



# **CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE**

**Wednesday, December 3, 2008  
9:30 a.m. - 10:30 a.m.**

**San Diego Police Western Division  
5215 Gaines Street  
San Diego, CA**

## **AGENDA HIGHLIGHTS**

- **REGIONAL LPR UPDATE**
- **REGIONAL DATA SHARING MOU**

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### **MANAGEMENT COMMITTEE**

Tom Zoll, **Chair**  
*Carlsbad Police Department*

Richard Emerson  
*Chula Vista Police Department*

Lou Scanlon  
*Coronado Police Department*

Pat Sprecco  
*El Cajon Police Department*

Jim Maher  
*Escondido Police Department*

Alan Lanning  
*La Mesa Police Department*

Adolfo Gonzales  
*National City Police Department*

Frank McCoy  
*Oceanside Police Department*

Kirk Sanfilippo  
*San Diego Harbor Police*

Pat Drummy  
*San Diego Police Department*

Bill Gore  
*San Diego Sheriff's Department*

Paula Robinson  
*San Diego District Attorney's Office*

Pamela Scanlon  
*Director, ARJIS*

Cynthia Burke  
*Director, Criminal Justice Research*

Kurt Kroninger  
*Director, Technical Services*



# CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE AGENDA

Wednesday, December 3, 2008

9:30 a.m. – 10:30 a.m.

ITEM #		RECOMMENDATION
1.	ROLL CALL	
+2.	APPROVAL OF NOVEMBER 5, 2008 MEETING MINUTES	APPROVE
3.	PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS	
	Members of the public will have the opportunity to address the Management Committee on any issue within the jurisdiction of the Committee. Speakers are limited to three minutes each and shall reserve time by completing a "Request to Speak" form and giving it to the Clerk prior to speaking. Committee members also may provide information and announcements under this agenda item.	
<b>REPORTS</b>		
4.	PUBLIC SAFETY COMMITTEE UPDATE	INFORMATION
	The Public Safety Committee did not meet in November. The next scheduled meeting of the Public Safety Committee is Friday, December 12, 2008.	
5.	UPDATE ON USIS USE OF THE ARJISNET VPN FOR ACCESS TO SHERIFF'S SD LAW (Pam Scanlon and Sheriff's representative)	DISCUSSION/POSSIBLE ACTION
	ARJIS and the Sheriff's Department will provide a status on the request from USIS to access the Sheriff's SD Law system when conducting background checks.	
6.	REGIONAL LPR UPDATE (Pam Scanlon)	DISCUSSION/POSSIBLE ACTION
	Staff will provide an update on the LPR Project. The update will include the results of the live demo at IACP, the current status of LPR placements throughout San Diego and Imperial Counties, the progress on the best practices, policies, and privacy documentation being led by IACP, and next steps.	
7.	REGIONAL DATA SHARING MOU (Pam Scanlon and John Kirk, SANDAG Deputy General Counsel)	DISCUSSION/POSSIBLE ACTION
	ARJIS has completed the final draft of the data sharing MOU to be executed by those ARJIS member agencies that are contributing data to the ARJIS Enterprise. ARJIS and John Kirk, SANDAG's Deputy General Counsel will provide a high level overview of the components of the MOU and recommended next steps.	

8. BUSINESS AND TECHNICAL COMMITTEE UPDATES (Chris Haley and Maria Callander) INFORMATION

Committee Chairs will be available to update on recent activities and answer questions. The Business Committee met on Tuesday, November 5, 2008 at the Sheriff's Department. The next scheduled Business Committee meeting is Tuesday, December 9, 2008 at Carlsbad Police Department. An ARJIS Technical Committee meeting will also be scheduled in December, 2008.

9. UPCOMING MEETINGS INFORMATION

The next meeting of the Chiefs'/Sheriff's Management Committee is scheduled for Wednesday, January 7, 2009 at 9:30 a.m.

10. ADJOURNMENT

+ next to an item indicates an attachment

**San Diego Association of Governments**  
**CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE**

December 3, 2008

AGENDA ITEM NO.: **2**

**Action Requested: APPROVE**

**MANAGEMENT COMMITTEE DISCUSSION AND ACTIONS**

Meeting of November 5, 2008

1. ROLL CALL

Chair Tom Zoll (Carlsbad Police Department) called the meeting to order at 9:30 a.m. See attendance sheet on last page.

2. APPROVAL OF OCTOBER 1, 2008 MEETING MINUTES (APPROVE)

Upon a motion by Chief Alan Lanning (La Mesa Police Department) and a second by Chief Richard Emerson (Chula Vista Police Department), the Management Committee unanimously approved the minutes of October 1, 2008.

3. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Pam Scanlon (ARJIS Director) noted that Bona Nasution and Bob Kaelin (MTG Consultants) were in attendance and will be attending the Business Committee meeting today. There are three Request for Proposals (RFP's) ready to go out for Enterprise ARJIS.

There were no public comments.

**REPORTS**

4. PUBLIC SAFETY COMMITTEE UPDATE (INFORMATION)

Chair Zoll noted that the Public Safety Committee met on Friday, October 17, 2008. The main agenda item was the report on fire protection services in the region. The next Public Safety Committee meeting is scheduled for Friday, December 12, 2008.

5. AN UPDATE AND DISCUSSION OF NEXT STEPS RELATED TO DATA COLLECTION FOR PROJECT SAFE NEIGHBORHOODS (DISCUSSION/POSSIBLE ACTION)

Sandy Keaton {Criminal Justice Research Division (CJRD)} gave an update and led a discussion regarding information for the Project Safe Neighborhoods (PSN) project.

The Committee requested that CJRD share the arrest data from 2006/2007 with the Chiefs before sending on to the PSN Executive Committee.

Chief Lanning commented that this will give the Chiefs a chance to look at the figures before they are sent out.

Ms. Keaton asked about types of guns and how they are coded (handgun versus gun). The PSN would like to capture gun information. In reference to gangs, CJRD is going to jurisdictions to find how they would document gun/handgun information.

Chair Zoll stated that maybe hold off till the Records Management System (RMS) is complete.

Ms. Scanlon stated that this is the time to know how agencies would like ARJIS to capture specific data. ARJIS is in the process of updating documentation on records and now is the time if changes need to be made.

Chris Haley (San Diego Police Department) stated that gun information reported is dependant upon the officer documenting evidence on the report.

Commander McNally asked if there is a need to know rifle versus handgun to give an accurate reflection on what type of gun.

Ms. Scanlon stated that the M.O. side of the arrest reports do not have as much data as the crime reports, and can be expanded.

Commander McNally stated that if a gun is used it would be useful to know if it was recovered or was stolen.

Chief Lou Scanlon (Coronado Police Department) stated that if a weapon is used it could be noted if it is illegal in California.

Chief Emerson doesn't believe the Department of Alcohol, Tobacco & Firearms (ATF) does analysis off agency's reports.

Ms. Keaton will come back to the Management Committee at a later date with more specific purposes for this information regarding types of guns.

6. ARJIS SECURITY CENTER UPDATE (INFORMATION)

Pam Scanlon gave a demonstration on the enhanced and improved version of the ARJIS Security Center. Kathryn Smith (San Diego Sheriff) and Barbara Montgomery (ARJIS) are meeting with Agency Terminal Coordinators (ATCs) at the Sheriff's Department today to update them on the new system. An important new feature is that the system triggers an automatic email to the user when a password is nearing its expiration date and needs to be changed.

7. LAW ENFORCEMENT ONLY MAPPING (INFORMATION)

Ann Carter (San Diego Police Department) and Gabor Nagy (ARJIS) gave a demonstration on the Law Enforcement Only Mapping Project. Milan Mueller (President/OmegaGroup) was also in attendance. Ms. Scanlon noted that Julie Wartell (San Diego District Attorney's Office) has also been instrumental on this project. Ms. Scanlon stated this is open to all law enforcement in the region. This project, using new technology through a grant by the National Institute of

Justice (NIJ), shows how we can leverage funding across all ARJIS agencies to develop a state of the art regional application that single agencies alone could not afford.

Ms. Scanlon stated this will be rolling out incrementally within the next month. ARJIS is also working with San Diego Police Department on doing a training video.

Commander McNally stated he really liked it and asked if the terminology matched (car prowl – break-in).

Chair Zoll confirmed the need for common understanding of terms.

8. BUSINESS AND TECHNICAL COMMITTEE UPDATES (INFORMATION)

Chris Haley stated the Business Committee meets today and will discuss the draft Data Sharing Memorandum of Understanding (MOU). She asked what the procedure would be after they have discussed the MOU.

Chair Zoll stated that the MOU would be brought back to the Management Committee. He advised staff to send an advanced copy of the proposed MOU so members can share with their city attorneys before the next meeting.

Ms. Scanlon stated that they used language from previous MOUs with the FBI and United States Department of Justice.

9. UPCOMING MEETING (INFORMATION)

Chair Zoll reaffirmed the need to keep the meeting time 9:30 a.m. to 10:30 a.m. If there is a need for a longer meeting, members will be informed beforehand. The next meeting of the ARJIS Chiefs'/Sheriff's Management Committee is scheduled for Wednesday, January 7, 2009.

