



MANAGEMENT COMMITTEE

John Bolduc, **Chair**
San Diego Harbor Police

Gary Morrison
Carlsbad Police Department

David Bejarano
Chula Vista Police Department

Jon Froomin
Coronado Police Department

Jim Redman
El Cajon Police Department

Craig Carter
Escondido Police Department

Ed Aceves
La Mesa Police Department

Manuel Rodriguez
National City Police Department

Frank McCoy
Oceanside Police Department

Shelley Zimmerman
San Diego Police Department

William D. Gore
San Diego Sheriff's Department

Adolfo Gonzales
San Diego District Attorney's Office

Pamela Scanlon
Director, ARJIS

Cynthia Burke
Director, Criminal Justice Research

Kurt Kroninger
Director, Technical Services

CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE

**Wednesday, February 5, 2014
9:30 to 10:30 a.m.**

**San Diego Police Western Division
5215 Gaines Street
San Diego, CA**

AGENDA HIGHLIGHTS

- **COGNOS REPORTING OVERVIEW**
- **ARJIS AGENCY MEMBER REQUEST**

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CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE AGENDA

Wednesday, February 5, 2014

ITEM #		RECOMMENDATION
1.	ROLL CALL	
+2.	APPROVAL OF JANUARY 8, 2014, MEETING MINUTES	APPROVE
3.	PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS	
	Members of the public will have the opportunity to address the Management Committee on any issue within the jurisdiction of the Committee. Speakers are limited to three minutes each and shall reserve time by completing a "Request to Speak" form and giving it to the Clerk prior to speaking. Committee members also may provide information and announcements under this agenda item.	
REPORT ITEMS (4 through 8)		
4.	PUBLIC SAFETY COMMITTEE UPDATE (Chair Bolduc)	INFORMATION
	Chair Bolduc will provide an update on the Public Safety Committee (PSC) meeting held on January 17, 2014. The next scheduled PSC meeting is Friday, February 21, 2014, at 1 p.m.	
5.	COGNOS REPORTING OVERVIEW (ARJIS Staff)	DISCUSSION
	Staff will provide an overview of the IBM Cognos system, which is used by member agencies for mandated and ad hoc reporting. An outline of current and future system features will be presented, as well as metrics on usage by agency staff.	
6.	ARJIS AGENCY MEMBER REQUEST (Kirby Beyer, Sheriff)	APPROVE
	The Chief's/Sheriff's Management Committee is asked to: 1) approve ARJIS membership to the Bureau of Indian Affairs (BIA) on behalf of the Sycuan Police Department as a Contributing Member Agency for one year, that includes an assessment at the completion of the year and a recommendation for continued membership; and 2) support the application to the California Department of Justice by BIA on behalf of Sycuan Police Department for CLETS access.	
7.	BUSINESS WORKING GROUP (Cathy Osgan, Chair and ARJIS Staff)	DISCUSSION / POSSIBLE ACTION
	ARJIS staff will provide an update of the Business Working Group meeting held on Tuesday, January 21, 2014, at the Law Enforcement Coordination Center.	

ITEM #**RECOMMENDATION**

8. ARJIS 2013 ENTERPRISE TRANSFORMATION UPDATE
(Bob Kaelin, MTG Consultants)

INFORMATION

Mr. Robert Kaelin, MTG Management Consultants, will provide a summary of the transformation of the ARJIS Enterprise and infrastructure from its 2012 structure at San Diego Data Processing Corporation to the current flexible environment supporting ARJIS today. The transformation included the core ARJIS servers, network, and staff.

9. UPCOMING MEETINGS

INFORMATION

The next meeting of the Chiefs'/Sheriff's Management Committee is scheduled for Wednesday, March 5, 2014, at 9:30 a.m. at San Diego Police Department, Western Division.

10. ADJOURNMENT

+ next to an item indicates an attachment

San Diego Association of Governments
CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE

February 5, 2014

AGENDA ITEM NO.: **2**

Action Requested: APPROVE

JANUARY 8, 2014, MANAGEMENT COMMITTEE DISCUSSION AND ACTIONS

1. ROLL CALL

Chair John Bolduc (San Diego Harbor Police Department) called the meeting to order at 9:30 a.m. Roll call was taken and a quorum was present. See attendance sheet on last page.

