**Members**

Jim Janney, Chair  
Mayor, Imperial Beach  
(Representing South County)

Carl Hilliard, Vice Chair  
Mayor, Del Mar  
(Representing North County Coastal)

Jerry Jones  
Councilmember, Lemon Grove  
(Representing East County)

Sam Abed  
Mayor, Escondido  
(Representing North County Inland)

Pam Slater-Price  
Supervisor, County of San Diego

Jerry Sanders  
Mayor, City of San Diego

**Alternates**

Alejandra Sotelo-Solis  
Vice Mayor, National City  
(Representing South County)

Lesa Heebner  
Councilmember, Solana Beach  
(Representing North County Coastal)

George Gaddis  
Mayor Pro Tem, Lemon Grove  
(Representing East County)

John Aguilera  
Councilmember, Vista  
(Representing North County Inland)

Bill Horn  
Supervisor, County of San Diego

Sherri Lightner  
Councilmember, City of San Diego

**Advisory Members**

Steve Chung / Kim N. Preacher  
U.S. Department of Defense

Al Ovrom / Mary England  
Metropolitan Transit System

Mark Filanc / Ed Gallo  
North County Transit District

Elsa Saxod / Bud Pocklington  
San Diego County Water Authority

Ann Moore / Vacant  
San Diego Unified Port District

Laurie Berman / Bill Figge  
District 11 Caltrans

Bill Chopyk / Patrick Murphy  
Regional Planning Technical Working Group

LaVonne Peck / Allen Lawson  
Southern California Tribal Chairman’s Association

**Environmental Mitigation Program Advisory Members**

Vacant / Susan Wynn  
U.S. Fish & Wildlife Service

Steve Juarez / David Mayer  
California Department of Fish & Game

Therese Bradford / Michelle Matson  
U.S. Army Corps of Engineers

Dave Means  
Wildlife Conservation Board

Gary L. Gallegos  
Executive Director, SANDAG

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**REGIONAL PLANNING COMMITTEE**

Friday, December 7, 2012  
12 noon to 2 p.m.  
SANDAG Board Room  
401 B Street, 7th Floor  
San Diego

**AGENDA HIGHLIGHTS**

- **TransNet SMART GROWTH INCENTIVE PROGRAM AND ACTIVE TRANSPORTATION GRANT PROGRAM STATUS UPDATE AND PROPOSED GRANT AMENDMENTS**

- **TransNet ENVIRONMENTAL MITIGATION PROGRAM LAND MANAGEMENT GRANTS: REQUEST FOR APPROVAL OF PROPOSED GRANT SCHEDULE EXTENSION FOR SOUTH COUNTY GRASSLANDS CONTRACT**

- **PROGRAM UPDATE AND PROPOSED FY 2013 PROGRAM BUDGET AMENDMENT: EXTENSION OF SANDAG ENERGY ROADMAP PROGRAM**

- **HIGHLIGHTING SMART GROWTH: (A) DRAFT 2012 LA MESA GENERAL PLAN UPDATE AND LA MESA HOUSING ELEMENT; (B) CITY OF IMPERIAL BEACH COMMERCIAL ZONING REVIEW AND UPDATE**

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**MISSION STATEMENT**

The Regional Planning Committee provides oversight for the preparation and implementation of the Regional Comprehensive Plan that is based on the local general plans and regional plans and addresses interregional issues with surrounding counties and Mexico. The components of the plan include: transportation, housing, environment (shoreline, air quality, water quality, habitat), economy, borders, regional infrastructure needs and financing, and land use and design.
Welcome to SANDAG. Members of the public may speak to the Regional Planning Committee on any item at the time the Committee is considering the item. Please complete a Speaker’s Slip, which is located in the rear of the room, and then present the slip to Committee staff. Members of the public may address the Committee on any issue under the agenda item entitled Public Comments/Communications/Member Comments. Public speakers are limited to three minutes or less per person. The Regional Planning Committee may take action on any item appearing on the agenda.

In order to keep the public informed in an efficient manner and facilitate public participation, SANDAG also provides access to all agenda and meeting materials online at www.sandag.org/meetings. Additionally, interested persons can sign up for e-notifications via our e-distribution list at either the SANDAG Web site or by sending an e-mail request to webmaster@sandag.org.

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ITEM #  RECOMMENDATION
+1. APPROVAL OF THE NOVEMBER 2, 2012, MEETING MINUTES  APPROVE

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Members of the public shall have the opportunity to address the Regional Planning Committee on any issue within the jurisdiction of the Committee that is not on this agenda. Anyone desiring to speak shall reserve time by completing a “Request to Speak” form and giving it to the Clerk prior to speaking. Public speakers should notify the Clerk if they have a handout for distribution to Committee members. Public speakers are limited to three minutes or less per person. Committee members also may provide information and announcements under this agenda item.

REPORTS

+3. TransNet SMART GROWTH INCENTIVE PROGRAM AND ACTIVE TRANSPORTATION GRANT PROGRAM: STATUS UPDATE AND PROPOSED GRANT AMENDMENTS (Susan Baldwin)  APPROVE

This report provides an update through September 30, 2012, on projects funded by two grant programs included in the TransNet Extension Ordinance and Expenditure Plan: (1) the Smart Growth Incentive Program (SGIP), and (2) the Active Transportation Grant Program. In addition, the Independent Taxpayer Oversight Committee recommends that the Regional Planning Committee approve two SGIP grant amendments.

+4. TransNet ENVIRONMENTAL MITIGATION PROGRAM LAND MANAGEMENT GRANTS: REQUEST FOR APPROVAL OF PROPOSED GRANT SCHEDULE EXTENSION FOR SOUTH COUNTY GRASSLANDS CONTRACT (Katie Levy)  APPROVE

The Independent Taxpayer Oversight Committee recommends that the RPC approve a time-only, no-cost schedule extension request by the Conservation Biology Institute for the TransNet EMP-funded South County Grasslands grant project No. 5001719. This schedule change is over six months and requires approval by the Regional Planning Committee.
4.

PROGRAM UPDATE AND PROPOSED FY 2013 PROGRAM BUDGET AMENDMENT: EXTENSION OF SANDAG ENERGY ROADMAP PROGRAM (Susan Freedman)

The California Public Utilities Commission recently approved program extensions for several energy efficiency programs across the state, including the SANDAG Energy Roadmap Program with San Diego Gas & Electric (SDG&E). The Regional Planning Committee is asked to recommend that the Board of Directors approve the proposed amendment to the FY 2013 Program Budget and the Overall Work Program to extend the energy program, and accept $1,262,660 in grant funding from SDG&E. An update also will be presented on the energy planning and engineering services provided by the program thus far.

6. HIGHLIGHTING SMART GROWTH INFORMATION

A. DRAFT 2012 LA MESA GENERAL PLAN UPDATE AND LA MESA HOUSING ELEMENT (Bill Chopyk, City of La Mesa)

Earlier this year, the City of La Mesa released the Draft 2012 La Mesa General Plan. A series of five public workshops were held in 2010 and 2011 to obtain public input. In addition, the California Department of Housing and Community Development recently honored the City of La Mesa’s Housing Element. La Mesa staff will make a presentation on the draft general plan and the Housing Element, and will discuss lessons learned along the way.

B. CITY OF IMPERIAL BEACH COMMERCIAL ZONING REVIEW AND UPDATE (Greg Wade, City of Imperial Beach)

The City of Imperial Beach has completed a comprehensive review and update of its commercial zoning within the City. The objective was to stimulate economic development, increase the City’s economic tax base, promote well-designed commercial and mixed-use development, revise/reduce outdated parking regulations, enhance the pedestrian atmosphere throughout the City, and respect the character of adjoining residential development. Two key components were an expanded outreach effort and the preparation and adoption of a Program Environmental Impact Report to help expedite the development review process. The Commercial Zoning Review recommendations were unanimously adopted in August 2012 and are currently awaiting certification by the California Coastal Commission as a Local Coastal Plan Amendment.
7. **UPCOMING MEETINGS**

The next meeting of the Regional Planning Committee is scheduled for Friday, February 1, 2013. Please note: The January 2013 meeting is cancelled due to the holiday schedule.

8. **ADJOURNMENT**

+ next to an agenda item indicates an attachment
REGIONAL PLANNING COMMITTEE DISCUSSION AND ACTIONS
MEETING OF NOVEMBER 2, 2012

The meeting of the Regional Planning Committee (RPC) was called to order by Chair Jim Janney (South County) at 12:00 p.m. See the attached attendance sheet for RPC member attendance.

1. APPROVAL OF MEETING MINUTES (APPROVE)

   Action: Upon a motion by Mayor Sam Abed, City of Escondido (North County Inland), and a second by Supervisor Pam Slater-Price (County of San Diego), the RPC approved the minutes from the September 7, 2012, joint meeting with the Transportation Committee.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

   There were no public comments.

CHAIR’S REPORT

3. CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT DRAFT HOUSING ELEMENT UPDATE GUIDANCE AND SITE IDENTIFICATION/ANALYSIS ISSUES (INFORMATION)

   Recently, the State of California, Department of Housing and Community Development (HCD) solicited comments on its Draft Housing Element Update Guidance. The Update Guidance is intended to assist local governments and stakeholders with streamlined updates and HCD review for the fifth cycle of the housing element. HCD recognizes that all levels of government and stakeholders are facing resource challenges and is seeking ways to create efficiencies for all parties in the housing element update process. The HCD Housing Element Focus Group is also looking at ways to streamline and create efficiencies in the site identification/analysis part of the housing element. The Regional Planning Technical Working Group (TWG) and various metropolitan planning organizations from throughout the state provided input on the guidance during September. Staff updated the RPC regarding this work. A Board Policy meeting to discuss these issues with HCD Director Linn Warren occurred on October 12, 2012.

   Chair Janney introduced this item.
Coleen Clementson, Principal Regional Planner (SANDAG), presented the item and responded to questions.

**Action:** This item was presented for information only.

**REPORTS**

4. **TransNet ENVIRONMENTAL MITIGATION PROGRAM FIVE-YEAR FUNDING STRATEGY UPDATE AND FY 2013 FUNDING ALLOCATION (RECOMMEND)**

The RPC was asked to recommend that the SANDAG Board of Directors approve updates to the Five-Year TransNet Environmental Mitigation Program (EMP) funding strategy including the allocation of FY 2013 funding for management and monitoring activities pursuant to the executed TransNet EMP Memorandum of Agreement with the federal and state governments.

Chair Janney introduced this item and speaker.

Supervisor Pam Slater-Price (County of San Diego) and Vice Chair Carl Hillard (North County Coastal) commented on this item.

Keith Greer, Senior Regional Planner (SANDAG), presented the item, and responded to questions.

**Action:** Upon a motion by Supervisor Pam Slater-Price (County of San Diego) and a second by Mayor Pro Tem Jerry Jones (East County), the RPC recommended that the SANDAG Board of Directors approve updates to the Five-Year TransNet Environmental Mitigation Program (EMP) funding strategy including the allocation of FY 2013 funding for management and monitoring activities pursuant to the executed TransNet EMP Memorandum of Agreement with the federal and state governments.

5. **REGIONAL COMPLETE STREETS POLICY (DISCUSSION)**

The 2050 Regional Transportation Plan/Sustainable Communities Strategy calls for SANDAG to prepare a regional complete streets policy. This report discussed the legislative and policy background for complete streets, and what the components of a regional policy could be, based on feedback from SANDAG working groups. The RPC was asked to provide comments and input to SANDAG staff to help guide this process.

