

INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE

September 10, 2014

AGENDA ITEM NO.: **1A**

Action Requested: APPROVE

MAY 14, 2014, MEETING MINUTES

File Number 1500200

The meeting of the *TransNet* Independent Taxpayer Oversight Committee (ITOC) was called to order by Chair Jonathan Tibbitts at 9:33 a.m.

1. MEETING MINUTES FOR THE APRIL 9, 2014, ITOC MEETING (APPROVE)

Action: Upon a motion by Dick Vortmann, and a second by Brad Barnum, the ITOC approved the April 9, 2014, meeting minutes. Yes - Chair Tibbitts, Vice Chair Kai Ramer, Mr. Barnum, and Dick Vortmann. No - None. Abstain - None. Absent - Paul Fromer, Stewart Halpern, and Carolyn Lee.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS (INFORMATION)

There were no public or member comments.

CONSENT

3. 2012 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM: AMENDMENT NO. 16 - ADMINISTRATIVE MODIFICATION (INFORMATION)

On September 28, 2012, the Board of Directors adopted the 2012 Regional Transportation Improvement Program (RTIP), the multi-year program of proposed major transportation projects in the San Diego region, covering the period Fiscal Year (FY) 2013 to FY 2017. SANDAG is processing this amendment due to timing-related issues. The Transportation Committee approved this amendment at its May 2, 2014, meeting.

Action: This item was presented for information only.

REPORTS

4. SUMMARY OF TRANSPORTATION COMMITTEE AND BOARD OF DIRECTORS ACTIONS ON *TransNet*-RELATED AGENDA ITEMS (INFORMATION)

Ariana zur Nieden, Senior Regional Planner, provided this briefing to keep the ITOC informed about relevant SANDAG actions taken on *TransNet*-related projects and programs.

Ms. zur Nieden provided a summary of Transportation Committee and Board of Directors actions on agenda items that the ITOC has reviewed: 2012 RTIP Amendment No. 15; *TransNet* Smart Growth Incentive Program and Active Transportation Grant Program: Status Update and Proposed Grant Amendments; and *TransNet* Senior Mini-Grant Program.

Action: This item was presented for information only.

5. QUARTERLY *TransNet* FINANCIAL REPORTS FOR THE PERIOD ENDING MARCH 31, 2014, AND OTHER FINANCIAL DATA (INFORMATION)

Staff provided *TransNet* quarterly financial information in accordance with requests from the ITOC, as well as in response to recommendations from the first and second *TransNet* Triennial Performance Audits. Staff also presented an update on the monitoring of local jurisdiction balances.

Lisa Kondrat-Dauphin, Senior Accountant, presented the item.

The ITOC requested that the Cities of Carlsbad, Encinitas, Imperial Beach, and Oceanside submit letters providing an explanation of local agency street and road balances.

Action: This item was presented for information only.

6. DRAFT 2014 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM: PROPOSED *TransNet* PROJECT LISTING (DISCUSSION)

SANDAG, as the metropolitan planning organization, is required by state and federal laws to develop and adopt a Regional Transportation Improvement Program (RTIP), a multi-year program of proposed major transportation projects, including the *TransNet* Program of Projects (POP). The 2014 RTIP covers FY 2015 to FY 2019, and is due to the state by October 1, 2014. The ITOC was asked to review the proposed listing of *TransNet* POP for the 2014 RTIP and provide comments.

Michelle Smith, Associate Financial Analyst, presented the item.

The ITOC requested a separate listing to include only the new projects proposed for the 2014 RTIP.

Action: This item was presented for discussion only.

7. FY 2013 *TransNet* LOCAL STREET AND ROAD PROGRAM ANNUAL STATUS REPORT (INFORMATION)

The ITOC was provided the Local Street and Road Program annual status report. The report has been developed with guidance from ITOC and in coordination with the Cities/County Transportation Advisory Committee to address recommendations from the 2012 *TransNet* Triennial Performance Audit.

