CHIEFS’ / SHERIFF’S MANAGEMENT COMMITTEE

Wednesday, February 4, 2009
9:30 a.m. – 10:30 a.m.

San Diego Police Western Division
5215 Gaines Street
San Diego, CA

AGENDA HIGHLIGHTS

• REGIONAL MOBILE FINGERPRINT READER PILOT
• ARJIS LAW ENFORCEMENT PORTAL UPDATES AND TRAINING VIDEOS
• REGIONAL DATA SHARING MOU

PLEASE TURN OFF CELL PHONES DURING THE MEETING

In compliance with the Americans with Disabilities Act (ADA), SANDAG will accommodate persons who require assistance in order to participate in SANDAG meetings. If such assistance is required, please contact the Clerk of the Board at (619) 699-1912 at least 72 hours in advance of the meeting. To request this document or related reports in an alternative format, please call (619) 699-1912, (619) 699-1904 (TTY) or fax (619) 699-1995.

San Diego Association of Governments
401 B Street, Suite 800, San Diego, CA 92101-4231
(619) 533-4201 Fax (619) 595-7899 www.sandag.org
CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE AGENDA
Wednesday, February 4, 2009
9:30 a.m. – 11:00 a.m.

ITEM #

1. ROLL CALL

+2. APPROVAL OF DECEMBER 3, 2008 MEETING MINUTES APPROVE

3. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Members of the public will have the opportunity to address the Management Committee on any issue within the jurisdiction of the Committee. Speakers are limited to three minutes each and shall reserve time by completing a “Request to Speak” form and giving it to the Clerk prior to speaking. Committee members also may provide information and announcements under this agenda item.

REPORTS

4. PUBLIC SAFETY COMMITTEE UPDATE INFORMATION

The Public Safety Committee did not meet in January. The next scheduled meeting of the Public Safety Committee is Friday, February 20, 2008.

5. REGIONAL MOBILE FINGERPRINT READER PILOT (Rosie Pecina, County AFIS Administrator and Barbara Montgomery, ARJIS Project Manager) INFORMATION

The San Diego County Cal-ID/Remote Access Network (RAN) Board is a countywide policy and advisory board that makes recommendations on the distribution of Cal-ID funds. The RAN Board authorized the Sheriff to procure mobile fingerprint hardware, software and readers which will allow officers to capture fingerprints in the field and transmit those images to the regional fingerprint database for the purposes of positive identification. A pilot project has been funded for the testing of the mobile fingerprint reader devices. Staff will provide an overview of the pilot project goals and deployment schedule.

6. ARJIS LAW ENFORCEMENT PORTAL UPDATES AND TRAINING VIDEOS INFORMATION (Barbara Montgomery)

Staff will provide an update on the Law Enforcement Portal to include a newly added component of video training. The first training video provides an overview of the ARJIS Security Center for all users to view. ARJIS plans to continue to develop these training videos and when coupled with WEBEx capabilities, will greatly enhance training while minimizing costs and travel away from the office.

7. NERTMS DATA TRANSFER TO ARJIS (ARJIS Business and CASS Committees) DISCUSSION/POSSIBLE ACTION

The Business and CASS Working Group Members have provided feedback in a letter to the Committee about the implementation of the nERTMS interface to ARJIS. Both Working Groups are committed to ensuring that all of the critical data elements now being captured by ARJIS continue to be input into the ARJIS system, via nERTMS. The Working Group Chairs will discuss the accomplishments and potential next steps.
8. REGIONAL DATA SHARING MOU (Pam Scanlon and Chris Haley, Chair, ARJIS Business Committee)

ARJIS has received all the feedback from the agencies on the draft information sharing MOU. A high level overview of the comments will be provided. Next steps include a presentation at the February 10th Business Committee Meeting and a meeting with member agencies' legal counsels.

