MEETING NOTICE AND AGENDA

CITIES/COUNTY TRANSPORTATION ADVISORY COMMITTEE (CTAC)
The Cities/County Transportation Advisory Committee (CTAC) may take action on any item appearing on this agenda.

Thursday, March 5, 2009
9:30 to 11:00 a.m.

SANDAG, 7th Floor Conference Room
401 B Street, Suite 800
San Diego, CA 92101-4231

Chair: Frank Rivera, City of Chula Vista
Vice Chair: Robert Johnson, City of Carlsbad

Staff Contact: Dan Martin
(619) 699-6987
dma@sandag.org

AGENDA HIGHLIGHTS

- SMART GROWTH DESIGN GUIDELINES
- SAN DIEGO REGION ECONOMIC STIMULUS PROPOSAL UPDATE

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**CITIES/COUNTY TRANSPORTATION ADVISORY COMMITTEE (CTAC)**  
Thursday, March 5, 2009

<table>
<thead>
<tr>
<th>ITEM #</th>
<th>RECOMMENDATION</th>
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<tbody>
<tr>
<td>1. INTRODUCTIONS</td>
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<td>+2. SUMMARY OF THE FEBRUARY 5, 2009, CTAC MEETING (Frank Rivera)</td>
<td>APPROVE</td>
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The summary for the February 5, 2009, CTAC meeting is attached. CTAC is asked to review and approve the meeting summary.

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<th>3. PUBLIC COMMENTS</th>
<th>COMMENTS</th>
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<td>Members of the public will have the opportunity to address the Working Group during this time.</td>
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<th>+4. SMART GROWTH DESIGN GUIDELINES (Stephan Vance)</th>
<th>DISCUSSION</th>
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With the assistance of an ad hoc working group, SANDAG staff and consultants have prepared the draft Smart Growth Design Guidelines called for in the 2004 Regional Comprehensive Plan. The draft guidelines will be presented to the Regional Planning Committee on March 6, 2009, with a request to accept for public comment. CTAC is asked to review the draft document and provide comments.

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<th>5. SAN DIEGO REGION ECONOMIC STIMULUS PROPOSAL UPDATE (Dan Martin)</th>
<th>INFORMATION</th>
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The American Recovery and Reinvestment Act of 2009 was enacted on February 17, 2009. Staff will provide an update on the programs contained within the Act including recent actions at the State and Federal level.

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<th>6. CALTRANS UPDATES (Luis Medina, Caltrans)</th>
<th>INFORMATION</th>
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An update on various Local Programs, funding program deadlines, and announcements regarding upcoming conferences will be provided.

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<th>7. ANNOUNCEMENTS</th>
<th>INFORMATION</th>
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CTAC members are encouraged to share items of interest.
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<td>8.</td>
<td>UPCOMING MEETING</td>
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The next CTAC meeting is tentatively scheduled for Thursday, April 2, 2009, from 9:30 to 11:00 a.m. at SANDAG.

+ next to an item indicates an attachment
SUMMARY OF THE FEBRUARY 5, 2009, CTAC MEETING

Introduction

Frank Rivera (CTAC Chair) chaired the meeting. Meeting participants introduced themselves.

Meeting Summaries

CTAC Members reviewed the meeting summary for the January 8, 2009, CTAC meeting. Minjie Mei (Santee) noted that his comment regarding support for a continued commitment to a congestion management program for arterials even if the region chooses to opt out was not captured in the January meeting summary. Frank Rivera (Chula Vista) noted a grammatical change under the topic of 2008 Congestion Management Program (CMP) Update. The first sentence of the third paragraph on page 5 should read:

Greg Humora (La Mesa) asked if jurisdictions would lose funds if the region decided to opt out of the California CMP program.

After reviewing these changes CTAC members approved the meeting summary for the January 8, 2009, CTAC meeting.

Public Comments

There were no comments from the public.

Regional Transportation Congestion Improvement Program

Muggs Stoll (SANDAG) provided an overview of Section 9 – Regional Transportation Congestion Improvement Program (RTCIP) of the TransNet Ordinance. Maryam Babaki (National City) inquired about an option to defer contributions in light of the current economic climate. Muggs referred to Section 9B and stated that deferments could only be made within a given fiscal year and that any changes to the ordinance would require voter approval. Maryam further asked about flexibility within the language of the ordinance. It was suggested that contributions may be linked to occupancy but that all agencies should work within the requirements.
Muggs indicated that jurisdictions should review Section 16 which is included in the TransNet Ordinance by reference. Section 16 E., Exemptions, lists development types that are exempt from the Funding Program requirements. Muggs noted that changes to this section would require approval by 2/3rds of the Board.

Frank Rivera (National City) asked if a local agency could perform their own Nexus study to demonstrate that funds in support of the program have been collected. Muggs answered that the jurisdictions have this option.

Muggs also reviewed the construction cost indexes posted by Caltrans and Engineering News Record noting that a determination will be made on the appropriate index to use for the annual RTCIP fee adjustment associated with the program. There was also general discussion regarding the timing on when the RTCIP fee would formally be established for the upcoming fiscal year. Marney Cox (SANDAG) noted that the fee act will likely require notice for the changes. Many agencies indicated that a sooner determination would assist them in developing their budgets. Muggs agreed to send out a notice during by last week of February.