Chair Janney introduced the item and speaker.

Bill Chopyk, Regional Planning TWG, commented and provided an overview on the implementation of complete streets concepts in local cities. Mr. Chopyk further commented on the importance of planning for pedestrians and bicyclists, and providing better interjurisdictional connections to schools, work, and transit safety in this region.
Allen Lawson, Southern California Tribal Chairmen’s Association, commented on this item and asked several questions on how to improve dangerous biking situations in rural communities.

Supervisor Pam Slater-Price (County of San Diego); Supervisor Bill Horn (County of San Diego); Mayor Pro Tem Jerry Jones, City of Lemon Grove (East County); Mark Filanc (North County Transit District); and Bill Figge (Caltrans) commented on this item.

Stephan Vance, Senior Regional Planner (SANDAG), presented this item and responded to questions.

Action: This item was presented for discussion purposes only.

6. PUBLIC HEALTH AND REGIONAL PLANNING – THE COMMUNITY TRANSFORMATION GRANT (INFORMATION)

SANDAG has partnered with the San Diego County Health and Human Services Agency to implement a range of projects and programs through the Healthy Works project to integrate health principles in local and regional planning efforts in the San Diego region. SANDAG staff summarized the major accomplishments of the Healthy Works program and provided an overview of the Community Transformation Grant (CTG), which will fund the next phase of the Healthy Works project. The CTG work will be supported by a Public Health Stakeholders Working Group, the charter for which was presented for information.

Chair Janney introduced this item and speaker.

Stephan Vance, Senior Regional Planner (SANDAG), presented the item, provided an overview of the proposed partnership to implement a range of projects and programs through the Healthy Works project to integrate health principles in local and regional planning efforts in the San Diego region, and responded to questions.

Action: This item was presented for information purposes only.

7. HIGHLIGHTING SMART GROWTH: CITY OF ESCONDIDO GENERAL PLAN UPDATE AND CLIMATE ACTION PLAN (INFORMATION)

The RPC periodically receives reports about smart growth planning efforts happening around the region. On May 23, 2012, the City of Escondido adopted its General Plan update. More recently, in conjunction with its adopted General Plan, the City has been finalizing its Climate Action Plan (CAP), which implements the City’s greenhouse gas (GHG) emission reduction program. The CAP includes a user-friendly screening table, allowing developers to choose features to incorporate into their projects to attain the necessary GHG reduction targets. City staff provided a brief summary of the adopted General Plan and a more detailed overview of the CAP and proposed screening tables.

Chair Janney introduced this item and speaker.
Supervisor Pam Slater-Price (County of San Diego); Councilman John Aguilera, City of Vista (North County Inland); and Bill Chopyk (TWG) commented on the item and thanked the speaker for providing this update.

Executive Director Gary L. Gallegos (SANDAG) commented on the item and expressed how thankful we are for having all 18 cities in San Diego working together and addressing various planning issues in the region.

Jay Petrek, City of Escondido, presented the item and responded to questions.

Action: This item was presented for information purposes only.

8. UPCOMING MEETINGS

The next meeting of the Regional Planning Committee is scheduled for Friday, December 7, 2012.

9. ADJOURNMENT

Chair Janney adjourned the meeting at 1:10 p.m.

Attachment: Attendance Sheet
CONFIRMED ATTENDANCE
REGIONAL PLANNING COMMITTEE MEETING
NOVEMBER 2, 2012 — 12:00 p.m. to 2:00 p.m.

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## CONFIRMED ATTENDANCE
### REGIONAL PLANNING COMMITTEE MEETING
#### NOVEMBER 2, 2012 — 12:00 p.m. to 2:00 p.m.

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San Diego Association of Governments

REGIONAL PLANNING COMMITTEE

December 7, 2012

AGENDA ITEM NO.: 3

Action Requested: APPROVE

TransNet SMART GROWTH INCENTIVE PROGRAM AND
ACTIVE TRANSPORTATION GRANT PROGRAM:
STATUS UPDATE AND PROPOSED GRANT AMENDMENTS

File Numbers 3300100, 3300300

Introduction

This report provides an update through September 30, 2012, on projects funded by two grant programs included in the TransNet Extension Ordinance and Expenditure Plan: (1) the Smart Growth Incentive Program, and (2) the Active Transportation Grant Program, formerly known as the Bicycle, Pedestrian and Neighborhood Safety/Traffic Calming Program. It also provides information regarding ongoing oversight efforts, as well as proposed amendments for two Smart Growth Incentive Program grants. Grantee representatives will attend the meeting to answer questions about the proposed amendment requests.

Discussion

The TransNet Extension Ordinance provides 2 percent of annual TransNet revenues each for the Smart Growth Incentive Program and Active Transportation Grant Program. In addition, the Active Transportation Grant Program also receives 2 percent of annual Transportation Development Act (TDA) revenues.

Smart Growth Incentive Program

In May 2009, SANDAG awarded $9.4 million in funding to 14 projects (six planning grants and eight capital grants) for the first two-year cycle of the TransNet Smart Growth Incentive Program. The program was established through the TransNet Extension Ordinance “to provide funding for a broad array of transportation-related infrastructure improvements that will assist local agencies in better integrating transportation and land use, such as enhancements to streets and public places, funding of infrastructure needed to support development in smart growth opportunity areas

Recommendation

The Independent Taxpayer Oversight Committee (ITOC) recommends that the Regional Planning Committee approve time extension amendments to two Smart Growth Incentive Program grants: (1) Chollas Triangle Master Plan (City of San Diego) and (2) Mid-City State Route 15 Bus Rapid Transit Station Area Planning Study (City of San Diego).

1 Active transportation refers to walking and bicycling as modes of travel. This grant program was formerly known as the TDA/TransNet Bicycle, Pedestrian, Neighborhood Safety and Traffic Calming grant program. The name of the program was recently updated to the Active Transportation Grant Program, in line with the broader SANDAG active transportation effort, which includes implementation of the Regional Bicycle Plan.
consistent with the Regional Comprehensive Plan, and community planning efforts related to smart growth and improved land use/transportation coordination.” Attachment 1 includes an update on progress for the grant-funded projects through September 30, 2012. Of the 13 projects, one has been completed and the remaining projects are scheduled to be completed between now and the end of Fiscal Year (FY) 2014 (June 2014).

**Active Transportation Grant Program**

In June 2009, SANDAG awarded $7.8 million in TDA and TransNet funding to 30 projects (12 planning, parking, and program grants, and 18 capital grants) under the Active Transportation Grant Program. Although this was the first annual cycle of this program under the TransNet Extension, SANDAG has been funding bicycle and pedestrian projects with TDA funds since 1972, and bicycle projects under the original TransNet Ordinance since FY 1989. The TransNet Extension Ordinance specifies that the funds be used “for bikeway facilities and connectivity improvements, pedestrian and walkable community projects, bicycle and pedestrian safety projects and programs, and traffic calming projects.” Attachment 2 includes an update on progress for the grant-funded projects through September 30, 2012; of the 30 projects, 23 have been completed, and one project was discontinued at the request of the local jurisdiction. The remaining projects are scheduled to be completed between now and the end of FY 2013 (June 2013).

**Grant Oversight**

SANDAG staff provides ongoing oversight of Smart Growth Incentive Program and Active Transportation grantees through review of quarterly reports and regular status reports to the Transportation and Regional Planning Committees. Staff also provides an annual update on grant programs to the ITOC.

Staff reviews quarterly reports to ensure that grantees are making timely progress with respect to the Use-It-or-Lose-It provisions of their grant agreements (described below), and to ensure that project deliverables match deliverables in the grant agreement scopes of work. The “Watch List” columns in Attachments 1 and 2 are used to identify projects that may need a grant amendment in the near future, and helps ensure the timely processing of such amendments.

**Policy Governing Timely Use of Grant Funds (“Use-It-or-Lose-It” Policy)**

The applicable Use-It-or-Lose-It Policy (Attachment 3), which was in place for these projects prior to the adoption of Board Policy No. 035, states that all projects must be completed according to the project schedule provided in the grantee’s respective grant agreements, and that at the latest, capital improvement projects must award a construction contract within two years of an executed grant agreement with SANDAG. The Policy also states that capital projects must be completed within 18 months of an executed construction contract (a maximum of 3.5 years from contract execution). Planning projects must award a consultant contract within one year of an executed grant agreement with SANDAG, and complete the project within two years of an executed consultant contract (a maximum of 3 years from contract execution).

While schedule adjustments of up to 12 months may be approved by SANDAG staff, per Section 3.1.1 of the attached Use-It-or-Lose-It Policy, Smart Growth Incentive Program and Active Transportation Grant Program project schedule amendment requests are presented to the
Regional Planning and Transportation Committees for consideration of recommendations from ITOC (if time permits), and approval from the committees when the requests meet any one of the following conditions:

- The time extension requested exceeds 12 months; and/or
- The time extension requested causes the project to miss a Use-It-or-Lose-It milestone deadline (consultant or construction contract award or project completion).

In addition, the Regional Planning Committee is required to approve requests for extensions that will cause a project to miss a milestone deadline (e.g. construction contract awarded within two years of execution of the grant agreement).

**Proposed Smart Growth Incentive Program Amendments**

1. The City of San Diego is requesting a time extension amendment of one-year (from December 31, 2012, to December 31, 2013) for the Chollas Triangle Master Plan to complete the project (Attachment 4). The time extension is needed to process the environmental document and complete the public hearings process to adopt the Master Plan recommendations. Revisions to the mobility element due to the proposed street configuration resulted in a delay to the start of the environmental review process. On November 14, 2012, ITOC recommended approval of this grant amendment.

2. The City of San Diego is requesting a time extension amendment of two months (from December 31, 2012, to February 28, 2013) for the Mid-City State Route 15 Bus Rapid Transit Station Area Planning Study to allow time for the approval of the project (Attachment 5). On November 14, 2012, ITOC recommended approval of this grant amendment.

**Next Steps**

The next report on the Smart Growth Incentive Program and Active Transportation Grant Program will be presented to the Regional Planning Committee and Transportation Committee in early 2013.

