REGIONAL PLANNING COMMITTEE
AGENDA

Friday, December 5, 2014
1 to 2:30 p.m.
SANDAG Board Room
401 B Street, 7th Floor
San Diego

AGENDA HIGHLIGHTS

• PROGRAM UPDATE AND PROPOSED FY 2015 PROGRAM BUDGET AMENDMENT: EXTENSION OF SANDAG ENERGY ROADMAP PROGRAM

• TransNet SMART GROWTH INCENTIVE PROGRAM AND ACTIVE TRANSPORTATION GRANT PROGRAM: CALL-FOR-PROJECTS FOR THIRD CYCLE OF GRANT FUNDING

• SAN DIEGO FORWARD: THE REGIONAL PLAN: REGIONAL PARKING MANAGEMENT TOOLBOX

PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING

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MISSION STATEMENT
The Regional Planning Committee provides oversight for the preparation and implementation of the Regional Comprehensive Plan that is based on the local general plans and regional plans and addresses interregional issues with surrounding counties and Mexico. The components of the plan include: transportation, housing, environment (shoreline, air quality, water quality, habitat), economy, borders, regional infrastructure needs and financing, and land use and design.

San Diego Association of Governments · 401 B Street, Suite 800, San Diego, CA 92101-4231 · (619) 699-1900 · Fax (619) 699-1905 · sandag.org
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REGIONAL PLANNING COMMITTEE
Friday, December 5, 2014

ITEM NO.                  RECOMMENDATION
1. APPROVAL OF MEETING MINUTES                     APPROVE

The Regional Planning Committee is asked to review and approve the minutes from its November 7, 2014, meeting.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Members of the public shall have the opportunity to address the Regional Planning Committee on any issue within the jurisdiction of the Committee that is not on this agenda. Anyone desiring to speak shall reserve time by completing a “Request to Speak” form and giving it to the Clerk prior to speaking. Public speakers should notify the Clerk if they have a handout for distribution to Committee members. Public speakers are limited to three minutes or less per person. Committee members also may provide information and announcements under this agenda item.

CONSENT

+3. TransNet ENVIRONMENTAL MITIGATION PROGRAM: LAND MANAGEMENT GRANT PROGRAM QUARTERLY STATUS UPDATE (Keith Greer)                     INFORMATION

The Board of Directors has awarded grants for six cycles of the TransNet Environmental Mitigation Program Land Management Grant Program. This report provides information to the Regional Planning Committee on the quarterly status of active projects.

REPORTS

+4. PROGRAM UPDATE AND PROPOSED FY 2015 PROGRAM BUDGET AMENDMENT: EXTENSION OF SANDAG ENERGY ROADMAP PROGRAM (Susan Freedman)                    RECOMMEND

The California Public Utilities Commission has approved a one-year extension for many energy efficiency programs, including the SANDAG Local Government Partnership with San Diego Gas & Electric (SDG&E). The Regional Planning Committee is asked to recommend that the Board of Directors approve an amendment to the Program Budget to accept $684,594 of grant funds from SDG&E to extend the Energy Roadmap Program for an additional calendar year, allocating $180,667 for FY 2015.
+5. **TransNet SMART GROWTH INCENTIVE PROGRAM AND ACTIVE TRANSPORTATION GRANT PROGRAM: CALL-FOR-PROJECTS FOR THIRD CYCLE OF GRANT FUNDING (Carolina Gregor)**

Last month, the Committee discussed the criteria for the call-for-projects for the third cycle of the TransNet Smart Growth Incentive Program and Active Transportation Grant Program. The Regional Planning Committee is asked to recommend that the SANDAG Board of Directors release the call-for-projects for the third cycle of the Smart Growth Incentive Program.


Last year, staff solicited input from the Regional Planning Committee on the proposed content of the Regional Parking Management Toolbox being developed as part of San Diego Forward: The Regional Plan. Since then, staff has developed an interactive, web-based document as a resource to assist local jurisdictions and communities with designing and implementing parking management strategies and plans. Staff will provide an overview of the Toolbox and next steps.

+7. **SAN DIEGO FORWARD: THE REGIONAL PLAN: UPDATE ON COMMUNITY-BASED PARTNER NETWORK ACTIVITIES (Jane Clough)**

As part of the Public Involvement Plan for San Diego Forward: The Regional Plan, SANDAG contracted with a number of community-based organizations that serve underrepresented communities across the region. These organizations are supporting SANDAG outreach efforts to ensure timely and meaningful involvement of their communities in the planning process. Several community-based organization partners will share their outreach techniques and insights with the Regional Planning Committee.

8. **CONTINUED PUBLIC COMMENTS**

If the five speaker limit for public comments was exceeded at the beginning of this agenda, other public comments will be taken at this time. Subjects of previous agenda items may not again be addressed under public comment.

9. **UPCOMING MEETING**

The next Regional Planning Committee meeting is scheduled on Friday, February 6, 2015. Please note that there is no January meeting.

10. **ADJOURNMENT**

+ next to an agenda item indicates an attachment
The meeting of the Regional Planning Committee was called to order by Chair Lesa Heebner (North County Coastal) at 12:02 p.m. See the attached attendance sheet for the Regional Planning Committee member attendance.

1. APPROVAL OF MEETING MINUTES

   Action: Upon a motion by Councilmember Jerry Jones (East County), and a second by Councilmember Lori Zapf (City of San Diego), the Regional Planning Committee approved the meeting minutes of October 3, 2014. Yes – Councilmember Lori Zapf (City of San Diego), Councilmember Jerry Jones (East County), Mayor Sam Abed (North County Inland), Chair Lesa Heebner (North County Coastal), Supervisor Dave Roberts (County of San Diego), Vice Chair Michael Woiwode (South County). No – None. Abstain – None. Absent – None.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

   Kevin Swanson, Syntropic System, San Diego 2015 commented on the need for the Trolley and buses to accommodate bicycles so that more than one person can take their bike on public transit at once.

3. CHAIR’S REPORT

   3. STATUS UPDATE ON MILITARY WORKING GROUP EFFORTS (INFORMATION)

      In October, the Military Working Group held a workshop to discuss military issues in relation to the development of San Diego Forward: The Regional Plan.

      Councilmember Michael Woiwode (South County), Regional Planning Committee Vice Chair and Military Working Group Chair, presented the item.

      Action: This item was presented for information only.
REPORTS

4. DRAFT REGIONAL COMPLETE STREETS POLICY (RECOMMEND)

With the approval of the 2050 Regional Transportation Plan/Sustainable Communities Strategy in 2011, SANDAG committed to develop a Regional Complete Streets Policy. A draft policy was developed after a review of existing local complete streets policies, best practices from regional agencies around the country, and input from member agencies and stakeholders.

Stephan Vance, Senior Regional Planner, presented the item.

Kevin Swanson, Syntropic System, San Diego 2015 commented on this item and suggested that technological improvements such as solar roads for bikes and street numbering systems that provide continuity between jurisdictions be considered.

Kathleen Ferrier, Circulate San Diego, spoke in support of the Complete Streets Policy and suggested that SANDAG establish timeframes for the collection of baseline data and implementation measures.

Vice Chair Woiwode (South County) requested that implementation be reviewed in one year and stipulated that the policy’s progress be subject to annual review.

Action: Upon a motion by Supervisor Dave Roberts (County of San Diego), and a second by Councilmember Lori Zapf (City of San Diego), the Regional Planning Committee recommended that the SANDAG Board of Directors accept the Regional Complete Streets Policy for planning purposes, subject to an annual review of progress on implementation.

Yes – Councilmember Lori Zapf (City of San Diego), Councilmember Jerry Jones (East County), Mayor Sam Abed (North County Inland), Chair Lesa Heebner (North County Coastal), Supervisor Dave Roberts (County of San Diego), Vice Chair Michael Woiwode (South County). No – None. Abstain – None. Absent – None.

5. TransNet SMART GROWTH INCENTIVE PROGRAM AND ACTIVE TRANSPORTATION GRANT PROGRAM: STATUS UPDATE AND PROPOSED AMENDMENT (APPROVE)

Suchi Mukherjee, Regional Planner, and Stephen Manganiello, Director of Public Works/ City Engineer, City of National City, presented the item and responded to questions.

Action: Upon a motion by Mayor Sam Abed (North County Inland), and a second by Councilmember Jerry Jones (East County), the Regional Planning Committee approved a no-cost, time-only schedule extension for the Smart Growth Incentive Program for the City of National City’s Eighth Street Smart Growth Revitalization Project.

Yes – Councilmember Lori Zapf (City of San Diego), Councilmember Jerry Jones (East County), Mayor Sam Abed (North County Inland), Chair Lesa Heebner (North County Coastal), Supervisor Dave Roberts (County of San Diego), Vice Chair Michael Woiwode (South County). No – None. Abstain – None. Absent – None.

6. TransNet SMART GROWTH INCENTIVE PROGRAM AND ACTIVE TRANSPORTATION GRANT PROGRAM: CALL FOR PROJECTS FOR THIRD CYCLE OF GRANT FUNDING (DISCUSSION)
The call for projects for the third cycles of the TransNet Smart Growth Incentive Program and Active Transportation Grant Program are anticipated for release in December. The Regional Planning Committee was asked to discuss the proposed criteria and program guidelines.

Carolina Gregor, Senior Regional Planner, and Suchi Mukherjee, Regional Planner, presented the item.

**Action:** This item was presented for discussion only.

7. PUBLIC HEALTH AND THE BUILT ENVIRONMENT (INFORMATION)

Working with partners at the County of San Diego Health and Human Services Agency, SANDAG has concluded work on the Community Transformation Grant program funded by the United States Centers for Disease Control and Prevention. Staff provided a status report on work completed through the grant program.

Supervisor Dave Roberts (County of San Diego) invited cities and SANDAG to join the Live Well San Diego program.

Dan Gallagher, Senior Health Planner, and Dr. Wilma Wooten, Public Health Office (County of San Diego), presented the item.

**Action:** This item was presented for information only.

8. ENCINITAS HOUSING ELEMENT UPDATE (INFORMATION)

The City of Encinitas is updating its housing element for the sixth cycle. As part of this process, it has developed a new mapping strategy, approved by City Council, which includes a new public participation tool to encourage participation by people not previously engaged in the housing element update process.

Jeff Murphy, Director of Planning and Building for the City of Encinitas and Vice-Chair of the Regional Planning Technical Working Group, provided an overview.

Regional Planning Committee members expressed their appreciation and invited Mr. Murphy to make a follow-up presentation in the coming months.

**Action:** This item was presented for information only.

9. CONTINUED PUBLIC COMMENTS

There were no continued public comments.

10. UPCOMING MEETINGS (INFORMATION)
The next meeting of the Regional Planning Committee is scheduled for Friday, December 5, 2014, at 1 p.m.

11. ADJOURNMENT

Chair Heebner adjourned the meeting at 1:53 p.m.
<table>
<thead>
<tr>
<th>GEOGRAPHICAL AREA/ORGANIZATION</th>
<th>JURISDICTION</th>
<th>NAME</th>
<th>MEMBER/ALTERNATE</th>
<th>ATTENDING</th>
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<td>North County Inland</td>
<td>City of Escondido</td>
<td>Sam Abed</td>
<td>Member</td>
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<td>City of Vista</td>
<td>John Aguilera</td>
<td>Alternate</td>
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<td>South County</td>
<td>City of Coronado</td>
<td>Mike Woiwode</td>
<td>Member</td>
<td>Yes</td>
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<td>City of Chula Vista</td>
<td>Pamela Bensoussan</td>
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<td>North County Coastal</td>
<td>City of Solana Beach</td>
<td>Lesa Heebner</td>
<td>Member</td>
<td>Yes</td>
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<td>City of Oceanside</td>
<td>Gary Felien</td>
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<td>East County</td>
<td>City of Lemon Grove</td>
<td>Jerry Jones</td>
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<td>City of La Mesa</td>
<td>Kristine Alessio</td>
<td>Alternate</td>
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<td>City of San Diego</td>
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<td>Lorie Zapf</td>
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<td>Yes</td>
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<td>Mark Kersey</td>
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<td>County of San Diego</td>
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<td>Dave Roberts</td>
<td>Member</td>
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<td>Bill Horn</td>
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<tr>
<td>Advisory Member</td>
<td>Caltrans, District 11</td>
<td>Laurie Berman</td>
<td>Member</td>
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<td>Bill Figge</td>
<td>Alternate</td>
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<tr>
<td>Advisory Member</td>
<td>San Diego Unified Port District</td>
<td>Dan Malcolm</td>
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<tr>
<td>Advisory Member</td>
<td>San Diego County Water Authority</td>
<td>Elsa Saxod</td>
<td>Member</td>
<td>Yes</td>
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<td>Dennis Sanford</td>
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<td>Advisory Member</td>
<td>MTS</td>
<td>Mona Rios</td>
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<td>Al Ovrom, Jr.</td>
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<td>NCTD</td>
<td>Don Mosier</td>
<td>Member</td>
<td>Yes</td>
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<td>Ed Gallo</td>
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<td>No</td>
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<tr>
<td>Advisory Member</td>
<td>Regional Planning Technical Working Group (TWG)</td>
<td>Brad Raulston</td>
<td>Member</td>
<td>No</td>
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<td></td>
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<td>Jeff Murphy</td>
<td>Alternate</td>
<td>Yes</td>
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<tr>
<td>Advisory Member</td>
<td>Southern California Tribal Chairmen’s Association</td>
<td>LaVonne Peck (La Jolla)</td>
<td>Member</td>
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<td>Allen Lawson (San Pasqual)</td>
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<tr>
<td>Advisory Member</td>
<td>Department of Defense</td>
<td>Steve Chung</td>
<td>Member</td>
<td>No</td>
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<td>Kim N. Peacher</td>
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<td>Environmental Mitigation Program Advisory Member</td>
<td>Wildlife Conservation Board</td>
<td>Dave Means</td>
<td>Member</td>
<td>No</td>
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<td>Vacant</td>
<td>Alternate</td>
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<td>California Department of Fish and Wildlife</td>
<td>Vacant</td>
<td>Member</td>
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<td>David Mayer</td>
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<td>Environmental Mitigation Program Advisory Member</td>
<td>US Army Corps of Engineers</td>
<td>Therese Bradford</td>
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<td></td>
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<td>Michelle Matson</td>
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<td>US Fish and Wildlife Service</td>
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<td></td>
<td></td>
<td>Susan Wynn</td>
<td>Alternate</td>
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Introduction

The Board of Directors entered into a Memorandum of Agreement (MOA) with state and federal agencies on the implementation of the TransNet Environmental Mitigation Program (EMP). Originally signed on February 22, 2008, the MOA was most recently amended on April 26, 2013.

A provision of the MOA allocates $4 million annually for ten years to implement regional habitat management and monitoring efforts to help maintain the region’s biological integrity, thus helping to avoid the future listing of endangered species. The Board of Directors allocates a portion of the $4 million annually for the TransNet EMP Land Management Grant Program to assist land managers in filling funding gaps to promote regional priorities. The purpose of this report is to provide information to the Committee on the quarterly status of active land management grant projects (Attachment 1).

Discussion

The TransNet Extension Ordinance and Expenditure Plan, approved by the voters in November 2004, includes the EMP, which provides funding to mitigate habitat impacts from regional and local transportation projects, and provides funding for regional land management and biological monitoring. A portion of this funding is distributed through a competitive Land Management Grant Program, which is administered consistent with the requirements identified in Board Policy No. 035 (Attachment 2).

Since the program’s inception, 70 land management grants totaling $11.3 million in TransNet funding have been awarded to land management entities in the region through a competitive grant program. Eligible applicants include land managers from private and non-profit organizations, local jurisdictions, and other government agencies. Thirty-nine grants were completed when the FY 2014 4th Quarter status report was presented to the Committee. Subsequently, five more grant projects have been completed: the Cactus Wren Restoration Project by the City of Chula Vista; the Carlsbad Hydrologic Project by the San Elijo Lagoon Conservancy; the Acanthomintha Project by the Center for Natural Lands Management; the South San Diego County Community Outreach and Habitat Stewardship Project by the Earth Discovery Institute; and the Los Penasquitos Management Project by the Los Penasquitos Lagoon Foundation. Attachment 1 provides the status report of the 26 active land management grants covering the reporting period of July 1 to September 30, 2014.
Projects under the EMP Land Management Grant Program are placed on the “watch list” if a grantee is not making timely progress toward their milestones (which are defined in Board Policy No. 035) and the grantee has not yet sought corrective action. Delays in tasks leading up to either the award of a contract or project completion may place grantees on the watch list. As of the date of this quarterly report, no projects are currently on the watch list.

Grant Oversight

SANDAG staff provides ongoing oversight of projects under the TransNet-funded EMP Land Management Grant Program through review of quarterly reports and invoices. Annual and quarterly status updates are provided to the ITOC and the Regional Planning and Transportation Committees.

Staff reviews quarterly reports to ensure that grantees are making timely progress with respect to Board Policy No. 035 provisions (Attachment 2), and to ensure that the project submission of deliverables matches the scopes of work in their grant contract agreements.

Next Steps

The next quarterly status report of active land management grant projects (covering October 1 to December 31, 2014) is expected to be presented in April 2015 to the ITOC and Regional Planning and Transportation Committees.

CHARLES “MUGGS” STOLL
Director of Land Use and Transportation Planning

Attachments: 1. Status of Active TransNet EMP Land Management Grant Program Projects: Reporting period July 1 to September 30, 2014
2. Board Policy No. 035: Competitive Grant Program Procedures

Key Staff Contact: Katie Levy, (619) 699-7312, katie.levy@sandag.org
# Status of Active TransNet EMP Land Management Grant Program Projects:

Reporting period July 1 to September 30, 2014

<table>
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<tr>
<th>Grantee</th>
<th>Project</th>
<th>Description of Project Activities</th>
<th>Grant Amount</th>
<th>Contract Execution Date</th>
<th>Contract / Project Expiration Date</th>
<th>Watch List*</th>
<th>Status</th>
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<td>2nd Cycle - FY 2008</td>
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<tr>
<td>1 U.S. Fish and Wildlife Service</td>
<td>Shinohara Vernal Pools</td>
<td>Continuation of existing vernal pool project. Needs continued weeding to keep weeds from invading created vernal pools. Thirty new pools to be created.</td>
<td>$ 308,238.00</td>
<td>07/02/09</td>
<td>12/31/14</td>
<td>No</td>
<td>Project IS making timely progress toward their milestones. Grantee has confirmed project completion by 12/31/14.</td>
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<tr>
<td>2 U.S. Fish and Wildlife Service</td>
<td>SDNWR Cactus Wren Habitat Enhancement</td>
<td>Enhance coastal cactus wren habitat in high priority area in San Diego National Wildlife Refuge.</td>
<td>$ 180,070.00</td>
<td>07/02/09</td>
<td>12/31/14</td>
<td>No</td>
<td>Project IS making timely progress toward their milestones. Grantee has confirmed project completion by 12/31/14.</td>
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<tr>
<td>3 County San Diego</td>
<td>Salt Creek Cactus Wren Habitat Restoration</td>
<td>Enhance, restore, expand, and monitor coastal cactus wren habitat in the Salt Creek area</td>
<td>$ 125,000.00</td>
<td>01/01/09</td>
<td>05/30/15</td>
<td>No</td>
<td>Project IS making timely progress toward their milestones.</td>
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<td>3rd Cycle - FY 2009</td>
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<tr>
<td>4 City of Carlsbad</td>
<td>Calavera Preserve Planning Area</td>
<td>Provide access control, habitat restoration, and public outreach for the 735-acre Calavera Preserve Planning Area.</td>
<td>$ 286,667.00</td>
<td>09/30/09</td>
<td>12/31/14</td>
<td>No</td>
<td>Project IS making timely progress toward their milestones. Grantee has confirmed project completion by 12/31/14.</td>
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<td>4th Cycle - FY 2010</td>
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<td>5 San Diego River Conservancy</td>
<td>San Diego River Habitat</td>
<td>Invasive species control, re-treatment, restoration of native species, access control, increased park patrol and landowner outreach along the river in San Diego, Santee, and El Monte Valley.</td>
<td>$ 527,736.15</td>
<td>02/15/11</td>
<td>09/01/15</td>
<td>No</td>
<td>*Project was not making timely progress toward their milestones. Grantee took corrective action and has requested a 6 month amendment per Board Policy No. 035 that is being processed by SANDAG.</td>
</tr>
<tr>
<td>6 County of San Diego</td>
<td>Lusardi Creek</td>
<td>Removal and treatment of non-native grasslands in order to restore ecological and hydrological functions of riparian areas of the Lusardi Creek Preserve that were burned in the 2007 wildfires.</td>
<td>$ 107,060.00</td>
<td>04/12/11</td>
<td>01/31/15</td>
<td>No</td>
<td>Project IS making timely progress toward their milestones. Grantee has confirmed project completion by 1/31/15.</td>
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*Watch List Projects are those grantees not making timely progress toward their milestones (which are defined in Board Policy No. 035) and not yet sought corrective action. Delays in tasks leading up to either the award of a contract or project completion may place grantees on the watch list.
## Status of Active TransNet EMP Land Management Grant Program Projects:
Reporting period July 1 to September 30, 2014