9. NEW AGENCIES REQUESTING ARJIS ACCESS AND/OR MEMBERSHIP

The following justice and non-justice agencies have requested access to either ARJIS and/or SD Law for various purposes: USIS, Murrieta Police Department, and the Navy's Fleet Industrial Supply Center. Staff will provide a high level overview on the status of these requests.

10. BUSINESS AND TECHNICAL COMMITTEE UPDATES (Chris Haley and Maria Callander, Chair, ARJIS Technical Committee)

Committee Chairs will be available to update on recent activities and answer questions. The next scheduled Business Committee meeting is Tuesday, February 10 at Escondido City Hall. An ARJIS Technical Committee Meeting is scheduled for February 25 at Carlsbad Safety Center.

11. UPCOMING MEETINGS

The next meeting of the Chiefs'/Sheriff's Management Committee is scheduled for Wednesday, March 4, 2009 at 9:30 a.m.

12. ADJOURNMENT

+ next to an item indicates an attachment
1. ROLL CALL

Chair Tom Zoll (Carlsbad Police Department) called the meeting to order at 9:30 a.m. See attendance sheet on last page.

2. APPROVAL OF NOVEMBER 5, 2008 MEETING MINUTES (APPROVE)

Upon a motion by Chief Richard Emerson (Chula Vista Police Department) and a second by Chief Adolfo Gonzales (National City Police Department), the Management Committee unanimously approved the minutes of November 5, 2008.

3. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

There were no public comments.

Pam Scanlon (ARJIS Director) stated there was a report on Channel 6 regarding the use of PDAs. It showed a successful gang arrest while using the PDA for accessing ARJIS. There are currently 600 PDAs out in the field. Ms. Scanlon is looking for more funding to expand this project.

Chair Zoll stated that UASI has $600,000 for mobile computers with certain time restrictions and perhaps it could be expanded to include PDAs.

4. PUBLIC SAFETY COMMITTEE UPDATE (INFORMATION)

Ms. Scanlon noted that the Public Safety Committee will meet on December 12, 2008. There was no meeting in November 2008.

5. UPDATE ON USIS USE OF THE ARJISNET VPN FOR ACCESS TO SHERIFF’S SDLAW (DISCUSSION/POSSIBLE ACTION)

Ms. Scanlon presented an update on the U.S. Investigations Services’ (USIS) request for access to SDLaw. A package was handed out containing the United States Office of Personnel Management letter; USIS letter; fax from the Bureau of Criminal Information and Analysis in Sacramento, CA; Judgment, Case No. 2:06-CV-02649-geb-GGH, dated 11/8/07; the San Diego County Sheriff’s
Department SDLAW Applications Data Sharing Agreement dated 10/8/08; and a draft quotation for ARJIS access.

Chair Zoll asked how ARJIS documented the fees for the quote for USIS. He suggested that the Business Committee come up with a solid strategy for a structured cost to apply for the next year. He inquired if the Committee felt that private companies should pay more than ARJIS members. Chair Zoll stated there seems to be more requests for information.

John Kirk (SANDAG Deputy General Counsel) stated there may be some preemption issues with charging more to private companies.

Undersheriff Bill Gore (San Diego Sheriff’s Department) asked as an example that if the FBI wanted the information, what would be charged.

Ms. Scanlon stated the charge would be the same if the number of users were the same. USIS anticipates between four to five users.

Paula Robinson (San Diego District Attorney’s Office) stated this request eliminates the need for agencies to process the requests. She believed the District Attorney’s office is doing the service at this time for a considerable monthly fee, but the agency does not depend on the revenue and would welcome giving USIS their own access.

Undersheriff Gore stated that it would save the Sheriff’s Department time and effort with USIS having access.

Ms. Scanlon noted to the Management Committee that Murrieta Police Department (Riverside County) has requested to be a member of ARJIS. They would have more users and the fees would be more.

Chief Lanning advised that the quote cover the cost of providing information.

Ms. Scanlon stated there are audits on the system and ARJIS could look at the volume of requests.

Chief Lou Scanlon suggested a cost of background per investigation.