CHARLES “MUGGS” STOLL  
Director of Land Use and Transportation Planning

Attachments:  
2. Status of *TransNet/TDA* Active Transportation FY 2010 Grants  
3. *TransNet* Smart Growth Incentive Program Use-It-or-Lose It Requirements  
4. City of San Diego Chollas Triangle Master Plan SGIP Amendment Request  
5. City of San Diego Mid-City SR 15 Bus Rapid Transit Station Area Planning Study SGIP Amendment Request

Key Staff Contact: Susan Baldwin, (619) 699-1943, susan.baldwin@sandag.org
### Status of TransNet Smart Growth Incentive Program FY 2009 - FY 2010 Grants

Reporting period through September 30, 2012

<table>
<thead>
<tr>
<th>p#</th>
<th>AGENCY</th>
<th>PROJECT DESCRIPTION</th>
<th>GRANT TYPE</th>
<th>GRANT AMOUNT</th>
<th>STATUS</th>
<th>NEXT MILESTONE</th>
<th>MILESTONE DATE</th>
<th>CONTRACT EXPIRATION</th>
<th>WATCH LIST</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Chula Vista</td>
<td>Industrial Boulevard Bike Lane &amp; Pedestrian Improvements</td>
<td>Capital</td>
<td>$283,900</td>
<td>PROJECT COMPLETE - JULY 2012</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Chula Vista</td>
<td>Palomar Gateway District Specific Plan &amp; EIR</td>
<td>Planning</td>
<td>$400,000</td>
<td>City completed first screen check review of Draft EIR; comments transmitted to consultant.</td>
<td>Project Completion</td>
<td>Feb-13</td>
<td>Feb-13</td>
<td>X</td>
</tr>
<tr>
<td>3</td>
<td>Chula Vista</td>
<td>Third Avenue Streetscape Implementation Project</td>
<td>Capital</td>
<td>$2,000,000</td>
<td>Construction in progress.</td>
<td>Project Completion</td>
<td>Mar-13</td>
<td>Mar-13</td>
<td>X</td>
</tr>
<tr>
<td>4</td>
<td>Lemon Grove</td>
<td>Lemon Grove Trolley Plaza</td>
<td>Capital</td>
<td>$1,895,000</td>
<td>Groundbreaking held on July 19, 2012. Construction in progress.</td>
<td>Project Completion</td>
<td>May-13</td>
<td>May-13</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>National City</td>
<td>8th Street Corridor Smart Growth Revitalization</td>
<td>Capital</td>
<td>$2,000,000</td>
<td>90% construction plans and specifications (Phase II) in progress. Phase I construction in progress.</td>
<td>Project Completion</td>
<td>Jun-14</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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## Status of TransNet Smart Growth Incentive Program FY 2009 - FY 2010 Grants

Reporting period through September 30, 2012

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</thead>
<tbody>
<tr>
<td>6</td>
<td>San Diego</td>
<td>Mid-City SR 15 BRT Station Area Planning Study</td>
<td>Planning</td>
<td>$225,000</td>
<td>Final Study Report being prepared for presentation to community stakeholders. Two-month extension to February 28, 2013 requested from RPC.</td>
<td>Project Completion</td>
<td>Feb-13</td>
<td>Dec-12 RPC amendment requested for extension to Feb-13.</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>San Diego</td>
<td>Chollas Triangle Master Plan</td>
<td>Planning</td>
<td>$275,000</td>
<td>Master Plan Concepts used to prepare traffic analysis; community plan amendment and environmental analysis in progress. One year extension to December 31, 2013 requested from RPC.</td>
<td>Project Completion</td>
<td>Dec-13</td>
<td>Dec-12 RPC amendment requested for extension to Dec-13.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>San Diego</td>
<td>Euclid &amp; Market Village Master Plan</td>
<td>Planning</td>
<td>$400,000</td>
<td>Draft Master Plan completed; travel forecast work underway. Staff level five month extension through March 25, 2013 processed.</td>
<td>Project Completion</td>
<td>Mar-13</td>
<td>Mar-13 X</td>
<td></td>
</tr>
<tr>
<td>p#</td>
<td>AGENCY</td>
<td>PROJECT</td>
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<tr>
<td>9</td>
<td>San Diego</td>
<td>Imperial Avenue &amp; Commercial Street Corridor Plan</td>
<td>Planning</td>
<td>$400,000</td>
<td>Completion of Draft Master Plan expected next quarter. Concept screening, analysis, and refinement in progress. Travel forecast work underway. Staff level five month extension through March 25, 2013 processed.</td>
<td>Project Completion</td>
<td>Mar-13</td>
<td>Mar-13</td>
<td>X</td>
</tr>
<tr>
<td>10</td>
<td>San Diego</td>
<td>Park Boulevard/Essex Street Pedestrian Crossing &amp; Traffic Calming</td>
<td>Capital</td>
<td>$224,000</td>
<td>100% design complete. Finalized specifications and construction cost estimate (PS&amp;E).</td>
<td>Award Construction Contract</td>
<td>Jan-13</td>
<td>Sep-13</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>San Diego</td>
<td>Park Boulevard/City College/San Diego High Pedestrian &amp; Transit Access Improvements</td>
<td>Capital</td>
<td>$300,000</td>
<td>90% design completed. Will request an extension from the RPC in early 2013. Staff level amendment to February 28, 2013 requested.</td>
<td>Award Construction Contract</td>
<td>Jan-13</td>
<td>Dec-12</td>
<td>X</td>
</tr>
</tbody>
</table>

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Status of TransNet Smart Growth Incentive Program FY 2009 - FY 2010 Grants  
Reporting period through September 30, 2012

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</thead>
<tbody>
<tr>
<td>12</td>
<td>San Diego</td>
<td>Fourth &amp; Fifth Avenue/Nutmeg Pedestrian Crossing &amp; Traffic Calming</td>
<td>Capital</td>
<td>$619,000</td>
<td>90% design complete.</td>
<td>Award Construction Contract</td>
<td>Mar-13</td>
<td>Sep-13</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Fourth Avenue/Quince Pedestrian Crossing &amp; Traffic Calming</td>
<td>Capital</td>
<td>$233,000</td>
<td>90% design complete. Completed storm drain design. Revised design to address bicycle traffic.</td>
<td>Award Construction Contract</td>
<td>Mar-13</td>
<td>Sep-13</td>
<td></td>
</tr>
</tbody>
</table>

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Status of TransNet/TDA Active Transportation Program FY 2010 Grants
Reporting period through September 30, 2012

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<tr>
<td>1</td>
<td>Carlsbad</td>
<td>Installation of Audible Pedestrian Signals &amp;</td>
<td>Capital</td>
<td>$150,660</td>
<td>PROJECT COMPLETE -</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Countdown Pedestrian Signals</td>
<td></td>
<td></td>
<td>FEBRUARY 2012</td>
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<tr>
<td>2</td>
<td>Chula Vista</td>
<td>Chula Vista Bikeway Master Plan Update</td>
<td>Plan</td>
<td>$150,000</td>
<td>PROJECT COMPLETE -</td>
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<td>FEBRUARY 2011</td>
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<tr>
<td>3</td>
<td>Chula Vista</td>
<td>Sidewalk Safety Program - I Street Sidewalk</td>
<td>Capital</td>
<td>$116,220</td>
<td>PROJECT COMPLETE -</td>
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<td></td>
<td></td>
<td>Improvements</td>
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<td>SEPTEMBER 2011</td>
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<td>4</td>
<td>Coronado</td>
<td>Coronado Bicycle Master Plan</td>
<td>Plan</td>
<td>$75,000</td>
<td>PROJECT COMPLETE -</td>
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<td>MARCH 2011</td>
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<tr>
<td>5</td>
<td>Escondido</td>
<td>Downtown Escondido Bike Racks</td>
<td>Parking</td>
<td>$14,378</td>
<td>PROJECT COMPLETE -</td>
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<td>OCTOBER 2011</td>
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<tr>
<td>6</td>
<td>Escondido</td>
<td>Ash Street Undercrossing</td>
<td>Capital</td>
<td>$457,357</td>
<td>PROJECT COMPLETE -</td>
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<td>MARCH 2012</td>
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<tr>
<td>7</td>
<td>Escondido</td>
<td>Escondido Creek Bike Path</td>
<td>Capital</td>
<td>$524,100</td>
<td>The grant agreement</td>
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<td>terminated in July</td>
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<td>remain in the Active</td>
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<td>Transportation Grant</td>
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<td>Program.</td>
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</table>
### Status of TransNet/TDA Active Transportation Program FY 2010 Grants

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<table>
<thead>
<tr>
<th>No.</th>
<th>Location</th>
<th>Project Description</th>
<th>Type</th>
<th>Amount</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>Escondido</td>
<td>Escondido Creek Bike Path Lighting &amp; Restriping</td>
<td>Capital</td>
<td>$157,500</td>
<td>Project included in a comprehensive planning and design effort along the creek path to provide more lighting/landscape/fencing opportunities. 5.5 month extension to May 29, 2013 requested from TC. Award Construction Contract Sep-12 Dec-12 TC amendment requested for extension to May-13.</td>
</tr>
<tr>
<td>9</td>
<td>Escondido</td>
<td>West Bernardo Bike Path &amp; Cantilever</td>
<td>Capital</td>
<td>$1,425,000</td>
<td>PROJECT COMPLETE - MARCH 2011</td>
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<tr>
<td>10</td>
<td>La Mesa</td>
<td>La Mesa Bicycle Facilities Master Plan</td>
<td>Plan</td>
<td>$75,000</td>
<td>PROJECT COMPLETE - FEBRUARY 2012</td>
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<tr>
<td>11</td>
<td>La Mesa</td>
<td>Spring Street Trolley Station Pedestrian Access Improvements</td>
<td>Capital</td>
<td>$88,000</td>
<td>PROJECT COMPLETE - SEPTEMBER 2011</td>
</tr>
<tr>
<td>12</td>
<td>La Mesa</td>
<td>La Mesa/El Cajon Boulevards Intersection Improvements &amp; Pedestrian Infrastructure</td>
<td>Capital</td>
<td>$361,000</td>
<td>PROJECT COMPLETE - SEPTEMBER 2011</td>
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<tr>
<td>13</td>
<td>National City</td>
<td>National City Bicycle Master Plan</td>
<td>Plan</td>
<td>$50,000</td>
<td>PROJECT COMPLETE - FEBRUARY 2011</td>
</tr>
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</thead>
<tbody>
<tr>
<td>14</td>
<td>National City</td>
<td>Sweetwater River Bike Path Gap Closure Design – Plaza Bonita Road</td>
<td>Capital</td>
<td>$130,000</td>
<td>PROJECT COMPLETE - DECEMBER 2010</td>
<td></td>
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</tr>
<tr>
<td>15</td>
<td>San Diego</td>
<td>EIR &amp; Feasibility Study for Bike Master Plan Update</td>
<td>Plan</td>
<td>$150,000</td>
<td>Draft PEIR complete; Final PEIR and environmental analysis in progress.</td>
<td>Project Completion</td>
<td>Feb-13</td>
<td>Jun-13</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>San Diego</td>
<td>Pedestrian &amp; Bicycle Safety Education Program</td>
<td>Support</td>
<td>$290,000</td>
<td>Program outreach is under way and was extended to 227 elementary schools, 80 middle schools, and 33 parent workshops.</td>
<td>Project Completion</td>
<td>Jun-13</td>
<td>Jun-13</td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>San Diego</td>
<td>San Diego Pedestrian Master Plan Phase 4</td>
<td>Plan</td>
<td>$150,000</td>
<td>Inventory of curb ramps and sidewalk will now cover entire community. Three month extension to April 30, 2013 requested from TC.</td>
<td>Project Completion</td>
<td>Jan-13</td>
<td>Jan-13</td>
<td>TC amendment requested for extension to Apr-13.</td>
</tr>
<tr>
<td>18</td>
<td>San Diego</td>
<td>UCSD Bicycle/Pedestrian Master Plan</td>
<td>Plan</td>
<td>$75,000</td>
<td>PROJECT COMPLETE - APRIL 2012</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>19</td>
<td>San Diego</td>
<td>Bicycle Detection at Signalized Intersections</td>
<td>Capital</td>
<td>$73,500</td>
<td>PROJECT COMPLETE - MAY 2012</td>
<td></td>
<td></td>
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</tr>
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<tbody>
<tr>
<td>20</td>
<td>San Diego</td>
<td>Kelton Road Midblock Pedestrian Improvements</td>
<td>Capital</td>
<td>$248,400</td>
<td>100% Design complete; contract to be awarded in December 2012.</td>
<td>Begin construction.</td>
<td>Nov-12</td>
<td>Feb-13</td>
<td>X</td>
</tr>
<tr>
<td>21</td>
<td>San Diego/Caltrans</td>
<td>SR 15 Bike Path Final Design &amp; Environmental Document</td>
<td>Capital</td>
<td>$350,000</td>
<td>PROJECT COMPLETE - OCTOBER 2012</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>22</td>
<td>San Marcos</td>
<td>Barham Drive Urban Trail Improvement Project</td>
<td>Capital</td>
<td>$700,000</td>
<td>PROJECT COMPLETE - JANUARY 2012</td>
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<td>23</td>
<td>SANDAG</td>
<td>Bicycle Locker Wireless Communication</td>
<td>Support</td>
<td>$50,000</td>
<td>PROJECT COMPLETE - JANUARY 2012</td>
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<td>24</td>
<td>SANDAG</td>
<td>Bicycle Locker Retrofits &amp; Upgrades</td>
<td>Support</td>
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<td>25</td>
<td>SANDAG</td>
<td>Bicycle Map Printing &amp; Distribution</td>
<td>Plan</td>
<td>$25,000</td>
<td>PROJECT COMPLETE - JULY 2010</td>
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<td>26</td>
<td>SANDAG</td>
<td>Bayshore Bikeway Segments 7 &amp; 8</td>
<td>Capital</td>
<td>$1,078,000</td>
<td>PROJECT COMPLETE - MARCH 2012</td>
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<td>27</td>
<td>Santee</td>
<td>Carlton Oaks Drive Class II Bike Lanes</td>
<td>Capital</td>
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<td>PROJECT COMPLETE - MARCH 2010</td>
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### Status of TransNet/TDA Active Transportation Program FY 2010 Grants