10. ADJOURNMENT

The meeting was adjourned at 10:30 a.m.

Key Staff Contacts: Pam Scanlon, (619) 699-6971; [psc@sandag.org](mailto:psc@sandag.org)  
Cynthia Burke, (619) 699-1910; [cbu@sandag.org](mailto:cbu@sandag.org)

**San Diego Association of Governments**

**ARJIS CHIEFS/SHERIFF'S MANAGEMENT COMMITTEE ATTENDANCE**

November 5, 2008

<b>JURISDICTION</b>	<b>MEMBER NAME</b>	<b>ATTENDANCE</b>	<b>COMMENTS</b>
<b>CARLSBAD</b> POLICE DEPARTMENT	CHIEF TOM ZOLL (Chair) (Member)	<b>YES</b>	
<b>CARLSBAD</b> POLICE DEPARTMENT	CAPTAIN BILL ROWLAND (Alternate)	<b>NO</b>	
<b>CHULA VISTA</b> POLICE DEPARTMENT	CHIEF RICHARD EMERSON (Member)	<b>YES</b>	
<b>CHULA VISTA</b> POLICE DEPARTMENT	CAPTAIN LEONARD MIRANDA (Alternate)	<b>NO</b>	
<b>CORONADO</b> POLICE DEPARTMENT	CHIEF LOU SCANLON (Member)	<b>YES</b>	
<b>CORONADO</b> POLICE DEPARTMENT	COMMANDER MIKE LAWTON (Alternate)	<b>NO</b>	
<b>EL CAJON</b> POLICE DEPARTMENT	CHIEF PAT SPRECCO (Member)	<b>NO</b>	
<b>EL CAJON</b> POLICE DEPARTMENT	(Alternate)	--	
<b>ESCONDIDO</b> POLICE DEPARTMENT	CHIEF JIM MAHER (Member)	<b>NO</b>	
<b>ESCONDIDO</b> POLICE DEPARTMENT	ASSISTANT CHIEF CORY MOLES (Alternate)	<b>YES</b>	
<b>LA MESA</b> POLICE DEPARTMENT	CHIEF ALAN LANNING (Member)	<b>YES</b>	
<b>LA MESA</b> POLICE DEPARTMENT	CAPTAIN ED ACEVES (Alternate)	<b>NO</b>	
<b>NATIONAL CITY</b> POLICE DEPARTMENT	CHIEF ADOLFO GONZALES (Member)	<b>NO</b>	
<b>NATIONAL CITY</b> POLICE DEPARTMENT	CAPTAIN MANUEL RODRIGUEZ (Alternate)	<b>NO</b>	
<b>OCEANSIDE</b> POLICE DEPARTMENT	CHIEF FRANK MC COY (Member)	<b>NO</b>	
<b>OCEANSIDE</b> POLICE DEPARTMENT	CAPTAIN REGINALD GRIGSBY (Alternate)	<b>YES</b>	
<b>SAN DIEGO HARBOR</b> POLICE DEPARTMENT	CHIEF KIRK SANFILIPPO (Member)	<b>NO</b>	
<b>SAN DIEGO HARBOR</b> POLICE DEPARTMENT	(Alternate)	--	
<b>SAN DIEGO</b> POLICE DEPARTMENT	DIRECTOR PAT DRUMMY (Member)	<b>YES</b>	
<b>SAN DIEGO</b> POLICE DEPARTMENT	(Alternate)	--	
<b>SAN DIEGO SHERIFF'S</b> DEPARTMENT	SHERIFF BILL KOLENDER (Member)	<b>NO</b>	
<b>SAN DIEGO SHERIFF'S</b> DEPARTMENT	UNDERSHERIFF BILL GORE (Alternate)	<b>NO</b>	Commander Mike McNally attended
<b>SAN DIEGO DISTRICT</b> <b>ATTORNEY</b>	PAULA ROBINSON (Member)	<b>YES</b>	
<b>SAN DIEGO DISTRICT</b> <b>ATTORNEY</b>	DISTRICT ATTORNEY BONNIE DUMANIS (Alternate)	<b>NO</b>	
ARJIS	ARJIS DIRECTOR PAM SCANLON	<b>YES</b>	
SANDAG	CRIMINAL JUSTICE RESEARCH DIRECTOR CYNTHIA BURKE	<b>NO</b>	Sandy Keaton attended

**Guests:** Ann Carter, Chris Haley (SDPD), Bona Nasution, Bob Kaelin (MTG Consultants), Milan Mueller (President/OmegaGroup)

**Staff:** Barbara Jean Harris, Gabor Nagy, Audrey Radi (ARJIS)