Chief Emerson thought it was $2,000 per background.

Ms. Robinson stated she would get the numbers (cost) from the District Attorney’s office and reply to Ms. Scanlon.

Chief Gonzales made a motion to insure a full cost recovery, confirm that the amount of money charged is correct, confirm with legal counsel, and bring this issue back for a decision at an upcoming Management Committee meeting. The motion was seconded by Chief Scanlon and unanimously approved.

6. **REGIONAL LPR UPDATE (DISCUSSION/POSSIBLE ACTION)**

Ms. Scanlon gave an update on the regional license plate reader (LPR) project on behalf of Dale Stockton, Project Manager (ARJIS). The intent of the project is the sharing of LPR data and how to come up with standards to share this data.
Ms. Robinson asked the difference between portable and mobile and if they are identifiable.

Ms. Scanlon stated the portable LPR’s are fixed on trailers, while the mobile units are attached to a police vehicle. They are identifiable.

Undersheriff Gore asked where the mobiles were assigned and what the timeframe is for storing data.

Ms. Scanlon stated she would obtain that information and give to Undersheriff Gore. She indicated perhaps 2 years for storage, but there is a privacy issue to consider.

Assistant Sheriff Cory Moles (Escondido Police Department) stated that Escondido is trying for 2 year storage.

Chair Zoll noted two problems with LPR data are that the LPR doesn’t have real time links to the stolen vehicle system and the storage issue.

Ms. Scanlon stated that there is also an issue of what is stored (some have the picture of the car/driver/license).

Chief Scanlon stated that the Coronado Bridge handles 85,000 vehicles a day. Storage would definitely be an issue.

Chair Zoll stated that Border Patrol is keeping their information for a year but not sure how they store the data. (They track license plate, state, date/time, in/out).

Ms. Scanlon will continue to update the committee on the LPR systems.

7. REGIONAL DATA SHARING MOU (DISCUSSION/POSSIBLE ACTION)

Ms. Scanlon stated that ARJIS, SANDAG, and Linda Peter (San Diego Police Department Legal Counsel) went over the draft Regional Data Sharing MOU. MOU’s from 4 different agencies were used as a basis for this Data Sharing MOU. There are 11 member agencies that contribute data to the ARJIS Enterprise. The Sheriff’s Department would like to include netRMS but does not have a governance structure.

Undersheriff Gore stated that each agency will have its own records management.

In the future, there will be an appendix to the MOU to include records management data sharing if warranted.

Chief Alan Lanning (La Mesa Police Department) noted he believed there is a document compiled in the 1980’s.

Ms. Scanlon confirmed that is the ARJIS JPA; but it does not go into the specificity needed for data sharing; and technology is now allowing much more data to be accessed and shared than ever before; so we need the MOU to support this.

Chief Emerson stated that information sharing issues have changed and suggested a form that is user friendly and written to the policies and guidelines are easily understood. Chair Zoll agreed with Chief Emerson and asked if parts of the MOU could be separated to handle changes later when updating the document.

Ms. Scanlon stated the Business Committee will focus on the policy parts of the MOU. Staff will come back in January or February with an update.
Ms. Scanlon stated the Agency Terminal Coordinators (ATCs) would be the Point of Contact (POC) for the MOU and associated security and audits. The next step is for the Business Committee input. It is suggested to have all attorneys come to a meeting with John Kirk and Linda Peter and then come back to the Management Committee. This MOU would need to be approved by the Public Safety Committee (PSC).

8. BUSINESS AND TECHNICAL COMMITTEE UPDATES (INFORMATION)

Chris Haley (Business Committee Chair) stated the Business Committee will meet on Tuesday, December 9, 2008 at Carlsbad Police Department. The last meeting was held on November 20, 2008.

9. UPCOMING MEETING (INFORMATION)

The next meeting of the ARJIS Chiefs'/Sheriff's Management Committee is scheduled for Wednesday, January 7, 2009.

10. ADJOURNMENT

The meeting was adjourned at 10:20 a.m.

