

# INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE

March 13, 2013

AGENDA ITEM NO.: **1B**

**Action Requested: APPROVE**

MEETING SUMMARY FOR THE FEBRUARY 27, 2013,  
INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE SPECIAL MEETING

File Number 1500100

## Attendance

Committee Members:

- Jonathan Tibbitts, Vice Chair
- John Chalker
- Carolyn Lee
- Kai Ramer
- Jim Ryan
- Tracy Sandoval
- Dick Vortmann

Absent:

- Paul Fromer, Chair

Staff:

- Gary Gallegos
- Renée Wasmund
- Kim Kawada
- Ariana zur Nieden

The meeting of the *TransNet* Independent Taxpayer Oversight Committee (ITOC) was called to order by Vice Chair Jonathan Tibbitts at 9:34 a.m.

## 1. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Paula Zamudio, Community Outreach Coordinator, distributed a voluntary questionnaire required by the Federal Transportation Administration for agencies that receive federal funding. The questionnaire is to provide information regarding the racial composition of working groups and committees of non-elected officials. She requested the members complete the form and return it to her.

## REPORTS (2 through 4)

## 2. *TransNet* ANNUAL FISCAL AND COMPLIANCE AUDITS: EVALUATION SUBCOMMITTEE RECOMMENDATION (APPROVE)

The ITOC audit evaluation subcommittee completed its review of proposals and interviews for the *TransNet* fiscal and compliance audits procurement.

André Douzdjian, Finance Director, introduced the item and provided information on the purpose of the audit and the Request for Proposals process.

John Chalker presented the item and stated that the subcommittee reviewed the qualified proposals and recommends the independent auditing firm, Mayer Hoffman McCann.

Action: Upon a motion by Dick Vortmann and a second by Mr. Chalker, the ITOC approved the recommendation of the ITOC evaluation subcommittee for selection of an independent certified public accounting firm. Jim Ryan opposed.

3. PROPOSED FY 2014 ITOC ANNUAL OPERATING BUDGET (DISCUSSION/POSSIBLE ACTION)

In accordance with the *TransNet* Extension Ordinance, the ITOC must submit an annual operating budget for the upcoming fiscal year to the Board of Directors for approval 90 days prior to the beginning of the fiscal year.

Ariana zur Nieden, Associate Regional Planner, presented the item and asked the ITOC to review and discuss its FY 2014 annual operating budget.

Action: Upon a motion by Mr. Ryan and a second by Carolyn Lee, the ITOC voted to recommend Board approval of the FY 2014 ITOC budget and forgo its FY 2014 annual allocation. These funds will be distributed to other *TransNet* projects and programs in accordance with Section 4 of the *TransNet* Extension Ordinance.

4. *TransNet* SENIOR MINI-GRANT PROGRAM: FUNDING RECOMMENDATIONS FOR FY 2014 AND FY 2015 (DISCUSSION)

SANDAG is responsible for distributing *TransNet* Senior Mini-Grant funds through a competitive process as required by the *TransNet* Extension Ordinance. The projects were reviewed and ranked by an external evaluation committee using evaluation criteria that was approved by the Transportation Committee on June 15, 2012.

Laurie Gartrell, Transit Planner I, presented the item and asked the ITOC to review and discuss the list of proposed Senior Mini-Grant projects for *TransNet* funding eligibility. She stated that the Board of Directors is scheduled to take action on the grant recommendations on March 22, 2013.

Action: This item was presented for discussion.

5. FUTURE MEETING SCHEDULE

The next regular ITOC meeting is scheduled for Wednesday, March 13, 2013, at 9:30 a.m.

6. ADJOURNMENT

Vice Chair Tibbitts adjourned the meeting at 10:17 a.m.