

INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE

March 12, 2014

AGENDA ITEM NO.: **1**

Action Requested: APPROVE

FEBRUARY 12, 2014, MEETING MINUTES

The meeting of the *TransNet* Independent Taxpayer Oversight Committee (ITOC) was called to order by Chair Jonathan Tibbitts at 9:32 a.m.

1. MEETING MINUTES FOR THE JANUARY 8, 2014, ITOC MEETING (APPROVE)

Action: Upon a motion by Dick Vortmann, and a second by Vice Chair Kai Ramer, the ITOC approved the January 8, 2014, meeting minutes. Yes – Chair Tibbitts, Vice Chair Ramer, Brad Barnum, Stewart Halpern, and Mr. Vortmann. No - None. Abstain - None. Absent - Paul Fromer and Carolyn Lee.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS (INFORMATION)

Chair Tibbitts reminded ITOC members that Kim Kawada had recently been selected as the new Chief Deputy Executive Director for SANDAG, and he welcomed José Nuncio as the new *TransNet* Department Director.

CONSENT (3 and 4)

4. *TransNet* ENVIRONMENTAL MITIGATION PROGRAM: ANNUAL STATUS REPORT (INFORMATION)

The ITOC was provided with the annual status update on the implementation of the *TransNet* Environmental Mitigation Program.

Action: Consent Item Nos. 3 and 4 were for information.

REPORTS (5 through 11)

7. DRAFT SCOPE OF WORK AND SCHEDULE FOR THE THIRD *TransNet* TRIENNIAL PERFORMANCE AUDIT (APPROVE)

In accordance with the *TransNet* Extension Ordinance, the ITOC is responsible for triennial performance audits of the *TransNet* program. The performance audit subcommittee developed a draft scope of work and schedule for the FY 2015 *TransNet* Triennial Performance Audit for ITOC consideration.

Ariana zur Nieden, Associate Regional Planner, presented the item.

Action: Upon a motion by Ms. Lee, and a second by Vice Chair Ramer, the ITOC approved the proposed draft scope of work and project schedule for the FY 2015 *TransNet* Triennial Performance Audit and designated Tracy Drager as a member of the performance audit subcommittee. Yes – Chair Tibbitts, Vice Chair Ramer, Mr. Barnum, Mr. Halpern, Ms. Lee, and Mr. Vortmann. No - None. Abstain - None. Absent - Mr. Fromer.

5. SUMMARY OF TRANSPORTATION COMMITTEE AND BOARD OF DIRECTORS ACTIONS ON *TransNet*-RELATED AGENDA ITEMS (INFORMATION)

Ms. zur Nieden provided this briefing to keep the ITOC informed about relevant SANDAG actions taken on *TransNet*-related projects and programs.

Ms. zur Nieden provided a summary of Transportation Committee and Board of Directors actions on agenda items that the ITOC has reviewed: *TransNet* Environmental Mitigation Program: Annual Status Report; Proposed FY 2014 Program Budget Amendments: Regional Bike Early Action Program Projects; 2012 Regional Transportation Improvement Program Amendment No. 12; *TransNet* Smart Growth Incentive Program and Active Transportation Grant Program: Status Update and Proposed Amendment; and 2013 *TransNet* Plan of Finance update.

Action: This item was presented for information.

8. PROPOSED FY 2015 ITOC ANNUAL OPERATING BUDGET (DISCUSSION/POSSIBLE ACTION)

In accordance with the *TransNet* Extension Ordinance, the ITOC must submit an annual operating budget for the upcoming fiscal year to the Board of Directors for approval 90 days prior to the beginning of the fiscal year.

Ms. zur Nieden presented the item and asked the ITOC to review and discuss for possible action its FY 2015 annual operating budget.

Action: Upon a motion by Ms. Lee, and a second by Mr. Halpern, the ITOC recommended its FY 2015 annual operating budget for Board of Directors approval. Yes – Chair Tibbitts, Vice Chair Ramer, Mr. Barnum, Mr. Halpern, Ms. Lee, and Mr. Vortmann. No - None. Abstain - None. Absent - Mr. Fromer.

Chair Tibbitts pulled Item No. 3 off the Consent Agenda and requested a presentation.

3. *TransNet* PROGRAM FY 2015 TO FY 2019 PROGRAM REVENUE ESTIMATES (INFORMATION)

SANDAG provides a short-term forecast of revenues available for transit and local agencies within the *TransNet* program on an annual basis. Presentation to the SANDAG Transportation Committee and Board of Directors is scheduled for February.