*Reporting period through September 30, 2012*

<table>
<thead>
<tr>
<th>#</th>
<th>AGENCY</th>
<th>PROJECT</th>
<th>GRANT TYPE</th>
<th>GRANT AMOUNT</th>
<th>STATUS</th>
<th>NEXT MILESTONE</th>
<th>MILESTONE DATE</th>
<th>CONTRACT EXPIRATION</th>
<th>WATCH LIST</th>
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</thead>
<tbody>
<tr>
<td>28</td>
<td>Vista</td>
<td>Inland Rail Trail Phase IIIB – Right-of-Way Engineering</td>
<td>Capital</td>
<td>$500,000</td>
<td>Experiencing issues with easement acquisition &amp; design. Behind schedule in obtaining preliminary title reports. City cannot proceed beyond SDG&amp;E and NCTD parcels until environmental documentation is revalidated, preliminary engineering is updated and right-of-way acquisition parcels are identified.</td>
<td>Project Completion</td>
<td>Feb-12</td>
<td>May-13</td>
<td>X</td>
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<tr>
<td>29</td>
<td>Vista</td>
<td>Safe Pedestrian Crossing at Longhorn Drive</td>
<td>Capital</td>
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<td>PROJECT COMPLETE – JUNE 2011</td>
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<tr>
<td>30</td>
<td>Vista</td>
<td>Boys &amp; Girls Club Sidewalk Improvements</td>
<td>Capital</td>
<td>$146,844</td>
<td>PROJECT COMPLETE – JUNE 2011</td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Watch List projects are those whose Use-It-or-Lose-It milestones appear to be in danger of falling behind schedule and, therefore, require additional monitoring. Projects that were not awarded have been removed from this list and any funds have reverted back to the Active Transportation Grant Program.
1. Project Milestone and Completion Deadlines

1.1. This policy applies to all Smart Growth Incentive Program grant funds, whether from TransNet or another source. By signing a grant agreement for the Smart Growth Incentive Program, grant recipients agree to the following project delivery objectives.

1.1.1. Capital Grants. The project must be completed according to the schedule provided in the grant agreement, but at the latest, a construction contract must be awarded within two years following execution of the grant agreement, and construction must be completed within eighteen months following award of the construction contract.

1.1.2. Planning Grants. The project must be completed according to the schedule provided in the grant agreement, but at the latest, a consultant contract must be awarded within one year following execution of the grant agreement, and the planning project must be complete within two years following award of the consultant contract.

Failure to meet the above deadlines may result in revocation of all grant funds not already expended.

1.2. Grant funds made available as a result of this process may be awarded to the next project on the recommended project priority list from the most recent project selection process, or they may be added to the funds available for the next project funding cycle, at SANDAG’s discretion. Any project that loses funding due to failure to meet the deadlines specified in this policy may be resubmitted to compete for funding in a future call for projects.

2. Project Milestone and Completion Deadlines

2.1. Grant recipients may receive extensions on their project schedules of up to one year for good cause. Extensions of up to twelve months aggregate that would not cause the project to miss a deadline in Sections 1.1.1 or 1.1.2 may be approved by the SANDAG Program Manager for the Smart Growth Incentive Program. Extensions beyond twelve months aggregate or that would cause the project to miss a deadline in Sections 1.1.1 or 1.1.2 must be approved by the Regional Planning Committee. For an extension to be granted under this Section 2, the following conditions must be met:

2.1.1. For extension requests of up to six months, the grant recipient must request the extension in writing to the SANDAG Program Manager at least two weeks prior to the earliest project schedule milestone deadline for which an extension is being requested.

2.1.2. For extension requests that will cause one or more project milestones to be delayed more than six months, but less than twelve months aggregate, the grant recipient must request an extension in writing to the SANDAG Program Manager at least six weeks prior to the earliest project schedule milestone deadline for which an extension is being requested.

2.1.3. The project sponsor seeking the extension must document previous efforts undertaken to maintain the project schedule, the reasons for the delay, and why they were unavoidable, and demonstrate an ability to succeed in the extended time frame.

2.1.4. If the Program Manager denies an extension request under this Section 2, the project sponsor may appeal within ten business days of receiving the Program Manager’s response to the Regional Planning Committee.

2.1.5. Extension requests that are rejected by the Regional Planning Committee will result in termination of the grant agreement and obligation by the project sponsor to return to SANDAG any unexpended funds. Unexpended funds are funds for project costs not incurred prior to rejection of the extension request by the Regional Planning Committee.

3. Project Delays and Extensions of up to One Year

3.1. Requests for extensions beyond one year or that will cause a project to miss a deadline in Sections 1.1.1 or 1.1.2 (including those projects that were already granted extensions by the SANDAG Program Manager and are again falling behind schedule) will be considered by the Regional Planning Committee. The Regional Planning Committee will only grant an extension under this Section 3 for extenuating conditions beyond the control of the project sponsor, defined as follows:
3.1.1. Capital Grants

3.1.1.1. Environmental. An extension may be granted when, during the environmental review process, the project sponsor discovers heretofore unknown sites (e.g., archeological, endangered species) that require additional investigation and mitigation efforts. The project sponsor must demonstrate that the discovery is new and unforeseen.

3.1.1.2. Right-of-Way. Extensions for delays necessary to complete right-of-way acquisition may be granted only when right-of-way needs are identified that could not have been foreseen at the time the grant agreement was signed.

3.1.1.3. Permitting. Delays associated with obtaining permits from external agencies may justify an extension when the project sponsor can demonstrate that every effort has been made to obtain the necessary permits and that the delay is wholly due to the permitting agency.

3.1.1.4. Construction Schedule. Extensions may be granted when unavoidable construction delays create a conflict with restrictions on construction during certain times of the year (for instance, to avoid nesting season for endangered species).

3.1.1.5. Litigation. Extensions may be granted when a lawsuit has been filed concerning the project being funded.

3.1.1.6. Other. Extensions may be granted due to changes in federal/state policies or laws that can be shown to directly affect the project schedule.

3.1.2. Planning Grants

3.1.2.1. Changed Circumstances. An extension may be granted for a planning project when circumstances not within the control of the grant recipient, such as an action by an outside agency, require a change in the scope of work for the project.

3.2. The grant recipient shall make its request directly to the Regional Planning Committee, providing a detailed justification for the requested extension, including a revised project schedule and work plan, at least six weeks prior to the earliest project schedule milestone deadline, or deadline in Sections 1.1.1 or 1.1.2, for which an extension is being requested.

3.3. Extension requests that are rejected by the Regional Planning Committee will result in termination of the grant agreement and obligation by the project sponsor to return to SANDAG any unexpended funds. Unexpended funds are funds for project costs not incurred prior to rejection of the extension request.
November 7, 2012

Mr. Charles "Muggs" Stoll
Land Use and Transportation Director
San Diego Association of Governments (SANDAG)
401 B Street, Suite 800
San Diego, CA 92101

Dear Mr. Stoll:

Subject: Request for a Time Extension for the Chollas Triangle Master Plan (SANDAG Grant Agreement No. 5001349)

The City of San Diego Development Services Department is official requesting a revised Scope of Work and a time extension for the Chollas Triangle Master Plan. Specifically, we are requesting a time extension of twelve (12) months to allow for the completion of the project. This request accounts for the additional time necessary to process the environmental document and complete the public hearings process to adopt the Master Plan recommendations. The extension accounts for revisions to the mobility element that were unforeseen by staff and the consultant upon initial review. The necessary revisions to the proposed street configuration required additional analyses that resulted in a delay to the start of the environmental review process.

The revised project schedule is included as Attachment 1.

Sincerely,

Kelly Broughton
Director
Development Services Department

Attachment: 1. Revised Schedule for Chollas Triangle Master Plan
<table>
<thead>
<tr>
<th>Task</th>
<th>Start Date</th>
<th>Completion Date</th>
<th>Start Date</th>
<th>Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>RFP &amp; Contracting</td>
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<td>Dec-2010</td>
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<td>Dec-2010</td>
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<td>Project Administration</td>
<td>Jan-2011</td>
<td>Dec-2012</td>
<td>Jan-2011</td>
<td>Dec-2012</td>
</tr>
<tr>
<td>Community Outreach &amp; Participation</td>
<td>Feb-2011</td>
<td>Dec-2012</td>
<td>Feb-2011</td>
<td>Dec-2013</td>
</tr>
<tr>
<td>Existing Conditions Analysis</td>
<td>Jan-2011</td>
<td>Apr-2011</td>
<td>Jan-2011</td>
<td>Apr-2011</td>
</tr>
<tr>
<td>Implementation</td>
<td>Dec-2011</td>
<td>Feb-2012</td>
<td>Dec-2011</td>
<td>Dec-2013</td>
</tr>
<tr>
<td>Draft &amp; Final Master Plan</td>
<td>Feb-2012</td>
<td>Dec-2012</td>
<td>Feb-2012</td>
<td>Dec-2013</td>
</tr>
<tr>
<td>Community Plan Amendment, Rezone, Street Vacation</td>
<td>Feb-2010</td>
<td>Dec-2012</td>
<td>Feb-2010</td>
<td>Dec-2013</td>
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<tr>
<td>Environmental Analysis</td>
<td>Feb-2010</td>
<td>Dec-2012</td>
<td>Oct-2012</td>
<td>Dec-2013</td>
</tr>
<tr>
<td>Public Hearings</td>
<td>Feb-2010</td>
<td>Dec-2012</td>
<td>Feb-2010</td>
<td>Dec-2013</td>
</tr>
</tbody>
</table>
November 5, 2012

Mr. Charles “Muggs” Stoll  
Land Use and Transportation Director  
San Diego Association of Governments (SANDAG)  
401 B Street, Suite 800  
San Diego, CA 92101

Dear Mr. Stoll:

Subject: Request for a Time Extension for the Mid-City SR-15 BRT Station Area Planning Study (SANDAG Grant Agreement No. 5001348)

The City of San Diego Development Services Department is official requesting a revised Scope of Work to allow for a time extension for the Mid-City SR-15 BRT Station Area Planning Study. Specifically, we are requesting a time extension of two (2) months to allow for the completion of the project. This request accounts for the additional time necessary to complete the Final Study and present the recommendations to the community stakeholders. The extension accounts for revisions to the mobility analysis that were unforeseen by staff and the consultant upon initial review. The necessary revisions to the land use assumptions and mobility recommendations required additional analyses that resulted in a delay to the completion of the Final Study Report.

