



# **CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE**

## **MANAGEMENT COMMITTEE**

Tom Zoll, **Chair**  
*Carlsbad Police Department*

Richard Emerson  
*Chula Vista Police Department*

Lou Scanlon  
*Coronado Police Department*

Pat Sprecco  
*El Cajon Police Department*

Jim Maher  
*Escondido Police Department*

Alan Lanning  
*La Mesa Police Department*

Adolfo Gonzales  
*National City Police Department*

Frank McCoy  
*Oceanside Police Department*

Pat Drummy  
*San Diego Police Department*

Bill Gore  
*San Diego Sheriff's Department*

Paula Robinson  
*San Diego District Attorney's Office*

Pamela Scanlon  
*Director, ARJIS*

Cynthia Burke  
*Director, Criminal Justice Research*

Kurt Kroninger  
*Director, Technical Services*

**Wednesday, October 1, 2008  
9:30 a.m. – 11:00 a.m.**

**San Diego Police Western Division  
5215 Gaines Street  
San Diego, CA**

## **AGENDA HIGHLIGHTS**

- **EX-OFFICIO MEMBERSHIP IN ARJIS**
- **CLEARINGHOUSE PRODUCTS AND UPCOMING PROJECTS**
- **SHERIFF'S NETRMS UPDATE**

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# CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE AGENDA

Wednesday, October 1, 2008

9:30 a.m. – 11:00 a.m.

| ITEM #   | RECOMMENDATION             |
|--|----------------------------|
| 1. ROLL CALL   |                            |
| +2. APPROVAL OF SEPTEMBER 3, 2008 MEETING MINUTES  | APPROVE                    |
| 3. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS  |                            |
| <p>Members of the public will have the opportunity to address the Management Committee on any issue within the jurisdiction of the Committee. Speakers are limited to three minutes each and shall reserve time by completing a "Request to Speak" form and giving it to the Clerk prior to speaking. Committee members also may provide information and announcements under this agenda item.</p>   |                            |
| <b>REPORTS</b>   |                            |
| 4. PUBLIC SAFETY COMMITTEE UPDATE  | INFORMATION                |
| <p>An update will be provided on the Public Safety Committee meeting held on September 19, 2008. The next scheduled PSC meeting will be Friday, October 17, 2008 at 1:00 p.m.</p>  |                            |
| +5. EX-OFFICIO MEMBERSHIP IN ARJIS (Christopher Cox)   | APPROVE                    |
| <p>USIS, formerly the Office of Federal Investigations, is seeking an ex-officio membership in ARJIS. As the largest supplier of background investigations to the US Office of Personnel Management (OPM), USIS is responsible for evaluating the eligibility and suitability of job applicants for federal employment. If approved, this membership would provide USIS access, via VPN, to the ARJIS database for that sole purpose. The agency has been granted access to San Diego County Local Systems (local criminal history, warrants, and DA information) through the San Diego Sheriffs Department and San Diego District Attorney and seeks similar approval from the Chiefs'/Sheriff's Management Committee to access local incidents in ARJIS.</p> |                            |
| 6. SHERIFF'S NETRMS UPDATE (Kirby Beyer and Pam Scanlon)   | DISCUSSION/POSSIBLE ACTION |
| <p>Sheriff and ARJIS will provide a joint update on the status of the rollout of the Sheriff's NETRMS application. Also included will be an overview of the ARJIS Interface. The Committee is asked to discuss the adoption of a regional Change Management Process and formulation of a regional governance body to provide oversight and support.</p>  |                            |

7. CLEARINGHOUSE PRODUCTS AND UPCOMING PRIORITIES (Cindy Burke) DISCUSSION/POSSIBLE ACTION

In July, the Criminal Justice Research Division released its annual CJ Bulletin entitled "Public Safety Budgets in the San Diego Region: Expenditures and Staffing for Fiscal Year 2008". Staff will facilitate a discussion of possible reasons for differences across jurisdictions in the information presented, as well as the usefulness of this particular publication, the possibility of publishing it in alternate years, and ways it could be improved in the future. In addition, the possibility of doing a new publication utilizing regional probation and arrest data will be discussed.

8. BUSINESS AND TECHNICAL COMMITTEE UPDATES (Chris Haley and Maria Callander) INFORMATION

Committee Chairs will be available to update on recent activities and answer questions. The Business Committee meeting was held on Tuesday, August 26, 2008 at Coronado Police Department. The next Business Committee meeting is scheduled for Tuesday, October 14, 2008 at the Sheriff's Department. There is no date set for the next Technical Committee meeting at this time.

