MANAGEMENT COMMITTEE

Alan Lanning, Chair
La Mesa Police Department

Tom Zoll
Carlsbad Police Department

David Bejarano
Chula Vista Police Department

Lou Scanlon
Coronado Police Department

Pat Sprecco
El Cajon Police Department

Jim Maher
Escondido Police Department

Adolfo Gonzales
National City Police Department

Frank McCoy
Oceanside Police Department

Kirk Sanfilippo
San Diego Harbor Police

Shelley Zimmerman
San Diego Police Department

William D. Gore
San Diego Sheriff’s Department

Paula Robinson
San Diego District Attorney’s Office

Pamela Scanlon
Director, ARJIS

Cynthia Burke
Director, Criminal Justice Research

Kurt Kroninger
Director, Technical Services

Please turn off cell phones during the meeting.

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ITEM # | RECOMMENDATION
--- | ---
1. | ROLL CALL
+2. | APPROVAL OF FEBRUARY 3, 2010 MEETING MINUTES AND A CORRECTION IN PREVIOUSLY APPROVED MINUTES OF DECEMBER 2, 2009 APPROVE
3. | PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS
Members of the public will have the opportunity to address the Management Committee on any issue within the jurisdiction of the Committee. Speakers are limited to three minutes each and shall reserve time by completing a “Request to Speak” form and giving it to the Clerk prior to speaking. Committee members also may provide information and announcements under this agenda item.

REPORTS
4. | PUBLIC SAFETY COMMITTEE UPDATE (Chief Alan Lanning) INFORMATION
Chief Alan Lanning will provide an update on the Public Safety Committee (PSC) meeting held on February 19, 2010. The next scheduled meeting is Friday, March 19, 2010 at 1:00 p.m.
5. | PROPOSED CHANGES TO PUBLIC SAFETY COMMITTEE MEMBERSHIP (Cynthia Burke) RECOMMEND
The Public Safety Committee (PSC) is currently comprised of 15 voting members and 5 advisory members. The five advisory members include two Federal Public Safety executives and one each from the Tribal Chairman’s Association, County Public Safety, and Department of Defense. It has been recommended to the PSC that the Committee membership be further enhanced with the addition of second alternates to the two Federal Public Safety advisory members, with the Transportation Safety Administration (TSA) and Drug Enforcement Agency (DEA) assuming these roles in 2010. The Committee is asked to recommend to the PSC the addition of these two second alternate Federal Public Safety members.
6. | LICENSE PLATE READER (LPR) UPDATE (Dale Stockton) INFORMATION
Dale Stockton will update the Committee on the LPR project for San Diego and Imperial Counties. His update will include a status on the LPR installations, the agencies’ LPR feeds to the regional server, and planned next steps.
7. LPR REGIONAL MODEL POLICY (Dale Stockton)  
   DISCUSSION/POSSIBLE ACTION

   Dale Stockton will provide an update on the IACP Model Policy effort and draft policy for the region.

8. UPDATE ON REGIONAL EFFORTS TO ADDRESS GRAFFITI (Pam Scanlon)  
   DISCUSSION/POSSIBLE ACTION

   An update on the outcome of this agenda item from the February 19, 2010 Public Safety Committee meeting will be provided, as well as the direction from the PSC for next steps.

9. PROJECT SAFE NEIGHBORHOODS UPDATE (Cynthia Burke)  
   INFORMATION

   On a monthly basis, gun crime statistics are compiled to inform regional efforts to target gun and gang crime. An update on this effort will be provided.

10. BUSINESS COMMITTEE UPDATE (Commander Mike Lawton, Chair)  
    INFORMATION

    The Business Committee met on Tuesday, February 16, 2010 at the Sheriff’s Department. The next Business Committee meeting is scheduled for March 16, 2010 at National City Police Department.

11. UPCOMING MEETINGS  
    INFORMATION

    The next meeting of the Chiefs’/Sheriff’s Management Committee is scheduled for Wednesday, April 7, 2010 at 9:30 a.m.

12. ADJOURNMENT

    + next to an item indicates an attachment
San Diego Association of Governments

CHIEFS’/SHERIFF’S MANAGEMENT COMMITTEE

March 3, 2010

AGENDA ITEM NO.: 2

Action Requested: APPROVE

MANAGEMENT COMMITTEE DISCUSSION AND ACTIONS

Meeting of February 3, 2010

1. ROLL CALL

Chair Alan Lanning (La Mesa Police Department) called the meeting to order at 9:30 a.m. Roll call was taken and a quorum was present. See attendance sheet on last page.