2. APPROVAL OF NOVEMBER 6, 2013 MEETING MINUTES (APPROVE)

Action: Upon a motion by Chief Adolfo Gonzales (San Diego District Attorney's Office) and a second by Assistant Sheriff Kirby Beyer (San Diego Sheriff's Department), the minutes of November 6, 2013, were approved. Yes – Chair John Bolduc, Chief Gary Morrison (Carlsbad Police Department), Captain Gary Ficacci (Chula Vista Police Department), Chief Jon Froomin (Coronado Police Department), Chief Jim Redman (El Cajon Police Department), Chief Craig Carter (Escondido Police Department), Chief Ed Aceves (La Mesa Police Department), Assistant Chief Shelley Zimmerman (San Diego Police Department), Assistant Sheriff Kirby Beyer, and Chief Adolfo Gonzales (San Diego District Attorney's Office). No – None. Absent – Chief Manuel Rodriguez (National City Police Department), and Chief Frank McCoy (Oceanside Police Department).

3. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Chief Aceves recognized Dale Stockton (ARJIS) for his participation in the Below 100 Initiative. The goal is to reduce law enforcement deaths in the line of duty to fewer than 100 a year. It is a good program and Chief Aceves encouraged Mr. Stockton to continue in his efforts.

REPORTS

4. PUBLIC SAFETY COMMITTEE UPDATE (INFORMATION)

Chair Bolduc reported the Public Safety Committee (PSC) met on December 13, 2013. The agenda included the Public Safety Budgets and Arrest Rates and three year study on Cross-Jurisdictional Task Forces. Both agenda items were presented by Dr. Cynthia Burke (SANDAG); and Chief Probation Officer Mack Jenkins, Captain Frank Clamers (San Diego Sheriff's Department), and Lisa Rodriguez (San Diego County District Attorney's Office), presented an overview of where San Diego County is two years post-implementation of the public safety realignment. The next scheduled PSC meeting is Friday, January 17, 2014 at 1 p.m.

Action: This item was presented for information.

5. DATA RETENTION SCHEDULE AND RECOMMENDATIONS (APPROVE)

Director Pam Scanlon (ARJIS) provided an overview of the current retention and purge criteria for regional data. State mandated guidelines for criminal records is seven years from the record creation date. For License Plate Readers (LPR), the rate is currently 12 months for fixed camera reads and 24 months for mobile unit reads. There is a need to show the importance to the public on the retention of these records.

LPR data is collected by an agency's individual server going to the ARJIS Regional Server or the The Back Office System Server software. If the agency has their own server, they can have a different retention schedule from the ARJIS Regional Server. Regional data is obtained using the State, Regional, and Federal Enterprise Retrieval System application. Urban Areas Security Initiative funding is providing the server.

Mr. Stockton stated that LPR data works best if the readers are deployed in the field to read side streets (more than just the main street data). What is unique with ARJIS is the Officer Notification and Smart-Alerting System (ONASAS). The LPR data would move from the agency to the LPR database and push a text message to the officer. ONASAS hits are high risk offenders. The LPR does not recognize state licenses.

Chief Froomin stated that the configuration of numbers can be recognized for states. He inquired on the different retention dates for mobile versus fixed.

Ms. Scanlon noted the different retention dates was because of the volumes obtained from fixed cameras and the storage issues.

Mr. Stockton noted that the mobile units provide a random and more widespread effort.

Assistant Sheriff Beyer noted that CAL Sheriff has had no active discussion on a retention schedule.

Ms. Scanlon noted the need to be consistent.

Chief Froomin noted that this is a hot topic right now and believes it would be better if the Committee be on the front end.

Action: Further discussion is advised and this agenda item will be brought back for a vote on a draft policy and a modification on retention if needed.

6. CROSS-JURISDICTIONAL TASK FORCES IN A BORDER REGION: EVALUATION FINDINGS OF THE IMPORTANCE OF COLLABORATION AND COOPERATION (INFORMATION)

In 2010, the Criminal Justice Research Division received federal funding to evaluate two federally-supported efforts to enhance collaboration on cross-jurisdictional task forces aimed at combating drug-related violence and other crime. Dr. Burke presented the results of this three-year study.

Action: This agenda item was presented for information.

7. BUSINESS WORKING GROUP (INFORMATION)

Ms. Scanlon reported on the Business Working Group meeting held on November 5, 2013, at National City Police Department. The Committee was updated on the many public records requests and the need for the agencies to work together regarding LPR policies and retention durations. The FY 2014 Workplan was reviewed. Cathy Osgan (Oceanside Police Department) was elected the new Chair with Erin Jones (La Mesa Police Department) the new Vice-Chair. The Law Enforcement Coordination Center (LECC) was added to the Data Sharing MOU. A representative from Palantir explained about the product and how it will be used at the LECC. ARJIS has completed a geo-file update that added new streets and included the 2010 census data. San Diego Police Department has several new beat boundaries and updated historical records with these new beats. The next meeting is scheduled for January 21, 2014 at the LECC. Palantir will do a demonstration. There is also a meeting scheduled next week with agency representatives to discuss the new Uniform Crime Reporting (UCR) definitions for rape and how this data will be gathered and reported.