9. UPCOMING MEETINGS INFORMATION

The next meeting of the Chiefs'/Sheriff's Management Committee is scheduled for Wednesday, November 5, 2008 at 9:30 a.m.

10. ADJOURNMENT

+ next to an item indicates an attachment

**San Diego Association of Governments**  
**CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE**

October 1, 2008

AGENDA ITEM NO.: **2**

**Action Requested: APPROVE**

**MANAGEMENT COMMITTEE DISCUSSION AND ACTIONS**

Meeting of September 3, 2008

1. ROLL CALL

Chair Tom Zoll (Carlsbad Police Department) called the meeting to order at 9:32 a.m. See attendance sheet on last page.

2. APPROVAL OF JULY 3, 2008 MEETING MINUTES (APPROVE)

Upon a motion by Chief Alan Lanning (La Mesa Police Department) and a second by Chief Lou Scanlon (Coronado Police Department), the Management Committee unanimously approved the minutes from July 3, 2008.

3. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

None.

**REPORTS**

4. PUBLIC SAFETY COMMITTEE UPDATE (INFORMATION)

There was no Public Safety Committee meeting in August. The next scheduled Public Safety Committee meeting will be on Friday, September 19, 2008.

5. FY 2008 ARJIS AND CRIMINAL JUSTICE CLEARINGHOUSE ACCOMPLISHMENTS (INFORMATION)

Ms. Pam Scanlon (ARJIS) and Ms. Sandy Keaton (Criminal Justice Research Division) presented their respective agencies' successes and accomplishments in FY 2008.

In that year, ARJIS was recognized by the Federal Bureau of Investigations (FBI) with the Director's Community Service Award, received over \$800,000 in grant awards and was the first in the state to deploy Cal/Gang Mobile. The portal was very well received, with over 9,000 hits per week with information on BOLOs (be on the lookout) and the creation of specialized groups such as east county investigators and regional robbery groups. CAL-DOJ was so impressed by ARJIS' efforts in the areas of network capability, reliability and security that it promotes ARJIS as a national model.

In FY 2008, Ms. Cindy Burke, Director of Criminal Justice Research Division was recognized by the American Probation and Parole Association for significant contributions in the field of criminal justice research. The agency became a member of the National Institute of Justice (NIJ) Research Network which allowed it to give input on national research policy and the Substance Abuse Monitoring (SAM) data regarding methamphetamine issue in San Diego appeared in national publications.

Chief Zoll commented that he was very pleased with the accomplishments presented and congratulated both agencies on jobs well done.

6. FORMALIZING THE ARJIS/NLETS PARTNERSHIP (DISCUSSION/POSSIBLE ACTION )

Mr. Steve Correll provided a high level overview of NLETS, one of two national systems which serve every public safety agency in the United States. NLETS and ARJIS have partnered on several successful grants, most notably the SRFERS inter-state sharing of booking and driver's license photos. In order to make regional data sharing a reality, NLETS would like the Chiefs'/Sheriffs' Management Committee to consider membership for ARJIS to the agency. The benefits for both NLETS and ARJIS would be immediate and immeasurable. NLETS would expand its user base, fulfill its objective of having a regional entity become the first non-State member and be in a better position to become the regional exchange network.

Membership would allow ARJIS access to applications that are currently available to other states and their local agencies but not California, due to different priorities for CAL DOJ, provide more services to current and potential users, and have a voice in the NLETS policies and by-laws. The cost of such membership for States is currently \$4,000, but Steve stated because ARJIS is a region and Nlets is benefiting from the data exchange with ARJIS, the membership costs will be considerably less or perhaps covered by a grant for the first couple of years.

Mr. Correll state there is no reason membership would be declined for ARJIS by the Nlets Executive Board as it had already been given verbal approval by CLETS/NLETS representatives as well as having received a tentative recommendation from the NLETS Technical and Operations Committee.

There was a motion to approve the membership in concept and bring back to further discussion by the next meeting after reviewing in depth the costs and other factors associated with the membership. This motion was made by Chair Zoll and seconded by Chief Frank McCoy (Oceanside). Whereupon the motion was put to a vote and the motion carried.