<table>
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<th>Grantee/Consultant</th>
<th>Project</th>
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<td></td>
<td></td>
</tr>
<tr>
<td>7 County of San Diego</td>
<td>Lakeside Linkage</td>
<td>Plant coast prickly pear cactus on 5 acres adjacent to cactus wren populations, and control invasive plant species.</td>
<td>$200,824.00</td>
<td>04/12/11</td>
<td>01/31/17</td>
<td>No</td>
<td>Project IS making timely progress toward their milestones.</td>
</tr>
<tr>
<td>8 City of Chula Vista</td>
<td>Chula Vista Tarplant</td>
<td>Restoration and enhancement for San Diego thornmint and Otay tarplant. Invasive control, dethatching, fencing, and monitoring.</td>
<td>$268,428.00</td>
<td>05/03/11</td>
<td>11/30/14</td>
<td>No</td>
<td>Project IS making timely progress toward their milestones. Grantee has confirmed project completion by 11/30/14.</td>
</tr>
<tr>
<td>9 Rocks Biological Consultants</td>
<td>Crest Canyon Invasive Removal</td>
<td>Invasive species mapping, and native species planting in Crest Canyon Open Space Park. Access control of unauthorized trail use through public outreach.</td>
<td>$74,480.00</td>
<td>03/28/11</td>
<td>11/30/14</td>
<td>No</td>
<td>Project IS making timely progress toward their milestones. Grantee has confirmed project completion by 11/30/14.</td>
</tr>
<tr>
<td><strong>5th Cycle - FY 2011</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10 San Diego Audubon Society</td>
<td>Mission Bay Park</td>
<td>Use habitat evaluation program to establish baseline habitat health to implement invasive species control and habitat restoration in Mission Bay Park.</td>
<td>$98,200.00</td>
<td>04/06/12</td>
<td>06/01/15</td>
<td>No</td>
<td>Project was not making timely progress toward their milestones. Grantee took corrective action and a 6 month amendment was approved per Board Policy No. 035.</td>
</tr>
<tr>
<td>11 Chaparral Lands Conservancy</td>
<td>Proctor Valley Vernal Pools</td>
<td>Restore and enhance quality of vernal pools and habitat at a 6-acre site in Proctor Valley.</td>
<td>$183,605.00</td>
<td>05/09/12</td>
<td>09/30/15</td>
<td>No</td>
<td>Project IS making timely progress toward their milestones.</td>
</tr>
<tr>
<td>12 City of Chula Vista</td>
<td>Salt Creek Canyon</td>
<td>Restore and enhance degraded habitat for the Coastal Cactus Wren within the Salt Creek Canyon of the Otay Ranch Preserve. Conduct invasive species control, propagate cacti, and monitor Coastal Cactus Wren.</td>
<td>$182,282.00</td>
<td>04/30/12</td>
<td>08/31/15</td>
<td>No</td>
<td>Project IS making timely progress toward their milestones.</td>
</tr>
<tr>
<td>13 U.S. Geological Society</td>
<td>Western Pond Turtle</td>
<td>Conduct habitat suitability surveys for the Western Pond Turtle (WPT) on Marine Corps Base Camp Pendleton. Remove aquatic invasives and trap WPT.</td>
<td>$133,263.79</td>
<td>06/27/12</td>
<td>12/27/14</td>
<td>No</td>
<td>Project IS making timely progress toward their milestones.</td>
</tr>
</tbody>
</table>

*Watch List Projects are those grantees not making timely progress toward their milestones (which are defined in Board Policy No. 035) and not yet sought corrective action. Delays in tasks leading up to either the award of a contract or project completion may place grantees on the watch list.*
| Status of Active TransNet EMP Land Management Grant Program Projects:  
| Reporting period July 1 to September 30, 2014 |
|---|---|
| **Grantee** | **Project** | **Description of Project Activities** | **Grant Amount** | **Contract Execution Date** | **Contract / Project Expiration Date** | **Watch List*** | **Status** |
| **6th Cycle - FY 2013** | | | | | | |
| 14 Mission Resource Conservation District | San Luis Rey and Santa Margarita Watersheds Arundo Re-treatment | Continue retreatments to continue moving towards the long-term goal of 100% eradication of invasive non-native Arundo in the Santa Margarita and San Luis Rey Watersheds. | $174,000.00 | 09/01/13 | 12/01/15 | No | Project IS making timely progress toward their milestones. |
| 15 Groundwork San Diego-Chollas Creek | Phase 3 Radio-Encanto Restoration, Maintenance, and Monitoring | Monitor recently created native habitat to implement Phase 3 Radio-Encanto Canyons Restoration/Maintenance/Monitoring Program. Use matching funds to restore additional habitat in Radio Canyon. | $ 100,316.00 | 09/01/13 | 09/01/15 | No | Project IS making timely progress toward their milestones. |
| 16 Conservation Biology Institute | South County Grasslands Phase 2 | Implement Phase 2 of South County Grasslands restoration and invasive control. Determine the most effective methods for site preparation, weed management, and seeding to prepare for and inform large-scale grassland restoration. | $ 272,307.00 | 09/01/13 | 06/01/15 | No | Project IS making timely progress toward their milestones. |
| 17 U.S. Fish and Wildlife Service | SDNWR: (Shinohara) Vernal Pool Invasive Weed Treatment | Shinohara Parcel on SDNWR still has a substantial weed load. Hand weeding within restored pools and herbicide application adjacent to pools to treat weeds that inhibit full ecosystem function. | $ 95,400.00 | 09/01/13 | 12/31/15 | No | Project was not making timely progress toward their milestones. Grantee took corrective action and a 13 month amendment per Board Policy No. 035 was approved by the RPC in October 2014. |
| 18 County of San Diego | Sycamore Canyon and Goodan Ranch Invasive Removal and Habitat Restoration | Treat and remove invasive non-native plant species in order to restore sensitive habitat within the Sycamore Canyon/Goodan Ranch Preserve. | $ 157,977.00 | 09/01/13 | 09/01/15 | No | Project IS making timely progress toward their milestones. |
| 19 Conservation Biology Institute | Dehesa nolina and Dudleya | Enhance, restore, and protect Dehesa nolina and variegated dudleya on portions of the South Crest property. Develop a science-based Conservation Vision and Management Strategy for Dehesa nolina in Management Unit 3. | $ 114,810.00 | 09/01/13 | 09/01/16 | No | Project IS making timely progress toward their milestones. |
| 20 Back Country Land Trust | San Diego thornmint and Quino Checkerspot Butterfly | Enhance native grassland habitat, populations of San Diego thornmint, and plantago erecta (host plant for Quino checkerspot butterfly) at Wright’s Field. | $ 108,540.00 | 09/27/13 | 09/27/16 | No | Project IS making timely progress toward their milestones. |

*Watch List Projects are those grantees not making timely progress toward their milestones (which are defined in Board Policy No. 035) and not yet sought corrective action. Delays in tasks leading up to either the award of a contract or project completion may place grantees on the watch list.*
# Status of Active TransNet EMP Land Management Grant Program Projects:

Reporting period July 1 to September 30, 2014

<table>
<thead>
<tr>
<th>Grantee</th>
<th>Project</th>
<th>Description of Project Activities</th>
<th>Grant Amount</th>
<th>Contract Execution Date</th>
<th>Contract / Project Expiration Date</th>
<th>Watch List*</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>21</td>
<td>San Diego Audubon Society</td>
<td>California least tern</td>
<td>Observe and record predation events in order to provide recommendations for improving efficacy of predator management actions and in turn improve breeding productivity of CA least tern in Mission Bay Park.</td>
<td>$ 58,464.00</td>
<td>09/01/13</td>
<td>09/01/16</td>
<td>No</td>
</tr>
<tr>
<td>22</td>
<td>Otay Water District</td>
<td>Cactus wren</td>
<td>Create cactus dominated Diegan coastal sage scrub habitat at the San Miguel Habitat Management Area that can support wintering cactus wren and a minimum of two pairs of nesting coastal cactus wrens.</td>
<td>$ 88,840.00</td>
<td>09/01/13</td>
<td>10/01/16</td>
<td>No</td>
</tr>
<tr>
<td>23</td>
<td>Chaparral Lands Conservancy</td>
<td>Rare Plants</td>
<td>Prepare site plans for stabilization and expansion of Orcutt’s spineflower populations and site protection for spineflower, San Diego thornmint, and Short-leaved dudleya.</td>
<td>$ 137,610.50</td>
<td>09/01/13</td>
<td>09/01/15</td>
<td>No</td>
</tr>
<tr>
<td>24</td>
<td>San Elijo Lagoon Conservancy</td>
<td>North County Dunes Restoration (Coastal Species)</td>
<td>Survey and conduct restoration activities at potential dune habitat between northern Carlsbad and northern La Jolla in order to extend the range and increase the population of dune-dependent species CA least tern, Western snowy plover, and Nuttall’s lotus.</td>
<td>$ 180,144.00</td>
<td>09/01/13</td>
<td>09/01/15</td>
<td>No</td>
</tr>
<tr>
<td>25</td>
<td>U.S. Fish and Wildlife Service</td>
<td>SD Bay NWR: California least tern and Western snowy plover Recovery at D Street Nesting Site</td>
<td>Support the recovery and protection of the CA least tern and western snowy plover through nest site preparation and predator management at the D St Fill.</td>
<td>$ 111,591.50</td>
<td>09/01/13</td>
<td>11/01/15</td>
<td>No</td>
</tr>
<tr>
<td>26</td>
<td>San Diego River Park Foundation</td>
<td>San Diego River Park Watch</td>
<td>Institutionalize, enhance and further grow the San Diego River Park Watch program within Santee’s River Park to be more effective.</td>
<td>$ 145,005.00</td>
<td>09/20/13</td>
<td>09/20/15</td>
<td>No</td>
</tr>
</tbody>
</table>

*Watch List Projects are those grantees not making timely progress toward their milestones (which are defined in Board Policy No. 035) and not yet sought corrective action. Delays in tasks leading up to either the award of a contract or project completion may place grantees on the watch list.
COMPETITIVE GRANT PROGRAM PROCEDURES

Applicability and Purpose of Policy

This Policy applies to all grant programs administered through SANDAG, whether from TransNet or another source, including but not limited to the Smart Growth Incentive Program, Environmental Mitigation Program, Bike and Pedestrian Program, Senior Mini Grant Program, Federal Transit Administration grant programs, and Active Transportation Grant Program.

Nothing in this Policy is intended to supersede federal or state grant rules, regulations, statutes, or contract documents that conflict with the requirements in this Policy. There are never enough government grant funds to pay for all of the projects worthy of funding in the San Diego region. For this reason, SANDAG awards grant funds on a competitive basis that takes the grantees’ ability to perform their proposed project on a timely basis into account. SANDAG intends to hold grantees accountable to the project schedules they have proposed in order to ensure fairness in the competitive process and encourage grantees to get their projects implemented quickly so that the public can benefit from the project deliverables as soon as possible.

Procedures

1. Project Milestone and Completion Deadlines

   1.1. When signing a grant agreement for a competitive program funded and/or administered by SANDAG, grant recipients must agree to the project delivery objectives and schedules in the agreement. In addition, a grantee’s proposal must contain a schedule that falls within the following deadlines. Failure to meet the deadlines below may result in revocation of all grant funds not already expended. The final invoice for capital, planning, or operations grants must be submitted prior to the applicable deadline.

   1.1.1. Funding for Capital Projects. If the grant will fund a capital project, the project must be completed according to the schedule provided in the grant agreement, but at the latest, any necessary construction contract must be awarded within two years following execution of the grant agreement, and construction must be completed within eighteen months following award of the construction contract. Completion of construction for purposes of this policy shall be when the prime construction contractor is relieved from its maintenance responsibilities. If no construction contract award is necessary, the construction project must be complete within eighteen months following execution of the grant agreement.

   1.1.2. Funding for Planning Grants. If the grant will fund planning, the project must be completed according to the schedule provided in the grant agreement, but at the latest, any necessary consultant contract must be awarded within one year following execution of the grant agreement, and the planning project must be complete within two years following award of the consultant contract. Completion of planning for purposes of this policy shall be when grantee approves the final planning project deliverable. If no consultant contract award is necessary, the
planning project must be complete within two years of execution of the grant agreement.

1.1.3 Funding for Operations Grants. If the grant will fund operations, the project must be completed according to the schedule provided in the grant agreement, but at the latest, any necessary services contract for operations must be awarded within one year following execution of the grant agreement, and the operations must commence within six months following award of the operations contract. If no services contract for operations is necessary, the operations project must commence within one year of execution of the grant agreement.

1.1.4 Funding for Equipment or Vehicles Grants. If the grant will fund equipment or vehicles, the project must be completed according to the schedule provided in the grant agreement, but at the latest, any necessary purchase contracts for equipment or vehicles must be awarded within one year following execution of the grant agreement, and use of the equipment or vehicles for the benefit of the public must commence within six months following award of the purchase contract.

2. Project Milestone and Completion Deadline Extensions

2.1. Schedules within grant agreements may include project scopes and schedules that will identify interim milestones in addition to those described in Section 1 of this Policy. Grant recipients may receive extensions on their project schedules of up to six months for good cause. Extensions of up to six months aggregate that would not cause the project to miss a completion deadline in Section 1 may be approved by the SANDAG Executive Director. Extensions beyond six months aggregate or that would cause the project to miss a completion deadline in Section 1 must be approved by the Policy Advisory Committee that has been delegated the necessary authority by the Board. For an extension to be granted under this Section 2, the following conditions must be met:

2.1.1. For extension requests of up to six months, the grantee must request the extension in writing to the SANDAG Program Manager at least two weeks prior to the earliest project schedule milestone deadline for which an extension is being requested. The Executive Director or designee will determine whether the extension should be granted. The Executive Director’s action will be reported out to the Board in following month’s report of delegated actions.

2.1.2. A grantee seeking an extension must document previous efforts undertaken to maintain the project schedule, explain the reasons for the delay, explain why the delay is unavoidable, and demonstrate an ability to succeed in the extended time frame the grantee proposes.

2.1.3. If the Executive Director denies an extension request under this Section 2, the grantee may appeal within ten business days of receiving the Executive Director’s response to the responsible Policy Advisory Committee by sending the appeal to the SANDAG Program Manager.

2.1.4. Extension requests that are rejected by the Policy Advisory Committee will result in termination of the grant agreement and obligation by the grantee to return to SANDAG any unexpended funds within 30 days. Unexpended funds are funds for project costs not incurred prior to rejection of the extension request by the Policy Advisory Committee.
3. Project Delays and Extensions in Excess of Six Months

3.1 Requests for extensions in excess of six months, or that will cause a project to miss a completion deadline in Section 1 (including those projects that were already granted extensions by the Executive Director and are again falling behind schedule), will be considered by the Policy Advisory Committee upon request to the SANDAG Program Manager.

3.2 A grantee seeking an extension must document previous efforts undertaken to maintain the project schedule, explain the reasons for the delay, explain why the delay is unavoidable, and demonstrate an ability to succeed in the extended time frame the grantee proposes. The grantee must provide the necessary information to SANDAG staff to place in a report to the Policy Advisory Committee. If sufficient time is available, and the grant utilized TransNet funds, the request will first be taken to the Independent Taxpayer Advisory Committee (ITOC) for a recommendation. The grantee should make a representative available at the meeting to present the information to, and/or answer questions from, the ITOC and Policy Advisory Committee.

3.3 The Policy Advisory Committee will only grant an extension under this Section 3 for extenuating circumstances that the grantee could not have reasonably foreseen.

4. Resolution and Execution of the Grant Agreement

4.1 Two weeks prior to the review by the Policy Advisory Committee of the proposed grants, prospective grantees must submit a resolution from their authorized governing body that includes the provisions in this Subsection 4.1. Failure to provide a resolution that meets the requirements in this Subsection 4.1 will result in rejection of the application and the application will be dropped from consideration with funding going to the next project as scored by the evaluation committee. In order to assist grantees in meeting this resolution deadline, when SANDAG issues the call for projects it will allow at least 90 days for grant application submission.

4.1.1 Grantee governing body commits to providing the amount of matching funds set forth in the grant application.

4.1.2 Grantee governing body authorizes staff to accept the grant funding and execute a grant agreement if an award is made by SANDAG.

4.2 Grantee's authorized representative must execute the grant agreement within 45 days from the date SANDAG presents the grant agreement to the prospective grantee for execution. Failure to meet the requirements in this Subsection 4.2 may result in revocation of the grant award.

5. Increased Availability of Funding Under this Policy

5.1 Grant funds made available as a result of the procedures in this Policy may be awarded to the next project on the recommended project priority list from the most recent project selection process, or may be added to the funds available for the next project funding cycle, at the responsible Policy Advisory Committee's discretion. Any project that loses funding due to failure to meet the deadlines specified in this Policy may be resubmitted to compete for funding in a future call for grant applications.
PROGRAM UPDATE AND PROPOSED FY 2015 PROGRAM BUDGET AMENDMENT: EXTENSION OF SANDAG ENERGY ROADMAP PROGRAM

Introduction

In December 2012, the SANDAG Board of Directors approved the first extension to the Energy Roadmap Program along with the additional budget of $1.2 million for calendar years (CY) 2013-2014. On October 24, 2014, the California Public Utilities Commission (CPUC) approved a second extension for CY 2015 for the majority of energy efficiency programs across the State, including the five San Diego Gas & Electric (SDG&E) Local Government Partnerships (LGPs) in the region with the Cities of San Diego and Chula Vista, County of San Diego, San Diego Unified Port District, and SANDAG.

Through the SANDAG LGP, known as the Energy Roadmap Program, SANDAG works with the 16 jurisdictions in the San Diego region that do not have LGPs with SDG&E. With input from member agency staff on desired technical and planning support services, SANDAG requested a budget of $684,594 from SDG&E for the extension through CY 2015. The proposed budget amendment is shown in Attachment 1. This report provides an update on the program, shares results to date, and identifies possible activities for next year.

Discussion

The 2050 Regional Transportation Plan and Sustainable Communities Strategy (2050 RTP/SCS) calls for the implementation of the SANDAG Regional Energy Strategy (RES) and Climate Action Strategy as recommended actions of the SCS. Additionally, the RES prioritizes implementation of the Energy Roadmap Program as an early action to be offered to local governments.

Since 2010, the Energy Roadmap Program has provided SANDAG member agencies with no cost energy assessments and energy management plans, or “Energy Roadmaps.” Each Energy Roadmap provides a framework for a local government to reduce energy use in municipal operations and in the community, and can result in economic savings and environmental benefits.

Recommendation

The Regional Planning Committee is asked to recommend that the Board of Directors approve an amendment to the Program Budget to accept $684,594 of grant funds from SDG&E to extend the Energy Roadmap Program for an additional calendar year, allocating $180,667 for FY 2015.
To date, all jurisdictions are participating in the voluntary Energy Roadmap Program, with only a few awaiting finalization of their Energy Roadmap reports. Each city makes its own determination as to which Roadmap recommendations, if any, to implement. The most common implementation measures have been related to energy efficiency upgrades at municipal sites and planning in support of general plan updates, climate action plans, and local energy planning.

**Savings Achieved by Cities**

*Energy Efficiency Savings from Retrofits*¹

<table>
<thead>
<tr>
<th></th>
<th>Energy Savings (kilowatt hours reduced)</th>
<th>Demand Savings (kilowatts reduced)</th>
<th>Natural Gas Savings (therms reduced)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013-2014 Program Goal</td>
<td>500,000</td>
<td>100</td>
<td>10,000</td>
</tr>
<tr>
<td>Results to Date²</td>
<td>740,477</td>
<td>95</td>
<td>19,428</td>
</tr>
</tbody>
</table>

¹ This is not an exhaustive list. Projects underway but not yet completed are not included in these totals. Current as of 10/31/14.

² Savings numbers are provided by SDG&E through energy efficiency rebates and incentives received by Roadmap Cities after energy audits were performed through the Energy Roadmap Program.

**Demonstration of Savings from Rate Changes**

As part of the Energy Roadmap Program, energy assessments of municipal sites were performed. As one example, the technical review for the City of Vista found a large bill-saving opportunity through a utility rate switch at several of its outdoor recreation facilities. A rate switch at four recreational parks resulted in an annual cost savings of $99,600 for Vista.

Rate switch opportunities have been found for several cities and as part of this extension, SANDAG plans to document the savings for each city. Technical support is available to help local jurisdictions explore opportunities for cutting costs and saving energy at municipal facilities.

**Energy Roadmap Program Survey**

*Purpose*

In March 2014, a brief satisfaction survey was sent electronically to two staff representatives from the 16 participating cities: one from public works and/or city operations, and one from planning and/or community development. The survey was prepared in order to gain input from cities on the energy-related programs and services that were of most use to them, and solicited input on program needs or gaps that could be better addressed in the coming year. The results will help prioritize services to best meet local needs.
Results

Out of the 32 staff members receiving the survey, 13 participated from 11 cities, including representation from each SANDAG defined subregion. The survey results (Attachment 2) showed a positive response to the Energy Roadmap Program. The engineering assessments and support with municipal retrofit projects were identified as most useful, followed by support with energy and climate action planning. Similarly, respondents were most interested in continued assistance in these areas and others. In the future, many cities would like to see programs for their communities that pertain to home energy upgrades, energy project finance programs, and water efficiency.

Next Steps

Once the cities have their Energy Roadmap reports, they determine which recommendations identified within the report to implement. With approval of the program extension through CY 2015, SANDAG would continue efforts that assist member agencies with implementation of their Energy Roadmaps through building retrofits, technical support from an energy engineering firm, energy and climate change planning, and/or assistance with applying for funding opportunities.

Pending a recommendation from the Regional Planning Committee, the Board of Directors is scheduled to consider approval of the budget amendment at its December 19, 2014, meeting. In addition, the CPUC Decision gave SDG&E and the other investor-owned utilities the ability to renew LGP contracts on an annual basis for ten years, or until the CPUC establishes guidelines for developing future programs. SANDAG will work with the local governments directly, and through the Regional Energy Working Group, Regional Planning Committee, and the SANDAG Board of Directors to develop future LGP programs.

