MANAGEMENT COMMITTEE

Alan Lanning, Chair
La Mesa Police Department

Gary Morrison
Carlsbad Police Department

David Bejarano
Chula Vista Police Department

Lou Scanlon
Coronado Police Department

Pat Sprecco
El Cajon Police Department

Jim Maher
Escondido Police Department

Adolfo Gonzales
National City Police Department

Frank McCoy
Oceanside Police Department

John Bolduc
San Diego Harbor Police

Shelley Zimmerman
San Diego Police Department

William D. Gore
San Diego Sheriff’s Department

Paula Robinson
San Diego District Attorney’s Office

Pamela Scanlon
Director, ARJIS

Cynthia Burke
Director, Criminal Justice Research

Kurt Kroninger
Director, Technical Services

CHIEFS’/SHERIFF’S MANAGEMENT COMMITTEE

Wednesday, June 1, 2011
9:30 a.m. - 10:30 a.m.

San Diego Police Western Division
5215 Gaines Street
San Diego, CA

AGENDA HIGHLIGHTS

- ENTERPRISE ARJIS UPDATE
- REGIONAL EWATCH
- REGIONAL DATA SHARING MOU

PLEASE TURN OFF CELL PHONES DURING THE MEETING

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1. ROLL CALL

2. APPROVAL OF APRIL 6, 2011 MEETING MINUTES

APPROVE

3. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Members of the public will have the opportunity to address the Management Committee on any issue within the jurisdiction of the Committee. Speakers are limited to three minutes each and shall reserve time by completing a “Request to Speak” form and giving it to the Clerk prior to speaking. Committee members also may provide information and announcements under this agenda item.

REPORTS

4. PUBLIC SAFETY COMMITTEE UPDATE (Chief Alan Lanning)

Chief Lanning will provide an update on the Public Safety Committee (PSC) meeting held on May 20, 2011. The next scheduled PSC meeting is Friday, June 17, 2011 at 1:00 p.m.

5. ENTERPRISE ARJIS UPDATE (ARJIS Staff)

Staff will provide an update on the ARJIS Enterprise Project. ARJIS is scheduled to complete the mainframe migration by July 1, 2011. A high level overview of the timeline, status, and deliverables will be presented, including highlights from the previous weeks including training, data entry, and reporting deliverables.

6. REGIONAL eWATCH (ARJIS Staff)

Staff and the Omega Group will provide a demonstration of the new regional eWatch application. This is a UASI funded effort that allows citizens to subscribe for daily notifications of selected crime and arrests in their neighborhood or at specific addresses.
7. **REGIONAL DATA SHARING MOU**

   **DISCUSSION**

   Staff will provide a status on the regional data sharing MOU. Initially involving the data contributing agencies, new modifications are being made to accommodate Imperial County’s data contributions to and access of COPLINK; and the request from the LECC for a daily batch export of select ARJIS data.

8. **BUSINESS WORKING GROUP UPDATE (Delphine Fisk, Chair)**

   **INFORMATION**

   The Business Working Group met on March 22, 2011 at the La Mesa Police Department and on April 19, 2011 at the Sheriff’s Training Center. The next scheduled meeting is June 21, 2011, location to be determined.

9. **UPCOMING MEETINGS**

   **INFORMATION**

   The next meeting of the Chiefs'/Sheriff’s Management Committee is scheduled for Wednesday, July 6, 2011 at 9:30 a.m. at San Diego Police Department, Western Division.

10. **ADJOURNMENT**

    + next to an item indicates an attachment
June 1, 2011

AGENDA ITEM NO.: 2

Action Requested: APPROVE

MANAGEMENT COMMITTEE DISCUSSION AND ACTIONS
Meeting of April 6, 2011

1. ROLL CALL

Chair Alan Lanning (La Mesa Police Department) called the meeting to order at 9:36 a.m. Roll call was taken and a quorum was present. See attendance sheet on last page.

2. APPROVAL OF DECEMBER 1, 2010 MEETING MINUTES (APPROVE)

Upon a motion by Chief Adolfo Gonzales (National City Police Department) and a second by Chief Lou Scanlon (Coronado Police Department); the Management Committee unanimously approved the minutes of December 1, 2010.

3. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Ms. Pam Scanlon (ARJIS Executive Director) introduced a new ARJIS employee, Eileen Madigan who will be helping with Enterprise ARJIS.

REPORTS

4. PUBLIC SAFETY COMMITTEE UPDATE (INFORMATION)

Chair Lanning reported on the Public Safety Committee meeting held on March 18, 2011 with one of the reports being the ARJIS Mobile Project. The PSC recommended accepting $74,366 in additional UASI funds for the Regional eWatch Application at the December 10, 2010 meeting. Chair Lanning advised members that the minutes of all PSC meetings can be found on the SANDAG Web Site. The April 15, 2011 PSC meeting is cancelled and the next scheduled PSC meeting is on Friday, May 20, 2011.

