INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE

March 11, 2015

AGENDA ITEM NO.: 1

Action Requested: APPROVE

FEBRUARY 11, 2015, MEETING MINUTES

The meeting of the TransNet Independent Taxpayer Oversight Committee (ITOC) was called to order by Chair Kai Ramer at 9:34 a.m.

1. MEETING MINUTES FOR THE JANUARY 14, 2015, ITOC MEETING (APPROVE)

Action: Upon a motion by Dick Vortmann, and a second by Carolyn Lee, the ITOC approved the January 14, 2014, meeting minutes. Yes – Chair Ramer, Vice Chair Brad Barnum, Mr. Dustin Fuller, Mr. Stewart Halpern, Ms. Lee, Mr. Jonathan Tibbitts, and Mr. Vortmann. No - None. Abstain – None. Absent – None.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS (INFORMATION)

Chair Ramer announced that the garage elevators will be under construction over the next six months and could potentially cause delays of up to 10-12 minutes.

Chair Ramer reminded the members to submit their Form 700s by the March 18, 2015, deadline.

Vice Chair Barnum provided an update on the FY 2015 TransNet Triennial Performance Audit.

On a request from Chair Ramer, José A. Nuncio, TransNet Department Director, provided a report on the SANDAG Board annual retreat presentations and discussion.

CONSENT

3. TransNet ENVIRONMENTAL MITIGATION PROGRAM: ANNUAL STATUS REPORT (INFORMATION)

The ITOC was provided with the annual status update on the implementation of the TransNet Environmental Mitigation Program.

4. TransNet REGIONAL TRANSPORTATION CONGESTION IMPROVEMENT PROGRAM FEE ADJUSTMENT (INFORMATION)

The TransNet Extension Ordinance requires that the Regional Transportation Congestion Improvement Program (RTCIP) mitigation fee charged by local jurisdictions be adjusted every year on July 1, in order to maintain the purchasing power of the program for improvements to the Regional Arterial System. Staff has evaluated construction cost trends and relevant indices, and
based on this analysis, a 2.5 percent fee adjustment would be recommended for approval at the February 27, 2015, Board meeting. This would raise the minimum RTCIP exaction from $2,254 to $2,310 beginning July 1, 2015.

Action: Consent Item Nos. 3 and 4 were presented for information.

REPORTS

5. SUMMARY OF TRANSPORTATION COMMITTEE AND BOARD OF DIRECTORS ACTIONS ON TransNet-RELATED AGENDA ITEMS (INFORMATION)

Ariana zur Nieden, Senior Regional Planner, provided this briefing to keep the ITOC informed about relevant SANDAG actions taken on TransNet-related projects and programs.

Ms. zur Nieden provided a summary of Transportation Committee and Board of Directors actions on agenda items that the ITOC has reviewed: TransNet Environmental Mitigation Program (EMP): Annual Status Report; TransNet EMP Land Acquisition Grant Program Appraisal Results and Recommendation; 2014 Regional Transportation Improvement Program: Amendment No. 1; and TransNet Smart Growth Incentive Program and Active Transportation Grant Program: Status Update and Proposed Amendments.

Action: This item was presented for information.

6. TransNet ENVIRONMENTAL MITIGATION PROGRAM: LAND ACQUISITION GRANT PROGRAM APPRAISAL RESULTS AND RECOMMENDATION (DISCUSSION)

In September 2013, the SANDAG Board of Directors approved a competitive land acquisition grant program. SANDAG received 17 proposals for the FY 2014 call for projects for the TransNet Environmental Mitigation Program Land Acquisition Grant Program. The ITOC was asked to review the proposed land acquisition grant program appraisal results for consistency with the TransNet Extension Ordinance.

Keith Greer, Senior Regional Planner, presented the item.

Action: This item was presented for discussion.

7. QUARTERLY TransNet FINANCIAL REPORTS FOR THE PERIOD ENDING DECEMBER 31, 2014, AND OTHER FINANCIAL DATA (INFORMATION)

Staff provides certain TransNet financial information on a quarterly basis in accordance with requests from the ITOC as well as in response to recommendations from the first and second TransNet Triennial Performance Audits.

Lisa Kondrat-Dauphin, Senior Accountant, presented the item, and also presented an update on the monitoring of local jurisdiction balances.

ITOC members requested that Local Street and Road Balances reports (Attachment 2) continue to include columns G and J on a quarterly basis; column K to be included for Local Street and Road fiscal year-end reports.

Action: This item was presented for information.

8. PROPOSED FY 2016 ITOC ANNUAL OPERATING BUDGET (DISCUSSION/POSSIBLE ACTION)
In accordance with the TransNet Extension Ordinance, the ITOC must submit an annual operating budget for the upcoming fiscal year to the Board of Directors for approval 90 days prior to the beginning of the fiscal year. The ITOC was asked to review and discuss for possible action its FY 2016 annual operating budget.