CHARLES “MUGGS” STOLL
Director of Land Use and Transportation Planning

Attachments: 1. OWP #3200700 Proposed Amendment
               2. Energy Roadmap Program Survey Results

Key Staff Contact: Susan Freedman, (619) 699-7387, susan.freedman@sandag.org
WORK ELEMENT: 32007.00  San Diego Gas and Electric (SDG&E) Local Government Partnership

FY 2015 BUDGET: $555,929 $736,596

AREA OF EMPHASIS: Sustainable Development: Planning and Strategies

Amendment Title: Program and Budget Extension for Calendar Year 2015

### Funds Source

<table>
<thead>
<tr>
<th></th>
<th>Prior</th>
<th>FY 2015</th>
<th>FY 2016</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>San Diego Gas &amp; Electric</td>
<td>$1,992,331</td>
<td>$555,929</td>
<td>$0</td>
<td>$2,548,260</td>
</tr>
<tr>
<td></td>
<td>$2,090,824</td>
<td>$736,596</td>
<td>$503,927</td>
<td>$3,331,347</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$1,992,331</strong></td>
<td><strong>$555,929</strong></td>
<td><strong>$0</strong></td>
<td><strong>$2,548,260</strong></td>
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<td><strong>$2,090,824</strong></td>
<td><strong>$736,596</strong></td>
<td><strong>$503,927</strong></td>
<td><strong>$3,331,347</strong></td>
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### Funds Application

<table>
<thead>
<tr>
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<th>FY 2015</th>
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<td>Salaries, Benefits, Indirect</td>
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<td>$1,337,389</td>
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<tr>
<td>Other Direct Costs</td>
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<td>$13,977</td>
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<td>Contracted Services</td>
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<td>Pass Through to Other Agencies</td>
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<tr>
<td>Employee Benefits</td>
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<td>$0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
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<td><strong>$555,929</strong></td>
<td><strong>$0</strong></td>
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<td><strong>$736,596</strong></td>
<td><strong>$503,927</strong></td>
<td><strong>$3,331,347</strong></td>
</tr>
</tbody>
</table>

*Note: The San Diego Regional Energy Partnership (SDREP) has been funded collectively by the five Local Government Partnerships (LGPs) for region-wide energy projects since January 2013. To reduce administrative costs, SDREP funds are pooled and expended by SDG&E on behalf of each LGP. The SDREP budget received by SANDAG from SDG&E through Amendment 1 ($200,000) and Amendment 2 ($100,000) is represented as Pass Through to Other Agencies in order to delineate it from other fund applications.*

**OBJECTIVE**

The SDG&E Partnership enables SANDAG, in partnership with SDG&E, to make energy efficiency outreach, planning, and engineering assistance available to local governments under the Energy Roadmap Program. Member agencies are offered energy management plans, or “Energy Roadmaps,” that can help jurisdictions save money, use less energy, and reduce greenhouse gas emissions in local government operations and their communities. Emphasis in FY 2015 will be to expand region wide energy reduction efforts, support implementation of the Energy Roadmaps, and support energy-related aspects of climate action planning.
PREVIOUS ACCOMPLISHMENTS

This partnership has funded the Energy Roadmap Program for local governments from January 2010 through December 2014. Most cities have completed Energy Roadmaps and all are participating. Completed Roadmaps were provided for each municipality and made available on the SANDAG Web site (www.sandag.org/EnergyRoadmaps). The San Diego Regional Climate Collaborative (sdclimatecollaborative.org) was formed and serves as a regional forum for agencies to share adopted plans, policies and projects related to climate change mitigation and adaptation. The San Diego Regional Energy Partnership continued to support workforce training programs and energy efficiency programs for homes and businesses.

Project Manager: Freedman, Susan
Committee(s): Regional Planning Committee
Working Group(s): Regional Energy Working Group

PRODUCTS, TASKS, AND SCHEDULES FOR FY2015

<table>
<thead>
<tr>
<th>Task No.</th>
<th>% of Effort</th>
<th>Task Description / Product / Schedule</th>
</tr>
</thead>
</table>
| 1        | 65          | **Task Description:** Support implementation of city energy Roadmap measures in buildings and planning.  
**Product:** Energy engineering assessments, roadmap project support, training certificates  
**Completion Date:** 12/31/2014 |
| 2        | 25          | **Task Description:** Regional collaborations on climate change mitigation through energy efficiency and climate adaptation.  
**Product:** San Diego Regional Climate Collaborative meetings and reports. San Diego Regional Energy Partnership meetings and reports.  
**Completion Date:** 12/31/2014 |
| 3        | 10          | **Task Description:** Coordination with SDG&E and California Public Utilities Commission on energy efficiency programs.  
**Product:** Energy reports, meetings and program proposals.  
**Completion Date:** 6/30/2015 |

FUTURE ACTIVITIES

PRODUCTS, TASKS, AND SCHEDULES

<table>
<thead>
<tr>
<th>Task No.</th>
<th>% of Effort</th>
<th>Task Description / Product / Schedule</th>
</tr>
</thead>
</table>
| 1        | 100         | **Task Description:** Continue to coordinate energy efficiency program, subject to future grant funding.  
**Product:** Energy engineering assessments, energy roadmap supplement reports, roadmap project support, training certificates  
**Completion Date:** 12/31/2015 |

Note: The California Public Utilities Commission (CPUC) approved a second extension to the SANDAG Local Government Partnership (LGP) with SDG&E for **January 1, 2015 - December 31, 2015** to continue the Energy Roadmap Program which provides technical and planning services for local governments.
Energy Roadmap Program Survey Results

In March 2014, a brief satisfaction survey was sent electronically to two staff representatives from each Roadmap City. The survey was prepared in order to gain input from cities on the energy-related programs and services that were of most use to them. The survey also solicited input on program needs or gaps that could be better addressed in the coming year, and will help prioritize services to best meet the needs of the sixteen municipalities.

Out of the 32 staff members that the survey was sent to, 13 participated from 11 different cities, including representation from each SANDAG defined subregion. The survey questions with results are shown below.

The following paragraph was provided as an introduction to the five question survey.

SANDAG’s Energy Roadmap Program is being extended for another year through 2015 and we want to budget for services that will best meet your needs on energy-related activities. Also, the State is planning now for 2016, and there are opportunities to bring more community-facing energy efficiency programs to our region. To gain input on what you/your City is most interested in, we’ve prepared this informal survey. SANDAG will use your input to identify program needs/gaps and inform future program offerings to local governments. Your input is valuable to help ensure the Energy Roadmap Program provides relevant services and support.

1. Overall, do you/your City find the Energy Roadmap Program helpful?
   - □ Yes
   - □ No
   - □ Don’t Know

<table>
<thead>
<tr>
<th>Was the Program Helpful?</th>
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<tr>
<td>Don't Know (0)</td>
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<tr>
<td>No (0)</td>
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<tr>
<td>Yes (13)</td>
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</table>
2. Which elements of the Energy Roadmap Program have been most valuable? (Check all that apply.)

- Energy engineering assistance (Energy Report Cards of City Buildings, Utility Rate Analysis, Rebate/Incentive options, Cost identification, etc.)
- Planning assistance with measures for climate action plans, general plan policies, sustainability goals, alternative fuel and electric vehicles, etc.
- Energy-related trainings for municipal staff (Title 24, LEED, bldg performance, etc.)
- Municipal fleet assessment for alternative fuel options
- Employee commute information (iCommute)
- Peer to Peer and networking meetings
- Other

**Most Valuable Services**

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<tr>
<th>Service</th>
<th>Count</th>
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<tr>
<td>Energy Engineering</td>
<td>11</td>
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<tr>
<td>Planning Support</td>
<td>4</td>
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<tr>
<td>Trainings</td>
<td>3</td>
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<tr>
<td>iCommute</td>
<td>3</td>
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<td>Fleet Assessment</td>
<td>2</td>
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<td>Network Opportunities</td>
<td>1</td>
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<tr>
<td>Other</td>
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</table>
3. For the next 18 months, what type of support are you/your City most interested in from the Roadmap program? (Check all that apply.)

- Energy engineering support
- Energy incentives/rebates for municipal sites
- Energy/climate planning support
- Community programs and/or outreach
- Factsheet on City's Roadmap (for the public)
- Commuter Programs for municipal employees
- Green fleet programs/rebates
- Peer to Peer meetings and network opportunities
- Other

![Services for the next 18 months](chart.png)
4. Looking ahead, what other types of programs would you/your City like for your community? (Check all that apply.)

- Green Business Network
- Home energy upgrades
- Energy Project Finance programs
- Workforce training
- Water efficiency programs
- Distributed energy projects (solar, energy storage, fuel cell, microgrid, etc.)
- Other

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**Additional Future Program Areas**

- Other (0)
- Workforce Training (3)
- Green Business (5)
- Distributed Energy Projects (7)
- Water Efficiency Programs (8)
- Project Financing (9)
- Home Energy Upgrades (10)

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5. If you answered “Other” to any of the earlier Questions, or you would like to provide additional feedback, please feel free to elaborate on this question.

No responses.
Introduction

Last month, the Regional Planning Committee discussed the criteria for the call-for-projects for the third cycles of the TransNet Smart Growth Incentive Program (SGIP) and Active Transportation Grant Program (ATGP). Based on input from the Regional Planning Committee, the Transportation Committee, and various working groups, no changes to the criteria are proposed from the previous cycle.

Attachments 1 and 2 include the scoring criteria matrices for each grant program. Attachment 3 includes a draft grant agreement template for successful applicants. This template is offered as a sample and would be modified depending on particular issues relevant to each of the programs. Pending Board approval of the call-for-projects, the application packets for both programs will be posted on the SANDAG website. The application packets will include the attached scoring criteria matrices and the draft grant agreement template relevant to that program, as well as additional information pertinent to the application process.

The Regional Planning Committee has purview over the SGIP criteria, and the Transportation Committee has purview over the ATGP criteria. A recommendation is requested today from the Regional Planning Committee on the SGIP. A recommendation on the ATGP will be requested from the Transportation Committee on December 12, 2014.

Discussion

The TransNet Extension Ordinance provides funding for the SGIP and the ATGP. To date, SANDAG has issued two cycles of funding for each program. Due to the similar program elements, staff is conducting the third call-for-projects for the two grant programs simultaneously.

The criteria for both programs underwent significant updates during the last grant cycle to ensure consistency with the 2050 Regional Transportation Plan/Sustainable Communities Strategy.

Recommendation

The Regional Planning Committee is asked to recommend that the SANDAG Board of Directors release the call-for-projects for the third cycle of the Smart Growth Incentive Program.

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1 The ATGP is referred to as the “Bicycle, Pedestrian and Neighborhood Safety Program” in the TransNet Extension Ordinance.
(2050 RTP/SCS) and *Riding to 2050: The San Diego Regional Bicycle Plan*. No changes to the criteria are recommended for the third cycle. As part of the overall call-for-projects process, staff is working to streamline the application packets and provide technical clarification where questions had arisen previously.

**Eligibility, Available Funding, and Program Objectives**

The *TransNet* Extension Ordinance sets aside 2 percent of annual *TransNet* sales tax revenues each for the SGIP and for the ATGP. The ATGP is supplemented with Transportation Development Act (TDA) revenues. Only local cities and the County of San Diego can apply for grant funds. Nonprofit and community-based organizations may collaborate to apply for funding in conjunction with the cities or the County, but cannot apply directly for the funds.

Approximately $12 million for the SGIP and $3 million\(^2\) for the ATGP will be available for this grant cycle (reflecting anticipated funding for FY 2014 through FY 2016), pending Board of Directors’ approval of the SANDAG FY 2016 Program Budget in May 2015. The SANDAG Board is anticipated to issue the call-for-projects for both programs in December 2014 and approve the project awards in summer 2015.

The following table provides a summary of goals, objectives, and grant types for each program.

<table>
<thead>
<tr>
<th></th>
<th>SGIP</th>
<th>ATGP</th>
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<tbody>
<tr>
<td><strong>Goals</strong></td>
<td>• Encourage comprehensive public infrastructure projects and planning activities that facilitate compact, mixed-use development focused around public transit, and that aim to increase housing and transportation choices</td>
<td>• Encourage the planning and development of Complete Streets, and provide multiple travel choices for the region’s residents</td>
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<td>• Fund projects that can serve as models and attract private development</td>
<td>• Fund bicycle and pedestrian-oriented transportation facility improvements, planning efforts, encouragement and education programs, and bicycle parking</td>
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<td></td>
<td>• Create great places in the San Diego region</td>
<td>• Support the goals and objectives of <em>Riding to 2050: The San Diego Regional Bicycle Plan</em></td>
</tr>
<tr>
<td><strong>Program Objectives</strong></td>
<td>• Serve as catalysts for further smart growth development</td>
<td>• Encourage a cohesive network of complete streets, improve bike/pedestrian neighborhood connectivity to transit and destinations such as schools, retail, places of work, parks, and other gathering places, and support smart growth place-making</td>
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<tr>
<td></td>
<td>• Influence land development by improving the public realm and encouraging private projects that create great places</td>
<td>• Improve safety for bicyclists and pedestrians</td>
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<tr>
<td></td>
<td>• Serve as model examples for smart growth in a variety of settings</td>
<td>• Serve as models for the region by featuring innovative solutions that prioritize access for bicyclists and pedestrians</td>
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</tbody>
</table>

\(^2\)When the SANDAG Board approved the Regional Bike Early Action Program (EAP) in September 2013, it limited the ATGP to $1 million per year.
- Contribute to the reduction of Greenhouse Gas (GHG) emissions by encouraging travel means other than single-occupant vehicle
- Support future housing development

• Ensure access to jobs, services, and recreation for populations with fewer transportation choices, and create equitable transportation opportunities for all users, regardless of age, ability, race, ethnicity, or income
• Increase community support for bicycling and walking and promote active transportation as a means of improving health outcomes
• Support reductions in GHG emissions and facilitate an increase in levels of walking and bicycling in the region by providing supportive facilities, amenities, and programs

<table>
<thead>
<tr>
<th>Grant Types and Percentage Allocations</th>
<th>SGIP</th>
<th>ATGP</th>
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<tbody>
<tr>
<td>Capital (80 percent; $2 million cap)</td>
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<td>•</td>
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<tr>
<td>Planning (20 percent plus any rollover from Capital; $400,000 cap)</td>
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<td>•</td>
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<tr>
<td>Capital (75 percent with $500,000 threshold for large projects; 60 percent maximum toward large projects; $1.5 million cap)</td>
<td>•</td>
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<tr>
<td>Non-Capital (25 percent plus any rollover from Capital; varying funding caps)</td>
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<tr>
<td>Planning (15 percent)</td>
<td>•</td>
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<td>Education/Awareness/Encouragement (5 percent)</td>
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<td>Bicycle parking (5 percent)</td>
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### Summary of Previous Funding Cycles

The following table provides information for the first two cycles of both grant programs, and provides estimated dates and funding amounts for the third cycle.

<table>
<thead>
<tr>
<th>SGIP</th>
<th>Release of Call-for-Projects</th>
<th>Projects Awarded</th>
<th>Fiscal Years</th>
<th>Available Funding</th>
<th>Number of Projects Funded</th>
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<table>
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<tr>
<th>ATGP</th>
<th>Release of Call-for-Projects</th>
<th>Projects Awarded</th>
<th>Fiscal Years</th>
<th>Available Funding</th>
<th>Number of Projects Funded</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Cycle</td>
<td>April 2009</td>
<td>June 2009</td>
<td>FY 2010&lt;sup&gt;3&lt;/sup&gt;</td>
<td>$7.8 million</td>
<td>31 projects</td>
</tr>
<tr>
<td>Second Cycle</td>
<td>April 2012</td>
<td>Sept 2012</td>
<td>FY 2011, FY 2012&lt;sup&gt;4&lt;/sup&gt;</td>
<td>$8.8 million</td>
<td>25 projects</td>
</tr>
</tbody>
</table>

<sup>3</sup> No TransNet funds from FY 2009 were used in the first ATGP cycle. The first cycle was supplemented by TDA funds.<br>
<sup>4</sup> No TransNet funds from FY 2013 were used in the second ATGP cycle. FY 2013 and a portion of FY 2014 TransNet funds were used to fund the Inland Rail Trail as part of the Regional Bike EAP.
Schedule and Next Steps

The following schedule is anticipated for the third grant cycle.

- **December 2014:** Transportation and Regional Planning Committees recommend release of the call-for-projects; SANDAG Board releases call-for-projects for both programs
- **March 20, 2015:** Applications due
- **Spring/Summer 2015:** Evaluations, project rankings, and review/recommendations by Transportation and Regional Planning Committees
- **Summer 2015:** SANDAG Board approves projects
- **December 2015:** Grant agreements executed and jurisdictions begin work

Pending the Board’s action to release the call-for-projects, the application packets will be posted on-line, potential applicants will be notified, and staff will hold a pre-proposal workshop to provide guidance on the application process.

CHARLES “MUGGS” STOLL
Director of Land Use and Transportation Planning

Attachments: 1. *TransNet Smart Growth Incentive Program (SGIP): Scoring Criteria Matrix*
   a. Capital Grants
   b. Planning Grants
2. *TransNet Active Transportation Grant Program (ATGP): Scoring Criteria Matrix*
   a. Capital Grants
   b. Non-Capital Grants
3. Draft Grant Agreement Template for SGIP and ATGP

Key Staff Contact: Carolina Gregor, (619) 699-1989, carolina.gregor@sandag.org
<table>
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<th>NO.</th>
<th>CATEGORY</th>
<th>PTS</th>
<th>CRITERIA</th>
<th>POINTS POSSIBLE</th>
<th>WEIGHT</th>
<th>SCORE POSSIBLE</th>
<th>%</th>
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<td>1.</td>
<td>LAND USE AND TRANSPORTATION CHARACTERISTICS OF THE AREA AROUND THE PROPOSED CAPITAL PROJECT IMPROVEMENT</td>
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<td>26%</td>
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<td>A.</td>
<td>Intensity of Planned Development in the Project’s SGOA</td>
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<td>Planned Densities Relative to SGOA Place Type Thresholds</td>
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<td>A2.</td>
<td>Expedited Approval Process</td>
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<td>Specific plan, master EIR, or other mechanism allows for administrative approval of development projects.</td>
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<td>B.</td>
<td>EXISTING and ENTITLED Land Development Around the Proposed Capital Project</td>
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<td>EXISTING Development Density within 1/4 mile radius of proposed capital project site</td>
<td>3</td>
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<td>Up to 6</td>
<td>1</td>
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</tr>
<tr>
<td></td>
<td>4 Exceeds minimum residential requirements by 50-99 percent</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>2 Exceeds minimum residential requirements by 25-49 percent</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>NO.</td>
<td>CATEGORY</td>
<td>PTS</td>
<td>CRITERIA</td>
<td>POINTS POSSIBLE</td>
<td>WEIGHT</td>
<td>SCORE POSSIBLE</td>
<td>%</td>
</tr>
<tr>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B3.</td>
<td>Mix of Uses</td>
<td>2</td>
<td>(Single-family residential, retail, office, civic, parks, visitor within 1/4 mile of project site):</td>
<td>Up to 3</td>
<td>2</td>
<td>6</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3</td>
<td>Multi-family residential + 6 other uses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2</td>
<td>Multi-family residential + 4-5 other uses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>1</td>
<td>Multi-family residential + 2-3 other uses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B4.</td>
<td>New Uses</td>
<td>2</td>
<td>New uses will be added to the project area</td>
<td>2</td>
<td>1</td>
<td>2</td>
<td>1</td>
</tr>
</tbody>
</table>

**C. New Affordable Housing Development**

|     |                                 |     |                                                                          |                 |        |                |    |
| C1. | New Affordable Housing          | 3   | Percent of income-restricted affordable housing provided in proposed new development (within 1/4 mile of project site): | Up to 3         | 2      | 6              | 2  |
|     |                                 | 2   | 100 percent of units affordable                                          |                 |        |                |    |
|     |                                 | 1   | 99-75 percent of units affordable                                         |                 |        |                |    |
| C2. | Low to very low-income units    | 2   | 50-100 percent of units in the development are restricted to low to very low-income residents | 2               | 1      | 2              | 1  |

**D. Transportation Characteristics (Within walking and biking distance of proposed capital project)**

|     |                                 |     |                                                                          |                 |        |                |    |
| D1. | Relation to Transit             |     | Scale of actual walking distance to existing or programmed transit station or transit stop: | Up to 12        | 1      | 12             | 4  |
|     |                                 | 12  | Regional or Corridor Transit Station:                                     |                 |        |                |    |
|     |                                 | 10  | Project abuts or is onsite                                               |                 |        |                |    |
|     |                                 | 8   | Project is within 1/4 mile                                                |                 |        |                |    |
|     |                                 | 6   | Transit Stop with High-Frequency Local Bus Service (15 minutes all day):  |                 |        |                |    |
|     |                                 |     | Project is within 1/4 mile                                                |                 |        |                |    |
| D2. | Bicycle Facilities              | 2   | EXISTING or PLANNED bicycle lanes, bike boulevards, cycle tracks, or separated bike paths (Class I) (as identified in San Diego Regional Bicycle Plan or local bicycle master plan): | Up to 2         | 2      | 4              | 1  |
|     |                                 | 1   | Direct connection to proposed project                                     |                 |        |                |    |
| D3. | Walkability                     |     | Intersection Density per square mile:                                    | Up to 4         | 2      | 8              | 3  |
|     |                                 | 4   | 290 or greater                                                            |                 |        |                |    |
|     |                                 | 3   | 225-289                                                                   |                 |        |                |    |
|     |                                 | 2   | 100-224                                                                   |                 |        |                |    |
|     |                                 | 1   | Less than 100                                                              |                 |        |                |    |
| D4. | TDM Strategies                  | 2   | EXISTING TDM programs or policies in place                               | Up to 2         | 2      | 4              | 1  |
|     |                                 | 1   | PROPOSED TDM programs or policies, including implementation strategy      |                 |        |                |    |