Key Staff Contacts: Pam Scanlon, (619) 699-6971; psc@sandag.org
Cynthia Burke, (619) 699-1910; cbu@sandag.org
## ARJIS CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE ATTENDANCE

**December 3, 2008**

<table>
<thead>
<tr>
<th>JURISDICTION</th>
<th>MEMBER NAME</th>
<th>ATTENDANCE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>CARLSBAD POLICE DEPARTMENT</td>
<td>CHIEF TOM ZOLL (Chair) (Member)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>CARLSBAD POLICE DEPARTMENT</td>
<td>CAPTAIN BILL ROWLAND (Alternate)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>CHULA VISTA POLICE DEPARTMENT</td>
<td>CHIEF RICHARD EMERSON (Member)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>CHULA VISTA POLICE DEPARTMENT</td>
<td>CAPTAIN LEONARD MIRANDA (Alternate)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>CORONADO POLICE DEPARTMENT</td>
<td>CHIEF LOU SCANLON (Member)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>CORONADO POLICE DEPARTMENT</td>
<td>COMMANDER MIKE LAWTON (Alternate)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>EL CAJON POLICE DEPARTMENT</td>
<td>CHIEF PAT SPRECCO (Member)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>EL CAJON POLICE DEPARTMENT</td>
<td>Captain Debbie Setzer (Alternate)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>ESCONDIDO POLICE DEPARTMENT</td>
<td>CHIEF JIM MAHER (Member)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>ESCONDIDO POLICE DEPARTMENT</td>
<td>ASSISTANT CHIEF CORY MOLES (Alternate)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>LA MESA POLICE DEPARTMENT</td>
<td>CHIEF ALAN LANNING (Member)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>LA MESA POLICE DEPARTMENT</td>
<td>CAPTAIN ED ACEVES (Alternate)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>NATIONAL CITY POLICE DEPARTMENT</td>
<td>CHIEF ADOLFO GONZALES (Member)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>NATIONAL CITY POLICE DEPARTMENT</td>
<td>CAPTAIN MANUEL RODRIGUEZ (Alternate)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>OCEANSIDE POLICE DEPARTMENT</td>
<td>CHIEF FRANK MC COY (Member)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>OCEANSIDE POLICE DEPARTMENT</td>
<td>CAPTAIN REGINALD GRIGSBY (Alternate)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>SAN DIEGO HARBOR POLICE DEPARTMENT</td>
<td>CHIEF KIRK SANFILIPPO (Member)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>SAN DIEGO HARBOR POLICE DEPARTMENT</td>
<td>(Alternate)</td>
<td>--</td>
<td></td>
</tr>
<tr>
<td>SAN DIEGO POLICE DEPARTMENT</td>
<td>DIRECTOR PAT DRUMMY (Member)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>SAN DIEGO POLICE DEPARTMENT</td>
<td>(Alternate)</td>
<td>--</td>
<td></td>
</tr>
<tr>
<td>SAN DIEGO SHERIFF'S DEPARTMENT</td>
<td>SHERIFF BILL KOLENDE (Member)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>SAN DIEGO SHERIFF'S DEPARTMENT</td>
<td>UNDERSHERIFF BILL GORE (Alternate)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>SAN DIEGO DISTRICT ATTORNEY</td>
<td>PAULA ROBINSON (Member)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>SAN DIEGO DISTRICT ATTORNEY</td>
<td>DISTRICT ATTORNEY BONNIE DUMANIS (Alternate)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>ARJIS</td>
<td>ARJIS DIRECTOR PAM SCANLON</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>SANDAG</td>
<td>CRIMINAL JUSTICE RESEARCH DIRECTOR CYNTHIA BURKE</td>
<td>NO</td>
<td></td>
</tr>
</tbody>
</table>

**Guests:** Chris Haley (SDPD), John Kirk (SANDAG)

**Staff:** Barbara Jean Harris, Audrey Radi (ARJIS)