MANAGEMENT COMMITTEE

Tom Zoll, Chair
Carlsbad Police Department

Richard Emerson
Chula Vista Police Department

Paul Crook
Coronado Police Department

Cliff Diamond
El Cajon Police Department

Duane White
Escondido Police Department

Alan Lanning
La Mesa Police Department

Adolfo Gonzales
National City Police Department

Frank McCoy
Oceanside Police Department

Pat Drummy
San Diego Police Department

Bill Gore
San Diego Sheriff’s Department

Pamela Scanlon
Director, ARJIS

Cynthia Burke
Director, Criminal Justice Research

Jeff Tayman
Director, Technical Services

**REVISED**

CHIEFS’/SHERIFF’S MANAGEMENT COMMITTEE

Wednesday, May 3, 2006
9:30 a.m. - 11:00 a.m.
San Diego Police Western Division
5215 Gaines Street
San Diego, CA

AGENDA HIGHLIGHTS

• REQUEST FOR ACCESS TO ARJIS REVICTIMIZATION INFORMATION

• FOURTH WAIVER INTERFACE TO ONS

• ENTERPRISE ARJIS

PLEASE TURN OFF CELL PHONES DURING THE MEETING

In compliance with the Americans with Disabilities Act (ADA), SANDAG will accommodate persons who require assistance in order to participate in SANDAG meetings. If such assistance is required, please contact the Clerk of the Board at (619) 699-1912 at least 72 hours in advance of the meeting. To request this document or related reports in an alternative format, please call (619) 699-1912, (619) 699-1904 (TTY) or fax (619) 699-1995.

San Diego Association of Governments • 401 B Street, Suite 800, San Diego, CA 92101-4231
(619) 533-4201 • Fax (619) 595-7859 • www.sandag.org
# CHIEFS’/SHERIFF’S MANAGEMENT COMMITTEE AGENDA

**Wednesday, May 3, 2006**

9:30 a.m. – 11:00 a.m.

<table>
<thead>
<tr>
<th>ITEM #</th>
<th>RECOMMENDATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>ROLL CALL</td>
</tr>
<tr>
<td>2.</td>
<td>APPROVAL OF MARCH 1, 2006 MEETING MINUTES</td>
</tr>
<tr>
<td>3.</td>
<td>PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS</td>
</tr>
</tbody>
</table>

Members of the public will have the opportunity to address the Management Committee on any issue within the jurisdiction of the Committee. Speakers are limited to three minutes each and shall reserve time by completing a “Request to Speak” form and giving it to the Clerk prior to speaking. Committee members also may provide information and announcements under this agenda item.

## REPORTS

<table>
<thead>
<tr>
<th>4.</th>
<th>PUBLIC SAFETY COMMITTEE UPDATE (Chief Richard Emerson)</th>
<th>INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Chief Richard Emerson will provide an update on the Public Safety Committee meeting on April 21, 2006.</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>BUSINESS AND TECHNICAL COMMITTEE UPDATES (Lieutenant Michael Lawton and Captain Reginald Grigsby)</td>
<td>INFORMATION</td>
</tr>
<tr>
<td></td>
<td>Committee chairs will be available to update on recent activities and answer questions.</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>REQUEST FOR ACCESS TO ARJIS REVICTIMIZATION INFORMATION (Linda Wong Kerberg, Office of Violence Prevention and Joan Dawson, Deputy City Attorney)</td>
<td>APPROVAL</td>
</tr>
</tbody>
</table>

The County of San Diego Office of Violence Prevention requests access to the Domestic Violence Communication System (DVCS) for one designated County staff person to review revictimization of clients who have completed the County’s Domestic Violence Services program. The purpose of these checks at 3 and 6 months following completion of services is to gather statistical information to measure the effectiveness of the DV programs in assisting victims of domestic violence. The Committee is asked to approve the creation of an MOU between the County and the respective ARJIS law enforcement agencies, to allow these revictimization checks to occur. The MOU will detail how the data will be accessed and utilized, as well as the required law enforcement background check and required consent forms from the DV clients.
7. FOURTH WAIVER INTERFACE TO ONS (Bard Laabs)

ARJIS and County Probation are in the final testing phase of the interface that will load Fourth Waivers into the ARJIS Officer Notification System (ONS). It will take 2-3 days to accomplish the initial load of 19,000 Fourth Waiver grants into ARJIS, which will then be updated nightly. This project is scheduled to be completed by the second week in May.