Marney Cox, Chief Economist, presented this item.

6. 2013 *TransNet* PLAN OF FINANCE UPDATE (RECOMMEND)

The *TransNet* Plan of Finance is updated on an annual basis, or more frequently as circumstances arise. The 2013 Plan of Finance continues to advance the SANDAG Early Action Program.

Ms. zur Nieden introduced the item.

Mr. Cox, Ms. zur Nieden, and Richard Chavez (Principal Engineer), summarized the major program revenue, cost, and project budget and cash flow assumptions used in the 2013 update.

ITOC members requested that future plan of finance update reports show more detailed revenue and cost information for each year of the program.

Action: Upon a motion by Mr. Halpern, and a second by Vice Chair Ramer, the ITOC recommended that the Board of Directors approve the 2013 *TransNet* Plan of Finance update. Yes – Chair Tibbitts, Vice Chair Ramer, Mr. Halpern, and Ms. Lee. No - None. Abstain - Mr. Vortmann. Absent - Mr. Barnum and Mr. Fromer.

11. OVERVIEW OF DEVELOPMENTS IN THE FINANCIAL MARKETS (INFORMATION)

Mr. Cox and André Douzdjian (Finance Director) provided the quarterly briefing intended to keep the ITOC informed about the latest developments in the financial markets, the economy, and sales tax revenues, and the strategies being explored and implemented to minimize possible impacts to the *TransNet* program.

Action: This item was presented for information.

9. QUARTERLY *TransNet* FINANCIAL REPORTS FOR THE PERIOD ENDING DECEMBER 31, 2013, AND OTHER FINANCIAL DATA (INFORMATION)

Staff provides certain *TransNet* financial information on a quarterly basis in accordance with requests from the ITOC as well as in response to recommendations from the first and second *TransNet* Triennial Performance Audits.

Lisa Kondrat-Dauphin, Senior Accountant, presented this item as well as an update on the monitoring of local jurisdiction balances.

Marshall Plantz, City of Carlsbad, and Gary Kellison, City of Oceanside, provided explanations for their respective jurisdiction balances.

ITOC members requested the presence of representatives from the cities of Encinitas and Solana Beach at the next ITOC meeting to provide an explanation of local agency street and road balances.

Action: This item was presented for information.

10. INTERSTATE 805 BUS RAPID TRANSIT/47TH STREET TROLLEY STATION AREA PLANNING PROJECT UPDATE (INFORMATION)

Danielle Kochman, Associate Regional Planner, provided an update on the community planning process to develop initial alternatives to serve Southeastern San Diego with Bus Rapid Transit (BRT) service and provide a connection between the BRT system and the trolley system. Ms. Kochman presented the four alternatives that will be evaluated in the next phases of the project.

ITOC members requested that staff include projected ridership in the next Interstate 805 BRT/47th Street Trolley Station Area project update.

Action: This item was presented for information.

12. FUTURE MEETING SCHEDULE (INFORMATION)

The next regular ITOC meeting is scheduled for Wednesday, March 12, 2014, at 9:30 a.m.

13. ADJOURNMENT

Chair Tibbitts adjourned the meeting at 11:56 a.m.

Meeting Start Time: 9:32 a.m.
 Meeting Adjourned Time: 11:56 a.m.

**INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE
 MEETING ATTENDANCE FOR FEBRUARY 14, 2014**

JURISDICTION/ORGANIZATION	NAME	ATTENDING	COMMENTS
Civil/Traffic Engineering	Jonathan Tibbitts	Yes	Chair
Finance/Budgeting	Stewart Halpern	Yes	
Biology/Environmental	Paul Fromer	No	
Licensed Engineer	Kai Ramer	Yes	Vice Chair
Right of Way Acquisition	Carolyn Lee	Yes	
Private Sector	Dick Vortmann	Yes	
Contractor/Construction	Brad Barnum	Yes	
ADVISORY MEMBERS LISTED BELOW (ATTENDANCE NOT COUNTED FOR QUORUM PURPOSES)			
San Diego County Auditor's Office	Tracy Drager (1st Alt.)	Yes	
SANDAG STAFF MEMBERS LISTED BELOW			
Kim Kawada, Chief Deputy Executive Director José Nuncio, <i>TransNet</i> Program Director Ariana zur Nieden, Associate Regional Planner			