Alex Estrella, Senior Transportation Planner, presented the item.

ITOC members requested that future reports include an additional section that highlights concerns, challenges, and issues related to spending down local street and road balances, and where possible, illustrate cumulative amounts spent and/or committed, or amounts spent/committed by project.

Action: This item was presented for information only.

8. DRAFT 2014 INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE ANNUAL REPORT (DISCUSSION)

The ITOC was asked to review and discuss the draft 2014 ITOC Annual Report. The final report is scheduled to be presented for ITOC approval at its June 11, 2014, meeting with subsequent presentation to the SANDAG Board of Directors at its June 27, 2014, meeting.

Ms. zur Nieden presented the item.

The ITOC instructed staff to include additional reference to ITOC review of larger city balances and to add Tracy Drager to the ITOC membership listing.

Action: This item was presented for discussion only.

9. DRAFT 2013 STATE OF THE COMMUTE REPORT (INFORMATION)

As part of ongoing performance monitoring efforts, SANDAG reports on various statistics related to the performance of the transportation system. Staff presented the draft 2013 State of the Commute report, which provides an overview of the region's highways, transit, and local roadway usage and performance data through December 2013.

Ellison Alegre, Associate Transportation Planner, presented the item.

The ITOC requested that an overview of the 511 application be scheduled for presentation at a future ITOC meeting.

Action: This item was presented for information only.

10. FY 2015 *TransNet* EARLY ACTION PROGRAM BUDGET UPDATE (DISCUSSION)

Richard Chavez, Principal Engineer, presented the proposed FY 2015 *TransNet* Early Action Program (EAP) Budget. The EAP budget includes the expenditure and funding plans for the development and delivery of *TransNet* projects designed to improve mobility on 11 of the region's top transportation corridors. The Final FY 2015 SANDAG Program Budget will be presented to the Board of Directors on May 23, 2014.

Action: This item was presented for discussion only.

11. OVERVIEW OF DEVELOPMENTS IN THE FINANCIAL MARKETS (INFORMATION)

Staff provided the quarterly briefing intended to keep the ITOC informed about the latest developments in the financial markets, the economy, and sales tax revenues, and the strategies being explored and implemented to minimize possible impacts to the *TransNet* program.

André Douzdzjian, Finance Director, discussed the strategies being explored and implemented to minimize possible impacts to the *TransNet* program.

Marney Cox, Chief Economist, presented the information about the latest developments in the financial markets, the economy, and sales tax revenues.

Action: This item was presented for information only.

12. FUTURE MEETING SCHEDULE (INFORMATION)

The next regular ITOC meeting is scheduled for Wednesday, June 11, 2014, at 9:30 a.m.

11. ADJOURNMENT

Chair Tibbitts adjourned the meeting at 11:52 a.m.

Meeting Start Time: 9:33 a.m.
 Meeting Adjourned Time: 11:52 a.m.

**INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE
 MEETING ATTENDANCE FOR MAY 14, 2014**

JURISDICTION/ORGANIZATION	NAME	ATTENDING	COMMENTS
Civil/Traffic Engineering	Jonathan Tibbitts	Yes	Chair
Finance/Budgeting	Stewart Halpern	No	
Biology/Environmental	Paul Fromer	No	
Licensed Engineer	Kai Ramer	Yes	Vice Chair
Right of Way Acquisition	Carolyn Lee	No	
Private Sector	Dick Vortmann	Yes	
Contractor/Construction	Brad Barnum	Yes	
ADVISORY MEMBERS LISTED BELOW (ATTENDANCE NOT COUNTED FOR QUORUM PURPOSES)			
San Diego County Auditor's Office	Tracy Drager (1st Alt.)	Yes	
SANDAG STAFF MEMBERS LISTED BELOW			
Kim Kawada, Chief Deputy Executive Director José Nuncio, <i>TransNet</i> Program Director Ariana zur Nieden, Senior Regional Planner			