7. STATUS ON NIXLE – A LOCAL INFORMATION EXCHANGE (DISCUSSION/POSSIBLE ACTION)

Mr. Cliff Diamond followed up the Nixle demonstration from the last Meeting by distributing a market survey of similar products in the San Diego region. He informed the group of San Diego Police Department's interest to be considered a pilot using their existing eWatch subscription base. Director Mr. Pat Drummy (San Diego Police Department) echoed Mr. Diamond's comments by stating that the product was well received by a few divisions in the agency and media services would be the most likely division to be the first to roll it out.

There was a motion to approve San Diego Police Department's interest to be a pilot for the Nixle application. This motion was made by Chief Rick Emerson (Chula Vista Police

Department) and seconded by Chief Lou Scanlon (Coronado). Whereupon the motion was put to a vote and the motion carried.

8. ENTERING DV SUPPLEMENTAL INFORMATION INTO DVCS (DISCUSSION/POSSIBLE ACTION)

Ms. Sandy McBrayer from the Children's Initiative introduced the new DV supplemental data form which was mailed out to all agencies a short time back. This new and improved form categorized the responses received and the data would be used to build supportive services in the community. The Chiefs had previously approved the collection of this data within the new DV supplemental form. The data collected involves information on the number, ages and sex (not names) of children living with either the suspects and/or victims involved in DV incidents and will be used for statistical purposes only, to help identify problematic areas for children through out the county.

Chief Alan Lanning (La Mesa Police Department) felt that this request needed to go through the Business and Technical Committee first as the representatives were in a better position to evaluate the nature of the request. There was a motion to allow the Business and Technical Working Groups to evaluate the request of the entry and storage of the DV supplemental data concerning children in the ARJIS Domestic Violence Communications System (DVCS) application and recommend it to the Chiefs/Sheriffs Management Committee. This motion was made by Chief Lanning and seconded by Chief Zoll. Whereupon the motion was put to a vote and the motion carried.

9. BUSINESS COMMITTEE UPDATE (INFORMATION)

Chris Haley informed the Committee that the Business Working Group met on August 26, 2008. The 211 supplemental checklist would be finalized shortly. ARJIS would be drafting a Memorandum of Understanding relating to the regional data sharing guidelines in time for review at the next Business Working Group meeting. Due to confidentiality and security concerns, members expressed reservations to San Diego and Chula Vista Police Departments' requests to replicate regional ARJIS Data in their own warehouse. However, ARJIS had proposed a solution to both agencies to allow their vendors and technical staff to securely access regional data behind ARJISNet. Both agencies were amenable to the idea and ARJIS is hosting a requirements meeting and subsequent technical specifications design meeting.

10. UPCOMING MEETING (INFORMATION)

The next ARJIS Chiefs'/Sheriff's Management Committee meeting is scheduled for Wednesday, October 1, 2008 at 9:30 a.m.

11. ADJOURNMENT

The meeting was adjourned at 10:51 a.m.

Key Staff Contacts: Pam Scanlon, (619) 699-6971; [psc@sandag.org](mailto:psc@sandag.org)  
Cynthia Burke, (619) 699-1910; [cbu@sandag.org](mailto:cbu@sandag.org)

**San Diego Association of Governments**  
**ARJIS CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE ATTENDANCE**  
**SEPTEMBER 3, 2008**