The revised project schedule is included as Attachment 1.

Sincerely,

[Signature]

Kelly Broughton  
Director  
Development Services Department

Attachment: 1. Revised Schedule for Mid-City SR-15 BRT Station Area Planning Study
## City of San Diego

### Mid-City SR-15 BRT Station Area Planning Study

**TRANSNET SMART GROWTH INCENTIVE PROGRAM SCOPE OF WORK & SCHEDULE**

<table>
<thead>
<tr>
<th>Task</th>
<th>Previously Approved Start Date</th>
<th>Previously Approved Completion Date</th>
<th>Revised Completion Date</th>
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<td>Feb-2013</td>
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<td>Community &amp; Stakeholder Outreach</td>
<td>Sep-2010</td>
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<td>Feb-2013</td>
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<td>Existing Conditions Analysis</td>
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<td>Dec-2010</td>
<td>Dec-2010</td>
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<td>Urban Design Visioning</td>
<td>Oct-2010</td>
<td>Dec-2010</td>
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<td>Apr-2011</td>
<td>Apr-2011</td>
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<td>May-2011</td>
<td>Jan-2012</td>
<td>Dec-2012</td>
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<td>May-2012</td>
<td>Dec-2012</td>
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<td>Dec-2012</td>
<td>Feb-2013</td>
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San Diego Association of Governments  
REGIONAL PLANNING COMMITTEE  

December 7, 2012  

AGENDA ITEM NO.: 4  

Action Requested: APPROVE  

TransNet ENVIRONMENTAL MITIGATION PROGRAM LAND MANAGEMENT  
GRANTS: REQUEST FOR APPROVAL OF PROPOSED GRANT SCHEDULE  
EXTENSION FOR SOUTH COUNTY GRASSLANDS CONTRACT  

File Number 1200201  

Introduction  

On February 22, 2008, the Board of Directors entered into a Memorandum of Agreement (MOA) with state and federal agencies on the implementation of the Environmental Mitigation Program (EMP). A provision of the MOA allocates $4 million annually for ten years to implement regional habitat management and monitoring efforts to help maintain the biological integrity of the region’s habitat preserve areas, thus avoiding the future listing of additional endangered species.  

As part of its annual allocations of funding, the SANDAG Board of Directors approved a total of $2.085 million for the Fiscal Year (FY) 2010 cycle for a competitive land management grant program. One grantee of this program has requested an extension of time to their grant contract in excess of six months, which requires the approval of Regional Planning Committee.  

Discussion  

The TransNet Extension Ordinance and Expenditure Plan approved by the voters in November 2004 includes the EMP, which provides funding to mitigate habitat impacts from regional and local transportation projects, and provides funding for regional land management and biological monitoring. A portion of this funding is distributed directly through a competitive land management grant program, which is administered consistent with the procedures identified in Board Policy No. 035 (Attachment 1).  

Recommendation  

The Independent Taxpayer Oversight Committee (ITOC) recommends that the Regional Planning Committee approve a time-only, no-cost schedule extension request by the Conservation Biology Institute for the TransNet EMP-funded South County Grasslands grant project No. 5001719 as reflected in Attachment 2.
Policy Governing Timely Use of Grant Funds (Board Policy No. 035)

The applicable Board Policy No. 035 states that all projects must be completed according to the project schedule provided in the grantee’s respective grant agreement and that, at the latest, a planning project must award a consultant contract within one year of an executed grant agreement with SANDAG and complete the project within two years of an executed consultant contract.

Schedule extension requests up to six months may be approved by the SANDAG Executive Director, or designee, per Section 2.1 of Board Policy No. 035. However, per Section 3.1, TransNet grant project schedule extension requests require approval by the Regional Planning Committee if the request exceeds six months. Additionally, if sufficient time is available, grants utilizing TransNet funds must first submit their schedule extension requests to the Independent Taxpayer Oversight Committee (ITOC) for recommendation to the Regional Planning Committee.

In accordance with Board Policy No. 035, on November 14, 2012, the ITOC recommended that the Regional Planning Committee approve the proposed schedule extension.

Proposed Amendment

The Conservation Biology Institute (CBI) received funds for the South County Grasslands project during the TransNet Land Management Grant Program FY 2010 cycle. Since contract execution on February 1, 2011, CBI has made satisfactory progress for this project. This project was originally scheduled to end by September 30, 2012, and was extended five months with a revised end date of February 15, 2013. The five-month extension was requested to keep the contract active in order to allow an additional seven-month extension request desired by CBI to be considered by the ITOC and the Regional Planning Committee. This longer extension would enable CBI to complete work in spring and summer 2013.

CBI has submitted a formal letter requesting a schedule extension for this project (Attachment 2). A CBI representative will be available at the December 7, 2012, Regional Planning Committee meeting to answer questions regarding the schedule extension request for this grant agreement.

Staff supports CBI’s request for an additional seven-month extension beyond February 15, 2013, for work that must be done during the spring and summer months. As described in Attachment 2, the fieldwork required for this project is dependent on season and climate conditions, as well as the schedules of the land managers of local, state, and federal agencies. Field work anticipated for spring and summer 2012 was delayed; therefore, CBI is proposing to conduct this fieldwork in spring 2013, seed collection in summer 2013, and final reporting and invoicing by September 30, 2013, to complete the South County Grasslands grant project.
Next Steps

If approved by the Regional Planning Committee, staff would complete a second amendment to the South County Grasslands project to reflect the updated project schedule. In addition, staff also will continue to monitor CBI’s progress in accordance with the grant agreement and Board Policy No. 035.

CHARLES “MUGGS” STOLL
Director of Land Use and Transportation

Attachments: 1. Board Policy No. 035: Competitive Grant Program Procedures
2. FY 2010 Conservation Biology Institute Request for a Time-Only, No-Cost Extension for the South County Grasslands Project (SANDAG Grant Agreement No. 5001719)

Key Staff Contact: Katie Levy, (619) 699-7312, katie.levy@sandag.org
COMPETITIVE GRANT PROGRAM PROCEDURES

Applicability and Purpose of Policy

This Policy applies to the following grant programs administered through SANDAG, whether from TransNet or another source: Smart Growth Incentive Program, Environmental Mitigation Program, Bike and Pedestrian Program, Senior Mini Grant Program, Job Access Reverse Commute, New Freedom, and Section 5310 Elderly & Persons with Disabilities Transportation Program.

Nothing in this Policy is intended to supersede federal or state grant rules, regulations, statutes, or contract documents that conflict with the requirements in this Policy. There are never enough government grant funds to pay for all of the projects worthy of funding in the San Diego region. For this reason, SANDAG awards grant funds on a competitive basis that takes the grantees’ ability to perform their proposed project on a timely basis into account. SANDAG intends to hold grantees accountable to the project schedules they have proposed in order to ensure fairness in the competitive process and encourage grantees to get their projects implemented quickly so that the public can benefit from the project deliverables as soon as possible.

Procedures

1. Project Milestone and Completion Deadlines

   1.1. When signing a grant agreement for a competitive program funded and/or administered by SANDAG, grant recipients must agree to the project delivery objectives and schedules in the agreement. In addition, a grantee’s proposal must contain a schedule that falls within the following deadlines. Failure to meet the deadlines below may result in revocation of all grant funds not already expended. The final invoice for capital, planning, or operations grants must be submitted prior to the applicable deadline.

      1.1.1. Funding for Capital Projects. If the grant will fund a capital project, the project must be completed according to the schedule provided in the grant agreement, but at the latest, any necessary construction contract must be awarded within two years following execution of the grant agreement, and construction must be completed within eighteen months following award of the construction contract. Completion of construction for purposes of this policy shall be when the prime construction contractor is relieved from its maintenance responsibilities. If no construction contract award is necessary, the construction project must be complete within eighteen months following execution of the grant agreement.

      1.1.2. Funding for Planning Grants. If the grant will fund planning, the project must be completed according to the schedule provided in the grant agreement, but at the latest, any necessary consultant contract must be awarded within one year following execution of the grant agreement, and the planning project must be complete within two years following award of the consultant contract. Completion of planning for purposes of this policy shall be when grantee approves the final planning project deliverable. If no consultant contract award is necessary, the
planning project must be complete within two years of execution of the grant agreement.

1.1.3 Funding for Operations Grants. If the grant will fund operations, the project must be completed according to the schedule provided in the grant agreement, but at the latest, any necessary services contract for operations must be awarded within one year following execution of the grant agreement, and the operations must commence within six months following award of the operations contract. If no services contract for operations is necessary, the operations project must commence within one year of execution of the grant agreement.

1.1.4 Funding for Equipment or Vehicles Grants. If the grant will fund equipment or vehicles, the project must be completed according to the schedule provided in the grant agreement, but at the latest, any necessary purchase contracts for equipment or vehicles must be awarded within one year following execution of the grant agreement, and use of the equipment or vehicles for the benefit of the public must commence within six months following award of the purchase contract.

2. Project Milestone and Completion Deadline Extensions

2.1. Schedules within grant agreements may include project scopes and schedules that will identify interim milestones in addition to those described in Section 1 of this Policy. Grant recipients may receive extensions on their project schedules of up to six months for good cause. Extensions of up to six months aggregate that would not cause the project to miss a completion deadline in Section 1 may be approved by the SANDAG Executive Director. Extensions beyond six months aggregate or that would cause the project to miss a completion deadline in Section 1 must be approved by the Policy Advisory Committee that has been delegated the necessary authority by the Board. For an extension to be granted under this Section 2, the following conditions must be met:

2.1.1. For extension requests of up to six months, the grantee must request the extension in writing to the SANDAG Program Manager at least two weeks prior to the earliest project schedule milestone deadline for which an extension is being requested. The Executive Director or designee will determine whether the extension should be granted. The Executive Director’s action will be reported out to the Board in following month’s report of delegated actions.

2.1.2. A grantee seeking an extension must document previous efforts undertaken to maintain the project schedule, explain the reasons for the delay, explain why the delay is unavoidable, and demonstrate an ability to succeed in the extended timeframe the grantee proposes.

2.1.3. If the Executive Director denies an extension request under this Section 2, the grantee may appeal within ten business days of receiving the Executive Director’s response to the responsible Policy Advisory Committee by sending the appeal to the SANDAG Program Manager.

2.1.4. Extension requests that are rejected by the Policy Advisory Committee will result in termination of the grant agreement and obligation by the grantee to return to SANDAG any unexpended funds within 30 days. Unexpended funds are funds for project costs not incurred prior to rejection of the extension request by the Policy Advisory Committee.
3. Project Delays and Extensions in Excess of Six Months

3.1. Requests for extensions in excess of six months, or that will cause a project to miss a completion deadline in Section 1 (including those projects that were already granted extensions by the Executive Director and are again falling behind schedule), will be considered by the Policy Advisory Committee upon request to the SANDAG Program Manager.

3.2 A grantee seeking an extension must document previous efforts undertaken to maintain the project schedule, explain the reasons for the delay, explain why the delay is unavoidable, and demonstrate an ability to succeed in the extended time frame the grantee proposes. The grantee must provide the necessary information to SANDAG staff to place in a report to the Policy Advisory Committee. If sufficient time is available, and the grant utilized TransNet funds, the request will first be taken to the Independent Taxpayer Advisory Committee (ITOC) for a recommendation. The grantee should make a representative available at the meeting to present the information to, and/or answer questions from, the ITOC and Policy Advisory Committee.