8. ENTERPRISE ARJIS (Bard Laabs)

The ARJIS Technology Manager will provide a high level overview of the Enterprise ARJIS effort and the next steps towards the development and release of the RFPs.

9. UPCOMING MEETING

The next meeting of the Chiefs/Sheriff’s Management Committee is scheduled for June 7, 2006 at 9:30 a.m.

10. ADJOURNMENT
MANAGEMENT COMMITTEE DISCUSSION AND ACTIONS
Meeting of March 1, 2005

1. ROLL CALL

Chair Tom Zoll (Carlsbad Police Department), called the meeting to order at 9:35 a.m. See attendance sheet on last page.

2. APPROVAL OF JANUARY 8, 2006 MEETING MINUTES

Upon a motion by Chief Richard Emerson (Chula Vista Police Department) and a second by Chief Adolfo Gonzales (National Police Department), the Management Committee unanimously approved the minutes of January 8, 2006.

3. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Barbara Jean Harris (ARJIS staff) handed out Form 700 Statement of Economic Interests for the Management members and alternates to complete and return to SANDAG by Monday, March 27, 2006.

Cynthia Burke (Executive Director, Criminal Justice Research Division/SANDAG) stated that she is in the process of putting together a grant request to evaluate the effectiveness of the personal digital assistants (PDA’s) that have been distributed to many officers and investigators from ARJIS agencies through the BorderSafe Grant. All agencies stated their interest in participating in this project. Ms. Burke will advise when the project is awarded and timeline developed.

REPORTS

4. PUBLIC SAFETY COMMITTEE UPDATE (Chief Tom Zoll)

Chief Zoll stated the Public Safety Committee met on February 17, 2006 and recommended to the SANDAG Board of Directors to add three voting members and replacing one advisory member in order to strengthen and enhance the Committee's regional public safety focus and mission. If approved, the additional voting members would include the San Diego County District Attorney, Regional Fire/Emergency Medical Services, and regional transit agencies (North County Transit District (NCTD) and Metropolitan Transit Service (MTS). The Department of Defense would replace the courts as an advisory member.

5. BUSINESS AND TECHNICAL COMMITTEE UPDATES

(Lieutenant Michael Lawton and Captain Reginald Grigsby)
Lieutenant Mike Lawton and Captain Reginald Grigsby gave updates on the Business and Technical Committee meetings.

It was recommended that a sub-committee be formed to discuss membership and charter issues. Chief Zoll asked for volunteers from the Management Committee. Pat Drummy (San Diego Police Department) and Chief Gonzales volunteered to meet with Chief Zoll and the Chairs of both committees to discuss membership and possible reorganization.

6. INTEROPERABILITY AND COMMUNICATIONS WORKSHOPS

(Chief Zoll and Pam Scanlon)

Chief Zoll stated the technical focus session was held on February 22, 2006 in Coronado with over 60 technical experts throughout the region to discuss current efforts, key interoperable issues, and the best ways to enhance our interoperability. The Focus Group developed three initiatives: 1) develop and execute a regional communications and interoperability strategic plan with governance; 2) establish a funded and staffed interoperability and communications clearinghouse; and 3) implement a government owned or managed broadband wireless system. Chief Zoll stated the need to get people together every six months to discuss interoperability issues. Chief Zoll stated the consultants from Touchstone did a good job and was very pleased with the results. The participants presented a powerful message that we’re serious on interoperability.

Lieutenant Mike Lawton (Coronado Police Department) stated the interoperability focus group was motivated to work together.

Pam Scanlon (Executive Director, ARJIS) stated that Coronado gave ARJIS the meeting room for free. The interoperability video went over well at the SANDAG Board of Directors and at the Public Safety Committee.

The next workshop is at the Public Safety Committee meeting on March 17, 2006. It will discuss the issues that we are working on now. Chief Zoll requested that all Management members and alternates attend this workshop. ARJIS will send out the notice of the meeting to all members.

7. ARJIS AND CJ MID-YEAR BUDGET AND PROJECT PLAN STATUS

(Cynthia Burke and Pam Scanlon)

Cynthia Burke discussed the Criminal Justice Report (attached to agenda).

Pam Scanlon stated the FY06 ARJIS budget is on track and looks to remain that way for the rest of the year.

