

INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE

January 9, 2012

AGENDA ITEM NO.: **1**

Action Requested: APPROVE

MEETING SUMMARY FOR THE NOVEMBER 14, 2012,
INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE MEETING

File Number 1500100

Attendance

- Committee Members:
- Paul Fromer, Chair
 - Jonathan Tibbitts, Vice Chair
 - Carolyn Lee
 - Kai Ramer
 - Jim Ryan
 - Dick Vortmann
- Absent:
- John Chalker
 - Tracy Sandoval
- Staff:
- Renée Wasmund
 - Kim Kawada
 - Ariana zur Nieden

The meeting of the *TransNet* Independent Taxpayer Oversight Committee (ITOC) was called to order by Chair Paul Fromer at 9:35 a.m.

1. APPROVAL OF MEETING SUMMARY

Action: Upon a motion by Dick Vortmann, and a second by Carolyn Lee, the ITOC approved the October 10, 2012, meeting summary.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

There were no public comments.

Vice Chair Jonathan Tibbitts reported that he met with SANDAG staff on October 30, 2012, to discuss implementation of the recommendations from the FY 2012 *TransNet* Triennial Performance Audit report. Vice Chair Tibbitts is the lead ITOC member responsible for ensuring implementation of Chapter 3 audit recommendations regarding the Local Street and Road Program. He reported that the Cities/County Transportation Advisory Committee (CTAC) prepared a summary of existing project prioritization and performance monitoring practices for each local agency. He also stated that the City of San Diego has streamlined its project delivery process and he would continue to work with SANDAG staff to monitor progress. The City of San Diego will be asked to provide biannual reports to the ITOC on the status of continuing efforts to streamline its Capital Improvement Program process.

CONSENT (3 through 4)

3. 2013 ITOC MEETING CALENDAR (APPROVE)

The ITOC was asked to approve the meeting calendar for the upcoming year.

4. QUARTERLY *TransNet* FINANCIAL REPORTS FOR THE PERIOD ENDING SEPTEMBER 30, 2012, AND OTHER FINANCIAL DATA (INFORMATION)

This quarterly report provided certain *TransNet* financial information in accordance with requests from the ITOC as well as in response to a recommendation from the first *TransNet* Triennial Performance Audit.

Action: Upon a motion by Vice Chair Tibbitts, and a second by Ms. Lee, the ITOC approved Consent Items 3 through 4.

REPORTS (5 through 11)

5. SUMMARY OF TRANSPORTATION COMMITTEE AND BOARD OF DIRECTORS ACTIONS ON *TransNet*-RELATED AGENDA ITEMS (INFORMATION)

Kim Kawada, *TransNet* and Legislative Affairs Program Director, provided the monthly briefing to keep the ITOC informed about relevant SANDAG actions taken on *TransNet*-related projects and programs.

Ms. Kawada provided an update on the following Transportation Committee and Board of Directors actions for agenda items that the ITOC has reviewed: Draft SANDAG Agencywide Public Participation Plan; 2012 *TransNet* Plan of Finance update; *TransNet* Environmental Mitigation Program (EMP) Five-Year Funding Strategy and FY 2013 Funding Allocation; State Route 125 (SR 125) Quarterly Status; and Mid-Coast Corridor Transit Project.

Action: This item was presented for information.

6. UPDATE ON THE REQUEST FOR PROPOSALS FOR INDEPENDENT AUDITING SERVICES FOR FY 2013 - FY 2017 *TransNet* FISCAL AND COMPLIANCE AUDITS (INFORMATION)

Lisa Kondrat-Dauphin, Senior Accountant, provided a status report on the *TransNet* Fiscal and Compliance Audit Request for Proposals process.

Action: This item was presented for information.

7. *TransNet* ENVIRONMENTAL MITIGATION PROGRAM: FIVE-YEAR FUNDING STRATEGY UPDATE AND FY 2013 FUNDING ALLOCATION (DISCUSSION)

Keith Greer, Senior Regional Planner, presented the item and asked the ITOC to review and discuss the proposed update to the EMP Five-Year Funding Strategy including the allocation of FY 2013 funding for management and monitoring activities pursuant to the executed *TransNet* EMP Memorandum of Agreement with the federal and state agencies.

Action: This item was presented for discussion.

8. *TransNet* ENVIRONMENTAL MITIGATION PROGRAM LAND MANAGEMENT GRANTS: REQUEST FOR RECOMMENDATION OF PROPOSED GRANT SCHEDULE EXTENSION FOR SOUTH COUNTY GRASSLANDS CONTRACT (RECOMMEND)

Pursuant to SANDAG Board Policy No. 035: Competitive Grant Program Procedures, the grantee, Conservation Biology Institute, requested schedule changes related to *TransNet*-funded South County Grassland grant project No. 5001719.

Katie Levy, Environmental Planner I, presented the item.

Action: Upon a motion by Vice Chair Tibbitts, and a second by Mr. Vortmann, the ITOC recommended that the Regional Planning Committee approve the time-only, no-cost schedule extension request. Chair Fromer recused himself from the vote due to a potential conflict of interest.

9. *TransNet* SMART GROWTH INCENTIVE PROGRAM AND ACTIVE TRANSPORTATION GRANT PROGRAM: STATUS UPDATES AND PROPOSED GRANT AMENDMENTS (RECOMMEND)

Susan Baldwin, Senior Regional Planner, provided an update on proposed amendments to projects funded by the *TransNet* Smart Growth Incentive Program and *TransNet* Active Transportation Grant Program.

Action: Upon a motion by Vice Chair Tibbitts, and a second by Ms. Lee, the ITOC recommended that the Regional Planning Committee approve amendments to two Smart Growth Incentive Program grants: (1) Chollas Triangle Master Plan; and (2) Mid-City State Route 15 Bus Rapid Transit Station Area Planning Study. The ITOC also recommended that the Transportation Committee approve amendments to two Active Transportation Grant Program grants: (1) Escondido Creek Bike Path Lighting and Restriping; and (2) San Diego Pedestrian Master Plan Phase 4.

10. STATE ROUTE 125 STATUS REPORT (INFORMATION)

SANDAG acquired the SR 125 Toll Road franchise lease on December 16, 2011. At its May 25, 2012, meeting, the SANDAG Board of Directors approved a toll reduction and marketing strategy to increase usage of the facility and mitigate traffic congestion in South County.

Steve Castillo, Principal Management Internal Auditor, provided the first status report on SR 125 traffic and revenues.

Colleen Windsor, Communications Director, provided updates on the marketing efforts since SANDAG acquired the SR 125 facility.

Action: This item was presented for information.

11. 2012 *TransNet* PLAN OF FINANCE UPDATE (RECOMMEND)

The *TransNet* Plan of Finance is updated on an annual basis, or more frequently as circumstances arise. The 2012 Plan of Finance continues to develop the SANDAG Early Action Program (EAP).

Ariana zur Nieden, Associate Regional Planner, introduced the item and presented background information.

Richard Chavez, Principal Engineer, presented information on the status of the current EAP projects including trends, costs, and schedule changes.

Marney Cox, Chief Economist, presented information on the current economic conditions and impact to *TransNet* revenues and cost trends.

Action: Upon a motion by Vice Chair Tibbitts, and a second by Ms. Lee, the ITOC recommended that the Board of Directors approve the 2012 *TransNet* Plan of Finance update.

12. FUTURE MEETING SCHEDULE

The next regular ITOC meeting is scheduled for Wednesday, January 9, 2012, at 9:30 a.m.

13. ADJOURNMENT

Chair Fromer adjourned the meeting at 11:33 a.m.

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