3.3 The Policy Advisory Committee will only grant an extension under this Section 3 for extenuating circumstances that the grantee could not have reasonably foreseen.

4. Resolution and Execution of the Grant Agreement

4.1. Two weeks prior to the review by the Policy Advisory Committee of the proposed grants, prospective grantees must submit a resolution from their authorized governing body that includes the provisions in this Subsection 4.1. Failure to provide a resolution that meets the requirements in this Subsection 4.1 will result in rejection of the application and the application will be dropped from consideration with funding going to the next project as scored by the evaluation committee. In order to assist grantees in meeting this resolution deadline, when SANDAG issues the call for projects it will allow at least 90 days for grant application submission.

4.1.1 Grantee governing body commits to providing the amount of matching funds set forth in the grant application.

4.1.2 Grantee governing body authorizes staff to accept the grant funding and execute a grant agreement if an award is made by SANDAG.

4.2 Grantee’s authorized representative must execute the grant agreement within 45 days from the date SANDAG presents the grant agreement to the prospective grantee for execution. Failure to meet the requirements in this Subsection 4.2 may result in revocation of the grant award.

5. Increased Availability of Funding Under this Policy

5.1. Grant funds made available as a result of the procedures in this Policy may be awarded to the next project on the recommended project priority list from the most recent project selection process, or may be added to the funds available for the next project funding cycle, at the responsible Policy Advisory Committee’s discretion. Any project that loses funding due to failure to meet the deadlines specified in this Policy may be resubmitted to compete for funding in a future call for grant applications.

Adopted: January 2010
October 12, 2012

Mr. Keith Greer  
SANDAG  
401 B Street, Suite 800  
San Diego, CA 92101

Re: contract No. 5001719 South County Grasslands grant, request for no-cost schedule extension

Dear Keith

As you are aware, the Conservation Biology Institute accepted a grant on behalf of the South County Land Managers Group to develop adaptive management actions informed by strategic monitoring across a broad range of different habitat conditions and different levels of threat. This effort has included field work in many areas of South County as well as coordination with land managers of local, state, and federal agencies.

The project schedule has had to be modified for the following reasons:

- We extended the field season (Task 3) to encompass spring 2011 as well as spring 2012 due to weather conditions, phenology of target species, and schedules of land managers. We noted in our original scope that Task 3 was dependent on “climate conditions and phenology.” Based on recommendations from land managers, and considerations listed below, we have decided to add a 3rd field season in spring 2013.

- Delays in the field work resulted in delays in inputting and analyzing data and beginning work on a restoration plan (Task 4).

- We have been collecting seed for subcontracting with RECON Native Plant Nursery to grow plants to amplify seed amounts. We need another season of seed collecting to meet restoration needs, and we plan to do that in summer 2013. We are currently working with a grassland restoration expert to inform our final seed palette and restoration planning (Task 4).

- We are working with the Rancho Jamul Ecological Reserve and CalFire to develop and implement a Vegetation Management Plan for Rancho Jamul, with controlled burns
occurring the week of October 15. We will follow these burns with field work in spring 2013.

- Rancho Jamul Ecological Reserve developed a grazing proposal which we provided input to better integrate those objectives within our research framework. We will conduct field work in spring 2013 in the areas identified for grazing.

- The Otay Fire in 2012 brought another opportunity for monitoring and restoration on Rancho Jamul, and so we diverted some of our time to developing a monitoring and restoration schedule for this area, and will follow up with field work in spring 2013.

- BLM’s Sycamore Canyon, one of our study sites, has been closed due to fire danger. Therefore, we hope to continue field work in spring 2013.

- As a result of the grasslands symposium, CBI added native forblands as an additional target for restoration, and we will follow up with field work in spring 2013.

- This proposal was submitted on behalf of the South County Land managers group, and so all tasks have been coordinated among these land managers and subject to the full schedules of the land managers.

Therefore, we are requesting a schedule extension for this contract, with no additional cost request, until September 30, 2013. A revised schedule is attached.

Respectfully yours,

[Signature]

Jerre Ann Stallcup  
Senior Conservation Ecologist
ATTACHMENT C

Revised Project Schedule

<table>
<thead>
<tr>
<th>Task # and Name</th>
<th>Proposed Start Date</th>
<th>Proposed End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Coordination and meetings</td>
<td>January 2011</td>
<td>December 2012</td>
</tr>
<tr>
<td>2. Land manager/science advisor workshops</td>
<td>June 2011</td>
<td>December 2012</td>
</tr>
<tr>
<td>3. Grassland assessments</td>
<td>January 2011</td>
<td>September 2013</td>
</tr>
<tr>
<td>4. 1st phase plans/experimental design</td>
<td>January 2012</td>
<td>September 2013</td>
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Introduction

On November 8, 2012, the California Public Utilities Commission (CPUC) approved a two-year extension of the San Diego Association of Governments (SANDAG) Energy Roadmap program, a partnership with San Diego Gas & Electric (SDG&E). The CPUC approved an additional budget of $1,262,660 for the program to continue from January 1, 2013, through December 31, 2014 (See Attachment 1). Currently, SDG&E is preparing a contract amendment for SANDAG to review.

The Energy Roadmap program offers free energy assessments, engineering services, and energy management plans, or “energy roadmaps,” to SANDAG member agencies. Each Roadmap identifies ways a jurisdiction can save energy in government operations and in their communities. A program update will also be presented on the energy planning and engineering services provided thus far.

Discussion

Local Government Program Participation

As of November 2012, eight cities have completed Energy Roadmaps and five cities have Energy Roadmaps underway. The County of San Diego and cities of Chula Vista and San Diego are offered transportation-only Energy Roadmaps because those jurisdictions have their own local government partnerships with SDG&E that the Roadmap would duplicate. Cities that participated in SANDAG pilot energy programs will be offered Roadmap services in 2013.

An Energy Roadmap can serve as a complement to existing local government sustainability efforts by identifying energy uses and costs, and finding savings options. The concept for the Energy Roadmap Program originated at the SANDAG Regional Energy Working Group in 2005. The following table lists the Roadmap status of each local government. All Energy Roadmaps are available online at www.sandag.org/EnergyRoadmap.

Recommendation

The Regional Planning Committee is asked to recommend to the Board of Directors that SANDAG accept $1,262,660 of grant funds from SDG&E to extend the Energy Roadmap program for an additional two years and to update the Fiscal Year 2013 Overall Work Program and Program Budget as shown in Attachment 1.
### Completed Roadmaps

<table>
<thead>
<tr>
<th>Coronado</th>
<th>Carlsbad</th>
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<tbody>
<tr>
<td>Encinitas</td>
<td>Del Mar</td>
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<tr>
<td>Escondido</td>
<td>El Cajon</td>
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<tr>
<td>Imperial Beach</td>
<td>La Mesa</td>
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<td>Oceanside</td>
<td>National City</td>
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<tr>
<td>Santee</td>
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<tr>
<td>San Marcos</td>
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<td>Vista</td>
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</table>

### Roadmaps Underway

<table>
<thead>
<tr>
<th>Roadmaps Underway</th>
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<tr>
<td>Carlsbad</td>
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<td>El Cajon</td>
</tr>
<tr>
<td>La Mesa</td>
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<tr>
<td>National City</td>
</tr>
</tbody>
</table>

### Transportation Only Roadmaps

<table>
<thead>
<tr>
<th>City of Chula Vista (completed)</th>
<th>Lemon Grove (2013)</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of San Diego (2013)</td>
<td>Poway (2013)</td>
</tr>
<tr>
<td>County of San Diego (final draft)</td>
<td>Solana Beach (2013)</td>
</tr>
</tbody>
</table>

### Energy Assessments of Municipal Sites

As of November 2012, the Energy Roadmap Program has conducted preliminary assessments at 167 municipal sites, documented in “Energy Report Cards” for each city. (A sample Energy Report Card is provided as Attachment 2.) Each Report Card identifies energy use over one year, associated costs and greenhouse gas emissions, and potential energy - and/or cost-saving opportunities. When applicable, Report Cards benchmark each site based on the U.S. Environmental Protection Agency Energy Star Portfolio Manager and the CPUC California End-User Survey for electricity and natural gas.

Based on the Energy Report Cards, a building’s performance is compared to similar buildings (the benchmark), and with direction from city staff, a subset of sites is identified to undergo more comprehensive assessments and/or utility rate analyses. Thus far, 66 municipal sites have undergone the secondary energy assessments.

If implemented, the potential savings identified thus far include:

- $450,000 in annual bill savings from switching utility rates
- $465,000 in annual savings from energy efficiency upgrades
- 3 million kilowatt-hours (kWh) of electricity savings annually
- 1,150 metric tons CO2E (greenhouse gases) annually

### Lessons Learned and Looking Forward

Looking forward to 2013 and 2014, SANDAG is taking lessons learned over the last three years. Based on experiences and feedback from local cities, other local government partnerships, SDG&E, Roadmap staff, and subcontractors, the following activities are planned for continued work with member agencies:

- Prepare Energy Roadmaps for the cities of Lemon Grove, Poway, and Solana Beach.
- Offer expanded engineering services and project management support to undertake municipal retrofits identified in the Roadmaps.
• Provide energy training and certifications useful to local government staff.
• Conduct outreach on streetlight retrofit options to cities that have not replaced municipal streetlights.

In addition, SANDAG plans to collaborate on several efforts with other local government partners such as the City of Chula Vista, City of San Diego, County of San Diego, and San Diego Unified Port District to implement additional program elements. The California Center for Sustainably Energy, SDG&E, and CleanTECH San Diego could support implementation of the following programs:

• Introduction and expansion of a San Diego Regional Climate Collaborative and internet portal at www.sdclimatecollaborative.org.
• Support of Energy Upgrade California home retrofit programs including workforce training and local government outreach to their communities.

CHARLES “MUGGS” STOLL
Director of Land Use and Transportation Planning

Attachments: 1. OWP #8200700 Proposed Amendment
               2. City of Escondido City Hall Energy Report Card

Key Staff Contact: Susan Freedman, (619) 699-7387, susan.freedman@sandag.org
WORK ELEMENT: 32007.00 San Diego Gas and Electric (SDG&E) Local Government Partnership

FY 2013 BUDGET: $504,163 $573,976

AREA OF EMPHASIS: Sustainable Development Strategies

Amendment Title: Energy Roadmap Program Two Year Revenue Extension

### Funds Source

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<tr>
<th></th>
<th>Prior*</th>
<th>FY 2013</th>
<th>FY 2014 - 2015</th>
<th>Total</th>
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<tr>
<td>San Diego Gas &amp; Electric</td>
<td>$1,181,304</td>
<td>$504,163</td>
<td>$2,000</td>
<td>$1,687,467</td>
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<tr>
<td></td>
<td>$982,218</td>
<td>$573,976</td>
<td>$1,393,934</td>
<td>$2,950,128</td>
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<tr>
<td>TOTAL</td>
<td>$1,181,304</td>
<td>$504,163</td>
<td>$2,000</td>
<td>$1,687,467</td>
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<tr>
<td></td>
<td>$982,218</td>
<td>$573,976</td>
<td>$1,393,934</td>
<td>$2,950,128</td>
</tr>
</tbody>
</table>

Note: The prior year budget column has been updated to reflect actual expenditures from FY 2012.