Chief Zoll inquired if under the new ARJIS, will the maintenance be less? Bard Laabs (ARJIS Technology Manager) explained that there could possibly be different charges with the new system. Maintenance and support and system upgrades are critical elements.

Undersheriff Bill Gore (San Diego Sheriff’s Department) inquired about COPLINK. Pam Scanlon stated that COPLINK is a number 1 priority project. ARJIS will be starting training in March. The COPLINK mobile version will also be tested in the field on the PDAs.

Pam Scanlon stated that Bard Laabs will discuss Enterprise ARJIS at the next Management meeting.
Ms. Scanlon stated ARJIS will be hiring another programmer for development. ARJIS is moving data off the Legacy system and will be back to test in the next month. The Sheriff’s records management system (RMS) interface is going well and the goal is to have it operational by July 2006.

Lt. Lawton stated that Coronado’s first RMS download will be automatic (XML based).

Ms. Scanlon stated the Department of Homeland Security changed contract maintenance from CNRI to SPAWAR, so the release of the BorderSafe funding is delayed.

8. FY 2007 INITIAL BUDGET PROPOSAL DISCUSSION

Cynthia Burke and Pam Scanlon discussed the FY 2007 Public Safety Work Program and Budget.

Chief Zoll stated the important aspect of the ARJIS budget is that because of grants and reductions in maintenance costs, there has not been an increase since 2001.

Upon a motion by Chief Gonzales and a second by Chief Emerson, the Management Committee unanimously approved the initial FY 2007 initial budget proposal.

9. ARJIS CRIME MAPPING PROJECT (Julie Wartell) DEMONSTRATION

Julie Wartell (San Diego District Attorney’s Office) gave a demonstration on the ARJIS Crime Mapping Project scheduled to be released to the public at the end of March 2006.

The question came up regarding listing domestic violence incidents with the public. Chiefs Zoll, Lanning, and Emerson expressed their concerns on the listing of domestic violence incidents. Mr. Lusardi stated that District Attorney Bonnie Dumanis would like to see domestic violence included on the mapping site. Chief Zoll recommended seeing a sample on how it could be listed (domestic violence with assault).

10. UPCOMING MEETING INFORMATION

The next meeting of the Chiefs’/Sheriff’s Management Committee is scheduled for April 5, 2006 at 9:30 a.m. The Chiefs were reminded of the next Interoperability meeting to be held at SANDAG on Friday, March 17, 2006 at 12:00 noon.

11. ADJOURNMENT INFORMATION

The meeting was adjourned at 10:50 a.m.

Key Staff Contacts: Pam Scanlon, (619) 699-6971; psc@sandag.org
Cynthia Burke, (619) 699-1910; cbu@sandag.org
<table>
<thead>
<tr>
<th>JURISDICTION</th>
<th>MEMBER NAME</th>
<th>ATTENDANCE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>CARLSBAD POLICE DEPARTMENT</td>
<td>CHIEF TOM ZOLL (Chair) (Member)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>CARLSBAD POLICE DEPARTMENT</td>
<td>CAPTAIN DALE STOCKTON (Alternate)</td>
<td>–</td>
<td></td>
</tr>
<tr>
<td>CHULA VISTA POLICE DEPARTMENT</td>
<td>CHIEF RICHARD EMERSON (Member)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>CHULA VISTA POLICE DEPARTMENT</td>
<td>Leonard Miranda (Alternate)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>CORONADO POLICE DEPARTMENT</td>
<td>CHIEF PAUL CROOK (Member)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>CORONADO POLICE DEPARTMENT</td>
<td>LIEUTENANT MIKE LAWTON (Alternate)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>EL CAJON POLICE DEPARTMENT</td>
<td>CHIEF CLIFF DIAMOND (Member)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>EL CAJON POLICE DEPARTMENT</td>
<td>(Alternate)</td>
<td>–</td>
<td></td>
</tr>
<tr>
<td>ESCONDIDO POLICE DEPARTMENT</td>
<td>CHIEF DUANE WHITE (Member)</td>
<td>NO</td>
<td>Captain Jim Maher attended</td>
</tr>
<tr>
<td>ESCONDIDO POLICE DEPARTMENT</td>
<td>LIEUTENANT TOM ALBERGO (Alternate)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>LA MESA POLICE DEPARTMENT</td>
<td>CHIEF ALAN LANNING (Member)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>LA MESA POLICE DEPARTMENT</td>
<td>(Alternate)</td>
<td>–</td>
<td></td>
</tr>
<tr>
<td>NATIONAL CITY POLICE DEPARTMENT</td>
<td>CHIEF ADOLFO GONZALES (Member)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>NATIONAL CITY POLICE DEPARTMENT</td>
<td>CAPTAIN MANUEL RODRIGUE (Alternate)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>OCEANSIDE POLICE DEPARTMENT</td>
<td>CHIEF FRANK MC COY (Member)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>OCEANSIDE POLICE DEPARTMENT</td>
<td>CAPTAIN REGINALD GRIGSBY (Alternate)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>SAN DIEGO POLICE DEPARTMENT</td>
<td>DIRECTOR PAT DRUMMY (Member)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>SAN DIEGO POLICE DEPARTMENT</td>
<td>(Alternate)</td>
<td>–</td>
<td></td>
</tr>
<tr>
<td>SAN DIEGO SHERIFF'S DEPARTMENT</td>
<td>SHERIFF BILL KOLENDER (Member)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>SAN DIEGO SHERIFF'S DEPARTMENT</td>
<td>UNDERSHERIFF BILL GORE (Alternate)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>ARJIS</td>
<td>ARJIS DIRECTOR PAM SCANLON</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>SANDAG</td>
<td>CRIMINAL JUSTICE RESEARCH DIRECTOR CYNTHIA BURKE</td>
<td>YES</td>
<td></td>
</tr>
</tbody>
</table>

