

INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE

July 9, 2014

AGENDA ITEM NO.: **1B**

Action Requested: APPROVE

JUNE 11, 2014, MEETING MINUTES

File Number 1500200

The meeting of the *TransNet* Independent Taxpayer Oversight Committee (ITOC) was called to order by Chair Jonathan Tibbitts at 9:33 a.m.

1. MEETING MINUTES FOR THE MAY 14, 2014, ITOC MEETING (APPROVE)

Action: Upon a motion by Vice Chair Kai Ramer, and a second by Chair Tibbitts, the ITOC voted on the May 14, 2014, meeting minutes, but due to abstentions and an insufficient number of votes, this item did not pass. Yes – Chair Tibbitts and Vice Chair Ramer. No - None. Abstain - Paul Fromer, Stewart Halpern, and Carolyn Lee. Absent - Brad Barnum and Dick Vortmann.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS (INFORMATION)

Marshall Plantz, Senior Engineer, City of Carlsbad, spoke regarding the City's plans for its unexpended Local Street and Road Program funds.

André Douzdjian provided an update on the proposed bond issuance, including an overview of the selection of the external team of investment banking firms and the preliminary plans to accelerate the bond financing schedule to take advantage favorable market conditions.

CONSENT

3. *TransNet* ENVIRONMENTAL MITIGATION PROGRAM: LAND MANAGEMENT GRANT PROGRAM QUARTERLY STATUS UPDATE (INFORMATION)

The Board of Directors has awarded six cycles of the *TransNet* Environmental Mitigation Program Land Management Grant Program. This report provided information to the ITOC on the quarterly status of active projects.

4. 2012 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT NO. 17 - ADMINISTRATIVE MODIFICATION (INFORMATION)

On September 28, 2012, the Board of Directors approved the 2012 Regional Transportation Improvement Program, the multiyear program of proposed major transportation projects in the San Diego region, covering the period FY 2013 to FY 2017. SANDAG is processing this amendment due to timing-related issues. This item was for information only.

Action: Consent Item Nos. 3 and 4 were presented for information.

REPORTS

5. SUMMARY OF TRANSPORTATION COMMITTEE AND BOARD OF DIRECTORS ACTIONS ON *TransNet*-RELATED AGENDA ITEMS (INFORMATION)

Ariana zur Nieden, Senior Regional Planner, provided this briefing to keep the ITOC informed about relevant SANDAG actions taken on *TransNet*-related projects and programs.

Ms. zur Nieden provided a summary of Transportation Committee and Board of Directors actions on agenda items that the ITOC has reviewed: Overview of Developments in the Financial Markets; FY 2015 ITOC Operating Budget; 2012 RTIP Amendment No. 17; 2013 State of the Commute report; and Environmental Mitigation Program Land Management Grant Program Quarterly Status Update.

Action: This item was presented for information.

6. ACCEPTANCE OF THE FY 2013 *TransNet* FISCAL AND COMPLIANCE AUDITS AND APPOINTMENT OF FY 2014 FISCAL AND COMPLIANCE AUDIT SUBCOMMITTEE MEMBERS

6A. ACCEPTANCE OF THE FY 2013 *TransNet* FISCAL AND COMPLIANCE AUDITS (ACCEPT)

The *TransNet* Extension Ordinance requires the ITOC to share the initial findings of the annual fiscal and compliance audits and its recommendations with the Transportation Committee 60 days prior to their release. The ITOC presented the initial FY 2013 audit findings and recommendations to the Transportation Committee on March 21, 2014.

Lisa Kondrat-Dauphin, Senior Accountant, introduced the item.

Tritia Smildzins, Mayer Hoffman McCann, L.P., presented the item.

Action: Upon a motion by Ms. Lee, and a second by Mr. Fromer, the ITOC accepted the final FY 2013 *TransNet* fiscal and compliance audit reports. Yes – Chair Tibbitts, Vice Chair Ramer, Mr. Fromer, Mr. Halpern, and Ms. Lee. No - None. Abstain - None. Absent – Mr. Barnum and Mr. Vortmann.