### Funds Application

<table>
<thead>
<tr>
<th></th>
<th>Prior</th>
<th>FY 2013</th>
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<tr>
<td>Salaries, Benefits, Indirect</td>
<td>$462,521</td>
<td>$419,730</td>
<td>$202,413</td>
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<tr>
<td>Other Direct Costs</td>
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<td>$4,987</td>
<td>$11,250</td>
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<tr>
<td>Contracted Services</td>
<td>$708,300</td>
<td>$557,501</td>
<td>$290,500</td>
<td>$360,313</td>
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<tr>
<td>Employee Benefits</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>TOTAL</td>
<td>$1,184,204</td>
<td>$504,163</td>
<td>$2,000</td>
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<td></td>
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<td>$573,976</td>
<td>$1,393,934</td>
<td>$2,950,128</td>
</tr>
</tbody>
</table>

**OBJECTIVE**

The objective of the SDG&E Partnership is to enable SANDAG, in partnership with SDG&E, to make energy efficiency outreach, planning, and technical assistance available to local governments under the Energy Roadmap Program. Member agencies are offered energy management plans or "Energy Roadmaps," that can help jurisdictions save money, use less energy, and reduce greenhouse gas emissions in local government operations and in the community. The SDG&E partnership will fund the Energy Roadmap Program for local governments from January 2010 through December 2014. Emphasis in FY 2013 will be to complete Energy Roadmaps for up to eleven member agencies and support local governments seeking to implement energy-saving recommendation at municipal facilities.
PREVIOUS ACCOMPLISHMENTS

In FY 2011, SANDAG formally launched the Energy Roadmap Program. Energy Roadmaps have been completed for at least seven member agencies. The energy data for municipal sites at each city were made accessible online and energy audits were conducted for several sites at each jurisdiction that identified energy-saving measures, costs, payback, and other details. Additional elements of the Energy Roadmap for each city were chapters addressing local planning, educational, and workforce training opportunities.

Project Manager: Freedman, Susan
Committee(s): Regional Planning Committee
Working Group(s): Regional Energy Working Group

PRODUCTS, TASKS, AND SCHEDULES FOR FY2013

<table>
<thead>
<tr>
<th>Task No.</th>
<th>% of Effort</th>
<th>Task Description / Product / Schedule</th>
</tr>
</thead>
</table>
| 1        | 5           | Task Description: Perform administrative functions (e.g., budgets, contractor management, invoices, and program oversight).  
Product: Monthly reports for SDG&E; quarterly reports for California Public Utilities Commission  
Completion Date: 6/30/2013 |
| 2        | 15          | Task Description: Marketing, outreach, and education for Energy Roadmap Program to member agencies and interested parties, including collaborative energy efficiency projects with other SDG&E local government partners.  
Product: Quarterly updates on overall program, progress reports to the Regional Energy Working Group, Regional Planning Committee, and Board; and presentations at various city and SDG&E meetings.  
Completion Date: 6/30/2013 |
| 3        | 30          | Task Description: Direct implementation measures for developing Energy Roadmap documents and supplemental studies for each member agency. This includes components on energy efficiency planning, education, workforce training, emerging technologies, and saving energy in local government operations (includes outside services).  
Product: Customized Energy Roadmap documents and progress reports for member agencies and SANDAG.  
Completion Date: 6/30/2013 |
| 4        | 50          | Task Description: Perform municipal energy assessments and engineering studies for member agencies and SANDAG. These include preliminary assessments (*energy report cards*), phase 2 assessments (audits and/or utility rate analyses), online tools (SDG&E’s Energy Waves and U.S. Environmental Protection Agency Portfolio Manager). Continued technology neutral engineering analyses, recommendations and project support for local governments that would like to undertake energy upgrades at local facilities (includes outside services).  
Product: Phase 1 reports (energy report cards), Phase 2 reports (summary audit findings), and related energy and engineering studies  
Completion Date: 6/30/2013 |
## FUTURE ACTIVITIES

<table>
<thead>
<tr>
<th>Task No.</th>
<th>% of Effort</th>
<th>Task Description / Product / Schedule</th>
</tr>
</thead>
</table>
| 1        | 45          | **Task Description:** Direct implementation measures for developing an Energy Roadmap document for each member agency. This includes engineering analyses, project management support, energy planning and training.  
**Product:** Energy Roadmap Supplemental Reports, engineering projects, and project updates.  
**Completion Date:** 12/31/2014 |
| 2        | 45          | **Task Description:** Energy assessments for all participating member agencies should be completed by end of FY 2014. An interim report will be prepared identifying successes, barriers, lessons learned and next steps. Additional tasks that support implementation of the Energy Roadmap Program for local governments will be developed.  
**Product:** Customized Energy Roadmap document for each member agency.  
**Completion Date:** 12/31/2014 |
| 3        | 10          | **Task Description:** Support technical update of Regional Energy Strategy (RES), as it relates to electricity and natural gas consumption, and associated greenhouse gas emissions.  
**Product:** Chapters of RES Technical Update.  
**Completion Date:** 12/31/2014 |

Note: The California Public Utilities Commission has decided to extend existing successful local government programs, including the SANDAG-SDG&E program, for two calendar years through 12/31/14. The extension includes additional budget of $1,262,660 for SANDAG to continue energy planning and engineering assistance for local governments.
City of Escondido Energy Report Card
City Hall
201 N BROADWAY  ESCONDIDO, CA 92025-2709

BILLING DATA

- Site Data
  - Facility Square Footage: 206,000 sqft
  - Electrical Meter No.: 14E75861
  - Electrical Rate Tariff: A77000CP
  - Gas Meter No.: 766880
  - Gas Rate Tariff: 6N3

- 12-Month Consumption Summary
  - Annual Electrical Consumption: 956,012 kWh/yr
  - Max Demand: 197.6 kW
  - Annual Gas Consumption: 3,003 Therms/yr

- 12-Month Energy Cost Summary
  - Electrical Energy Cost: $83,482
  - Electrical Demand Cost: $43,056
  - Natural Gas Cost: $2,265
  - Taxes and Fees: $738
  - Other Costs: $5,923
  - Total: $135,444

* Additional Meter Numbers are listed on the back side of the Energy Report Card

BASELINE

- Energy Star Benchmarking (Energy Use Intensity)
  - National Average Source EUI: 165.9 kWh/sqft
  - Site Source EUI: 205.7 kWh/sqft
  - Difference: 39.8

- California End-User Survey (CEUS) Energy Density Data
  - Building Type: Large Office
  - Electrical Energy Density: 8.0 kWh/sqft
  - Electrical Energy Density Standard: 59.2 kWh/sqft
  - Gas Energy Density: 0.03 Therms/sqft
  - Gas Energy Density Standard: 0.09 Therms/sqft

- 12 Month GHG Emissions
  - Direct GHG Emissions: 16.9 (tCO2e)
  - Indirect GHG Emissions: 315.4 (tCO2e)
  - Total GHG Emissions: 332.3 (tCO2e)

BUILDING ENERGY USE BY SYSTEM

- Electrical Energy Use Intensification
  - Description | System Category | kWh/yr | Percent of Total Load
  - Exterior Lighting | Outdoor Lighting | 37,100 | 3.0%
  - Interior Lighting | Indoor Lighting | 212,090 | 22.3%
  - Misc | Equipment | 107,960 | 11.3%
  - Motors | Equipment | 117,660 | 12.2%
  - Office Equipment | Equipment | 212,000 | 22.1%
  - Refrigeration | Equipment | 10,620 | 1.1%
  - Ventilation | HVAC | 265,000 | 27.6%

  - Total: 961,920 | 100.0%

- Natural Gas Energy Use Intensification
  - Description | System Category | Therms | Percent of Total Load
  - Water Heating | DHW | 3,000 | 100.0%

  - Total: 3,000 | 100.0%

Prepared by EFM Solutions through SANDAG Energy Roadmap Program, 2011.
PHASE 1 AUDIT SUMMARY

Targeted Systems and Observations

The Escondido City Hall is a 106,000 sqft facility which houses city department offices, city official offices and council chambers. The building operates approximately 45 to 50 hours per week.

The following systems were included in the phase 1 audit:

- HVAC
- Indoor Lighting
- Outdoor Lighting
- Other Building Support Equipment (Backup generator, Elevators & Fountain)

HVAC: The building receives chilled and heating hot water from the central plant on Escondido Blvd. Hot/cold deck air handler units mix hot and cold air to supply the needed temperature air to the conditioned spaces. The building is controlled by a Honeywell Niagara control system.

Indoor Lighting: Conference and public spaces are lit by CFL in recessed cans on the first and second floor. Offices are lit by fluorescent hanging pendants providing indirect lighting to the occupied spaces. A skylight is located in the center of the building providing light to above the bottom of the main staircase to the second floor.

Outdoor Lighting: The parking lot is lit by 180 watt low pressure sodium (LPS) lamps and fixtures controlled by timer. Architectural park lighting with high pressure sodium (HPS) lamps light the walkway on the North side of the building and continue into Grape Day Park. Exterior wall mounted fixtures are tube shaped with a CFL lamp on the bottom and top, also controlled by timer. The covered walkway on North Broadway is lit by blue fluorescent lamps in large hanging pendants.

Other: A fountain is located in the center of the radius of the building and runs during the day. The building has two passenger elevators. Office spaces are equipped with typical office equipment. A backup generator is on site. Based on the gas usage profile there is a seasonal gas load that is not presently accounted for.

Potential Energy Conservation Measures

ECM 1: Replace the electric resistance heater on the generator engine block with a heat pump. Savings will be achieved by reducing the power required to maintain the engine block temperature.

ECM 2: Replace HPS overhead lighting with an alternative technology such as Induction, LED or TSHO

ECM 3: Install VFDs on all vending machines. Vending machines learn the habits of the occupants and shuts down the vending machines that do not contain perishable goods when it determines that the machine will not be used. This measure will not work in areas with 24/7 occupation or outdoors.

ECM 4: Install server and workstation software to Implement computer shutdown during unoccupied hours. Software is available to implement full workstation shut downs while allowing remote startup to complete regular updates.

ECM 5: Install bi level lighting in stair wells with occupancy sensors to lower light levels when the stairwells are unoccupied.

ECM 6: Consider installing VFD on fountain pump motor to slow the pump. This will result in a shorter fountain column but may provide significant savings.

ECM 7: Install ultra low flow faucets in all restrooms to reduce water use for hand washing. Possible gas savings may result from using less hot water.

ECM 8: Verify that air handlers mixing cold and hot air are not doing so excessively. Some air handlers with a cold deck and a hot deck do not properly reduce hot water flow when it is not called for by the system. This can result in excessive heating hot water use.

Program Update and Proposed FY 2013 Program Budget Amendment: Extension of SANDAG Energy Roadmap Program

Regional Planning Committee
December 7, 2012

Overview

- Program extension
- What are energy roadmaps?
- Local government participation
- Energy assessments of municipal sites
- Lessons learned and looking forward
- Recommendation
Program Extension

- California Public Utilities Commission approved two-year extensions to successful local government programs
- To continue existing program’s focus of planning, engineering, and training assistance to local governments and SANDAG
- Continue collaborating with the other local government partnerships to support region-wide energy programs

What are Energy Roadmaps?