**Guests:** Dan Newland (San Diego Police Department), Julie Wartel and John Lusardi (San Diego County District Attorney’s Office)

**Staff:** Bard Laabs and Barbara Jean Harris (ARJIS)
ARJIS Business Working Group
April 18, 2006
SDSO Administration Center

Members:
(Attendees in **bold**)

- Sgt. Steve Sutt    Carlsbad Police Department
- Lt. Tom Leonard    Chula Vista Police Department
- Lt. Michael Lawton Coronado Police Department
- Lt. Debbie Setzer    El Cajon Police Department
- Latonya Gridiron    Escondido Police Department
- Carol Fasching    La Mesa Police Department
- Molli Knobbe    National City Police Department
- Capt. Reginald Grigsby, Chair Oceanside Police Department
- Chris Haley    San Diego Police Department
- Lt. Mike McNally    San Diego Sheriff’s Department

Guests:

- Greg Pickett    Chula Vista Police Department
- Gary Rapp    El Cajon Police Department
- Al Provencio    County Probation Department
- Linda Wong-Kerberg    San Diego County Health and Human Services

Staff:

- Pam Scanlon
- Dave Decker
- Barbara Montgomery
- Bard Laabs
- Katie Mugg
- Kathleen Rosenkoetter

**ARJIS Business Committee**

1. Provides business case and ROI (Return on Investment) justification in support of ARJIS projects.

2. Recommend initial ARJIS work plan.

3. Develop and recommend policies relating to information sharing.
ARJIS Business Working Group
April 18, 2006
Meeting Summary

Roll Call

Approval of minutes from February 21, 2006 meeting

A change was made in the Web Front End language at the request of Chris Haley. The revision is shown on minutes that were distributed and approved unanimously.

Request for County Access to DVCS
Linda Wong-Kerberg County Office for Violence Prevention

The County Health and Human Services/Domestic Violence Prevention group wants to evaluate the rate of domestic violence re-victimization. The request is for ARJIS to approve a designated staff person at the County Office of Violence Prevention to have access to the DVCS system to perform this research. This designated staff person will be required to pass a law enforcement background check. Results of the inquiry will be in an aggregate report. The victims will be asked to sign a consent form and only those that agree will be reviewed to gather re-victimization data. A MOU between the County Office of Violence Prevention and ARJIS will be drafted. Attorneys for both the City of San Diego and the County of San Diego have been consulted and approved of the measure with an MOU and written consent by the victims in place.

Motion to proceed with the preparation of an MOU passed unanimously.

ARJIS Web Front-End Software Procurement
Pam Scanlon

ARJIS was granted $40,000 by DHS to purchase software that would provide a web front-end to the ARJIS legacy system. This will provide an improved experience for new or occasional users with drop-down menus and a GUI look and feel. The existing ‘green screen’ will still be available and it will be up to each agency to decide which of their users will still have access (probably for CASS or other seasoned users and data entry staff). A programmer will start in May with a prototype scheduled in June. This software doesn’t impact data integrity and all functionality will be ensured during testing. Agencies will potentially save funds by eliminating the need to purchase emulation software.

