Private Sector	Dick Vortmann	Yes	
Contractor/Construction	Brad Barnum	Yes	Vice Chair
ADVISORY MEMBERS LISTED BELOW (ATTENDANCE NOT COUNTED FOR QUORUM PURPOSES)			
San Diego County Auditor's Office	Tracy Drager (1st Alt.)	Yes	
SANDAG STAFF MEMBERS LISTED BELOW			
Kim Kawada, Chief Deputy Executive Director José A. Nuncio, <i>TransNet</i> Department Director Ariana zur Nieden, Senior Regional Planner			