6B. APPOINTMENT OF THE FY 2014 FISCAL AND COMPLIANCE AUDIT SUBCOMMITTEE MEMBERS (APPOINT)

The *TransNet* FY 2014 fiscal and compliance audit process is scheduled to begin on July 1, 2014. The ITOC was asked to appoint members to serve on the subcommittee.

Action: Upon a motion by Mr. Ramer, and a second by Mr. Fromer, the ITOC appointed Mr. Halpern Ms. Lee, Mr. Vortmann, and Tracy Drager to serve on its FY 2014 Fiscal and Compliance Audit Subcommittee. Mr. Halpern was selected to serve as the Chair of the fiscal audit subcommittee. Should Mr. Vortmann be unable to serve, the ITOC appointed Mr. Fromer as his alternate. Yes – Chair Tibbitts, Vice Chair Ramer, Mr. Fromer, Mr. Halpern, and Ms. Lee. No - None. Abstain - None. Absent – Mr. Barnum and Mr. Vortmann.

7. 2014 ITOC ANNUAL REPORT (APPROVE)

At the May 14, 2014, meeting, the ITOC discussed changes to the draft 2014 ITOC Annual Report. The final report is scheduled to be presented to the SANDAG Board of Directors at its June 27, 2014, meeting.

Ms. zur Nieden presented the item.

The ITOC requested that future annual reports include charts showing overall *TransNet* funding for all major programs for the year.

Action: Upon a motion by Mr. Fromer, and a second by Mr. Halpern, the ITOC approved the 2014 ITOC Annual Report. Yes – Chair Tibbitts, Vice Chair Ramer, Mr. Fromer, Mr. Halpern, and Ms. Lee. No - None. Abstain - None. Absent – Mr. Barnum and Mr. Vortmann.

8. FY 2012 *TransNet* TRIENNIAL PERFORMANCE AUDIT: UPDATE ON IMPLEMENTATION OF RECOMMENDATIONS (DISCUSSION)

The ITOC accepted the final FY 2012 *TransNet* Triennial Performance Audit (second triennial audit) report at its June 2012 meeting. Staff has provided regular updates on the status of implementation of recommendations. The ITOC was asked to review and discuss implementation of audit recommendations.

Ms. zur Nieden presented the item.

The ITOC requested that the monthly report on Transportation Committee and Board of Directors actions on *TransNet*-related agenda items include any significant comments made by the Board or Committee members when Board and Transportation Committee actions differ from ITOC recommendations.

ITOC members requested a copy of the recently completed Grant Implementation Guide.

Action: This item was presented for discussion.

9. BUS RAPID TRANSIT SERVICE IMPLEMENTATION (INFORMATION)

Bus Rapid Transit (BRT) includes capital improvement projects and transit service included in the *TransNet* Early Action Program. Staff provided an overview of BRT services scheduled to start service in June and September 2014.

Jennifer Williamson, Senior Regional Planner, presented the item.

Action: This item was presented for information.

10. FUTURE MEETING SCHEDULE (INFORMATION)

The next regular ITOC meeting is scheduled for Wednesday, July 9, 2014, at 9:30 a.m.

11. ADJOURNMENT

Chair Tibbitts adjourned the meeting at 10:56 a.m.

Meeting Start Time: 9:33 a.m.
 Meeting Adjourned Time: 10:56 a.m.

**INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE
 MEETING ATTENDANCE FOR JUNE 11, 2014**

JURISDICTION/ORGANIZATION	NAME	ATTENDING	COMMENTS
Civil/Traffic Engineering	Jonathan Tibbitts	Yes	Chair
Finance/Budgeting	Stewart Halpern	Yes	
Biology/Environmental	Paul Fromer	Yes	
Licensed Engineer	Kai Ramer	Yes	Vice Chair
Right of Way Acquisition	Carolyn Lee	Yes	
Private Sector	Dick Vortmann	No	
Contractor/Construction	Brad Barnum	No	
ADVISORY MEMBERS LISTED BELOW (ATTENDANCE NOT COUNTED FOR QUORUM PURPOSES)			
San Diego County Auditor's Office	Tracy Drager (1st Alt.)	Yes	
SANDAG STAFF MEMBERS LISTED BELOW			
José Nuncio, <i>TransNet</i> Program Director Ariana zur Nieden, Senior Regional Planner			