Approval to proceed with producing prototype in June passed unanimously.

Fourth Waiver Data In ONS
Bard Laabs

ARJIS and Probation staffs have made significant changes to the interface and it is now 95% complete. Staff hopes to begin the initial load of 19,000 Fourth Waiver grants on Thursday, April 20, 2006 and be complete the following Monday or Tuesday. There will be a nightly process for adding,
modifying and purging these records. The ONS purge date for Fourth Waivers in ARJIS will be 100 years out; however the records will be purged from ARJIS when Probation purges them from their system. The data will be accessible in Global Query and in CASS. When the data is available in production, ARJIS will distribute an email notification.

**Enterprise ARJIS**  
**Bard Laabs**

An RFP is being written to hire a consultant to write the specifications for Enterprise ARJIS.

**ARJIS Transactional Data Base (ATD)**  
The ATD is progressing slowly. Programmers have fixed most of the issues identified through testing. No completion date is available at this time. Additional staff will assist beginning this week.

**El Cajon Police Department On-Line Crime Reporting System**  
**Gary Rapp**

Gary Rapp provided information on a new on-line reporting system that the El Cajon Police Department is testing for citizens to report low solvability cases. ECPD requires that the crime have no suspects, no physical evidence and no useable fingerprints. ECPD has approximately 400 such crimes per month and has had 40 on-line reports submitted to date. Citizens are notified of this reporting option when calling dispatch with an applicable case. It has also been announced via press releases to the media. Agencies interested in viewing a demo page can go to the system vendor’s website at [www.epolicereport.com](http://www.epolicereport.com). The initial start up cost was $295.00 and a monthly fee applies. There will be a review in six months when the total costs will not have exceeded $1500. There was limited customization done by the vendor. Further customization and interfaces will be considered after the review period. The program is very user friendly, not only for the citizen who is reporting the crime but also for the ECPD staff that process the resulting report. The initial on-line report is issued a case number, is reviewed by ECPD staff and if the report is approved, it is then given an ECPD crime report number. The citizen is informed via email if their report has been accepted or denied. Gary estimates that the system will save 40 hours per week of officer time in the field. LaTonya Gridiron mentioned that Escondido PD mails forms for citizens to complete on such cases and the department has difficulty with the quality of the information that comes back. Gary commented that the reports have generally been of very good quality.

**FIRST Field interview**  
**Barbara Montgomery**

Mitretek contacted ARJIS in early FY06 to partner on a project to create field interviews on PDAs and submit wirelessly from the field, eliminating data entry and entering FIs into ARJIS more quickly. They have completed the programming of the prototype system that interfaces with the ARJIS legacy test system. The project report will be released shortly. Officers from several agencies have reviewed the system with positive responses. They offered suggestions for improvements; most involved agency specific customizations (for example, drop-down menus for municipal codes).

Next steps will be to work with one or several agencies to determine field interview policies regarding approvals and routing. Escondido and Oceanside voiced interest. This will be presented as an FY07 project.
Katie Mugg provided an update on the State, Federal and Regional Enterprise Retrieval System (SRFERS). This system was created as the result of the National Criminal intelligence Sharing plan, which was developed at a summit held by the International Association of Chiefs of Police. The plan outlines the steps needed to reduce the risk of another terrorist attack. Recommendations of the plan include linking regional systems and using existing infrastructure.

The SRFERS application allows for three types of searches:

1. Interstate booking photo exchange with Maricopa County, AZ (Phoenix)
2. License plate reader data from the Mexican and Canadian borders.
3. Access to RAND - the NLETs message archive.

A toolkit is being developed that will include model MOUs, privacy & security assessment templates, GJXML scripts etc. The tool kit will allow new regions and states to link to the system in an efficient manner, saving time and resources. SRFERS has been rolled out to a limited number of ARJIS users, Phase II has been approved by NIJ and the objective for this phase will be to add new regions and functionalities.

Public Comment

Public Safety Committee Membership Change
Pam Scanlon

Pam described the list of PSC members and explained the addition of 4 new members. There was a discussion of tribal membership. They will be represented by the Fire Department member.