**E. Community Design Features**

|     |                                 |     |                                                                          |                 |        |                |    |
| E1. | Urban Design Characteristics and Community Context | 6   | Design Characteristics of existing community, AND/OR proposed design characteristics prescribed by documented guidance for the area or jurisdiction through design guidelines, form-based codes, or renderings of proposed development. | Up to 6         | 2      | 12             | 4  |

**2. QUALITY OF PROPOSED CAPITAL IMPROVEMENT PROJECT**

<p>| | | | | | | | |
|     |                                 |     |                                                                          |                 |        |                |    |
| A.  | Support for Public Transit      | 5   | How well does the project support use of regional public transit service in the project area? | Up to 5         | 5      | 25             | 8  |
| B.  | Providing Transportation Choices| 5   | How well does the project support transportation choices that would reduce vehicle miles traveled, specifically walking and bicycling? | Up to 5         | 5      | 25             | 8  |
| C.  | Community Enhancement           | 5   | How well does the proposed project enhance the public realm in the project area, to engender support for smart growth, through place making and creating regional destinations? | Up to 5         | 4      | 20             | 7  |</p>
<table>
<thead>
<tr>
<th>NO.</th>
<th>CATEGORY</th>
<th>PTS</th>
<th>CRITERIA</th>
<th>POINTS POSSIBLE</th>
<th>WEIGHT</th>
<th>SCORE POSSIBLE</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>D.</td>
<td>Addressing Project Area Issues</td>
<td>5</td>
<td>How well does the project address identified special needs and concerns of the community, such as improving access for elderly, disabled, low-mobility populations, or increasing public safety? How well does the project preserve and appropriately integrate cultural and natural resources in the project area?</td>
<td>Up to 5</td>
<td>3</td>
<td>15</td>
<td>5%</td>
</tr>
<tr>
<td>E.</td>
<td>Sustainability</td>
<td>2</td>
<td>How well does the proposed project incorporate Green Streets / Low-Impact Development principles, to address stormwater runoff, energy conservation, and landscaping and street trees?</td>
<td>Up to 2</td>
<td>1</td>
<td>2</td>
<td>1%</td>
</tr>
<tr>
<td>F.</td>
<td>Universal Design</td>
<td>2</td>
<td>How well does the project incorporate Universal Design principles, to ensure access for users of all ages and abilities?</td>
<td>Up to 2</td>
<td>1</td>
<td>2</td>
<td>1%</td>
</tr>
<tr>
<td>3.</td>
<td>PROJECT READINESS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A.</td>
<td>Major Milestones Completed</td>
<td>1</td>
<td>Environmental Clearance</td>
<td>Up to 4</td>
<td>5</td>
<td>20</td>
<td>7%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1</td>
<td>Right-of-way Acquisition</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>1</td>
<td>Final Design</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>1</td>
<td>Project Fully Funded (matching funds secured OR grant will fully fund project)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B.</td>
<td>Evidence of Local Commitment</td>
<td>2</td>
<td>Project is supported by the community, and is the result of a comprehensive, public participation process that significantly involved a diverse group of stakeholders.</td>
<td>Up to 2</td>
<td>6</td>
<td>12</td>
<td>4%</td>
</tr>
<tr>
<td>4.</td>
<td>COST EFFECTIVENESS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ratio of grant request to project score</td>
<td></td>
<td>Project grant request, divided by score in Categories 1 and 2, ranked relative to each other.</td>
<td></td>
<td></td>
<td>16</td>
<td>5%</td>
</tr>
<tr>
<td>5.</td>
<td>MATCHING FUNDS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Points for matching funds are awarded by dividing the total project cost as proposed in the application by the grant request. The project(s) with the highest ratio receives ten points, and those with the lowest receive one point.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>10</td>
<td>3%</td>
</tr>
<tr>
<td>6.</td>
<td>REGIONAL HOUSING NEEDS ASSESSMENT – POLICY NO. 033 POINTS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Points are awarded per jurisdiction based upon the methodology adopted in Policy No. 033.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>75</td>
<td>25%</td>
</tr>
<tr>
<td></td>
<td>TOTAL PROJECT SCORE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>300</td>
<td>100%</td>
</tr>
<tr>
<td>NO.</td>
<td>CATEGORY</td>
<td>CRITERIA</td>
<td>POINTS POSSIBLE</td>
<td>WEIGHT MULTIPLIER</td>
<td>TOTAL POINTS POSSIBLE</td>
<td>% OF TOTAL POINTS</td>
<td></td>
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<td>----------------------------------------------</td>
<td>---------------------------------------------------------------------------</td>
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<td></td>
</tr>
<tr>
<td>1.</td>
<td>Relationship to Regional Transit</td>
<td>Is the transit infrastructure and service within the Smart Growth Opportunity Area (SGOA) existing, programmed, or planned?</td>
<td>5</td>
<td>3</td>
<td>15</td>
<td>7.5%</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Smart Growth Development Potential</td>
<td>Evidence of opportunities to develop smart growth plans or projects at or above the densities for the area’s smart growth place type in the proposed planning area.</td>
<td>5</td>
<td>4</td>
<td>20</td>
<td>10%</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Proposed Project Goals and Objectives</td>
<td>How well do the proposed objectives support smart growth development in the project area? Would the plan result in development that increases transportation and housing choices?</td>
<td>6.67</td>
<td>3</td>
<td>20</td>
<td>10%</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Method to Accomplish Project Objectives</td>
<td>How will the planning project accomplish stated objectives? How well does the Scope of Work facilitate meeting the objectives and include public outreach?</td>
<td>6</td>
<td>5</td>
<td>30</td>
<td>15%</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Implementation</td>
<td>Is the planning project ready to go? Will it result in specific implementation actions such as zoning changes or a master EIR?</td>
<td>7</td>
<td>5</td>
<td>35</td>
<td>17.5%</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Evidence of Local Commitment/ Community Support</td>
<td>How has the applicant demonstrated a commitment to implement smart growth (ordinances, policies, incentives)? How will the planning process engage the community? Is the proposed project supported by the community?</td>
<td>2.5</td>
<td>4</td>
<td>10</td>
<td>5%</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Matching Funds</td>
<td>Points for matching funds are awarded by dividing the total project cost as proposed in the application by the grant request. The project(s) with the highest ratio receives twenty points, and those with the lowest receive one point.</td>
<td>20</td>
<td>1</td>
<td>20</td>
<td>10%</td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>Regional Housing Needs Assessment – Policy No.033 Points</td>
<td>Points are awarded per jurisdiction based upon the methodology adopted in Policy No. 033.</td>
<td>50</td>
<td>1</td>
<td>50</td>
<td>25%</td>
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</tr>
</tbody>
</table>

**TOTAL POINTS POSSIBLE** 200
### ATGP SCORING CRITERIA MATRIX: CAPITAL GRANTS

<table>
<thead>
<tr>
<th>NO.</th>
<th>CATEGORY</th>
<th>CRITERIA</th>
<th>POINTS POSSIBLE</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>PROJECT READINESS (10%)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td>Completion of Major Milestones</td>
<td>Projects are eligible for points following completion of each phase:</td>
<td>Up to 20</td>
<td>10%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Community active transportation strategy/ neighborhood-level plan/ corridor study</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Environmental Clearance</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Right-of-way Acquisition</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Final Design</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>PROJECT CONNECTIONS AND SAFETY (24%)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Connection to Regional Bicycle Network</td>
<td>Project directly connects to the Regional Bikeway Network OR Project is a part of the Regional Bikeway Network</td>
<td>Up to 8</td>
<td>4%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>8</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Completes Connection/Linkage in Local Bicycle Network</td>
<td>Closes a gap between existing bicycle facilities (guidance will include definition of gap, and will include situations where there exists an undesirable change in facility type)</td>
<td>8</td>
<td>4%</td>
</tr>
<tr>
<td>4.</td>
<td>Completes Connection/Linkage in Existing Pedestrian Network</td>
<td>Closes a gap in the existing pedestrian network</td>
<td>8</td>
<td>4%</td>
</tr>
<tr>
<td>5.</td>
<td>Connection to Transit</td>
<td>Bike improvements proximity:</td>
<td>Up to 12</td>
<td>6%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Project is within 1.5 mile of regional transit station</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Pedestrian improvements proximity:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Project is within 1/4 mile of a local transit stop</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Project directly connects to a local transit stop</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Project is within 1/2 mile of a regional transit station</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Project directly connects to a regional transit station</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Safety Improvements and Overcoming Barriers</td>
<td>Completes connection in existing network at location with documented safety hazard or accident history.</td>
<td>Up to 12</td>
<td>6%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• One to two correctable crashes involving nonmotorized users within the last seven years</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Three to four correctable crashes involving nonmotorized users within the last seven years</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Five or more correctable crashes involving nonmotorized users within the last seven years and/or</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Creates access or overcomes barriers in area where hazardous conditions prohibited safe access for bicyclists and pedestrians.</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>NO.</td>
<td>CATEGORY</td>
<td>CRITERIA</td>
<td>POINTS POSSIBLE</td>
<td>%</td>
</tr>
<tr>
<td>-----</td>
<td>----------</td>
<td>----------</td>
<td>-----------------</td>
<td>---</td>
</tr>
</tbody>
</table>
| 7.  | Effectiveness and Comprehensiveness of Proposed Bicycle, Pedestrian, and/or Traffic Calming Measures | • How well will the proposed traffic calming address the identified need in the project area? Are the proposed solutions appropriate for the situation?  
• How well will the proposed pedestrian improvements address the identified need in the project area?  
• How well will the proposed bicycle improvements address the identified need in the project area? | Up to 15 total  
Up to 5  
Up to 5  
Up to 5 | 7.5% |
| 8.  | Relationship to Program Objectives | How well does the project meet the program objectives? | Up to 18 | 9% |
| 9.  | Innovation | • Is this project an FHWA or state experimentation effort?  
• Does the project propose solutions that are new to the region, and have the potential to serve as a replicable model for other cities in the region? Does the project utilize innovative solutions such as those listed in the NACTO Urban Bikeway Guide? | Up to 8  
4  
Up to 4 | 4% |

**SUPPORTIVE POLICIES AND PROGRAMS (3%)**

<table>
<thead>
<tr>
<th>NO.</th>
<th>CATEGORY</th>
<th>CRITERIA</th>
<th>POINTS POSSIBLE</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.</td>
<td>Complementary Programs</td>
<td>Is this project accompanied by programs that complement the capital improvements, such as an awareness campaign, education efforts, and increased enforcement?</td>
<td>Up to 3</td>
<td>1.5%</td>
</tr>
<tr>
<td>11.</td>
<td>Supportive Policies and Plans</td>
<td>Demonstrated policy language in approved plan, or a completed community active transportation strategy/plan</td>
<td>Up to 3</td>
<td>1.5%</td>
</tr>
</tbody>
</table>

**FORMULA SCORES (42.5%)**

<table>
<thead>
<tr>
<th>NO.</th>
<th>CATEGORY</th>
<th>CRITERIA</th>
<th>POINTS POSSIBLE</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.</td>
<td>Demand (GIS analysis)</td>
<td>Factors contributing to score: population and employment, population and employment densities, intersection density, vehicle ownership, and activity centers.</td>
<td>Up to 15</td>
<td>7.5%</td>
</tr>
<tr>
<td>13.</td>
<td>Regional Housing Needs Assessment – Policy No. 033</td>
<td>Points are awarded per jurisdiction based upon the methodology adopted in Policy No. 033.</td>
<td>50</td>
<td>25%</td>
</tr>
</tbody>
</table>
| 14. | Matching Funds | Matching funds can be from any of the following sources:  
A. Identified and approved capital funding from identified source.  
B. Approved match grant.  
C. In-kind services.  
Points for matching funds are awarded by dividing the total project cost as proposed in the application by the grant request. The project(s) with the highest ratio receives ten points, and those with the lowest receive one point. | Up to 10 | 5% |
| 15. | Cost/Benefit Cost Effectiveness | Subtotal Score (not counting RHNA points, not counting match points)/Grant Application Amount/Project grant request, divided by subscore (not counting RHNA points, not counting match points), ranked relative to each other | Up to 10 | 5% |

**TOTAL** 200 100%
## ATGP SCORING CRITERIA MATRIX: NON-CAPITAL PROJECTS

<table>
<thead>
<tr>
<th>NO.</th>
<th>CATEGORY</th>
<th>CRITERIA</th>
<th>POINTS POSSIBLE</th>
<th>POINTS POSSIBLE</th>
<th>POINTS POSSIBLE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>PLANNING</td>
<td>E/A/E¹</td>
<td>PARKING</td>
</tr>
<tr>
<td>1</td>
<td>Relationship to Program Objectives</td>
<td>How well does the proposed project address program objectives?</td>
<td>30</td>
<td>20</td>
<td>20</td>
</tr>
</tbody>
</table>
| 2   | Comprehensiveness | **Planning:** How comprehensive is the proposed plan (geographic area and emphasis on bike/ped/traffic calming, CATS)?  
**Education/awareness/encouragement:** Does this effort accompany an existing or proposed capital improvement project?  
**Parking:** Does this effort accompany an existing or proposed capital improvement project? | 16 | 15 | 10 |
| 3   | Methodology | **Planning:** How well will the planning process or proposed effort meet the demonstrated need and project goals?  
**Education/ awareness/ encouragement, parking:** How effective will the proposed effort be in meeting the demonstrated need and project goals? | 30 | 30 | 10 |
| 4   | Community Support | **Planning:** Does the planning project include an inclusive process?  
**Other:** Does the project involve broad segments of the community and does it have broad and meaningful community support? | 20 | 15 | 10 |
| 5   | Matching Funds | Matching funds can be from any of the following sources:  
A. Identified and approved capital funding from identified source.  
B. Approved match grant.  
C. In-kind services.  
Points for matching funds are awarded by dividing the total project cost as proposed in the application by the grant request. The project(s) with the highest ratio receives twenty points, and those with the lowest receive one point. | 20 | 20 | 20 |
| 6   | Cost/Benefit Cost Effectiveness | Subtotal Score (not counting RHNA points, not counting match points)/Grant Application Amount/Project Grant request, divided by subscore (not counting RHNA points, not counting match points), ranked relative to each other | 20 | 20 | 20 |
| 7   | Regional Housing Needs Assessment (RHNA) – Policy No. 033 Points | Points are awarded per jurisdiction based upon the methodology adopted in Policy No. 033. | 50 | 50 | 50 |

### EDUCATION, AWARENESS, ENCOURAGEMENT, AND PARKING GRANTS ONLY

| 8   | Evaluation | How will the project evaluate its effectiveness? | 20 | 10 |
| 9   | Innovation | Is this project new to the region and does it have the potential to serve as a replicable model for other cities in the region? | 10 | 30 |

### PLANNING AND PARKING GRANTS ONLY

| 10  | Demand (GIS analysis) | Factors contributing to score: population and employment, population and employment densities, intersection density, vehicle ownership, and activity centers. | 20 | 20 |

### TOTAL POINTS

|        | 200 | 200 | 200 |

¹ Education, Awareness, Encouragement Grants
GRANT AGREEMENT TEMPLATE – FOR INFORMATION ONLY

[SELECT APPLICABLE PROGRAM: TransNet SMART GROWTH INCENTIVE GRANT PROGRAM
OR TransNet ACTIVE TRANSPORTATION GRANT PROGRAM]

THIRD FUNDING CYCLE

GRANT AGREEMENT [AGREEMENT NUMBER] BETWEEN
THE SAN DIEGO ASSOCIATION OF GOVERNMENTS
AND
[INSERT AGENCY/JURISDICTION NAME]
REGARDING [INSERT FULL PROJECT TITLE]

THIS GRANT AGREEMENT [AGREEMENT NUMBER] (Agreement) is made this [Day] day of
[Month], 2015, by and between the San Diego Association of Governments, 401 B Street, Suite 800,
San Diego, California, hereinafter referred to as SANDAG, and the [Grant Recipient and Address],
hereinafter referred to as Grantee. This agreement expires on [Month] [Day], [Year].

Note to Grant Recipient: This Agreement Template covers provisions for both the
SGIP and ATGP. Prior to contract execution, the Grant Agreement will be tailored

to reflect the applicable grant program.

Note to SANDAG Contracts Staff: Prior to internal routing, references to SGIP and
ATGP should be updated as applicable.

The following recitals are a substantive part of this Agreement:

Note to SANDAG Contracts Staff: Select either SGIP Recitals or ATGP Recitals.

Smart Growth Incentive Program (SGIP) Recitals (A – J):

A. The SANDAG Board of Directors allocates funds under the TransNet local sales tax program to
support local transportation-related infrastructure projects in the San Diego region through a
competitive process.

B. The TransNet Extension Ordinance contains provisions to fund the Smart Growth Incentive
Program (SGIP), which funding began on April 1, 2008. The SGIP encompasses projects that
better integrate transportation and land use and recognizes the comprehensive effort to
integrate smart growth place making, access to transit, and environmental justice.

C. In January 2010, the SANDAG Board of Directors approved Board Policy No. 035 – Competitive
Grant Program Procedures (Board Policy No. 035), which is included as Attachment B. This
Grant Award, Agreement and the Grantee’s performance thereunder are subject to
Board Policy No. 35, which includes multiple “use it or lose it” provisions.
D. The SANDAG Board of Directors approved programming of approximately $12 million in TransNet funds on December 19, 2014, by Resolution Number [insert Resolution Number].

E. On December 19, 2014, SANDAG issued a Call for Projects from local jurisdictions in San Diego County wishing to apply for a portion of the TransNet SGIP funds for use on capital improvement and planning projects meeting certain criteria.

F. Grantee successfully applied for TransNet SGIP funding for the [Insert Project Name], as described in Grantee’s grant application. The Scope of Work, Project Schedule, and Approved Project Budget are included as Attachment A.

G. Grantee’s Project is funded with [insert dollar amount] in TransNet SGIP funds and the TransNet MPO ID for the Project is [insert ID number].

Note to SANDAG Contracts Staff: Before finalizing this agreement for internal SharePoint routing, obtain from SANDAG Finance and Planning staff the TransNet MPO ID required to complete Recital H, below.

H. The purpose of this Agreement is to establish the terms and conditions for SANDAG to provide Grantee with funding to implement the Project.

I. Although SANDAG will be providing financial assistance to Grantee to support the Project, SANDAG will not take an active role or retain substantial control of the Project. Therefore, this Agreement is characterized as a funding agreement rather than a cooperative agreement.

J. Grantee understands that TransNet funds derive from retail transactions and use tax revenues which fluctuate. SANDAG’s funding commitment to SGIP Projects, including this Project, is subject to these fluctuations, which may impact funding availability for this Project.

Active Transportation Grant Program (ATGP) Recitals (A – L):

A. The SANDAG Board of Directors allocates funds under the TransNet local sales tax program and the Transportation Development Act (TDA) to support local bicycle and pedestrian transportation projects in the San Diego region through a competitive process.

B. The TransNet Extension Ordinance contains provisions to fund the Bicycle, Pedestrian, and Neighborhood Safety Program (BPNSP), which funding began on July 1, 2008. The BPNSP encompasses bicycle and pedestrian travel projects and recognizes the comprehensive effort to integrate smart growth place making, access to transit and environmental justice.

C. Article 3 of the TDA provides funding for Bicycle and Pedestrian Facilities and Programs.

D. Together the TransNet BPNSP and TDA Article 3 funding are commonly referred to as the SANDAG Active Transportation Grant Program (ATGP).
E. In January 2010, the SANDAG Board of Directors approved Board Policy No. 035 – Competitive Grant Program Procedures (Board Policy No. 035), which is included as Attachment B. This Grant Award, Agreement and the Grantee’s performance thereunder are subject to Board Policy No. 035, which includes multiple “use it or lose it” provisions.

F. The SANDAG Board of Directors approved programming of approximately $3 million in both TransNet and TDA funds on December 19, 2014, by Resolution Number [insert Resolution Number].

G. On [December 19, 2014], SANDAG issued a Call for Projects from local jurisdictions in San Diego County wishing to apply for SANDAG ATGP funds for use on capital improvement and planning projects meeting certain criteria.

H. Grantee successfully applied for ATGP Funding for the [Insert Project Name] (Project), as described in Grantee’s grant application. The Scope of Work, Project Schedule, and Approved Project Budget are included as Attachment A.

I. Grantee’s Project is funded with [insert dollar amount] in ATGP funds, which includes [insert dollar amount] in TransNet BPNSP funds and [insert dollar amount] in TDA funds, and the TransNet MPO ID for the Project is [insert ID number] and the TDA Claim Number is [insert claim number].

Note to SANDAG Contracts Staff: Before finalizing this agreement for internal routing, obtain from SANDAG Finance and Planning staff the TDA Claim Number or TransNet MPO ID required to complete Recital I, below.

J. The purpose of this Agreement is to establish the terms and conditions for SANDAG to provide Grantee with funding to implement the Project.