5. ENTERPRISE ARJIS UPDATE (INFORMATION)

Ms. Scanlon and Bob Kaelin (MTG Consultant) gave a PowerPoint Presentation on Enterprise ARJIS. Enterprise ARJIS is the top priority for ARJIS and all staff are focused solely on the mainframe migration with the July 1st deadline to be off the mainframe. The infrastructure is complete and servers installed; and we are currently involved with testing, performance tuning and monitoring.
6. ENTERPRISE ARJIS – DATA ENTRY COMPONENT (INFORMATION)

Ms. Scanlon noted that ARJIS is reviewing the business rules and logic with all interfaces going through the same logic and same code. ARJIS is comparing the ARJIS data to make sure the AOS database matches the mainframe and Sheriffs. Data entry screens for citations and FI’s are done and in final testing. Staff will be visiting Oceanside and Escondido Police Departments to show the data-entry people the new screens. The screens will have auto-jumping capability and multiple companion entries. ARJIS will be doing a user/quick reference guide and cross-reference guide. Chris Haley (San Diego Police Department), Matt Funk (San Diego Sheriff’s Department), and Nancy Plouffe (Chula Vista Police Department) have been helping with data validation.

7. ENTERPRISE ARJIS – REPORTING COMPONENT (INFORMATION)

Ms. Scanlon stated that COGNOS software was selected for the reporting project. Training will be held in April and workshops held every other Thursday. ARJIS has contracted for 30 reports. ARJIS sent out requests to the Crime Analysts for their priority reports and those are being completed as part of the first 30 reports.

8. ENTERPRISE ARJIS – USER TRAINING (INFORMATION)

Ms. Barbara Montgomery (ARJIS) stated she and Lloyd Muenzer (ARJIS) will be the main trainers and conducting 3-hour training classes in the morning, afternoon, and evenings to accommodate the agencies for people that are using MOI11 to run person/places. Each person must have the appropriate credentials (user ID/password). Ms. Scanlon noted that evening classes are being offered so agencies will not need to have overtime scheduled for any training class. ARJIS plans to train the data entry operators on site. The crime analysts have completed their ‘reporting’ training that was held at the Sheriff’s new Training Facility. ARJIS is holding ‘reporting’ workshops to help with any problems that the analysts may have. The ARJIS MOI11 replacement training will be held at the Sheriff’s Training Center and at San Diego Police Department. A reference sheet and an on-line help guide will be created and posted on the ARJISnet Portal.

9. REGIONAL LICENSE PLATE READER (LPR) UPDATE (INFORMATION)

Mr. Dale Stockton and Mr. Lloyd Muenzer (ARJIS Staff) presented a PowerPoint presentation on the regional license plate reader system and user access via the State Regional Federal Enterprise Retrieval System (SRFERS). Mr. Stockton stated there are more than 6 million LPR records in the Regional Server. Mr. Stockton advised he was just informed that for 2011 UASI funds, no funding was approved for LPR units.

Assistant Chief Shelley Zimmerman (San Diego Police Department) asked about the agencies involved and the life expectancy of the cameras.

Mr. Stockton replied that the life expectancy for the cameras is from 3-5 years. Long Beach has had one in operation for 7 years. At present, Chula Vista Police Department, El Cajon Police Department, La Mesa Police Department, National City Police Department, San Diego Police Department, and Oceanside Police Department have LPR’s involved with the Regional
Server.  Los Angeles County has LPR readers and there have been discussions about inter-county sharing of the data.

Mr. Muenzer stated that a Focus group suggested a year ago that they wanted a single place log-in to enter alerts/notifications and do queries.  SRFERS does this with FI’s, ONS, DMV, booking records, citation, LPR, and person results.  The Sheriff’s NetRMS FI’s are being loaded with both pictures and narratives.

Chief Gonzales asked if the picture is from the DMV or the scene on FI’s.

Mr. Muenzer stated the picture would be taken at the scene.

10. BUSINESS WORKING GROUP UPDATE (INFORMATION)

This item was not presented due to time restraints.  It will be put on the next meeting’s agenda.

11. UPCOMING MEETINGS (INFORMATION)

The next meeting of the Chiefs’/Sheriff’s Management Committee is scheduled for Wednesday, May 4, 2011 at 9:30 a.m. at San Diego Police Department, Western Division.

12. ADJOURNMENT

The meeting was adjourned at 10:25 a.m.

Key Staff Contacts:  Pam Scanlon, (619) 699-6971; psc@sandag.org
Cynthia Burke, (619) 699-1910; cbu@sandag.org
## San Diego Association of Governments
### ARJIS CHIEFS’/SHERIFF’S MANAGEMENT COMMITTEE ATTENDANCE
#### April 6, 2011

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**Guests:** 2 guests from San Diego State University  
**Staff:** ARJIS: Barbara Jean Harris, Eileen Madigan, Barbara Montgomery, Lloyd Muenzer, Dale Stockton, MTG: Robert Kaelin