Ad Hoc Group Regarding Working Groups
Capt. Reginald Grigsby

Capt. Grigsby explained that an ad hoc group (comprised of Chief Zoll, Pat Drummy, Lt. Lawton and Capt. Grigsby) has met to discuss the roles, responsibilities and membership of the ARJIS working groups. The ad hoc group feels it is important to differentiate between policy and operational topics to ensure that the Chiefs receive the information they need to make informed decisions. There is a proposal by the ad hoc group to have the Chairs of the Data Users Group and the Technical Group report their recommendations and findings to a Steering Group of 5 representatives who will be responsible for making policy recommendations to the Chiefs. The ad hoc group will return in June with their final recommendation.

Public Mapping Project
Pam Scanlon

Pam stated the implementation of the public mapping project has been delayed while load balance testing and data validation are being conducted.

Next meeting is June 21, 2006. The location will be announced.
ARJIS Technical Working Group  
April 26, 2006  
SDSO Administration Center

**Members:**  
(Attendees in **bold**)

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maria Callander</td>
<td>Carlsbad Police Department</td>
</tr>
<tr>
<td>Lt. Tom Leonard</td>
<td>Chula Vista Police Department</td>
</tr>
<tr>
<td>Lt. Michael Lawton, Chair</td>
<td>Coronado Police Department</td>
</tr>
<tr>
<td>Gary Rapp</td>
<td>El Cajon Police Department</td>
</tr>
<tr>
<td>Steve Lewandowski</td>
<td>Escondido Police Department</td>
</tr>
<tr>
<td>Sheri Fowler</td>
<td>La Mesa Police Department</td>
</tr>
<tr>
<td>Dave Noteware</td>
<td>National City Police Department</td>
</tr>
<tr>
<td>Vacant</td>
<td>Oceanside Police Department</td>
</tr>
<tr>
<td>Dan Newland</td>
<td>San Diego Police Department</td>
</tr>
<tr>
<td>Chuck Brown</td>
<td>San Diego Sheriff’s Department</td>
</tr>
</tbody>
</table>

**Guests:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finn Park</td>
<td>San Diego District Attorney’s Office</td>
</tr>
<tr>
<td>Lt. Dave Rose</td>
<td>UCSD Police</td>
</tr>
<tr>
<td>Ellen Carrico</td>
<td>Escondido Police Department</td>
</tr>
<tr>
<td>Greg Pickett</td>
<td>Chula Vista Police Department</td>
</tr>
<tr>
<td>Mike Harris</td>
<td>National City Police Department</td>
</tr>
</tbody>
</table>

**Staff:**

<table>
<thead>
<tr>
<th>Name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Barbara Montgomery</td>
<td></td>
</tr>
<tr>
<td>Larry Salus</td>
<td></td>
</tr>
<tr>
<td>Kathleen Rosenkoetter</td>
<td></td>
</tr>
</tbody>
</table>

**ARJIS Technical Working Group**

**Mission:**

- Review and evaluate new technologies to enhance officer and public safety
- Recommend technical and security standards
- Provide technical review of ARJIS
ARJIS Technical Working Group  
April 26, 2006  
Meeting Summary

Roll was taken.  
Minutes from January meeting were approved unanimously.

El Cajon Police Department On-Line Crime Reporting System  
Gary Rapp

Gary Rapp provided information on a new on-line reporting system that the El Cajon Police Department is testing for citizens to report low solvability cases. ECPD requires that the crime have no suspects, no physical evidence and no useable fingerprints. ECPD has approximately 400 such crimes per month and has had 80 on-line reports submitted to date. Citizens are notified of this reporting option when calling dispatch with an applicable case. It has also been announced via press releases to the media. The system vendor’s website is [www.epolicereport.com](http://www.epolicereport.com), with a link to a demo system. The initial start up cost was $295.00 and a monthly fee applies. There will be a review in six months. There was limited customization done by the vendor. Further customization and interfaces will be considered after the review period. The program is very user friendly, not only for the citizen who is reporting the crime but also for the ECPD staff that process the resulting report. The initial on-line report is issued a case number, is reviewed by ECPD staff and if the report is approved, it is then given an ECPD crime report number. The citizen is informed via email if their report has been accepted or denied. Gary estimates that the system will save 40 hours per week of officer time in the field and that the reports have generally been of very good quality.