**Action:** Upon a motion by Mr. Halpern, and a second by Mr. Tibbitts, the ITOC voted to recommend Board approval of its FY 2016 ITOC budget and forgo its FY 2016 annual allocation. These funds will be distributed to other TransNet projects and programs in accordance with Section 4 of the TransNet Extension Ordinance. Yes – Chair Ramer, Vice Chair Barnum, Mr. Fuller, Mr. Halpern, Ms. Lee, Mr. Tibbitts, and Mr. Vortmann. No - None. Abstain – None. Absent – None.

9. **A. OVERVIEW OF DEVELOPMENTS IN THE FINANCIAL MARKETS (INFORMATION)**

Marney Cox, Chief Economist, and André Douzdjian, Finance Director, provided the quarterly briefing intended to keep the ITOC informed about the latest developments in the financial markets, the economy, and sales tax revenues, and the strategies being explored and implemented to minimize possible impacts to the TransNet program.

**Action:** This item was presented for information.

**+B. TransNet PROGRAM FY 2016 TO FY 2020 PROGRAM REVENUE ESTIMATES (INFORMATION)**

Each year, SANDAG provides revenue estimates to allow the transit and local agencies to plan for capital projects and determine operating subsidies.

Mr. Cox and Sookyung Kim, Financial Programming Manager, provided an update on TransNet program revenue estimates.

**Action:** This item was presented for information.

10. **PROGRESS REPORT ON TransNet EARLY ACTION PROGRAM PROJECTS (INFORMATION)**

This report provided an overview of the TransNet Early Action Program projects in terms of cost control and schedule adherence based on data provided through the Dashboard reporting system. This item relates to the required reporting process specified under Paragraph 10 of the TransNet Extension Ordinance.

Richard Chavez, Principal Engineer, presented recent trends based on data from the Dashboard reporting system.

Asitha Seneviratne, Senior Project Scheduler, presented information on project accomplishments, and oncost control and schedule adherence based on data provided through the Dashboard reporting system.

Brian Lane, Senior Transit Planner, presented an update on the transit performance measures.

ITOC members requested that future presentations on Rapid transit performance measures also include passenger capacity data.

**Action:** This item was presented for information.
11. CITY OF CHULA VISTA TransNet LOCAL STREET AND ROAD PROGRAM UPDATE (INFORMATION)

Frank Rivera, Principal Civil Engineer, City of Chula Vista Public Works Department, provided an overview of key project and program efforts achieved by the City of Chula Vista's TransNet Local Street and Road Program. He also highlighted major ongoing and completed projects funded with TransNet.

12. FUTURE MEETING SCHEDULE (INFORMATION)

The next regular ITOC meeting is scheduled for Wednesday, March 11, 2015, at 9:30 a.m.

13. ADJOURNMENT

Chair Ramer adjourned the meeting at 12:04 p.m.
## INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE
### MEETING ATTENDANCE FOR JANUARY 14, 2015

<table>
<thead>
<tr>
<th>JURISDICTION/ORGANIZATION</th>
<th>NAME</th>
<th>ATTENDING</th>
<th>COMMENTS</th>
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<tbody>
<tr>
<td>Licensed Civil/Traffic Engineer</td>
<td>Jonathan Tibbitts</td>
<td>Yes</td>
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<tr>
<td>Finance/Budgeting</td>
<td>Stewart Halpern</td>
<td>Yes</td>
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<tr>
<td>Biology/Environmental</td>
<td>Dustin Fuller</td>
<td>Yes</td>
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<tr>
<td>Licensed Engineer</td>
<td>Kai Ramer</td>
<td>Yes</td>
<td>Chair</td>
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<tr>
<td>Right of Way Acquisition</td>
<td>Carolyn Lee</td>
<td>Yes</td>
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<tr>
<td>Private Sector</td>
<td>Dick Vortmann</td>
<td>Yes</td>
<td></td>
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<tr>
<td>Contractor/Construction</td>
<td>Brad Barnum</td>
<td>Yes</td>
<td>Vice Chair</td>
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ADVISORY MEMBERS LISTED BELOW (ATTENDANCE **NOT** COUNTED FOR QUORUM PURPOSES)

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<tbody>
<tr>
<td>San Diego County Auditor's Office</td>
<td>Tracy Drager (1st Alt.)</td>
<td>Yes</td>
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</tbody>
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SANDAG STAFF MEMBERS LISTED BELOW

- Kim Kawada, Chief Deputy Executive Director
- José A. Nuncio, *TransNet* Department Director
- Ariana zur Nieden, Senior Regional Planner