Imperial Beach Energy Roadmap
Proposed through the SDG&E Energy Roadmap Program
April 2011

City of San Marcos Energy Roadmap
Proposed through the SDG&E Energy Roadmap Program
November 2011

City of Oceanside Energy Roadmap
Proposed through the SDG&E Energy Roadmap Program
March 2012
Key Points

- Build on existing efforts in each jurisdiction
  - General plans, climate plans, sustainability projects
- Leverage other regional programs
  - SANDAG iCommute, CA Center for Sustainable Energy, and SDG&E
- Technology neutral, non-biased
  - Economic and energy-saving potential
- Tools to document and track energy performance and benchmarking
- Collaboration among City, SANDAG, and SDG&E

Local Government Participation

Completed
- Chula Vista*
- Coronado
- Encinitas
- Escondido
- Imperial Beach
- Oceanside
- Santee
- San Marcos
- Vista

December 2012 Completion
- Del Mar
- La Mesa
- National City

Underway
- Carlsbad
- County of San Diego*
- El Cajon

2013
- Lemon Grove
- Poway
- Solana Beach
- City of San Diego*

*Transportation-only Roadmap
Potential Energy Roadmap
Savings Identified Thus Far

- $450,000 in annual bill savings from switching utility rates
- $465,000 in annual savings from energy efficiency upgrades
- 3 million kilowatt-hours (kWh) of electricity saved per year
- 1,150 metric tons CO2E (greenhouse gases) per year

Energy Assessments of Municipal Sites
Save Energy in City Buildings and Facilities

Energy is a major operating cost for local governments. By evaluating energy usage in city government buildings and facilities ("sites") and identifying energy-saving opportunities, San diego can reduce its energy-related operating costs and use the savings for other government services. This chapter highlights:

- Free site assessments provided to the city,
- Energy-saving opportunities identified at each one, and
- Costs and payback to the city to undertake the energy-saving projects.

San diego could save more than $78,000 annually from energy-efficiency upgrades and rate changes identified at city sites.

<table>
<thead>
<tr>
<th>Energy Conservation Measure Economics</th>
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<tr>
<td><strong>Location</strong></td>
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<td>City Hall</td>
</tr>
<tr>
<td></td>
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<tr>
<td></td>
</tr>
<tr>
<td>Civic Center</td>
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<tr>
<td></td>
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<td></td>
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<tr>
<td>Fire Station 1</td>
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Education and Training

Market Energy Programs to Local Residents, Schools, and Businesses

This chapter provides Escondido with internet links to existing energy efficiency and fuel-saving resources that the city could include on its Go Green Escondido Web site, newsletters, and E-Alerts. This would enable Escondido to serve as a conduit to its constituents on energy-saving residential, commercial, and school programs. The City could help promote messages of sustainability that foster a greater local understanding of the connection between energy/fuel use and environmental impacts. The City also could become a local government partner with national energy-saving educational campaigns like ENERGYSTAR and WaterSense.

California's Vision for Marketing, Education, and Outreach

Californians will be engaged as partners in the state's energy-efficiency, demand-side management, and clean energy efforts by becoming fully informed of the importance of energy-efficiency and their opportunities to act.

California Long-Term Energy Efficiency Strategic Plan
Petroleum Reduction and Alt. Fuels

Lessons Learned

• Additional engineering assistance is needed for interested cities to pursue retrofit projects.
• Energy training should be offered locally in member agency subregions.
• More frequent communications are needed regarding energy and climate planning options and program activities.
• Collaborative efforts with other local government partnerships helps further region-wide energy programs.
Looking Forward

- Offer Roadmaps to the cities of Lemon Grove, Poway, and Solana Beach.
- Offer expanded engineering services and project management support.
- Expand Sustainable Communities Strategy planning assistance.
- Provide energy training that is useful to local government staff.
- Conduct outreach on streetlight retrofits to cities that have yet to undertake upgrades.

Recommendation

The Regional Planning Committee is asked to recommend to the Board of Directors that SANDAG accept $1,262,660 of grant funds from SDG&E to extend the Energy Roadmap program for an additional two years and to update the Fiscal Year 2013 Overall Work Program and Program Budget as shown in Attachment 1.
Program Update and Proposed FY 2013 Program Budget Amendment: Extension of SANDAG Energy Roadmap Program

Regional Planning Committee
December 7, 2012
Community Context

- 98% built-out
- City boundary limited by neighboring cities
- Two Trolley lines; Five Trolley stations; Five local bus routes
- Three freeways: I-8, SR 125 and SR 94
New Components

- Sustainability
- Health and Wellness
- Sidewalk Master Plan (2008)
- Bicycle Facilities and Alternative Transportation Plan (2012)
- Parks Master Plan (2012)
**Population Growth**

- **Source:** U.S. Census Bureau and SANDAG 2050 Regional Growth Forecast

**Employment Growth**

<table>
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<tbody>
<tr>
<td>27,579</td>
<td>28,813</td>
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</tbody>
</table>

**2020 Growth Comparison**

- Employment growth: 4%
- Population growth: 4%
- RHNA housing growth: 6%

**Source:** SANDAG Regional Needs Assessment Plan, Oct. 28, 2011
Land Use by Area

**Existing Land Uses By Area - 2012**

<table>
<thead>
<tr>
<th>Use</th>
<th>% of Total</th>
<th>Acres</th>
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<tbody>
<tr>
<td>Industrial</td>
<td>&lt; 1%</td>
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<tr>
<td>Institutional</td>
<td>5%</td>
<td>298 Acres</td>
</tr>
<tr>
<td>Commercial</td>
<td>8%</td>
<td>483 Acres</td>
</tr>
<tr>
<td>Open Space/Parks/Vacant</td>
<td>0%</td>
<td>342 Acres</td>
</tr>
<tr>
<td>Multiple Family Residential</td>
<td>9%</td>
<td>533 Acres</td>
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<tr>
<td>Single Family and Duplex Residential</td>
<td>40%</td>
<td>659 Acres</td>
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<tr>
<td>Transportation</td>
<td>30%</td>
<td>1,503 Acres</td>
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Housing Element

**RHNA Allocation (2010-2020) housing units**

<table>
<thead>
<tr>
<th>Income Level</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Very Low Income</td>
<td>430</td>
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<tr>
<td>Low Income</td>
<td>326</td>
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<tr>
<td>Moderate Income</td>
<td>302</td>
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<tr>
<td>Above Moderate Income</td>
<td>664</td>
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<td><strong>TOTAL</strong></td>
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<tr>
<th>Page</th>
<th>HCD Negotiations</th>
</tr>
</thead>
</table>
| 11   | • One year to implement (wanted 2 years).  
      | • Affordable housing to be given priority in case of shortage in water supply or sewer capacity.  
      | • Density bonus (up to 40 du/ac) for TOD housing projects within ¼ mile of transit.  
      | • Shared parking & tandem parking. |
| 12   | • Special Permit to increase height limits.  
      | • Streamlining the review process.  
      | • Cite specific examples of alternative affordable housing & opportunities.  
      | • City to support & assist affordable housing at Grossmont Center (HCD wanted City to issue RFP to seek affordable housing developers on this private property). |
Public Input

- Citizen Input from individuals and twelve City Boards & Commissions
- Public comments were collected in oral, written, and electronic formats.

How to participate & comment

- www.cityoflamesa.com general plan update webpage
- Sign up for “Notify Me” e-updates
- Twitter @LaMesaCA
- Draft EIR public review comments
- Attend Public Hearings: Planning Commission and City Council in 2013
Next Steps

• Environmental Impact Report (EIR)
• Planning Commission Hearing
  (Spring 2013)
• City Council certification of the EIR
  and adoption of the General Plan

Preparers of the Plan

• La Mesa City Staff working with:
  • Tam & Associates – Housing Element ($45K)
  • Kimley-Horn – Noise Element ($30K)
  • Urbana Preservation & Planning – H. P. Element ($10K)
  • Compass Rose GIS – Mapping ($5K)
  • CityPlace Planning – Health & Wellness (Kaiser Grant $50K)
  • KTU+A – Bicycle & Alt. Trans. Plan (SANDAG Grant $125K)
  • AECOM – Environmental Impact Report ($150K)
• Total Cost ($240K City) + ($175K Grants) = TOTAL ($415K)
La Mesa General Plan

Questions?
Project Objectives:
• Stimulate economic development
• Increase economic tax base
• Promote well designed retail and mixed-use development
• Modernize (REDUCE) parking standards
• Enhance pedestrian and community atmosphere
• Provide greater design flexibility
• Respect character of adjacent residential development
Development Standards
- Minimum active commercial use
- Building height
- First floor height
- Setbacks
- Stepbacks
- Density
- Incentives for Increased Building Height and Residential Density
Table 9 – Maximum Building Height and Density with Incentives

<table>
<thead>
<tr>
<th>Proposed Zone</th>
<th>Current Standard</th>
<th>Proposed Maximum By Right*</th>
<th>Proposed Max. With Incentives</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Stories/Height</td>
<td>Max Density</td>
<td>Max DU/Acre</td>
</tr>
<tr>
<td>CNLJ-1</td>
<td>Four/40 feet</td>
<td>40 DU/acre</td>
<td>NA</td>
</tr>
<tr>
<td>CNLJ-2 (West side of former CNR)</td>
<td>Three/30 feet</td>
<td>20 DU/acre</td>
<td>NA</td>
</tr>
<tr>
<td>CNLJ-3 (Old Port and the Old Side of former CNLJ-2)</td>
<td>Three/30 feet</td>
<td>20 DU/acre</td>
<td>Three/30 Feet</td>
</tr>
<tr>
<td>CNLJ-4</td>
<td>Two/25 feet</td>
<td>22 DU/acre</td>
<td>Three/30 Feet</td>
</tr>
</tbody>
</table>

*The proposed maximums described may, as an option, be provided with incentives, and not by right.
Note: In CNLJ-2, 40 feet for hotel uses will continue to be allowed with a Specific Plan.

Table 10 – Summary of Performance-Based Standards

<table>
<thead>
<tr>
<th>Qualifier</th>
<th>Requirements for Performance-Based Standards</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lot Consolidation</td>
<td>Project sites that are consolidated to a final size greater than 20,000 square feet.</td>
</tr>
<tr>
<td>Green Building</td>
<td>Entire project achieves Leadership in Energy and Environmental Design (LEED) Green Building Rating System certification, or can demonstrate the ability to achieve certification.</td>
</tr>
<tr>
<td>Active Commercial Use</td>
<td>Entire project must provide a minimum of 75% active commercial use on the ground floor.</td>
</tr>
<tr>
<td>Three-Bedroom Units</td>
<td>25% of proposed residential units must be three-bedroom units.</td>
</tr>
<tr>
<td>Provision of Public Open Space, Plaza Space, or Public Community Amenities</td>
<td>Provide an additional 100 square feet of public open space or plaza space with minimum dimensions of 6 feet by 10 feet.</td>
</tr>
<tr>
<td>Public Right-of-Way Dedication</td>
<td>Dedicate a minimum of 1 foot of private property frontage to public use (creates a 1-foot front setback dedicated to public use).</td>
</tr>
<tr>
<td>Provision of Greater Floor Stepback from Residential Property</td>
<td>Floors above first floor provide additional setback 5 feet beyond required setback.</td>
</tr>
</tbody>
</table>
Prototypical Development with Incentivized Regulations for Seacoast Drive

Ground Floor Plan  2nd Floor Plan  3rd Floor Plan

Section

Roof Top Amenity Space  
- Commercial  - Residential

5' Steeback

Concept Development Massing Study

Note: The development prototype shown utilizes a typical parcel or group of parcels within the study area. Development scenario does not depict a specific site.
Key Elements:
- Economic/Financial Feasibility
- Market Research
- Preparation of Program EIR
- Receptive & Responsive Staff Environment
- Outreach to Development Community
Seacoast Drive at Evergreen Avenue Looking North

Potential Development

before

contceptual