K. Although SANDAG will be providing financial assistance to Grantee to support the Project, SANDAG will not take an active role or retain substantial control of the Project. Therefore, this Agreement is characterized as a funding agreement rather than a cooperative agreement.

L. Grantee understands that TransNet funds derive from retail transactions and use tax revenues which fluctuate. SANDAG’s funding commitment to ATGP Projects, including this Project, is subject to these fluctuations, which may impact funding availability for this Project.

NOW, THEREFORE, it is agreed as follows:

Section 1. Definitions

A. Application. The signed and dated grant application, including any amendment thereto, with all explanatory, supporting, and supplementary documents filed with SANDAG by or on behalf of the Grantee and accepted or approved by SANDAG. All of Grantee's application materials, not in conflict with this Agreement, are hereby incorporated into this Agreement as though fully set forth herein.
B. **Approval, Authorization, Concurrence, Waiver.** A written statement (transmitted in typewritten hard copy or electronically) of a SANDAG official authorized to permit the Grantee to take or omit an action required by this Agreement, which action may not be taken or omitted without such written permission. Except to the extent that SANDAG determines otherwise in writing, such approval, authorization, concurrence, or waiver permitting the performance or omission of a specific action does not constitute permission to perform or omit other similar actions. An oral permission or interpretation has no legal force or effect.

C. **Approved Project Budget.** The most recent statement of the costs of the Project, the maximum amount of assistance from SANDAG for which the Grantee is currently eligible, the specific tasks (including specific contingencies) covered, and the estimated cost of each task, that has been approved by SANDAG. The Approved Project Budget is included in Attachment A.

*Note to Grant Recipient: Only the applicable grant program will be referenced here.*

*Note to SANDAG Contracts Staff: Choose the appropriate program here.*

D. **[SGIP Funds and Funding.** Funding from the *TransNet* Extension Ordinance for the SGIP.] OR **[ATGP Funds and Funding.** Funding from the *TransNet* BPNSP and TDA Article 3 funds.]

E. **Grantee.** The local jurisdiction that is the recipient of [SGIP or ATGP] funding under this Agreement.

F. **Notice to Proceed** means a written notice from SANDAG issued to the Grantee authorizing the Grantee to proceed with all or a portion of the work described in the Scope of Work. Grantee shall not proceed with the work and shall not be eligible to receive payment for work performed prior to SANDAG’s issuance of a Notice to Proceed.

G. **Subgrantee.** Any contractor or consultant, at any tier, paid directly or indirectly with funds flowing from this Agreement for the Project.
Section 2. Project Implementation

A. General. The Grantee agrees to carry out the Project as follows:

1. Project Description. Grantee agrees to perform the work as described in the Scope of Work included as Attachment A.

2. Effective Date. The effective date of this Agreement or any amendment hereto is the date on which this Agreement or an amendment is fully executed. The Grantee agrees to undertake Project work promptly after receiving a Notice to Proceed from SANDAG.

3. Grantee's Capacity. The Grantee agrees to maintain or acquire sufficient legal, financial, technical, and managerial capacity to: (a) plan, manage, and complete the Project and provide for the use of any Project property; (b) carry out the safety and security aspects of the Project; and (c) comply with the terms of the Agreement and all applicable laws, regulations, and policies pertaining to the Project and the Grantee, including but not limited to the TransNet Extension Ordinance and Board Policy No. 035.

4. Project Schedule. The Grantee agrees to complete the Project according to the Project Schedule included in Attachment A and in compliance with Board Policy No. 035, as amended, and included as Attachment B.

5. Project Implementation and Oversight. Grantee agrees to comply with the Project Implementation and Oversight Requirements, included as Attachment C, and Board Policy No. 035, as amended.

6. Changes to Project's Scope of Work. This Agreement was awarded to Grantee based on the application submitted by Grantee, which contained representations by Grantee regarding project parameters, project proximity to transit, and other criteria relevant to evaluating and ranking the Project based on SANDAG [SGIP/ATGP] scoring criteria. Any substantive deviation from Grantee's representations in the Application during project implementation may require reevaluation or result in loss of funding. If Grantee knows or should have known that substantive changes to the Project will occur or have occurred, Grantee will immediately notify SANDAG in writing. SANDAG will then determine whether the Project is still consistent with the overall objectives of the [SGIP or ATGP] and whether the changes would have negatively affected the Project ranking during the competitive grant evaluation process. SANDAG reserves the right to have [SGIP or ATGP] Funding withheld from Grantee, or refunded to SANDAG, due to Grantee's failure to satisfactorily complete the Project or due to substantive changes to the Project.

7. Media and Community Outreach Coordination. The Grantee agrees notify SANDAG of any media and community outreach efforts, including presentations to community groups, other agencies, and elected officials. The Grantee agrees to assist SANDAG with media or community events related to the Project, such as ground breaking and ribbon cutting. Press materials shall be provided to SANDAG staff before they are distributed. SANDAG logo(s) should be included in press materials and other
project collateral, but may never be included in such documents without advance approval from SANDAG.

As part of the quarterly reports submitted to SANDAG, the Grantee agrees to provide project milestone information to support media and communications efforts. SANDAG reserves the right to use the information provided by the Grantee for any combination of the following, including but not limited to: social media posts, online photo albums, videos, press releases, PowerPoint presentations, web updates, newsletters, and testimonials. In submitting photos to SANDAG, the Grantee agrees to release the rights of the photos to SANDAG for its use.

8. **Project Signage and Designation of TransNet Funded Facilities.** Each capital project in excess of $250,000 funded in whole or in part by revenues from the TransNet Extension Ordinance shall be clearly designated during its construction or implementation as being provided by revenues from the TransNet Extension Ordinance.

Grantee agrees to follow the Project Signage Specifications. SANDAG will provide sign specifications. Grantee agrees to follow sign specifications and submit proof files to SANDAG for approval before printing.

9. **Baseline Data Collection.** For capital projects, Grantee is required to coordinate with SANDAG staff on the development of a baseline data collection plan in accordance with the Project Implementation and Oversight Requirements.

B. **Application of Laws** Should a federal or state law pre-empt a local law, regulation, or the TransNet Extension Ordinance, the Grantee must comply with the federal or state law and implementing regulations. No provision of this Agreement requires the Grantee to observe or enforce compliance with any provision, perform any other act, or do any other task in contravention of federal, state, territorial, or local law, regulation, or ordinance. If compliance with any provision of this Agreement violates or would require the Grantee to violate any law, the Grantee agrees to notify SANDAG immediately in writing. Should this occur, SANDAG and the Grantee agree that they will make appropriate arrangements to proceed with or, if necessary, terminate the Project or affected portions thereof expeditiously.

C. **Notice Regarding Prevailing Wages.** SANDAG’s [SGIP or ATGP] Grants are funded with TransNet revenues consistent with the TransNet Extension Ordinance adopted by the voters in November 2004 (SANDAG Ordinance 04-01). Although SANDAG Ordinance 04-01 does not require payment of prevailing wages, California law may require that Grantee’s public works projects pay prevailing wages for workers. Grantee acknowledges that SANDAG has strongly encouraged Grantee to seek legal counsel regarding whether the Project will be subject to prevailing wage laws consistent with Labor Code Section 1720, et seq. This Agreement requires Grantee’s compliance with all federal, state, and local laws and ordinances as applicable.
D. **Significant Participation by a Subgrantee.** Although the Grantee may delegate any or almost all Project responsibilities to one or more subgrantees, the Grantee agrees that it, rather than any subgrantee, is ultimately responsible for compliance with all applicable laws, regulations, and this Agreement.

E. **Third Party Contracting.** Grantee shall not award contracts over three thousand dollars ($3,000) on the basis of a noncompetitive procurement for work to be performed under this Agreement without the prior written approval of SANDAG. Contracts awarded by Grantee, if intended as local match credit, must meet the requirements set forth in this Agreement regarding local match funds.

1. If Grantee hires a consultant to carry out professional services funded under this Agreement, Grantee shall: prepare an Independent Cost Estimate (ICE) prior to soliciting proposals; publicly advertise for competing proposals for the work; use cost as an evaluation factor in selecting the consultant; document a Record of Negotiation (RON) establishing that the amount paid by Grantee for the consultant services is fair and reasonable; and pass through the relevant obligations in this Agreement to the consultant.

2. If Grantee hires a contractor to carry out construction services funded under this Agreement, Grantee shall: prepare an ICE (e.g., a construction cost estimate) prior to soliciting bids; publicly advertise for competing bids for the work; award the work to the lowest responsive and responsible bidder; document a RON establishing that the amount paid by Grantee for the construction services is fair and reasonable; and pass through the relevant obligations in this Agreement to the contractor.

F. **Grantee’s Responsibility to Extend Agreement Requirements to Other Entities**

1. **Entities Affected.** Grantee agrees to take appropriate measures necessary to ensure that all Project participants comply with all applicable federal laws, regulations, and policies affecting Project implementation. In addition, if an entity other than the Grantee is expected to fulfill any responsibilities typically performed by the Grantee, the Grantee agrees to assure that the entity carries out the Grantee’s responsibilities as set forth in this Agreement.

2. **Documents Affected.** The applicability provisions of laws, regulations, and policies determine the extent to which those provisions affect an entity (such as a subgrantee) participating in the Project through the Grantee. Thus, the Grantee agrees to use a written document to ensure that each entity participating in the Project complies with applicable laws, regulations, and policies.

3. **Flowdown.** The Grantee agrees to include in each document (subagreement, lease, third-party contract, or other) any necessary provisions requiring the Project participant (third-party contractor, subgrantee, or other) to impose applicable laws, Agreement requirements and directives on its subgrantees, lessees, third-party contractors, and other Project participants at the lowest tier necessary.
G. **No SANDAG Obligations to Third-Parties.** In connection with the Project, the Grantee agrees that SANDAG shall not be subject to any obligations or liabilities to any subgrantee, lessee, third-party contractor, or other person or entity that is not a party to the Agreement for the Project. Notwithstanding that SANDAG may have concurred in or approved any solicitation, subagreement, lease, or third-party contract at any tier, SANDAG has no obligations or liabilities to any entity other than the Grantee, including any subgrantee, lessee, or third-party contractor at any tier.

H. **Changes in Project Performance.** The Grantee agrees to notify SANDAG immediately, in writing, of any change in local law, conditions (including its legal, financial, or technical capacity), or any other event that may adversely affect the Grantee's ability to perform the Project in accordance with the terms of the Agreement and as required by Board Policy No. 035. The Grantee also agrees to notify SANDAG immediately, in writing, of any current or prospective major dispute, breach, default, or litigation that may adversely affect SANDAG's interests in the Project; and agrees to inform SANDAG, also in writing, before naming SANDAG as a party to litigation for any reason, in any forum. At a minimum, the Grantee agrees to send each notice to SANDAG required by this subsection to SANDAG's Office of General Counsel.

I. **Standard of Care.** The Grantee expressly warrants that the work to be performed pursuant to this Agreement shall be performed in accordance with the applicable standard of care. Where approval by SANDAG, its Executive Director, or other representative of SANDAG is indicated in the Scope of Work, it is understood to be conceptual approval only and does not relieve the Grantee of responsibility for complying with all laws, codes, industry standards, and liability for damages caused by negligent acts, errors, omissions, noncompliance with industry standards, or the willful misconduct of the Grantee or its subgrantees.

**Section 3. Ethics**

A. **Grantee Code of Conduct/Standards of Conduct.** The Grantee agrees to maintain a written code of conduct or standards of conduct that shall govern the actions of its officers, employees, council or board members, or agents engaged in the award or administration of subagreements, leases, or third-party contracts supported with [SGIP or ATGP] Funding. The Grantee agrees that its code of conduct or standards of conduct shall specify that its officers, employees, council or board members, or agents may neither solicit nor accept gratuities, favors, or anything of monetary value from any present or potential subgrantee, lessee, or third-party contractor at any tier or agent thereof. The Grantee may set *de minimis* rules where the financial interest is not substantial, or the gift is an unsolicited item of nominal intrinsic value. The Grantee agrees that its code of conduct or standards of conduct shall also prohibit its officers, employees, board members, or agents from using their respective positions in a manner that presents a real or apparent personal or organizational conflict of interest or personal gain. As permitted by state or local law or regulations, the Grantee agrees that its code of conduct or standards of conduct shall include penalties, sanctions, or other disciplinary actions for violations by its officers, employees, council or board members, or their agents, or its third-party contractors or subgrantees or their agents.
1. **Personal Conflicts of Interest.** The Grantee agrees that its code of conduct or standards of conduct shall prohibit the Grantee's employees, officers, council or board members, or agents from participating in the selection, award, or administration of any third-party contract or subagreement supported by [SGIP or ATGP] Funding if a real or apparent conflict of interest would be involved. Such a conflict would arise when an employee, officer, board member, or agent, including any member of his or her immediate family, partner, or organization that employs, or intends to employ, any of the parties listed herein has a financial interest in a firm competing for award.

2. **Organizational Conflicts of Interest.** The Grantee agrees that its code of conduct or standards of conduct shall include procedures for identifying and preventing real and apparent organizational conflicts of interest. An organizational conflict of interest exists when the nature of the work to be performed under a proposed third-party contract or subagreement may, without some restrictions on future activities, result in an unfair competitive advantage to the third-party contractor or subgrantee or impair its objectivity in performing the contract work.

B. **SANDAG Code of Conduct.** SANDAG has established policies concerning potential conflicts of interest. These policies apply to Grantee. For all awards by SANDAG, any practices which might result in unlawful activity are prohibited including, but not limited to, rebates, kickbacks, or other unlawful considerations. SANDAG staff members are specifically prohibited from participating in the selection process when those staff have a close personal relationship, family relationship, or past (within the last 12 months), present, or potential business or employment relationship with a person or business entity seeking a contract with SANDAG. It is unlawful for any contract to be made by SANDAG if any individual Board member or staff has a prohibited financial interest in the contract. Staff are also prohibited from soliciting or accepting gratuities from any organization seeking funding from SANDAG. SANDAG's officers, employees, agents, and Board members shall not solicit or accept gifts, gratuities, favors, or anything of monetary value from consultants, potential consultants, or parties to subagreements. By signing this Agreement, Grantee affirms that it has no knowledge of an ethical violation by SANDAG staff or Grantee. If Grantee has any reason to believe a conflict of interest exists with regard to the Agreement or the Project, it should notify the SANDAG Office of General Counsel immediately.

C. **Bonus or Commission.** The Grantee affirms that it has not paid, and agrees not to pay, any bonus or commission to obtain approval of its [SGIP or ATGP] Funding application for the Project.

D. **False or Fraudulent Statements or Claims.** The Grantee acknowledges and agrees that by executing the Agreement for the Project, the Grantee certifies or affirms the truthfulness and accuracy of each statement it has made, it makes, or it may make in connection with the Project, including, but not limited to, the Grantee's grant application, progress reports and invoices.
Section 4. Amount of Funding Assistance

The Grantee agrees that SANDAG will provide [SGIP or ATGP] Funding for the Project equal to the smaller of the following amounts: (a) the Maximum SANDAG Amount Approved of $__________, or (b) the amount calculated in accordance with the Maximum Percentage(s) of SANDAG Participation, which is ___ percent (___%). SANDAG’s responsibility to make payments under this Agreement is limited to the amounts listed in the Approved Project Budget for the Project. Grantee’s estimate in its application for funding from SANDAG for the Project is the amount that forms the basis upon which SANDAG determines the Maximum SANDAG Amount Awarded and Maximum Percentage(s) of SANDAG Participation.

Section 5. Matching Funds

Grantee has proposed to provide matching funds for the Project and therefore agrees as follows:

A. Duty to Obtain Matching Funds. The Grantee agrees to provide sufficient funds or approved in-kind resources, together with the [SGIP or ATGP] Funding awarded, that will assure payment of the actual cost of each Project activity covered by this Agreement. The amount of matching funds and percentage(s) of matching funds Grantee shall provide are set forth in the Approved Project Budget. The Grantee agrees to complete all proceedings necessary to provide its share of the Project costs at or before the time the matching funds are needed for Project costs.

B. Prompt Payment of Matching Funds. The Grantee agrees to provide the proportionate amount of the matching funds promptly as it incurs Project costs or Project costs become due. Each of Grantee’s invoices must include its pro-rata matching fund contribution as reflected in the Approved Project Budget, along with supporting, descriptive and/or explanatory documentation for the matching funds provided.

C. Reduction of Matching Funds. The Grantee agrees that no refund or reduction of the amount of matching funds may be made unless, at the same time, a reduction of the proportional amount of the [SGIP or ATGP] Funding provided is made to SANDAG in order to maintain the Maximum Percentage(s) of SANDAG Participation.

Section 6. Approved Project Budget

Except to the extent that SANDAG determines otherwise in writing, the Grantee agrees as follows: The Grantee and SANDAG have agreed to a Project budget that is designated the “Approved Project Budget.” The Grantee will incur obligations and make disbursements of Project funds only as authorized by the Approved Project Budget. An amendment to the Approved Project Budget requires the issuance of a formal amendment to the Agreement, unless the re-allocation of funds among budget items or fiscal years that not increase the total amount of the [SGIP or ATGP] Funding awarded for the Project, does not negatively impact the benefits obtained from the Project, and is consistent with applicable laws, regulations, and policies. Prior written SANDAG Project Manager approval is required for transfers of funds between Approved Project Budget line items.
Section 7. Payments

A. **Grantee’s Request for Payment When Matching Funds Are Required.** The Grantee will demonstrate or certify that it will provide adequate matching funds such that, when combined with payments from SANDAG, will cover all costs to be incurred for the Project. Except to the extent that SANDAG determines, in writing, that the Grantee may defer its provision of matching funds for the Project, a Grantee is required under the terms of this Agreement to provide matching funds for the Project and agrees that it will not:

1. Request or obtain matching funds exceeding the amount justified by the matching share previously provided, or

2. Take any action that would cause the proportion of [SGIP or ATGP] Funding made available to the Project at any time to exceed the percentage authorized by the Agreement for the Project.

B. **Payment by SANDAG.** Upon receiving a request for payment and adequate supporting information, SANDAG will make payment, [or for projects with TDA funding, authorize the County of San Diego to make payment] for eligible amounts to Grantee within thirty (30) days if Grantee has complied with the requirements of the Agreement, including submission of a Quarterly Report which is included as Attachment D, has satisfied SANDAG that the [SGIP or ATGP] Funding requested is needed for Project purposes in that requisition period, and is making adequate progress toward Project completion consistent with Board Policy No. 035. After the Grantee has demonstrated satisfactory compliance with the preceding requirements, SANDAG may reimburse the Grantee’s apparent allowable costs incurred consistent with the Approved Project Budget. SANDAG shall retain ten percent (10%) from the amounts invoiced until satisfactory completion of work. SANDAG shall promptly release retention amounts to Grantee following Grantee’s satisfactory completion of work and receipt of Grantee’s final invoice and all required documentation.

C. **Eligible Costs.** The Grantee agrees that Project costs eligible for [SGIP or ATGP] Funding must comply with the following requirements, unless SANDAG determines otherwise in writing. To be eligible for reimbursement, Project costs must be:

1. Consistent with the Project Scope of Work, the Approved Project Budget, and other provisions of the Agreement.

2. Necessary in order to accomplish the Project.

3. Reasonable for the goods or services purchased.

4. Actual net costs to the Grantee (i.e., the price paid minus any refunds, rebates, or other items of value received by the Grantee that have the effect of reducing the cost actually incurred, excluding program income).

5. Incurred for work performed, only on a reimbursement basis, after both the Effective Date of the Agreement and following Grantee’s receipt of a Notice to Proceed from SANDAG.
6. Satisfactorily documented with supporting documentation which is to be submitted with each invoice.

7. Treated consistently in accordance with generally accepted accounting principles and procedures for the Grantee and any third-party contractors and subgrantees, (see Section 6 Accounting Records).

8. Eligible for [TransNet or TransNet and TDA] Funding as part of the [SGIP or ATGP].

9. Indirect Costs are only allowable with prior SANDAG approval. Grantee must submit the following documentation as part of the grant application materials: (1) an indirect cost allocation audit approved by a qualified independent auditor or (2) the applicant’s proposed method for allocating indirect costs in accordance with OMB guidelines. Indirect cost allocation plans must be reviewed and renewed annually.

10. Project generated revenue realized by the Grantee shall be utilized in support of the Project. Project generated revenue and expenditures, if any, shall be reported at the end of the Agreement period.

D. Excluded Costs

1. In determining the amount of [SGIP or ATGP] Funding SANDAG will provide for the Project, SANDAG will exclude:

   a. Any Project cost incurred by the Grantee before either the date SANDAG issues a Notice to Proceed to Grantee or the Effective Date of the Agreement or any Amendment thereto;

   b. Any cost that is not included in the latest Approved Project Budget;

   c. Any cost for Project property or services received in connection with a subagreement, lease, third-party contract, or other arrangement that is required to be, but has not been, concurred in or approved in writing by SANDAG; and

   d. Any cost ineligible for SANDAG participation as provided by applicable laws, regulations, or policies.