2. APPROVAL OF DECEMBER 2, 2009 MEETING MINUTES (APPROVE)

Upon a motion by Chief Adolfo Gonzales (National City Police Department) and a second by Assistant Chief Cory Moles (Escondido Police Department); the Management Committee unanimously approved the minutes of December 2, 2009.

3. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Ms. Pamela Scanlon (ARJIS Executive Director) reported that in December 2009, SANDAG staff was approached by David Papworth, Director of Public Safety for North County Transit District (NCTD) with the suggestion that the Federal Transportation Board be added to the Public Safety Committee as an advisory member. This request will go to the County Chiefs’ and Sheriff’s Association for their feedback.

Ms. Barbara Jean Harris (ARJIS Staff) advised the group that the annual Form 700, Statement of Economic Interests is due to SANDAG no later than Friday, March 26, 2010. The original signed Cover Page and schedules should be sent to Deborah Gunn, SANDAG, 401 B Street, Suite 800, San Diego, CA 92101. Forms can be obtained at http://www.fppc.ca.gov/forms/700-08-09/refpamphlet08-09.pdf.

REPORTS

4. PUBLIC SAFETY COMMITTEE UPDATE (INFORMATION)

Chair Lanning reported the Public Safety Committee met on December 11, 2009. Key agenda items were an update on regional efforts to address graffiti, the recommendation to accept additional funds for Project Safe Neighborhoods, an overview of the County’s Regional Communication System (RCS), and a report on a SANDAG study analyzing public transits’ impact on neighborhood safety. A short DVD video was presented by Councilmember Marti Emerald (City of San Diego) regarding a 10:00 p.m. curfew. The Public Safety Committee met on January 15, 2010. Key agenda items were a report from Chief Augie Ghio on the San Diego County Fire Chief’s Association meeting of January 7, 2010, a PowerPoint presentation
from the San Diego Internet Crimes against Children Task Force, and a status report from Bob Welty on the Regional Technology Center. The next scheduled meeting of the Public Safety Committee is Friday, February 19, 2010 at 1:00 p.m.

5. ENTERPRISE ARJIS UPDATE (INFORMATION)

Bob Kaelin, independent consultant for Enterprise ARJIS provided a status report on Enterprise ARJIS. ARJIS is completing the Enterprise ARJIS infrastructure. Contracts have been negotiated with Microsoft for the SharePoint portal and Software AG for the Middleware. The reporting RFP is scheduled to be released in March. The ARJIS Technical Team is in training for the middleware; and will convert two legacy interfaces to demonstrate the new system.

Chief Gonzales asked if the change will impact patrol.

Mr. Kaelin stated it should enhance patrol by having close to real time information.

6. JIRA DEMONSTRATION (INFORMATION)

Ms. Barbara Montgomery (ARJIS staff) gave a demonstration on the software package JIRA. This web based product is available to the agencies at no charge. This software is used for documenting and tracking bugs, enhancements, and issues with technology projects. It can also capture action items; and has a number of statistics that are very helpful to management.

Ms. Scanlon noted that ARJIS is tracking at least 10 different projects using JIRA. It saves both time and money and keeps the Project Team on track. It can assist users testing a program to track all problems. When testers find a bug, they can print the screen and save it in the trouble ticket, which enables the programmers to easily diagnose and fix the problem.

Chief Zoll recommended this be sent to the Technical Committee.

Ms. Montgomery stated JIRA is on the agenda for the next Technical Committee meeting.

7. UPDATE ON REGIONAL EFFORTS TO ADDRESS GRAFFITI (DISCUSSION/POSSIBLE ACTION)

Ms. Scanlon stated the Regional Efforts to Address Graffiti is on the Public Safety Committee’s agenda for February 19, 2010. The Sheriff’s Department, Escondido Police Department, and Oceanside Police Department already have Graffiti Tracker. It would require a buy in, sole source contract and fixed price for two years. In year two, the 10 agencies would be consolidated into a regional contract. The service is based on number of photos. Ms. Scanlon talked with San Diego Police Foundation CEO Wenda Alverez regarding a possible funding source.

Chief of Investigation Paula Robinson (San Diego District Attorney's Office) noted that results indicate that the system pays for itself in restitution fees.