| <b>JURISDICTION</b>                          | <b>MEMBER NAME</b>                                  | <b>ATTENDANCE</b> | <b>COMMENTS</b> |
|--|---|-------------------|-----------------|
| <b>CARLSBAD</b><br>POLICE DEPARTMENT         | CHIEF TOM ZOLL<br>(Chair) (Member)                  | <b>YES</b>        |                 |
| <b>CARLSBAD</b><br>POLICE DEPARTMENT         | CAPTAIN BILL ROWLAND<br>(Alternate)                 | <b>NO</b>         |                 |
| <b>CHULA VISTA</b><br>POLICE DEPARTMENT      | CHIEF RICHARD EMERSON<br>(Member)                   | <b>YES</b>        |                 |
| <b>CHULA VISTA</b><br>POLICE DEPARTMENT      | CAPTAIN LEONARD MIRANDA<br>(Alternate)              | <b>NO</b>         |                 |
| <b>CORONADO</b><br>POLICE DEPARTMENT         | CHIEF LOU SCANLON<br>(Member)                       | <b>YES</b>        |                 |
| <b>CORONADO</b><br>POLICE DEPARTMENT         | COMMANDER MIKE LAWTON<br>(Alternate)                | <b>NO</b>         |                 |
| <b>EL CAJON</b><br>POLICE DEPARTMENT         | CHIEF PAT SPRECCO<br>(Member)                       | <b>YES</b>        |                 |
| <b>EL CAJON</b><br>POLICE DEPARTMENT         | (Alternate)   | <b>--</b>         |                 |
| <b>ESCONDIDO</b><br>POLICE DEPARTMENT        | CHIEF JIM MAHER<br>(Member)                         | <b>NO</b>         |                 |
| <b>ESCONDIDO</b><br>POLICE DEPARTMENT        | ASSISTANT CHIEF CORY MOLES<br>(Alternate)           | <b>YES</b>        |                 |
| <b>LA MESA</b><br>POLICE DEPARTMENT          | CHIEF ALAN LANNING<br>(Member)                      | <b>YES</b>        |                 |
| <b>LA MESA</b><br>POLICE DEPARTMENT          | CAPTAIN ED ACEVES<br>(Alternate)                    | <b>NO</b>         |                 |
| <b>NATIONAL CITY</b><br>POLICE DEPARTMENT    | CHIEF ADOLFO GONZALES<br>(Member)                   | <b>NO</b>         |                 |
| <b>NATIONAL CITY</b><br>POLICE DEPARTMENT    | CAPTAIN MANUEL RODRIGUEZ<br>(Alternate)             | <b>NO</b>         |                 |
| <b>OCEANSIDE</b><br>POLICE DEPARTMENT        | CHIEF FRANK MC COY<br>(Member)                      | <b>YES</b>        |                 |
| <b>OCEANSIDE</b><br>POLICE DEPARTMENT        | CAPTAIN REGINALD GRIGSBY<br>(Alternate)             | <b>NO</b>         |                 |
| <b>SAN DIEGO</b><br>POLICE DEPARTMENT        | DIRECTOR PAT DRUMMY<br>(Member)                     | <b>YES</b>        |                 |
| <b>SAN DIEGO</b><br>POLICE DEPARTMENT        | (Alternate)   | <b>--</b>         |                 |
| <b>SAN DIEGO SHERIFF'S</b><br>DEPARTMENT     | SHERIFF BILL KOLENDER<br>(Member)                   | <b>NO</b>         |                 |
| <b>SAN DIEGO SHERIFF'S</b><br>DEPARTMENT     | UNDERSHERIFF BILL GORE (Alternate)                  | <b>YES</b>        |                 |
| <b>SAN DIEGO DISTRICT</b><br><b>ATTORNEY</b> | PAULA ROBINSON<br>(Member)                          | <b>YES</b>        |                 |
| <b>SAN DIEGO DISTRICT</b><br><b>ATTORNEY</b> | DISTRICT ATTORNEY BONNIE DUMANIS<br>(Alternate)     | <b>YES</b>        |                 |
| ARJIS  | ARJIS DIRECTOR<br>PAM SCANLON                       | <b>YES</b>        |                 |
| SANDAG                                       | CRIMINAL JUSTICE RESEARCH DIRECTOR<br>CYNTHIA BURKE | <b>NO</b>         |                 |

**Guests:** Steve Correll (NLETS), Cliff Diamond (Nixle), Chris Haley (SDPD), Sandy McBrayer (Children's Initiative), Kirk Sanfilippo (San Diego Harbor Police)

**Staff:** SANDAG: Sandy Keaton, John Kirk. ARJIS: Barbara Montgomery, Katie Mugg, Audrey Radi, Andrew Taylor



# San Diego County Sheriff's Department

Post Office Box 939062 • San Diego, California 92193-9062



William B. Kolender, Sheriff

William D. Gore, Undersheriff

September 24, 2008

Mr. Christopher Cox  
District Manager-Pacific District  
USIS (OPM)

Dear Mr. Cox,

San Diego County Locals System

USIS, a contracted partner of OPM has been granted access to the San Diego County Locals System for the purpose of running background checks on perspective federal employees.

San Diego County Locals are accessed via SDLaw and accounts have been created in both systems for your requested agents.

In cooperation with Sheriff's Legal and the District Attorney the following screens will be available for inquiry:

MA-Local Warrants  
SR-Local Criminal History  
RI-Record Summary  
DA 09/10/11-District Attorney

Sincerely,

WILLIAM B. KOLENDER, SHERIFF

Kathryn L. Smith, Agency Terminal Coordinator  
San Diego Sheriff's Department

KLS:kls

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