Frank Rivera noted that fee adjustment for other programs have historically taken place on October 1st. Muggs stated that the guidance included in the ordinance indicates that the fee adjustment for the RTCIP takes place on July 1st but that he would discuss this point with the TransNet ITOC Auditors.

**2008 Congestion Management Program (CMP) Update**

Heather Werdick (SANDAG) provided a status update on the 2008 CMP noting that a summary of options was distributed to CTAC members to assist discussions within each jurisdiction. Heather stated that the options will be presented to the Transportation Committee on March 20, 2009, in order to seek direction on the program. In general CTAC members favored streamlining or opting out of the State CMP since there is a duplication of effort in the region.

**San Diego Region Economic Stimulus Update**

Dan Martin (SANDAG) provided an update to CTAC members on the status of the economic stimulus efforts in Congress. An overview was provided of the House Bill (HR1) which passed on January 28, 2009, including obligation timelines and “use it or lose it” provisions associated with the transportation infrastructure portion of the bill. It was noted that the Senate began drafting its legislative version in January and that the Senate was on schedule to approve their version in early February in preparation for delivering a reconciled version to the President by mid-February. It was also noted that discussions to date at the federal level have been very fluid.

Erwin Gojuangco (Caltrans) noted that District 11 Local Assistance would be hosting an information meeting for local jurisdictions on February 11, 2009, from 9:30 a.m., to 11:00 a.m., regarding Federalization of projects in preparation of the Federal stimulus funding. Erwin mentioned that this would also be a forum to discuss ways to accelerate current processes. In answer to questions from CTAC members regarding stimulus funds, Jack Boda (SANDAG) noted that at this point there is not enough information to determine the flow or amounts of anticipated funding.
Caltrans Updates

Erwin Gojuangco announced the following:

South Tehachapi Meeting
The South Tehachapi Meeting held on February 4, 2009, in District 11 San Diego, covered similar details regarding obligation deadlines included in the House bill as presented in the previous item.

Erwin reminded CTAC member about the May 1st Obligation Authority deadline noting that national redistribution is scheduled for August 15th.

Announcements
There were no announcements.

Next Meeting
The next planned meeting of the CTAC will be Thursday, March 5, 2009, at 9:30 a.m. It will be held at the SANDAG offices in Conference Room 7.
SMART GROWTH DESIGN GUIDELINES

Introduction

The Regional Comprehensive Plan (RCP) called for development of design guidelines to better define the important elements of design in smart growth development. The document is intended to be a resource for local agencies, designers, developers, and interested citizens who are engaged in the process of implementing smart growth development around the region. Working with a consulting team led by Design Community and Environment (DC&E), SANDAG has prepared a draft of the document ‘Designing for Smart Growth, Creating Great Places in the San Diego Region,’ which will be presented to the Regional Planning Committee (RPC) at its March 2009 meeting. This report provides the Cities/County Transportation Advisory Committee (CTAC) with an opportunity to review the draft and begin providing feedback to SANDAG.

Discussion

Development of the Guidelines

Designing for Smart Growth was developed with the assistance of an ad hoc working group that included representatives from the Regional Planning Technical Working Group (TWG), CTAC, the Stakeholders Working Group that was established to help SANDAG with the last Regional Transportation Plan and the RCP, and SANDAG staff. The consulting team assisting DC&E included Kimley-Horn and Associates, KTU+A, and Solimar Research. The ad hoc working group met over the course of nine months to hear from and provide feedback to the consulting team. In addition, two public workshops, one in Encinitas and one in the City of San Diego, were held to provide an opportunity for broad public input. Over 130 people attended the two workshops and provided a significant amount of feedback. At this point, the ad hoc working group has reviewed the draft guidelines and provided initial comments. However, those comments have not yet been incorporated into the draft.

Content of the Guidelines

The guidelines are divided into ten chapters that address a wide range of subjects pertinent to good design in smart growth areas. While specific recommendations are made in each topic area, the guidelines are not meant to dictate such things as development densities or building heights. Rather, it discusses the important elements of good design that are important across a range of
scales or intensity of development. The object is to make the guidelines applicable to all of the place types identified in the RCP.

The document chapters include:

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<td>Designing for the Region</td>
<td>Civic Buildings</td>
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<tr>
<td>Site Design</td>
<td>Parks and Civic Space</td>
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<tr>
<td>Building Design</td>
<td>Parking</td>
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<tr>
<td>Multimodal Streets</td>
<td>Smart Growth Scorecard</td>
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In addition, the document addresses how sustainability and accessibility apply to each topic, and includes information on specific topics such as form-based codes and crime prevention through environmental design. The smart growth scorecard is intended to provide a tool for evaluating how well development proposals and streetscape projects meet smart growth design objectives. It is provided as a template that can be modified to meet local conditions and priorities. Finally, the document includes a reference section that lists resources on the topics covered in the document.

Printed copies of the document will be provided to members of CTAC, or the individual chapters may be downloaded from the DC&E Web site at www.sandag.org/smartgrowthdesign.

**Next Steps**

In addition to CTAC, Designing for Smart Growth was presented to the TWG at its February meeting. The San Diego Traffic Engineers Council (SANTEC) received the multimodal streets and parking chapters at their February meeting. SANDAG will take comments through March. A final draft that responds to those comments will be produced in April and brought to the RPC for final approval in May.

**Key Staff Contact:** Stephan Vance, (619) 699-1924; sva@sandag.org