Chula Vista Police Department Wireless Coverage Project  
Lt. Tom Leonard/Greg Pickett

The Chula Vista Police Department is researching different wireless carriers to provide broadband data services. The two primary carriers being researched are Sprint and Verizon. Tom Leonard and Greg Pickett went to 200 locations in the City of Chula Vista to make side by side comparisons of signal strength and data throughput speeds. In several areas one carrier provided better service than the other, though overall the two carriers were even for range of coverage. For coverage at the Chula Vista Police Department Headquarters, Sprint proved to be the better of the two. With the Sprint and Nextel merger, Sprint has additional cell towers coming on the network in the near future. Tom and Greg both felt that Sprint provides better customer service overall. Research and cost comparisons will continue for a month before a carrier is selected. Tom and Greg will report back to the Working Group on the final outcome.

Sheriff’s RMS Project Status and Open House  
Chuck Brown

The open house for the RMS project will take place on Wednesday, May 24 2006. A letter of invitation will soon be distributed to the Chiefs/Sherriff’s Association and other interested agencies. There will be an overview of the background of the project and a product demonstration will be provided. There will be technical representatives from Motorola available to answer questions, discuss processes, system customization, training and cost estimates. The system has been live at the Poway station for a month. Chuck encouraged those agencies who are interested in the product to have the staff authorized to make the contract decisions available to attend the open house.
FIRST Field Interview
Barbara Montgomery

Mitretek contacted ARJIS in early FY06 to partner on a project to create field interviews on PDAs and submit wirelessly from the field, eliminating data entry and entering FIs into ARJIS more quickly. They have completed the programming of the prototype system that interfaces with the ARJIS legacy test system. The project report will be released shortly. Officers from several agencies have reviewed the system with positive responses. They offered suggestions for improvements; most involved agency specific customizations (for example, drop-down menus for municipal codes).

Next steps will be to work with one or several agencies to determine field interview policies regarding approvals and routing. Escondido and Oceanside voiced interest. This will be presented as an FY07 project.

ARJIS Project Updates
Barbara Montgomery/Larry Salus

ARJIS Web Front-End Software Procurement

ARJIS was granted $40,000 by DHS to purchase software that would provide a web front-end to the ARJIS legacy system. This will provide an improved experience for new or occasional users with drop-down menus and a GUI look and feel. The existing ‘green screen’ will still be available for seasoned users and data entry staff. A programmer will start in May with a prototype scheduled in June. This software doesn’t impact data integrity and all functionality will be ensured during testing. Agencies will save funds by eliminating the need to purchase emulation software.

MAPs Mapping Project

The development of the new public crime mapping product is progressing. The system has been moved to the production hardware and is being stress-tested. The roll-out is scheduled for May, 2006.

Fourth Waiver Data in ONS

ARJIS and Probation staffs have made significant changes to the interface and it is now 95% complete. Staff plans to begin the initial load of 19,000 Fourth Waiver grants in the first week of May. There will then be a nightly process for adding, modifying and purging these records. The data will be accessible in Global Query and via PDAs. When the system is in production, ARJIS will distribute an email notification to all agencies.

SRFRS - State, Federal and Regional Enterprise Retrieval System

This system was created with an NIJ grant as the result of the National Criminal Intelligence Sharing plan, which was developed at a summit held by the International Association of Chiefs of Police. The plan outlines the steps needed to reduce the risk of another terrorist attack. Recommendations of the plan include linking regional systems and using existing infrastructure.

The SRFRS application allows for three types of searches:

1. Interstate booking photo exchange with Maricopa County, AZ (Phoenix)
2. License plate reader data from the Mexican and Canadian borders.
The prototype system is now operational and several 'success stories' have illustrated the usefulness of the data sources. ARJIS is seeking officers, investigators and analysts to use the new system. Contact ARJIS staff for a user ID and password to begin using the system.

Public Comment

Dan Newland asked that the following items be added to the next agenda for discussion:

1. Update on the Enterprise ARJIS project.
2. Update on the interface between SDLAW and ARJIS.

Mike Lawton explained that an ad hoc committee met to review the roles, responsibilities and membership of the ARJIS Working Groups. Their recommendations will be presented at the June meeting. The Technical Committee will have minimal impact.

Next meeting

The next meeting is scheduled for June 28, 2006. It is slated to be a joint meeting with the Business and Technical Working Groups with breakout sessions if there are agenda items for the separate groups.