Action: This agenda item was presented for information.

8. UPCOMING MEETINGS (INFORMATION)

The next meeting of the Chiefs'/Sheriff's Management Committee is scheduled for Wednesday, February 5, 2014, at 9:30 a.m. at San Diego Police Department, Western Division.

9. ADJOURNMENT

The meeting was adjourned at 10:40 a.m

Key Staff Contacts: Pam Scanlon, (619) 699-6971; pam.scanlon@sandag.org
Cynthia Burke, (619) 699-1910; cindy.burke@sandag.org

San Diego Association of Governments

ARJIS CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE ATTENDANCE

January 8, 2014

JURISDICTION	MEMBER NAME	ATTENDANCE	Attended By
CARLSBAD POLICE DEPARTMENT	CHIEF GARY MORRISON (Member)	YES	
CARLSBAD POLICE DEPARTMENT	CAPTAIN BILL ROWLAND (Alternate)	NO	
CHULA VISTA POLICE DEPARTMENT	CHIEF DAVID BEJARANO (Member)	NO	
CHULA VISTA POLICE DEPARTMENT	CAPTAIN GARY FICACCI (Alternate)	YES	
CORONADO POLICE DEPARTMENT	CHIEF JON FROOMIN (Member)	YES	
CORONADO POLICE DEPARTMENT	COMMANDER MIKE LAWTON (Alternate)	NO	
EL CAJON POLICE DEPARTMENT	CHIEF JIM REDMAN (Member)	YES	
EL CAJON POLICE DEPARTMENT	CAPTAIN JEFF DAVIS (Alternate)	NO	
ESCONDIDO POLICE DEPARTMENT	CHIEF CRAIG CARTER (Member)	YES	
ESCONDIDO POLICE DEPARTMENT	CAPTAIN BOB BENTON (Alternate)	NO	
LA MESA POLICE DEPARTMENT	CHIEF ED ACEVES (Member)	YES	
LA MESA POLICE DEPARTMENT	CAPTAIN DAVID BOND (Alternate)	NO	
NATIONAL CITY POLICE DEPARTMENT	CHIEF MANUEL RODRIGUEZ (Member)	NO	
NATIONAL CITY POLICE DEPARTMENT	CAPTAIN JOSE TELLEZ (Alternate)	NO	
OCEANSIDE POLICE DEPARTMENT	CHIEF FRANK MC COY (Member)	NO	
OCEANSIDE POLICE DEPARTMENT	CAPTAIN TOM AGUIGUI (Alternate)	NO	
SAN DIEGO HARBOR POLICE DEPARTMENT	CHIEF JOHN BOLDUC (Member-Chair)	YES	
SAN DIEGO HARBOR POLICE DEPARTMENT	ASSISTANT CHIEF MARK STAINBROOK (Alternate)	NO	
SAN DIEGO POLICE DEPARTMENT	ASSISTANT CHIEF SHELLEY ZIMMERMAN (Member)	YES	
SAN DIEGO POLICE DEPARTMENT	(Alternate)	--	
SAN DIEGO SHERIFF'S DEPARTMENT	SHERIFF WILLIAM D. GORE (Member)	NO	
SAN DIEGO SHERIFF'S DEPARTMENT	UNDERSHERIFF ED PRENDERGAST (1st Alternate)	NO	

JURISDICTION	MEMBER NAME	ATTENDANCE	Attended By
SAN DIEGO SHERIFF'S DEPARTMENT	ASSISTANT SHERIFF KIRBY BEYER (2nd Alternate)	YES	
SAN DIEGO DISTRICT ATTORNEY	ADOLFO GONZALES (Member)	YES	
SAN DIEGO DISTRICT ATTORNEY	DISTRICT ATTORNEY BONNIE DUMANIS (Alternate)	NO	
ARJIS	ARJIS DIRECTOR PAM SCANLON	YES	
SANDAG	CRIMINAL JUSTICE RESEARCH DIRECTOR CYNTHIA BURKE	YES	
Guests:			
Barbara Jean Harris, Nidhi Jain, Katie Mugg, Dale Stockton (ARJIS); Sergeant Scott Walters (Escondido Police Department), Sam Georges (San Diego District Attorney's Office)			