Captain Reginald Grigsby (Oceanside Police Department) noted that no officers are involved in Graffiti Tracker.

Chief Lou Scanlon (Coronado Police Department) asked if officers are taking reports.
Captain Grigsby stated that officers are taking reports.

Ms. Scanlon noted that at the present there is no funding for Graffiti Tracker as a regional project.

Chair Lanning asked if the report specified an individual city buy-in cost. He noted he would like to see a cost per jurisdiction. Perhaps an approach would be to appropriate per capita and make adjustments in future years.

Ms. Scanlon noted the quote was based on an estimated number of graffiti incidents regionally. The vendor has stated the quote would not allow for any cost adjustments if fewer incidents are reported than anticipated; but that could be addressed in final contract negotiation if it is agreed to move forward with a regional contract.

8. ANALYSIS OF 2008 ARREST AND PROBATION DATA (INFORMATION)

Dr. Cynthia Burke, Director, Criminal Justice Research Division (CJRD), discussed merging arrest and probation data and answered questions of interest regarding how many individuals are arrested who are already under formal local supervision.

Undersheriff Jim Cooke (San Diego County Sheriff’s Department) noted that Kurt Smith (San Diego Sheriff’s Department) is merging netRMS data and GIS data.

Ms. Scanlon stated that ARJIS could potentially do an automated load from State Parole list to ONS. ARJIS has a purge date, and when an “end of probation” date changes, ARJIS gets that’s revised date from a nightly load from the Court.

Undersheriff Cooke stated that 4th waiver is based on probation status and that ONS uses that data.

Chief Zoll stated that the Business and Technical Committees should talk regarding this issue. Chief Zoll added that he gets a monthly report from State Parole on who is coming to Carlsbad. Chief Zoll would like to see a statistical report on how many are getting arrested.

Ms. Scanlon noted that if ARJIS could get the list electronically, it could be loaded into ONS.

Chief Zoll noted that the courts will release 40,000 people within the next two years.

Undersheriff Cooke noted that a small percent will be on parole.

Dr. Burke will talk with analysts and keep moving along with her research. Dr. Burke noted that perhaps someone from Parole could come to a Management Committee meeting to discuss this issue.

9. BUSINESS COMMITTEE UPDATE (INFORMATION)

Commander Mike Lawton (Business Committee Chair) noted the Business Committee met on January 19, 2010. In addition to selecting Commander Lawton as Chair, Captain Kirby Beyer (San Diego Sheriff’s Department) was selected as Vice-Chair. COPLINK training was discussed along with the bug tracking software JIRA. Mr. Kurt Smith (San Diego Sheriff’s Department) demonstrated the pilot application of crimemapping.com. A new page has been created on the ARJISNet portal for gang investigators, entitled “The Pulse”. The Committee went over some business rules regarding reporting warrants and the limitation of the 2-digit age field.
A sub-group was formed to discuss UCR record classification issues. The next meeting will be held at Carlsbad Police Department on February 16, 2010.

10. UPCOMING MEETINGS (INFORMATION)

The next meeting of the Chiefs’/Sheriff’s Management Committee is scheduled for Wednesday, March 3, 2010 at 9:30 a.m.

11. ADJOURNMENT

The meeting was adjourned at 10:23 a.m.

Key Staff Contacts: Pam Scanlon, (619) 699-6971; psc@sandag.org
Cynthia Burke, (619) 699-1910; cbu@sandag.org
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<td>CRIMINAL JUSTICE RESEARCH DIRECTOR CYNTHIA BURKE</td>
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**Guests:** Bob Kaelin (MTG Consultant), Ron Moskowitz (San Diego District Attorney’s Office)  
**Staff:** ARJIS: Barbara Jean Harris, Barbara Montgomery
February 3, 2010

AGENDA ITEM NO.: 2

Action Requested: APPROVE

MANAGEMENT COMMITTEE DISCUSSION AND ACTIONS
Meeting of December 2, 2009

1. ROLL CALL

Chair Alan Lanning (La Mesa Police Department) called the meeting to order at 9:30 a.m. Roll call was taken and a quorum was present. See attendance sheet on last page.

2. APPROVAL OF NOVEMBER 4, 2009 MEETING MINUTES (APPROVE)

Upon a motion by Chief Adolfo Gonzales (National City Police Department) and a second by Chief David Bejarano (Chula Vista Police Department); the Management Committee unanimously approved the minutes of November 4, 2009.

3. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

There were no public comments.

REPORTS

4. PUBLIC SAFETY COMMITTEE UPDATE (INFORMATION)

Chair Lanning reported the Public Safety Committee met on November 13, 2009. Key agenda items were the inclusion of 211 services in the public safety-related goals for the 2010 Legislative Program, a PowerPoint presentation of the regional eWatch Phase 1 pilot project, and a PowerPoint presentation with an overview and update on Enterprise ARJIS. The next scheduled meeting of the Public Safety Committee is Friday, December 11, 2009 at 1:00 p.m.

5. URBAN AREAS SECURITY INITIATIVE (UASI) FUNDING FOR FY 2010 (DISCUSSION/RECOMMEND)

Mr. Ed Chew (Chula Vista Police Department) gave a PowerPoint presentation on the Urban Areas Security Initiative (UASI) funding requests for FY 2010.

Chief Tom Zoll (Carlsbad Police Department) suggested that existing projects should be higher priority than new projects.
Chair Lanning asked if the generic CAD interface and COPLINK are different.

Ms. Pamela Scanlon (ARJIS Director) noted they are independent requests. Generic CAD allows data to feed to any applications. With the law enforcement node, information is sent to ARJIS and ARJIS sends to the Regional CAD Interoperability Project (RCIP) which is Fire driven.

Chair Lanning noted that COPLINK modules should be a high priority. If something has to drop, then he suggested the search and rescue vehicle.

Undersheriff Jim Cooke (San Diego Sheriff’s Department) noted the search and rescue vehicle would be used as a stage area if a catastrophic event occurred. This would provide service for the entire region.

Chief Gonzales asked if the San Diego Police Department has any search and rescue vehicles on the border.

Assistant Chief Shelley Zimmerman (San Diego Police Department) noted that the Police Department has 2 search and rescue command vehicles and is getting another a prisoner van.

Assistant Chief Cory Moles (Escondido Police Department) thought the requested vehicle was for North County East and North County West if a vehicle was needed.

Captain Reginald Grigsby (Oceanside Police Department) believed the concept was for I-15 and I-5 Corridors.

Chair Lanning asked if we have more money in a priority 1 item, how it fits in the budget.

Chief Bejarano noted that in the event of having extra money in priority 1, priority 2 category items should be rated.

Chair Lanning noted that COPLINK should be changed from 1b to 1a.

Chief of Investigations Paula Robinson (County of San Diego District Attorney’s Office) noted that technology helps prevent terrorism. She advised that the agencies should phase in vehicles and sharing those vehicles instead of everyone getting the equipment and having the cost of maintaining them.

Chief Bejarano agreed with Chief of Investigations Robinson regarding putting money into technology.

Chair Lanning requested that each agency send via email to Mr. Chew their priorities of the projects in category 1 and 2 by Friday, December 4, 2009. The final meeting for the submission of UASI monies is on December 8th.

Upon a motion by Chair Lanning and a second by Chief Gonzalez, the Management Committee unanimously agreed to move COPLINK to priority 1.
6. UPDATE ON REGIONAL EFFORTS TO ADDRESS GRAFFITI (INFORMATION)

Ms. Pam Scanlon stated that on November 20, 2009, the SANDAG Board of Directors received a report requesting it direct staff to report back on regional efforts to address graffiti, including preparing cost estimates and the feasibility of regional implementation. The Board approved a motion to direct ARJIS Staff to determine how Graffiti Tracker could be expanded across the region. ARJIS staff will begin this effort and report back to the Management Committee and the Public Safety Committee in early 2010 with the results of this effort.

Chief Gonzales asked what the ongoing cost is for Graffiti Tracker.

Ms. Scanlon noted that it is a “pay for service” (not maintenance). Ms. Scanlon introduced a new member of the ARJIS team, Lloyd Muenzer. Mr. Muenzer is investigating the costs and particulars involved. The $96,000 annual service is based on the anticipated number of photos taken.

Chief Lou Scanlon (Coronado Police Department) asked if this could be paid with grant monies.

Ms. Scanlon noted the first 2 years could be paid with grant monies plus money for the cameras ($1,300 each).

Captain Grigsby (Oceanside Police Department) noted that Oceanside has seen a 75% reduction in signs of graffiti since they acquired the service.

Assistant Chief Cory Moles noted that Escondido has had successful restitutions.

