

INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE

November 14, 2012

AGENDA ITEM NO.: **1**

Action Requested: APPROVE

MEETING SUMMARY FOR THE OCTOBER 10, 2012,
INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE MEETING

File Number 1500100

Attendance

Committee Members:

- Jonathan Tibbitts, Vice Chair
- John Chalker
- Carolyn Lee
- Kai Ramer
- Jim Ryan
- Tracy Sandoval
- Dick Vortmann

Absent:

- Paul Fromer, Chair

Staff:

- Renée Wasmund
- Ariana zur Nieden
- Kim Kawada

The meeting of the *TransNet* Independent Taxpayer Oversight Committee (ITOC) was called to order by Vice Chair Tibbitts at 9:34 a.m.

1. APPROVAL OF MEETING SUMMARY

Action: Upon a motion by Dick Vortmann and a second by John Chalker, the ITOC approved the September 12, 2012, meeting summary. Vice Chair Tibbitts abstained.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

There were no public comments.

REPORTS (3 through 9)

4. REQUEST FOR PROPOSALS FOR INDEPENDENT AUDITING SERVICES FOR FY 2013–FY 2017 *TransNet* FISCAL AND COMPLIANCE AUDITS (APPROVE)

In accordance with the *TransNet* Extension Ordinance, one of the responsibilities of the ITOC is to conduct annual fiscal and compliance audits of all *TransNet*-funded activities using the services of an independent fiscal auditor. The next audit cycle is scheduled to begin in July 2013.

André Douzdjian, Department Director of Finance, provided an update on the Request for Proposals (RFP) for the *TransNet* Fiscal and Compliance Audit procurement.

Action: Upon a motion by Mr. Chalker and a second by Carolyn Lee, the ITOC approved proceeding with one RFP for ITOC and SANDAG for independent fiscal auditing services and to include two separate proposal evaluation panels (one for SANDAG and one for ITOC). The ITOC also designated the following ITOC subcommittee evaluation panel members: Mr. Chalker, Carolyn Lee, Mr. Vortmann, and Tracy Sandoval.

3. SUMMARY OF TRANSPORTATION COMMITTEE AND BOARD OF DIRECTORS ACTIONS ON *TransNet*-RELATED AGENDA ITEMS (INFORMATION)

Kim Kawada, *TransNet* and Legislative Affairs Program Director, provided the monthly briefing to keep the ITOC informed about relevant SANDAG actions taken on *TransNet*-related projects and programs.

Ms. Kawada provided an update on the following Transportation Committee and Board of Directors actions for agenda items that the ITOC has reviewed: City of Vista Request to Use *TransNet* Local System Improvements Funds for Debt Service Payments; Active Transportation Grant Program: FY 2011–FY 2012 Funding; *TransNet* Smart Growth Incentive Program; *TransNet* Environmental Mitigation Program Land Management Grants: Eligibility, Submittal, and Evaluation Criteria; *TransNet* Senior Mini-Grant Program Performance Review; Final 2012 Regional Transportation Improvement Program (RTIP); and 2010 RTIP Amendment No. 22.

Action: This item was presented for information.

5. 2010 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM: AMENDMENT NO. 22 (INFORMATION)

On September 24, 2010, the Board of Directors adopted the 2010 RTIP, the multiyear program of proposed major highway, arterial, transit, and bikeway projects in the San Diego region covering the period FY 2011 to FY 2015. SANDAG processes amendments to the RTIP on a quarterly basis based on requests from member agencies. This amendment represents the final formal amendment to the 2010 RTIP and reflects changes as requested by member agencies.

Michelle Merino, Associate Financial Analyst, presented the item.

Action: This item was presented for information.

6. CITY OF SAN DIEGO TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM STREAMLINING UPDATE (INFORMATION)

In response to a request by the ITOC members, City of San Diego staff provided an update on the City's plan to streamline delivery of *TransNet*-eligible projects.

James Nagelvoort, Deborah Van Wanseele, and Linda Marabian, City of San Diego, presented the item.

Action: This item was presented for information.

7. OVERVIEW OF DEVELOPMENTS IN THE FINANCIAL MARKETS (INFORMATION)

Mr. Douzjian provided this quarterly briefing intended to keep the ITOC informed about the latest developments in the financial markets, the economy, and sales tax revenues, and the strategies being explored and implemented to minimize possible impacts to the *TransNet* program.

Action: This item was presented for information.

8. SANDAG AGENCYWIDE PUBLIC PARTICIPATION PLAN UPDATE (DISCUSSION)

By federal law, SANDAG is required to prepare and maintain an agencywide Public Participation Plan (PPP) that serves as an umbrella document for all planning efforts conducted by the agency. The current PPP was adopted in 2009. One of the first steps in updating the plan is soliciting input and ideas from stakeholders for how they would like to be involved in SANDAG planning efforts. ITOC members were asked to provide ideas for public involvement for the PPP.

Paula Zamudio, Community Outreach Coordinator, presented the item.

Action: This item was presented for discussion.

9. 2050 REGIONAL PLAN: DRAFT WORK PROGRAM AND SCHEDULE, AND DRAFT PUBLIC INVOLVEMENT PLAN (DISCUSSION)

(A) DRAFT WORK PROGRAM AND SCHEDULE

In May 2012, the SANDAG Board approved merging the Regional Comprehensive Plan update with the next Regional Transportation Plan/Sustainable Communities Strategy. Based on the Board's action, staff prepared a draft work program and schedule for the combined Regional Plan scheduled for adoption in July 2015. ITOC members were asked to discuss and provide input on the draft work program.

Elisa Arias, Principal Regional Planner, presented the item.

Action: This item was presented for discussion.

(B) DRAFT PUBLIC INVOLVEMENT PLAN

In conjunction with the development of the Work Program and Schedule discussed above, SANDAG also will develop a Public Involvement Plan (PIP) specifically tailored to the Regional Plan. ITOC members were asked to provide ideas for public involvement for the Regional Plan.

Carolina Gregor, Senior Regional Planner, presented the item.

Action: This item was presented for discussion.

10. FUTURE MEETING SCHEDULE

The next regular ITOC meeting is scheduled for Wednesday, November 14, 2012, at 9:30 a.m.

11. ADJOURNMENT

Vice Chair Tibbitts adjourned the meeting at 11:40 a.m.

DRAFT

**CONFIRMED ATTENDANCE
 INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE MEETING
 OCTOBER 10, 2012**

NAME	AREA OF EXPERTISE	ATTENDING	IN	OUT	COMMENTS
Jonathan Tibbitts	Civil/Traffic Engineering	Yes			
John Chalker	Finance/Budgeting	Yes			
Paul Fromer	Biology/ Environmental	No			
Kai Ramer	Licensed Engineer	Yes			
Carolyn Lee	Right-of-Way Acquisition	Yes			
Dick Vortmann	Private Sector	Yes			
Jim Ryan	Contractor/ Construction	?			
Tracy Sandoval	Advisory Member – SD County Auditor's Office	?			
Gary Gallegos	Executive Director	Yes			
Kim Kawada	Staff Liaison	Yes			