2. Certain costs at times associated with bicycle and pedestrian projects are not eligible when the benefit provided is not the exclusive use of bicyclists or pedestrians. These instances are listed below.

   a. Curb and gutter are part of the roadway drainage system. As such, newly installed curb and gutter cannot be considered an improvement exclusively for the benefit of the sidewalk or bike lane and are not an eligible expense.

   b. Driveway ramps installed across sidewalks are not for the benefit of pedestrians, and in fact, degrade the pedestrian environment. Claimants may not include the cost of driveway ramps in applications for sidewalk projects. However, the
distance across the driveway may be included when computing the per-square-foot cost of the sidewalk.

c. Where roadway design standards require a roadway shoulder width at least as wide as would be required for a standard bike lane, the cost of the shoulder construction will not be eligible. Appropriate bikeway signage is eligible.

d. Under some circumstances, it may be necessary to remove and replace curb and gutter, driveway ramps, drainage facilities and other existing improvements in order to construct a bikeway or sidewalk. In such cases the cost of this work is most likely eligible, but claimants should carefully document why this is so in the claim submittal.

E. The Grantee understands and agrees that payment to the Grantee for any Project cost does not constitute SANDAG’s final decision about whether that cost is allowable and eligible for payment under the Project and does not constitute a waiver of any violation by the Grantee of the terms of the Agreement for the Project or Board Policy No. 035. The Grantee acknowledges that SANDAG will not make a final determination about the allowability and eligibility of any cost until the final payment has been made on the Project or the results of an audit of the Project requested by SANDAG or its Independent Taxpayers’ Oversight Committee (ITOC) has been completed, whichever occurs latest. If SANDAG determines that the Grantee is not entitled to receive any portion of the [SGIP or ATGP] Funding requested or paid, SANDAG will notify the Grantee in writing, stating its reasons. The Grantee agrees that Project closeout will not alter the Grantee’s responsibility to return any funds due to SANDAG as a result of later refunds, corrections, performance deficiencies, or other similar actions; nor will Project closeout alter SANDAG’s right to disallow costs and recover funds provided for the Project on the basis of a later audit or other review. Upon notification to the Grantee that specific amounts are owed to SANDAG, whether for excess payments of [SGIP or ATGP] Funding, disallowed costs, or funds recovered from third parties or elsewhere, the Grantee agrees to promptly remit to SANDAG the amounts owed, including applicable interest, penalties and administrative charges.

Section 8. Accounting Records

In compliance with applicable laws, regulations, and policies, the Grantee agrees as follows:

A. **Project Accounts.** The Grantee agrees to establish and maintain for the Project either a separate set of accounts or separate accounts within the framework of an established accounting system that can be identified with the Project. The Grantee also agrees to maintain documentation of all checks, payrolls, invoices, contracts, vouchers, orders, or other accounting documents related in whole or in part to the Project so that they may be clearly identified, readily accessible, and available to SANDAG upon request and, to the extent feasible, kept separate from documents not related to the Project.

B. **Documentation of Project Costs and Program Income.** Except to the extent that SANDAG determines otherwise, in writing, the Grantee agrees to support all costs charged to the Project, including any approved services or property contributed by the Grantee or others, with properly executed payrolls, time records, invoices, contracts, or vouchers describing in
detail the nature and propriety of the charges, including adequate records to support the costs the Grantee has incurred underlying any payment in which SANDAG has agreed to participate in based upon a payable milestone.

Section 9. Reporting, Record Retention, and Access

A. **Types of Reports.** The Grantee agrees to submit to SANDAG all reports required by law and regulation, policy, this Agreement, and any other reports SANDAG may specify.

B. **Report Formats.** The Grantee agrees that all reports and other documents or information intended for public availability developed in the course of the Project and required to be submitted to SANDAG must be prepared and submitted in electronic and/or typewritten hard copy formats, as SANDAG may specify. SANDAG reserves the right to specify that records be submitted in particular formats.

C. **Record Retention.** During the course of the Project and for three years thereafter from the date of transmission of the final expenditure report, the Grantee agrees to maintain, intact and readily accessible, all data, documents, reports, records, contracts, and supporting materials relating to the Project, as SANDAG may require.

D. **Access to Records of Grantees and Subgrantees.** The Grantee agrees to permit, and require its subgrantees to permit, SANDAG or its authorized representatives, upon request, to inspect all Project work, materials, payrolls, and other data, and to audit the books, records, and accounts of the Grantee and its subgrantees pertaining to the Project.

E. **Project Closeout.** The Grantee agrees that Project closeout does not alter the reporting and record retention requirements of this Agreement.

F. **Quarterly Reports.** Grantee shall submit written quarterly reports to SANDAG detailing the progress of its work, expenditures incurred, and information regarding whether the Project is projected to be completed within the limits of the Approved Project Budget, Project Schedule, and consistent with Board Policy No. 035 and any policy amendments thereto. Grantee shall document the progress and results of work performed under this Agreement to the satisfaction of SANDAG. This includes progress and final reports, plans, specifications, estimates, and other evidence of attainment of the Agreement objectives, which are requested by SANDAG or ITOC. Grantee may be required to attend meetings of SANDAG staff and committees, including but not limited to ITOC, the Regional Planning Committee, the Transportation Committee, and the SANDAG Board of Directors, to report on its progress and respond to questions.

G. **Communities Served Data and Report.** If requested, Grantee shall provide SANDAG with data regarding how the Project’s benefits and burdens were equitably distributed among socio and economic populations in the area affected by the Project, and associated smart growth data.
Section 10. Project Completion, Audit, Settlement, and Closeout

A. **Project Completion.** Within ninety (90) calendar days following Project completion or termination by SANDAG, the Grantee agrees to submit a final certification of Project expenses and final reports, as applicable. All payments made to the Grantee shall be subject to review for compliance by SANDAG with the requirements of this Agreement and shall be subject to an audit upon completion of the Project.

B. **Project Audit.**

*Note to Grant Recipient: Only the applicable sections will be included.*

*Note to SANDAG Contracts Staff: Please choose the appropriate:*

**For TransNet-funded projects:**

The Grantee agrees to have financial and compliance audits performed as SANDAG may require consistent with the TransNet Extension Ordinance. The Grantee agrees that Project closeout will not alter the Grantee's audit responsibilities. Audit costs are allowable Project costs.

**For TDA-funded projects:**

The Grantee agrees to have financial and compliance audits performed as SANDAG may require consistent with Public Utilities Code Section 99245, for TDA funds; and consistent with the TransNet Extension Ordinance for TransNet funds. The Grantee agrees that Project closeout will not alter the Grantee's audit responsibilities. Audit costs are allowable Project costs.

C. **Performance Audit.** The Grantee agrees to cooperate with SANDAG or ITOC with regard to any performance audit that is performed on the Project pursuant to the TransNet Ordinance.

D. **Project Closeout.** Project closeout occurs when SANDAG notifies the Grantee that SANDAG has closed the Project, and, if applicable, either forwards the final [SGIP or ATGP] Funding payment and or acknowledges that the Grantee has remitted the proper refund. The Grantee agrees that Project closeout by SANDAG does not invalidate any continuing requirements imposed by the Agreement or any unmet requirements set forth in a written notification from SANDAG.

E. **Project Use.** Grantee was awarded this Agreement based on representations in its grant application regarding the Project’s intended use. If the Project is a capital project, Grantee hereby commits to continued use of the Project for the purposes stated in its application for a period of at least five years after completion of construction. SANDAG may require Grantee to refund SGIP funding provided for the Project in the event Grantee fails to utilize the Project for its intended purposes as stated in the grant application or for any disallowed costs.
Section 11. Timely Progress and Right of SANDAG to Terminate

A. Grantee shall make diligent and timely progress toward completion of the Project within the timelines set forth in the Project Schedule, and consistent with Board Policy No. 035 and any policy amendments thereto. If timely progress is not achieved, SANDAG may, in its sole discretion, review the status of the Project to determine if the remaining funding should be reallocated to another eligible project, as per Board Policy No. 035. Grantee understands and agrees that any failure to make reasonable progress on the Project or violation of this Agreement and/or Board Policy No. 035, that endangers substantial performance of the Project shall provide sufficient grounds for SANDAG, in its sole discretion, to terminate this Agreement.

B. In the event Grantee encounters difficulty in meeting the Project Schedule or anticipates difficulty in complying with the Project Schedule, the Grantee shall immediately notify the SANDAG Project Manager in writing, and shall provide pertinent details, including the reason(s) for the delay in performance and the date by which Grantee expects to complete performance or delivery. This notification shall be informational in character only and receipt of it shall not be construed as a waiver by SANDAG of a project delivery schedule or date, or any rights or remedies provided by this Agreement, including Board Policy No. 035 requirements.

C. Upon written notice, the Grantee agrees that SANDAG may suspend or terminate all or any part of the [SGIP or ATGP] Funding to be provided for the Project if the Grantee has violated the terms of the Agreement, or Board Policy No. 035, or if SANDAG determines that the purpose of the laws or policies authorizing the Project would not be adequately served by the continuation of [SGIP or ATGP] Funding for the Project.

D. In general, termination of [SGIP or ATGP] Funding for the Project will not invalidate obligations properly incurred by the Grantee before the termination date to the extent those obligations cannot be canceled. If, however, SANDAG determines that the Grantee has willfully misused [SGIP or ATGP] Funding by failing to make adequate progress, or failing to comply with the terms of the Agreement, SANDAG reserves the right to require the Grantee to refund to SANDAG the entire amount of [SGIP or ATGP] Funding provided for the Project or any lesser amount as SANDAG may determine.

E. Expiration of any Project time period established in the Project Schedule will not, by itself, automatically constitute an expiration or termination of the Agreement for the Project, however, Grantee must request and SANDAG may agree to amend the Agreement in writing if the Project Schedule will not be met. An amendment to the Project Schedule may be made at SANDAG’s discretion if Grantee’s request is consistent with the provisions of Board Policy No. 035.

Section 12. Civil Rights

The Grantee agrees to comply with all applicable civil rights laws, regulations and policies and shall include the provisions of this Section 12 in each subagreement, lease, third party contract or other legally binding document to perform work funded by this Agreement. Applicable civil rights laws, regulations and policies include, but are not limited to, the following:
A. **Nondiscrimination.** SANDAG implements its programs without regard to income level, disability, race, color, and national origin in compliance with the Americans with Disabilities Act and Title VI of the Civil Rights Act. Grantee shall prohibit discrimination on these grounds, notify the public of their rights under these laws, and utilize a process for addressing complaints of discrimination. Furthermore, Grantee shall make the procedures for filing a complaint available to members of the public and will keep a log of all such complaints. Grantee must notify SANDAG immediately if a complaint is lodged that relates to the Project or program funded by this grant.

B. **Equal Employment Opportunity.** During the performance of this Agreement, Grantee and all of its subcontractors, if any, shall not unlawfully discriminate, harass, or allow harassment, against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, denial of family and medical care leave, denial of pregnancy disability leave, veteran status, or sexual orientation. Grantee and its subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Grantee and its subcontractors shall comply with the provisions of the Fair Employment and Housing Act (California Government Code Section 12900, et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285.0, et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing California Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by this reference and are made a part hereof as if set forth in full. Grantee and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

**Section 13. Ownership of Work Product**

SANDAG shall own any deliverables created in whole or in part for SANDAG’s benefit pursuant to the Scope of Work for the Project. The term “deliverables” includes, but is not limited to, all original drawings, reports, photos, and other documents, including detailed calculations and other work product developed for the Project or services performed on the Project.

**Section 14. Disputes and Venue**

A. **Choice of Law.** This Agreement shall be interpreted in accordance with the laws of the State of California.

B. **Dispute Resolution Process.** In the event Grantee has a dispute with SANDAG during the performance of this Agreement, Grantee shall continue to perform unless SANDAG informs Grantee in writing to cease performance. The dispute resolution process for disputes arising under this Agreement shall be as follows:

1. Grantee shall submit a statement of the grounds for the dispute, including all pertinent dates, names of persons involved, and supporting documentation, to SANDAG’s Project Manager. The Project Manager and other appropriate SANDAG staff will review the documentation in a timely manner and reply to Grantee within twenty
(20) calendar days. Upon receipt of an adverse decision by SANDAG, Grantee may submit a request for reconsideration to SANDAG’s Executive Director. The request for reconsideration must be received within ten (10) calendar days from the postmark date of SANDAG’s reply. The Executive Director will respond to the request for reconsideration within ten (10) working days. The decision of the Executive Director will be in writing.

2. If Grantee is dissatisfied with the results following exhaustion of the above dispute resolution procedures, Grantee shall make a written request to SANDAG for appeal to the SANDAG Regional Planning Committee for SGIP projects or to the SANDAG Transportation Committee for ATGP projects. SANDAG shall respond to a request for mediation within thirty (30) calendar days. The decision of the Regional Planning Committee or Transportation Committee shall be final.

C. **Venue.** If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of San Diego, State of California. In the event of any such litigation between the parties, the prevailing party shall be entitled to recover all reasonable costs incurred, including reasonable attorney’s fees, litigation and collection expenses, witness fees, and court costs as determined by the court.

**Section 15. Assignment**

Grantee shall not assign, sublet, or transfer (whether by assignment or novation) this Agreement or any rights under or interest in this Agreement.

**Section 16. Insurance**

Grantee shall procure and maintain during the period of performance of this Agreement, and for twelve (12) months following completion, policies of insurance from insurance companies authorized to do business in the State of California or the equivalent types and amounts of self-insurance, as follows:

A. **General Liability.** Combined single limit of $1,000,000 per occurrence and $2,000,000 general aggregate for personal and bodily injury, including death, and broad form property damage. The policy must include an acceptable “Waiver of Transfer Rights of Recovery Against Others Endorsement.” The policy must name SANDAG as an additional insured in the endorsement. A deductible or retention may be utilized, subject to approval by SANDAG.

B. **Automobile Liability.** For personal and bodily injury, including death, and property damage in an amount not less than $1,000,000.

C. **Workers’ Compensation and Employer’s Liability.** Policy must comply with the laws of the State of California. The policy must include an acceptable “Waiver of Right to Recover From Others Endorsement” naming SANDAG as an additional insured.
D. **Other Requirements.** Grantee shall furnish satisfactory proof by one or more certificates (original copies) that it has the foregoing insurance. The insurance shall be provided by an acceptable insurance provider, as determined by SANDAG, which satisfies the following minimum requirements:

1. An insurance carrier qualified to do business in California and maintaining an agent for service of process within the state. Such insurance carrier shall maintain a current A.M. Best rating classification of “A-” or better, and a financial size of “$10 million to $24 million (Class V) or better,” or

2. A Lloyds of London program provided by syndicates of Lloyds of London and other London insurance carriers, providing all participants are qualified to do business in California and the policy provides for an agent for service of process in California.

E. Certificates of insurance shall be filed with SANDAG. These policies shall be primary insurance as to SANDAG so that any other coverage held by SANDAG shall not contribute to any loss under Grantee’s insurance. Insurance policies shall not be canceled without first giving thirty (30) days advance written notice to SANDAG. For purposes of this notice requirement, any material change in the policy prior to its expiration shall be considered a cancellation.

**Section 17. Indemnification and Hold Harmless**

A. **Generally.** With regard to any claim, protest, or litigation arising from or related to the Grantee’s performance in connection with or incidental to the Project or this Agreement, Grantee agrees to defend, indemnify, protect, and hold SANDAG and its agents, officers, Board members, and employees harmless from and against any and all claims, including, but not limited to prevailing wage claims against the Project, asserted or established liability for damages or injuries to any person or property, including injury to the Grantee’s or its subgrantees’ employees, agents, or officers, which arise from or are connected with or are caused or claimed to be caused by the negligent, reckless, or willful acts or omissions of the Grantee and its subgrantees and their agents, officers, or employees, in performing the work or services herein, and all expenses of investigating and defending against same, including attorney fees and costs; provided, however, that the Grantee’s duty to indemnify and hold harmless shall not include any claims or liability arising from the established sole negligence or willful misconduct of SANDAG, its Board of Directors, agents, officers, or employees.

B. **Intellectual Property.** Upon request by SANDAG, the Grantee agrees to indemnify, save, and hold harmless SANDAG and its Board of Directors, officers, agents, and employees acting within the scope of their official duties against any liability, including costs and expenses, resulting from any willful or intentional violation by the Grantee of proprietary rights, copyrights, or right of privacy, arising out of the publication, translation, reproduction, delivery, use, or disposition of any data furnished under the Project. The Grantee shall not be required to indemnify SANDAG for any such liability caused solely by the wrongful acts of SANDAG employees or agents.
Section 18. Independent Contractor

A. **Status of Grantee.** Grantee shall perform the services provided for within this Agreement as an independent contractor, and not as an employee of SANDAG. Grantee shall be under the control of SANDAG as to the result to be accomplished and not the means, and shall consult with SANDAG as provided for in the Scope of Work. The payments made to Grantee pursuant to this Agreement shall be the full and complete compensation to which Grantee is entitled. SANDAG shall not make any federal or state tax withholdings on behalf of Grantee. SANDAG shall not be required to pay any workers’ compensation insurance on behalf of Grantee. Grantee agrees to indemnify SANDAG for any tax, retirement contribution, social security, overtime payment, or workers’ compensation payment which SANDAG may be required to make on behalf of Grantee or any employee of Grantee for work done under this Agreement.

B. **Actions on behalf of SANDAG.** Except as SANDAG may specify in writing, Grantee shall have no authority, express or implied, to act on behalf of SANDAG in any capacity whatsoever, as an agent or otherwise. Grantee shall have no authority, express or implied, to bind SANDAG or its members, agents, or employees, to any obligation whatsoever, unless expressly provided for in this Agreement.

Section 19. Severability and Integration

If any provision of the Agreement is determined invalid, the remainder of that Agreement shall not be affected if that remainder would continue to conform to the requirements of applicable laws or regulations. This Agreement represents the entire understanding of SANDAG and Grantee as to those matters contained in it. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing, signed by SANDAG and the Grantee.

Section 20. Project Manager

The Grantee has assigned [INSERT PROJECT MANAGER NAME] as the Project Manager for the Project. Project Manager continuity and experience is deemed essential in Grantee’s ability to carry out the Project in accordance with the terms of this Agreement. Grantee shall not change the Project Manager without first providing written notice to SANDAG.
Section 21. Notice

Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, registered or certified, postage prepaid, addressed to:

San Diego Association of Governments
401 B Street, Suite 800
San Diego, CA 92101
Attn: Susan Baldwin / Suchi Mukherjee

Grantee:
[LOCAL AGENCY NAME]
[LOCAL AGENCY ADDRESS]
Attn: [LOCAL AGENCY PROJECT MANAGER]

Notice shall be effective upon receipt thereof.

Note to SANDAG Contracts Staff: After receiving this original agreement back from the Grantee and before routing the original agreement for final SANDAG “wet” signatures, confirm with SANDAG Finance and Planning staff that the applicable RTIP has been approved.

Section 22. Signatures

The individuals executing this Agreement represent and warrant that they have the legal capacity and authority to do so on behalf of their respective legal entities.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

SAN DIEGO ASSOCIATION OF GOVERNMENTS

______________________________
GARY L. GALLEGOS OR DESIGNEE
Executive Director

APPROVED AS TO FORM:

[Full Name]
[Title]

Office of General Counsel

APPROVED AS TO FORM:

[Full Name]
[Title]
ATTACHMENT A

SCOPE OF WORK, SCHEDULE, AND APPROVED PROJECT BUDGET

Project Location
(SPECIFIC PROJECT LOCATION INCLUDING JURISDICTION, COMMUNITY, NEIGHBORHOOD, CORRIDORS, AND INTERSECTIONS)

Project Description
[PROJECT TYPE (DESIGN AND/OR CONSTRUCTION, MASTER PLAN, ETC.), TYPES OF IMPROVEMENTS/RECOMMENDATIONS, PROJECT GOALS]

(INsert SCOPE, SCHEDULE AND APPROVED PROJECT BUDGET)

TransNet MPO ID NO.________
COMPETITIVE GRANT PROGRAM PROCEDURES

Applicability and Purpose of Policy

This Policy applies to all grant programs administered through SANDAG, whether from TransNet or another source, including but not limited to the Smart Growth Incentive Program, Environmental Mitigation Program, Bike and Pedestrian Program, Senior Mini Grant Program, Federal Transit Administration grant programs, and Active Transportation Grant Program.

Nothing in this Policy is intended to supersede federal or state grant rules, regulations, statutes, or contract documents that conflict with the requirements in this Policy. There are never enough government grant funds to pay for all of the projects worthy of funding in the San Diego region. For this reason, SANDAG awards grant funds on a competitive basis that takes the grantees’ ability to perform their proposed project on a timely basis into account. SANDAG intends to hold grantees accountable to the project schedules they have proposed in order to ensure fairness in the competitive process and encourage grantees to get their projects implemented quickly so that the public can benefit from the project deliverables as soon as possible.

Procedures

1. Project Milestone and Completion Deadlines

1.1. When signing a grant agreement for a competitive program funded and/or administered by SANDAG, grant recipients must agree to the project delivery objectives and schedules in the agreement. In addition, a grantee’s proposal must contain a schedule that falls within the following deadlines. Failure to meet the deadlines below may result in revocation of all grant funds not already expended. The final invoice for capital, planning, or operations grants must be submitted prior to the applicable deadline.

1.1.1. Funding for Capital Projects. If the grant will fund a capital project, the project must be completed according to the schedule provided in the grant agreement, but at the latest, any necessary construction contract must be awarded within two years following execution of the grant agreement, and construction must be completed within eighteen months following award of the construction contract. Completion of construction for purposes of this policy shall be when the prime construction contractor is relieved from its maintenance responsibilities. If no construction contract award is necessary, the construction project must be complete within eighteen months following execution of the grant agreement.

1.1.2. Funding for Planning Grants. If the grant will fund planning, the project must be completed according to the schedule provided in the grant agreement, but at the latest, any necessary consultant contract must be awarded within one year following execution of the grant agreement, and the planning project must be
complete within two years following award of the consultant contract. Completion of planning for purposes of this policy shall be when grantee approves the final planning project deliverable. If no consultant contract award is necessary, the planning project must be complete within two years of execution of the grant agreement.