Chair Lanning noted that the terrorist reference may not fit the grant specifications to pay for Graffiti Tracker.

Undersheriff Cooke noted that gangs are using graffiti and gangs can be perceived as a threat.

7. SYNERGY UNIFORM CRIME REPORTING (UCR) (APPROVAL)

Mr. Kaelin noted the Enterprise ARJIS Core Working Group (CWG) met last month and reviewed the recommendation from the Business Committee on UCR reporting. Upon the recommendation from the CWG and the Business Committee, the Management Committee is asked to approve the recommendation to allow each agency to choose how to accomplish UCR in (ARJIS, NetRMS, and others).

Upon a motion by Chief Gonzales and a second by Chief Zoll, the Management Committee unanimously approved the recommendation that each agency choose how to accomplish uniform crime reporting (UCR).

8. AMEND THE FY 2010 PROGRAM BUDGET AND OVERALL WORK PROGRAM TO ACCEPT ADDITIONAL FUNDING FOR ONASAS (RECOMMEND)

Mr. Joe Vaughn (ARJIS Technology Manager) and Ms. Katherine Mugg (ARJIS Senior Research Analyst) gave a PowerPoint presentation on the Officer Notification and Smart Alerting System (ONASAS). Mr. Vaughn stated a user can add up to 3 images to each individual entry. ICE is currently entering them. Escondido Police Department’s License
Plate Reader (LPR) data from mobiles is being sent to ARJIS. ARJIS could add “Stolen Vehicle Group” to the alerts.

Chief of Investigations Robinson believes ONASAS is an example of where we should be putting our money.

Chief Scanlon asked if there is text search. He also asked if the Federal Government has put in a watch list.

Mr. Vaughn noted that the program does not search comments, it searches fields. Ms. Scanlon noted that the Federal Government has not put in a watch list.

Mr. Muenzer noted that he will be holding training session next Thursday, December 10, 2009 at the NetRMS Training room.

Upon a motion by Chief Zoll and a second by Chief Scanlon, the Management Committee unanimously recommended that the Public Safety Committee approve the amendment of the FY 2010 Program Budget and Work Program to accept $250,000 in additional funding to complete these objectives for ONASAS.

9. BUSINESS COMMITTEE UPDATE (INFORMATION)

Ms. Carol Fasching gave a brief summary of the Business Committee meeting held on November 17, 2009 at National City Police Department. The Committee discussed Brown Act Training; the Probation Department’s request to create the code “Probation Risk (PR)” for Web ONS for high risk offenders; date of birth entries; and netRMS SME issues. JIRA was approved by the Business Committee. JIRA is an application which will enable ARJIS staff, contractors and ARJIS agency users/testers to enter, manage, and track issues, bugs and testing results. JIRA will be demonstrated at a future Management Committee meeting. JIRA can be accessed using ARJIS ids. Ms. Fasching announced her retirement at the end of December 2009 and a new Chair will need to be elected at the January 2010 Business Committee meeting. Chair Lanning thanked Ms. Fasching for her years of dedicated service to ARJIS and the La Mesa Police Department.

10. UPCOMING MEETINGS (INFORMATION)

The next meeting of the Chiefs'/Sheriff’s Management Committee is scheduled for Wednesday, January 6, 2010 at 9:30 a.m.

11. ADJOURNMENT

The meeting was adjourned at 10:47 a.m.

Key Staff Contacts: Pam Scanlon, (619) 699-6971; psc@sandag.org
Cynthia Burke, (619) 699-1910; cbu@sandag.org
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<td>YES</td>
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<td>SAN DIEGO DISTRICT ATTORNEY</td>
<td>PAULA ROBINSON (Member)</td>
<td>YES</td>
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<td>DISTRICT ATTORNEY BONNIE DUMANIS (Alternate)</td>
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<tr>
<td>ARJIS</td>
<td>ARJIS DIRECTOR PAM SCANLON</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>SANDAG</td>
<td>CRIMINAL JUSTICE RESEARCH DIRECTOR CYNTHIA BURKE</td>
<td>NO</td>
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Guests: Bob Kaelin (MTG Consultant), Ron Moskowitz (San Diego District Attorney’s Office), Ed Chew (Chula Vista PD), Carol Fasching (La Mesa PD)

Staff: ARJIS Barbara Jean Harris, Katie Mugg, Lloyd Muenzer, Andrew Taylor, Joe Vaughn