1.1.3 Funding for Operations Grants. If the grant will fund operations, the project must be completed according to the schedule provided in the grant agreement, but at the latest, any necessary services contract for operations must be awarded within one year following execution of the grant agreement, and the operations must commence within six months following award of the operations contract. If no services contract for operations is necessary, the operations project must commence within one year of execution of the grant agreement.

1.1.4 Funding for Equipment or Vehicles Grants. If the grant will fund equipment or vehicles, the project must be completed according to the schedule provided in the grant agreement, but at the latest, any necessary purchase contracts for equipment or vehicles must be awarded within one year following execution of the grant agreement, and use of the equipment or vehicles for the benefit of the public must commence within six months following award of the purchase contract.

2. Project Milestone and Completion Deadline Extensions

2.1. Schedules within grant agreements may include project scopes and schedules that will identify interim milestones in addition to those described in Section 1 of this Policy. Grant recipients may receive extensions on their project schedules of up to six months for good cause. Extensions of up to six months aggregate that would not cause the project to miss a completion deadline in Section 1 may be approved by the SANDAG Executive Director. Extensions beyond six months aggregate or that would cause the project to miss a completion deadline in Section 1 must be approved by the Policy Advisory Committee that has been delegated the necessary authority by the Board. For an extension to be granted under this Section 2, the following conditions must be met:

2.1.1. For extension requests of up to six months, the grantee must request the extension in writing to the SANDAG Program Manager at least two weeks prior to the earliest project schedule milestone deadline for which an extension is being requested. The Executive Director or designee will determine whether the extension should be granted. The Executive Director’s action will be reported out to the Board in following month’s report of delegated actions.

2.1.2. A grantee seeking an extension must document previous efforts undertaken to maintain the project schedule, explain the reasons for the delay, explain why the delay is unavoidable, and demonstrate an ability to succeed in the extended time frame the grantee proposes.

2.1.3. If the Executive Director denies an extension request under this Section 2, the grantee may appeal within ten business days of receiving the Executive Director’s response to the responsible Policy Advisory Committee by sending the appeal to the SANDAG Program Manager.
2.1.4. Extension requests that are rejected by the Policy Advisory Committee will result in termination of the grant agreement and obligation by the grantee to return to SANDAG any unexpended funds within 30 days. Unexpended funds are funds for project costs not incurred prior to rejection of the extension request by the Policy Advisory Committee.

3. Project Delays and Extensions in Excess of Six Months

3.1. Requests for extensions in excess of six months, or that will cause a project to miss a completion deadline in Section 1 (including those projects that were already granted extensions by the Executive Director and are again falling behind schedule), will be considered by the Policy Advisory Committee upon request to the SANDAG Program Manager.

3.2 A grantee seeking an extension must document previous efforts undertaken to maintain the project schedule, explain the reasons for the delay, explain why the delay is unavoidable, and demonstrate an ability to succeed in the extended time frame the grantee proposes. The grantee must provide the necessary information to SANDAG staff to place in a report to the Policy Advisory Committee. If sufficient time is available, and the grant utilized TransNet funds, the request will first be taken to the Independent Taxpayer Advisory Committee (ITOC) for a recommendation. The grantee should make a representative available at the meeting to present the information to, and/or answer questions from, the ITOC and Policy Advisory Committee.

3.3 The Policy Advisory Committee will only grant an extension under this Section 3 for extenuating circumstances that the grantee could not have reasonably foreseen.

4. Resolution and Execution of the Grant Agreement

4.1 Two weeks prior to the review by the Policy Advisory Committee of the proposed grants, prospective grantees must submit a resolution from their authorized governing body that includes the provisions in this Subsection 4.1. Failure to provide a resolution that meets the requirements in this Subsection 4.1 will result in rejection of the application and the application will be dropped from consideration with funding going to the next project as scored by the evaluation committee. In order to assist grantees in meeting this resolution deadline, when SANDAG issues the call for projects it will allow at least 90 days for grant application submission.

4.1.1 Grantee governing body commits to providing the amount of matching funds set forth in the grant application.

4.1.2 Grantee governing body authorizes staff to accept the grant funding and execute a grant agreement if an award is made by SANDAG.

4.2 Grantee’s authorized representative must execute the grant agreement within 45 days from the date SANDAG presents the grant agreement to the prospective grantee for execution. Failure to meet the requirements in this Subsection 4.2 may result in revocation of the grant award.
5. Increased Availability of Funding Under this Policy

5.1. Grant funds made available as a result of the procedures in this Policy may be awarded to the next project on the recommended project priority list from the most recent project selection process, or may be added to the funds available for the next project funding cycle, at the responsible Policy Advisory Committee's discretion. Any project that loses funding due to failure to meet the deadlines specified in this Policy may be resubmitted to compete for funding in a future call for grant applications.

Adopted: January 2010
Amended: November 2014
ATTACHMENT C

PROJECT IMPLEMENTATION AND OVERSIGHT REQUIREMENTS

Capital Grants

1. Contact Information: Grantee must provide SANDAG with contact information for the project manager. Grantee must provide SANDAG with updated contact information in a timely manner if there are any changes to staff assigned.

2. Baseline Data Collection: Prior to the construction of grant-funded improvements, the Grantee is responsible for developing a baseline data collection plan with SANDAG to gather information on pedestrian and bicyclist activity. At a minimum, data should be collected for observed bicycle and pedestrian volumes, behavior, and attitudes in the project area. Once the data collection plan is approved by SANDAG staff, the Grantee is responsible for carrying out the plan and returning collected data to SANDAG as a deliverable. Standardized forms required for data collection will be provided by SANDAG.

Grantees are encouraged to use the National Bicycle and Pedestrian Documentation Project methodology and plan for the following:

- Conduct counts prior to project construction, during National Documentation Days in the second week of September. Supplementary counts and surveys can be conducted during January, May, and July to provide seasonal data, if desired.
- Conduct counts for two hours, at peak times relative to the facility. For example, facilities attracting utilitarian trips should be counted on a Tuesday, Wednesday, or Thursday from 5 to 7 p.m., whereas facilities attracting recreational trips should be counted on a Saturday, from 9 to 11 a.m.

In the case that the above timeframes are deemed infeasible due to the project schedule, the Grantee and SANDAG will collaborate on an alternative data collection methodology and procedure.

A subset of Grantees may be selected for in-depth evaluation by SANDAG, in which case, SANDAG will conduct the data collection effort with required participation from Grantee staff. Such in-depth evaluation conducted by SANDAG will take place solely for the purpose of SANDAG Active Transportation data collection and monitoring efforts, and will not impact Grantees’ budgets.

Grantees should plan to budget five thousand dollars ($5,000) for data collection. For questions or assistance with data collection, contact Christine Eary at Christine.Eary@sandag.org, or (619) 699-6928.
3. **Design Development and Community Meetings:** Grantee must provide SANDAG with advance notice (preferably within two weeks) and agendas of all design development and community meetings, and a meeting summary following the meeting. SANDAG staff may attend any meetings as appropriate.

4. **Plan Review:** Grantee must submit project design drawings and cost estimates (if available) to SANDAG for review and comment at 30 percent, 60 percent, 90 percent, and 100 percent. SANDAG staff may meet with the Grantee to comment on submitted plans and assure substantial conformance. SANDAG may comment on submitted plans regarding:
   - Whether they are consistent with the Project proposed in the original grant application, and
   - Consistency with accepted pedestrian/bicycle facility and smart growth design standards.

5. **Quarterly Reports and Invoices:** Grantee must submit quarterly reports and invoices to SANDAG, detailing accomplishments in the quarter, anticipated progress next quarter, pending issues and actions toward resolution, and status of budget and schedule. Furthermore, the Grantee agrees to provide project milestone information (such as presentations to community groups, other agencies, and elected officials, ground-breakings, and ribbon-cuttings) to support media and communications efforts.

6. **Media and Community Outreach Coordination:** Press materials shall be provided to SANDAG staff before they are distributed. SANDAG logo(s) should be included in press materials and other project collateral. Furthermore, the grantee agrees to provide project milestone information to support media and communications efforts.

7. **Photo Documentation:** Grantees are responsible for the following photo documentation:
   - Before and after photos, which should be taken from similar angles to showcase how a particular area has been transformed over time.
   - Project milestone photos (such as ground-breakings and ribbon-cuttings).
   - Photos taken throughout construction phases and throughout the length of the project.

   Photos should be high resolution (at least 4 inches by 6 inches with a minimum of 300 pixels per inch) and contain captions with project descriptions, dates, locations, and the names of those featured, if appropriate.

8. **Project Signage:** Each project or program in excess of $250,000 funded in whole or in part by revenues from the TransNet Extension Ordinance shall be clearly designated during its construction or implementation as being provided by such revenues. SANDAG will provide sign specifications. Grantee agrees to follow sign specifications and submit proof files to SANDAG for approval before printing.

9. **Performance Monitoring:** SANDAG staff may measure performance of the constructed capital improvements against stated project objectives, and evaluate the overall [SGIP or ATGP]. Grantee is expected to meet with SANDAG staff to identify relevant performance measures and data sources, and provide available data and feedback regarding the program as appropriate.
Planning and Non-Capital Grants

1. **Contact Information.** Grantee must provide SANDAG with contact information for the project manager. Grantee must provide SANDAG with updated contact information in a timely manner if there are any changes to staff assigned.

2. **Request for Proposals and Consultant Selection.** Upon request by SANDAG, Grantee must submit consultant draft Request for Proposals to SANDAG staff for review and comment for consistency with the agreed upon Scope of Work with SANDAG (Attachment A).

3. **Quarterly Reports.** Grantee must submit quarterly reports to SANDAG, detailing accomplishments in the quarter, anticipated progress next quarter, pending issues and actions toward resolution, and status of budget and schedule.

4. **Stakeholder and Community Meetings.** Grantee must provide SANDAG with advance notice (preferably within two weeks) and agendas of all stakeholder and community meetings, and a meeting summary following the meeting. SANDAG staff may attend any meetings as appropriate.

5. **Media and Community Outreach Coordination.** Press materials shall be provided to SANDAG staff before they are distributed. SANDAG logo(s) should be included in press materials and other project collateral. Furthermore, the Grantee agrees to provide project milestone information to support media and communications efforts.

6. **Photo Documentation.** Grantees are responsible for the following photo documentation:
   - Existing conditions photos, which should illustrate the current conditions of the project site and demonstrate the need for improved facilities
   - Project milestone photos (such as workshops, presentations to community groups, other agencies, and elected officials)

Photos should be high resolution (at least 4 inches by 6 inches with a minimum of 300 pixels per inch) and contain captions with project descriptions, dates, locations, and the names of those featured, if appropriate.
ATTACHMENT D
QUARTERLY REPORT AND INVOICE FORMS

TransNet Smart Growth Incentive Program and
TransNet/TDA Active Transportation Grant Program
Quarterly Report

Report Submittal Date: [Insert]
Reporting Period: [Insert - Example: FY 2014, Quarter 1]

PART 1: DESCRIPTION OF ACTIVITY FOR REPORTING PERIOD

1. Work Accomplished This Reporting Period

[INSTRUCTIONS: Replace this text with a detailed description of work completed and underway during the reporting period. In a bullet format, reference specific tasks.]

Example:

- Task 1 - Award Consultant Contract: Issued RFP and convened a selection panel of 5 members from the City, MTS, NTCD, and SANDAG to shortlist 3 of 9 firms. The panel interviewed the 3 firms and selected XYZ Group for this project. The City Council approved the consultant contract with XYZ Group on January 1, 2014. City staff held a kick-off meeting on January 10, 2014.
- Task 2 – Public Outreach: City staff and XYZ Group began organizing the first workshop for this project. The anticipated date of the first workshop will be in the February/March 2014 timeframe.
- Task 3 – Etc.
- Task 4 – Etc.

2. Deliverables Produced This Reporting Period

[INSTRUCTIONS: Summarize the deliverables produced during this period and indicate the date submitted to SANDAG. Deliverables can be submitted as an attachment to this report. See Item 5 for more details.]

Example:

- Final RFP – Submitted in December 2014.
- Approved Consultant Contract and Kick-Off Meeting Notes – Submitted with this report. Please see accompanying list of attachments.
3. **Is there an accompanying invoice for this period?**

   [INSTRUCTIONS: Indicate YES or NO.]

4. **Work Anticipated for the Next Reporting Period**

   [INSTRUCTIONS: Replace this text with a brief description of work anticipated for the next reporting period. Also note any upcoming meetings or workshops.]

5. **List of Attachments**

   [INSTRUCTIONS: List any deliverables or invoice documents attached to this report. Attachments over 6MB should be sent via WeTransfer.]

   WeTransfer Link: [https://sandag.wetransfer.com/](https://sandag.wetransfer.com/)

   Example:
   - Attachment 1: Consultant Contract
   - Attachment 2: Kick-Off Meeting Notes
   - Attachment 3: Invoice Spreadsheet
   - Attachment 4: Invoice Documentation

---

**PART 2: SCHEDULE AND TASK STATUS**

<table>
<thead>
<tr>
<th>Task</th>
<th>Scheduled Start Date (Per Grant Scope of Work)</th>
<th>Scheduled Completion Date (Per Grant Scope of Work)</th>
<th>Status</th>
<th>Timing</th>
<th>Anticipated Start Date (If Different from Grant Scope of Work)</th>
<th>Anticipated Completion (If Different from Grant Scope of Work)</th>
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<tbody>
<tr>
<td>NTP Date</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Task 1</td>
<td>[mm/dd/yy]</td>
<td>[mm/dd/yy]</td>
<td>[In Progress/ Completed/ Not Started]</td>
<td>[On Time/ Delayed]</td>
<td>[mm/dd/yy]</td>
<td>[mm/dd/yy]</td>
</tr>
<tr>
<td>Task 2: Policy No. 035 Milestone</td>
<td>[mm/dd/yy]</td>
<td>[mm/dd/yy]</td>
<td>[In Progress/ Completed/ Not Started]</td>
<td>[On Time/ Delayed]</td>
<td>[mm/dd/yy]</td>
<td>[mm/dd/yy]</td>
</tr>
<tr>
<td>Task 3: Policy No. 035 Milestone</td>
<td>[mm/dd/yy]</td>
<td>[mm/dd/yy]</td>
<td>[In Progress/ Completed/ Not Started]</td>
<td>[On Time/ Delayed]</td>
<td>[mm/dd/yy]</td>
<td>[mm/dd/yy]</td>
</tr>
</tbody>
</table>
PART 3: CHALLENGES, SCHEDULE DELAYS, AND AMENDMENT REQUESTS

Challenges and Actions Toward Resolution (If applicable)

[INSTRUCTIONS: If you are experiencing challenges in completing project tasks, please provide information about the delay and actions taken to resolve issues. If an amendment is needed, provide justification and check the appropriate box below.]

☐ No amendment requested at this time

☐ Amendment requested to*:
  ☐ Project Schedule
  ☐ Project Budget
  ☐ Scope of Work

*Failure to check a box in the above section assumes there is no action requested. Amendment requests are subject to SANDAG’s approval. It is the Grantee’s responsibility to ensure compliance with SANDAG Board Policy No. 035: Competitive Grant Program Procedures and grant agreement terms and conditions.

PART 4: PROJECT STATUS REPORT SIGNATURE

Prepared by __________________________________________ Date: ______________________
Project Manager

______________________________
Step 1: Complete the Quarterly Progress Report.
Reimbursements cannot be made without a completed Quarterly Progress Report.

Step 2: Gather Documentation for Staff Costs, Consultant/Contractor Costs, and Other Costs.
Provide SANDAG with a copy of any consultant and contractor agreements awarded through the grant.
Staff Costs should be supported by certified payroll documentation.
Consultant costs should be supported by the consultant invoice AND a proof of payment. The proof of payment can be either a copy of the check provided to the consultant or printout from the project's financial accounting system showing that funds were disbursed.
Contractor costs should be supported by the contractor invoice, schedule of values, AND a proof of payment. The proof of payment can be either a copy of the check provided to the contractor or a printout from the project's financial accounting system showing that funds were disbursed.
Other costs should be supported by either an invoice from the vendor or a receipt AND must be accompanied by a proof of payment. The proof of payment can be either a copy of the check provided to the vendor or a printout from the project's financial accounting system showing that funds were disbursed.
Clearly identify (i.e., highlight or circle) all grant-related expenses on documents that include non-related costs.

Step 3: Complete the Expense Summary.
Summarize the total Staff Costs, Consultant/Contractor Costs, and Other Costs incurred during the reporting period.
Confirm that you have the adequate documentation.
Break down each cost by task. This will help with the next step to complete the invoice statement.
Double check and make sure all sub-totals have been calculated correctly.

Step 4: Complete the Invoice Statement.
Enter the costs for each task (calculated in Step 3) into the appropriate cells of the Invoice Statement. The SANDAG contribution, match contribution, and retention amounts should automatically calculate.
Enter previous costs by task into the appropriate cells of the spreadsheet. The remaining grant balance should automatically calculate.

Step 5: Submit Quarterly Progress Report, Invoice, and Supporting Documentation to SANDAG at:
sgatgrants@sandag.org
Sign and scan the completed Quarterly Progress Report. Submit it in PDF form.
Sign and scan the invoice statement. Submit it in PDF form.
Submit supporting documentation in PDF form.
Submit the completed Excel workbook.

Files in excess of 6MB should be submitted via:
https://sandag.wetransfer.com
### PART 1: STAFF COSTS

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Time Period</th>
<th>Hours</th>
<th>Hourly Rate</th>
<th>Amount</th>
<th>Documentation Attached?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff Person A</td>
<td>mm/dd/yy to mm/dd/yy</td>
<td>10</td>
<td>$100.00</td>
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<tr>
<td>Staff Person B</td>
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<td>$100.00</td>
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<tr>
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<td>$100.00</td>
<td>$1,000.00</td>
<td>YES/NO</td>
</tr>
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</table>

[INSERT ADDITIONAL LINES AS NEEDED]

### PART 2: CONSULTANT/CONTRACTOR COSTS

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<tr>
<th>Consultant/Contractor</th>
<th>Invoice No.</th>
<th>Invoice Date</th>
<th>Description of Costs</th>
<th>Amount</th>
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<td>Outreach Organization ABC</td>
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[INSERT ADDITIONAL LINES AS NEEDED]

### PART 3: OTHER COSTS

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<thead>
<tr>
<th>Vendor</th>
<th>Invoice No.</th>
<th>Invoice Date</th>
<th>Description of Costs</th>
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<th>Documentation Attached?</th>
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<td>Snacks for February 2014 Workshop</td>
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[INSERT ADDITIONAL LINES AS NEEDED]

45
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<tr>
<th>TASK</th>
<th>Reimbursed to Date</th>
<th>Match to Date</th>
<th>Total to Date</th>
<th>Staff Costs</th>
<th>Consultant or Contractor Costs</th>
<th>Other Costs</th>
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<th>Total Amount Due this Invoice: $0.00</th>
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**Total Project Budget (Grant + Match)**

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<thead>
<tr>
<th>Task</th>
<th>Amount</th>
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<tbody>
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<td>Task 5</td>
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</tr>
<tr>
<td>TOTAL</td>
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</table>

SANDAG Grant: $0.00
Match: $0.00

SANDAG Contribution %: #DIV/0!
Required Match %: #DIV/0!
CERTIFICATION OF GRANTEE

I hereby certify that the above costs were incurred in performance of the work required under the grant and are consistent with the amounts evidenced by attached supporting documents and expenditures.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Printed Name and Title</th>
<th>Date</th>
</tr>
</thead>
</table>
SAN DIEGO FORWARD: THE REGIONAL PLAN:  
REGIONAL PARKING MANAGEMENT TOOLBOX

Introduction

Staff has prepared a Regional Parking Management Toolbox (Toolbox) as a component of San Diego Forward: The Regional Plan. The Toolbox provides member agencies with an interactive, web-based document for designing and implementing parking management strategies that support local economic development, sustainability, and mobility goals. Staff will present an overview of the Toolbox and discuss next steps.

Background

The 2050 Regional Transportation Plan and Sustainable Communities Strategy identifies the need for a toolbox of parking strategies for local jurisdictions and resources to support local parking management efforts. Development of the Toolbox began in January 2013 with an inventory of local parking policies and stakeholder outreach to understand parking challenges and to identify potential solutions. Representatives from all 19 member agencies participated in the inventory and outreach efforts. Results were presented to the Regional Planning and Transportation Committees in November 2013. Based on the feedback received from both Committees, staff has developed an interactive, web-based document that navigates users through the process of assessing parking problems, identifying appropriate solutions, applying management strategies, administering a parking program, and effectively engaging and communicating with the public.

Discussion

Designing and implementing a successful parking management program is a multi-step process. The Regional Parking Management Toolbox has defined this process in steps that are tailored to a variety of communities and special uses:

1) **Identify the community type:** The Toolbox encompasses 12 community types that are representative of the San Diego region and build upon the Smart Growth Concept Map place types. While there are overlapping trends and issues among these communities, each location poses unique opportunities and challenges for implementation, ongoing management, and application.

2) **Understand the issues:** This step is rooted in data collection and analysis and enables a community to identify real versus perceived problems. Data collection and analysis includes
parking occupancy, parking duration, review of citations, trends, and user surveys. The toolbox describes the process for collecting and analyzing the necessary parking data and provides examples of various parking studies.

3) **Explore strategies:** With the data, the Toolbox user can drill down on specific issues and explore the potential solutions. The Toolbox navigates users through a wide range of parking management strategies that when applied, offer many community benefits. These strategies can be categorized as follows:

- Balancing Competing Users
- Enforcement and Regulation
- Parking Demand Management
- Managing Parking Supply Effectively
- Creating New Parking Supply
- Implementing and Managing Paid Parking
- Transportation Demand Management
- Sustainable Parking Initiatives
- Communication Strategies

4) **Evaluate solutions:** This step assists the user with selecting the optimal parking management strategies for implementation. Testing new parking strategies first through pilot projects, enables users the flexibility needed to assess and adjust strategies to achieve the highest level of success before investing in broad implementation.

5) **Parking program management:** This step discusses the key considerations for the development of a parking program including program structure, staffing considerations, operations and administration, technology, and budgeting/financing.

6) **Communications and marketing:** Engaging the community is critical at all stages of the parking management process. Attaining buy-in early on can lead to successful implementation. The Toolbox describes the range of steps for outreach and education, as well as effective marketing and promotion.

The Toolbox was developed with input from numerous parking professionals from 22 different case study locations; each provided a unique approach and context for inclusion in the Toolbox. A section of the Toolbox is dedicated to the case studies in addition to a resource section that provides direct links to a variety of parking management resources.

**Next Steps**

The Regional Parking Management Toolbox is available for member agency use on the Transportation Demand Management section of the SANDAG website (www.sandag.org/TDM). It also will be added to the Smart Growth Tool Box and included as an appendix to San Diego Forward: The Regional Plan.

RAY TRAYNOR
Transportation Demand Management Program Manager

Key Staff Contact: Antoinette Meier, (619) 699-7381, antoinette.meier@sandag.org
SAN DIEGO FORWARD: THE REGIONAL PLAN: UPDATE ON COMMUNITY-BASED PARTNER NETWORK ACTIVITIES

As part of the Public Involvement Plan (PIP) for San Diego Forward: The Regional Plan, SANDAG has partnered with 14 Community-Based Organizations (CBOs) to ensure that lower income and minority populations have a voice and meaningful input in the development of the Regional Plan. The CBOs were selected through a competitive Request for Proposal (RFP) process based upon their demonstrated ability to engage populations that can be underrepresented in the planning process in the San Diego region. Attachment 1 provides a map showing the geographic coverage provided by the CBOs. The CBOs are charged with four specific tasks for their respective communities:

- Engage their community members in the development of the San Diego Forward: The Regional Plan;
- Educate their community members on key elements of the Regional Plan;
- Gather input at key milestones; and
- Serve as a Peer Group on the social equity component of the plan.

The CBOs have provided, and continue to provide, input at every key milestone in the planning process as shown in Attachment 2. Each CBO uses techniques uniquely tailored to receive input from the communities in which they work. Several CBOs have been invited to share their outreach techniques and insights with the Regional Planning Committee. A full list of the CBOs and the areas they represent are shown in Attachment 3.

Next Steps

The CBO Partner Network will continue to work with the people in their communities on elements related to the Regional Plan. Working together, staff and the CBO Partner Network will design an outreach schedule for the public comment period for the draft plan, scheduled for release in the spring of 2015.

CHARLES ‘MUGGS’ STOLL
Director of Land Use and Transportation Planning

Attachments: 1. Community-Based Organization Partners Map – February 2014
   2. San Diego Forward Key Milestones and CBO Engagement
   3. Community-Based Organizations – SANDAG Outreach Partners

Key Staff Contact: Jane Clough, (619) 699-1909, jane.clough@sandag.org

---

1 Eleven CBOs were selected in the first RFP (distributed December 2012; contracted February 2013); three additional CBOs were selected in the second RFP (distributed November 2013; contracted March 2014). Two CBOs (Senior Community Centers; Mountain Empire Collaborative) decided not to renew their contracts for FY 2015. The contracts were developed to cover the entire Regional Plan process with contract amendments and revised scope of work built into each fiscal year. The CBO service contracts were for $20,000 each per Fiscal Year through the approval of the Plan.
## San Diego Forward Key Milestones and CBO Engagement

<table>
<thead>
<tr>
<th>Milestone</th>
<th>2013</th>
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<th>2015</th>
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<tr>
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<td>Spring</td>
<td>Summer</td>
<td>Fall</td>
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<td>Definition of Disadvantaged Communities</td>
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<td>Vision/Goals</td>
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<tr>
<td>Draft Plan for San Diego Forward</td>
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</tbody>
</table>

Symbols:  
- 🔴 Education  
- 🔵 Outreach/Engagement  
- 🔵 Peer Group
Community-Based Organizations (CBOs) – SANDAG Outreach Partners

**Able-Disabled Advocacy** – Able-Disabled Advocacy (A-DA) is a non-profit organization founded in 1975 that provides employment and training services to individuals with all types of disabilities and other barriers to employment. Able-Disabled Advocacy's mission is "to provide vocational skills training and educational advancement for youth and adults with disabilities and to assist them in finding employment and overcoming barriers to personal and financial self-sufficiency." A-DA's main office is located in City Heights; at the Veterans Center in Central San Diego; at the Youth Center in Southeast San Diego; and in Chula Vista at the South County Career Center.

**Area of influence:** County-wide

**Alliance for Regional Solutions** – The Alliance For Regional Solutions (ARS) is a coalition of Northern San Diego County social service agencies, municipalities, the County of San Diego, United Way, educational entities, healthcare providers, other agencies and philanthropic bodies working together to create practical solutions to emerging community needs. The purpose of ARS is to address the needs of regional infrastructure to provide a coordinated community-wide response to community issues.

**Areas of influence:** Carlsbad, Oceanside, Vista, San Marcos, Escondido

**BAME Renaissance Community Development Corporation** – BAME Renaissance Community Development Corporation (BAME CDC) was founded in 1995 by members of the Bethel Memorial African Methodist Episcopal Church. BAME CDC strives to strengthen and revitalize one of San Diego's most economically distressed communities, the Greater Logan Heights area. BAME CDC assists children, families, and seniors with programs that meet their basic needs and improve their quality of life. The organization's mission is to promote and provide an opportunity for all sectors of the community to work collaboratively toward the goal of strengthening individuals, families, and neighborhoods through social and economic development. In accordance with this mission, BAME CDC offers an array of social services, programs, and community empowerment initiatives.

**Areas of influence:** Greater Logan Heights (Stockton, Memorial, Grant Hill, Sherman Heights, Logan Heights, Barrio Logan, and Southeastern San Diego)

**Casa Familiar** – Casa Familiar is a community-based, non-profit organization founded in 1968 under the name of Trabajadores de la Raza, San Diego Chapter, to serve Spanish-speaking monolingual clients in the community of San Ysidro. Over the years, Casa Familiar's services and target population have expanded to include all of South San Diego's population. While area demographics virtually ensure that the majority of their clients continue to be Latino, Casa Familiar welcomes clients from all walks of life, regardless of race, ethnic background, national origin, religious beliefs, or sexual orientation. Casa Familiar offers over 50 programs spanning the program areas of Human Services, Community Development, Recreation Services, Technology, Arts and Culture, and Education.

**Areas of influence:** San Ysidro
Chula Vista Community Collaborative – The Chula Vista Community Collaborative (CVCC) draws together all sectors of the local community to develop coordinated strategies and systems that protect the health and safety of residents, develop economic resources, promote local leadership, enhance the environment, and contribute to the celebration of and respect for cultural diversity. The CVCC currently has over 150 member organizations and 624 members. The CVCC acts as a platform from which to launch effective new initiatives to improve quality of life. The CVCC is the umbrella for a variety of programs and committees. The most notable infrastructure of the CVCC is the network of Family Resource Centers that have been created and sustained by collective effort.

Areas of influence: Chula Vista

City Heights Community Development Corporation and Mid-City Community Advocacy Network – Established in 1981, City Heights Community Development Corporation (CDC) works with residents to enhance the quality of life in City Heights through the creation of affordable housing and livable neighborhoods, fostering economic self-sufficiency and stimulating investment. Additional services: employment placement/training; neighborhood improvement; business assistance; Business Directory for City Heights/Mid-City. In the late 1980's, a group of concerned Mid-City community representatives came together to respond to the rapidly deteriorating conditions in the area. Now known as Mid-City Community Advocacy Network (Mid-City CAN), this unique collaboration is comprised of schools, businesses, non-profit organizations, government agencies, youth, parents, ethnic and cultural groups, civic associations and faith-based institutions.

Areas of influence: City Heights

El Cajon Collaborative – Established in 1992, the El Cajon Collaborative is one of the oldest and strongest collaboratives in San Diego County. Currently, the Collaborative has an impressive list of 26 formal Partners (health clinics, social services agencies, educational institutions faith communities and government entities) whose target populations vary. Their goals include increasing pro-social activities for youth, community involvement through collaborative partnerships, and enhancing prevention activities for youth using the public health model of universal, secondary and targeted interventions.

Areas of influence: El Cajon

International Rescue Committee – International Rescue Committee (IRC) is an established San Diego community-based organization that provides assistance to refugees and other low-income individuals from diverse backgrounds, who typically are unable to access mainstream services due to cultural and linguistic barriers. The IRC has been a trusted organization since 1975, when it was first established to assist Vietnamese refugees in San Diego. The IRC is located in City Heights, but also offers services at the Refugee Support Center, IRC’s satellite office in El Cajon. Approximately 76 percent of the over 7,000 clients that IRC serves each year reside either in City Heights or El Cajon.

Areas of influence: City Heights, El Cajon
Jacobs Center for Neighborhood Innovation – As a place-based operating foundation located at the center of southeastern San Diego and driven by a commitment to foster “resident ownership of neighborhood change”, Jacobs Center for Neighborhood Innovation has served as a catalyst for community revitalization through inclusive civic engagement since 1997. The organization has committed the philanthropic resources of the Jacobs Family Foundation and public and private partners to work with teams of community stakeholders representing the diverse cultures, age groups, and economic interests of the ten Diamond Neighborhoods comprising Southeastern San Diego.

Areas of influence: Southeastern San Diego (Encanto, Paradise Hills, Bay Terraces, Valencia Park, Lincoln Park, Skyline, Chollas View, Mount Hope, Emerald Hills, Mountain View)

Linda Vista Collaborative – The Linda Vista Collaborative (LVC) offers a forum for public deliberation among the stakeholders of Linda Vista and promotes collaboration among them with the goal of improving the quality of life of all its residents. The LVC and its lead agency, Bayside Community Center, are well-established and trusted community assets with the ability to reach identified communities of concern in Linda Vista. Since its creation in 1995, the LVC has offered a forum for public deliberation among the key stakeholders of Linda Vista and promotes collaboration among them with the goal of improving the quality of life of all its residents. The LVC is integrated by community leaders, representatives of elected officials, members of non-profit organizations, staff of government agencies, school personnel, and others who have a vested interest in advocating on behalf of Linda Vista.

Areas of influence: Linda Vista

Mountain Empire Collaborative (FY 2013 - FY 2014) – Mountain Health Collaborative is the collaborative body in the Mountain Empire Region, which represents 1,000 square miles of high-desert communities stretching from Alpine to Imperial County, and from the Mexican border to the southern Laguna Mountains. In conjunction with lead agency Mountain Health and Community Services, Mountain Empire Collaborative coordinates communication, strategic planning, and action among the great majority of entities that provide services in the region. This includes health and human service providers, public agencies, service organizations, Native American-serving organizations, and news publications. Given the realities of distance, rugged topography and harsh weather conditions that Mountain Empire residents face, Mountain Empire Collaborative is the most sensible vehicle for organizing public participation and planning.

Areas of influence: Alpine to Imperial County; Mexican Border to Southern Laguna Mountains; Pine Valley, Campo, Lake Morena, Tecate, Jacumba, Petrero, Boulevard
**Operation Samahan** – Operation Samahan is a federally qualified health center (FQHC) founded by the Filipino community in 1973. Samahan is a Tagalog word which means “working together.” It operates six clinic sites strategically located within the County of San Diego; two of which are school-based health centers situated within the school campuses of National City and City Heights. Operation Samahan’s mission is to promote better health and living conditions for all members of the community particularly among the indigent, low-income, uninsured and underserved individuals and families, by providing high quality, affordable and culturally accessible primary and oral health care, integrative health, behavioral health, health promotion and education, and multi-faceted social services.

**Areas of influence:** National City, Lincoln Acres (unincorporated community within National City)

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**Senior Community Centers** – Senior Community Centers (SCC) is the leading provider of services to culturally diverse, low-income, at-risk seniors, with their main facility in downtown San Diego. Their programs help seniors live on their own as long as possible in order to avoid having to move to a nursing home or other assisted living facility unless absolutely necessary. SCC strives to foster a sense of community among these seniors, easing the isolation in which they live and promoting positive life choices that afford them the dignity they deserve. SCC’s innovative programs are recognized at the state and national levels as models for the future of service delivery for this population.

**Areas of influence:** County-wide

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**Vista Community Clinic** – Vista Community Clinic (VCC) is a non-profit healthcare facility incorporated in 1972 with the mission to provide quality care and health education to the community focusing on those facing economic, social, or cultural barriers. VCC serves the communities of Vista, Oceanside, and portions of the contiguous communities of Fallbrook, Carlsbad, Bonsall, San Marcos, and surrounding unincorporated areas. VCC’s Health Promotion Center was opened in 1990 to promote healthy lifestyles, reduce chronic disease, and increase the community’s well-being.

**Areas of influence:** Vista, Oceanside, Fallbrook, Carlsbad, Bonsall, San Marcos, and surrounding unincorporated areas
Program Update and Proposed FY 2015 Program Budget Amendment: Extension of SANDAG Energy Roadmap Program

Regional Planning Committee
December 5, 2014

Energy Roadmap Program Extension

sandag.org/energyroadmap
Local Government Participation

**Completed Energy Roadmaps**

- Carlsbad
- Coronado
- Del Mar
- El Cajon
- Encinitas
- Escondido
- Imperial Beach
- La Mesa
- National City
- Oceanside
- Santee
- San Marcos
- Vista

**Roadmaps Underway**

- Lemon Grove
- Poway
- Solana Beach

**Transportation Only**

- Chula Vista
- City of San Diego
- County of San Diego

*Jurisdictions that have a Local Government Partnership with SDG&E.

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Initial Energy Savings from Municipal Retrofits

<table>
<thead>
<tr>
<th>Savings Goals for 2013-2014</th>
<th>Energy Savings (kilowatt hours reduced)</th>
<th>Demand Savings (kilowatts reduced)</th>
<th>Natural Gas Savings (therms reduced)</th>
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</thead>
<tbody>
<tr>
<td>Energy Saving Targets for Efficiency Measures</td>
<td>500,000</td>
<td>100</td>
<td>10,000</td>
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<tr>
<td>Program Results to Date</td>
<td>740,477</td>
<td>95</td>
<td>19,428</td>
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</tbody>
</table>

These energy and natural gas savings are equivalent to driving a car 1.5 million miles.
Roadmap Program Feedback

- Comments at regional meetings
  - SANDAG Energy and Technical Working Groups
  - San Diego Regional Climate Collaborative
- Informal online survey

Roadmap Services of Most Interest Through 2015

- Other (0)
- Network Opportunities (2)
- Fleet Assessment (3)
- iCommute (3)
- Roadmap Factsheets (4)
- Community Programs (5)
- Energy/Climate Planning (6)
- Energy Engineering (7)
- Energy Rebates (11)

Focus Areas for Roadmap Implementation

Municipal Retrofits

Energy-Climate Planning

Recognition for Cities
Recommendation

The Regional Planning Committee is asked to recommend that the Board of Directors approve an amendment to the Program Budget to accept $684,594 of grant funds from SDG&E to extend the Energy Roadmap Program for an additional calendar year, allocating $180,667 for FY 2015.
Regional Parking Management Toolbox for Local Jurisdictions

Regional Planning Committee
December 5, 2014

Background

November 2011
Need for toolbox of parking strategies identified in 2050 RTP/SCS

January 2013
Local parking inventory conducted to establish baseline

September 2013
Comprehensive stakeholder outreach conducted
Why Consider Parking?

- Parking is expensive and can hinder smart growth, affordable housing, commercial growth, and transit-oriented development
- Parking requirements drive site design and community character
- Parking influences mode choice

The Challenge

Acres of Land Dedicated to Surface Lots and Structure Parking in the San Diego Region (Urbanized Areas)*

*Series 13 Regional Growth Forecast; does not include parking for developments
- Interactive, web-based document
- 22 case study participants
- Customized for the San Diego region
- Step by step guidance
Understand the Issues

- Data collection and analysis
  - Parking inventory
  - Parking occupancy
  - Parking turnover
  - Community characteristics
  - Citations and trends
Parking Program Management

- Program structure
- Staffing considerations
- System operations
- Technology
- Budgeting considerations
- Financing

Communications and Marketing
Case Studies and Resource Library

Next Steps

- Regional Parking Management Toolbox is available for use on sdforward.com and sandag.org/TDM
- The resource will also be added as an appendix to San Diego Forward: The Regional Plan
- Staff will coordinate a Toolbox demonstration for SANDAG working groups
Update on Community-Based Partner Network Activities
Regional Planning Committee - December 5, 2014

CBO Partners Network

COUNTYWIDE COVERAGE:
- ABLE-DISABLED ADVOCACY
- SENIOR COMMUNITY CENTERS

VISTA COMMUNITY CLINIC
ALLIANCE FOR REGIONAL SOLUTIONS
CITY HEIGHTS CDC AND MEC CITY COMMUNITY ACTION NETWORK
LINDA VISTA COLLABORATIVE
OCELA VISTA COMMUNITY COLLABORATIVE
CASAS FAMILIAR

INTERNATIONAL RESCUE COMMITTEE
MOUNTAIN EMPIRE COLLABORATIVE
CBO Outreach and Key Milestones

<table>
<thead>
<tr>
<th>Milestone</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
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<tbody>
<tr>
<td></td>
<td>Spring</td>
<td>Summer</td>
<td>Fall</td>
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<td>Definition of Disadvantaged Communities</td>
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<td>Unreached</td>
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<td>Reiss Objectives</td>
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<td>Growth Corridors (Series 10)</td>
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<td>Target Evaluation Criteria</td>
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<td>Performance Measures</td>
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<td>Unconstrained Transportation Network</td>
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<td>Alternative Transportation Scenarios</td>
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<td>Preferred Transportation Network</td>
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<tr>
<td>Draft Sector Plan San Diego Forward</td>
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</tbody>
</table>

Symbols: ○ Education ▲ Outreach/Engagement ● Peer Group

August Workshops

- More than 20 workshops held throughout the region
- 400+ participants
- Other languages
  - Spanish
  - Vietnamese
  - Tagalog
  - Arabic
Able-Disabled Advocacy (Countywide)

**Mission**
Able-Disabled Advocacy’s (A-DA) mission is “to provide vocational skills training and educational advancement opportunities for youth and adults with disabilities and to assist them in finding employment and overcoming barriers to personal and financial self-sufficiency.”

**Approach**
- Conducted workshops with
  - National Federation of the Blind
  - San Diego Brain Injury Foundation
  - Blind Community Center
  - National Alliance on Mental Illness
- Created online surveys for additional input
- Transportation survey translated (Braille)
**Mission**

Our mission is to strengthen residents and businesses in Greater Logan Heights neighborhoods through community empowerment, education, economic growth, and housing development.

**Approach**

- Interactive workshops
- Community fairs
- Regular group meetings
- Attending SANDAG Board meetings
Casa Familiar (San Ysidro)

Mission
The mission of Casa Familiar allows the dignity, power and worth within individuals and families to flourish by enhancing the quality of life through education, advocacy, service programming, housing and community economic development.

Casa Familiar

Approach
• Talleres de ‘Sin Limites’ (‘Without Limits’ workshops)
• Small group discussions
• Community fairs
El Cajon Collaborative (East County)

Mission:
The El Cajon Collaborative builds relationships, leverages resources and promotes best practices to enhance the quality of life for children, youth and families in our community.

Goals:
Increase collaborative partnerships, youth leadership development, and prevention efforts using the public health model of universal, secondary and targeted interventions.

Approach

- **Involv**e residents of communities of concern and Collaborative members (health & human service providers)

- **Community education**

- Update on SD Forward plans

- Document community priorities
**El Cajon Collaborative (El Cajon)**

**Mission**
The Collaborative has an impressive list of 26 formal Partners whose target populations vary. Their goals include increasing pro-social activities for youth, community involvement through collaborative partnerships, and enhancing prevention activities for youth using the public health model of universal, secondary and targeted interventions.

**Approach**
- Resident Leadership Academies (RLA) in partnership with San Diego County Health & Human Services Agency
- East Region Collaborative Network (ERCN)
- Youth leadership development program (STAAND)
**Mission**

The Linda Vista Collaborative offers a forum for public deliberation among the stakeholders of Linda Vista, promoting collaboration among them with the goal of improving the quality of life for all.

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**Approach**

- Vietnamese and Spanish workshops
- Resident Leadership Academy
- Youth group
- Guest speakers
Mission
The mission of Vista Community Clinic is to advance community health and hope by providing access to premier health services and education for those who need it most.

VCC offers one of the largest community clinic education and outreach programs in San Diego County, helping over 100,000 individuals each year to “choose health.”

VCC knows that making healthy choices isn’t only a matter of educating our community members. We work as a committed and collaborative partner to impact public health policies at regional, state, and national levels.

Approach
- One-on-one conversations with stakeholders and community leaders
- English and Spanish workshops and presentations