MEETING NOTICE AND AGENDA

CITIES/COUNTY TRANSPORTATION ADVISORY COMMITTEE (CTAC)

CTAC may take action on any item appearing on this agenda.

Thursday, March 2, 2006
9:30 a.m. to 11:30 a.m.

SANDAG, Conference Room 8A
401 B Street, Suite 800
San Diego, CA 92101-4231

Chair: Alex Al-Agha, City of Chula Vista
Vice Chair: Greg Humora, City of La Mesa

Staff Contact: Richard Chavez
(619) 699-6989
rch@sandag.org

AGENDA HIGHLIGHTS

• 2006 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM
• FEDERAL RULEMAKING: FUND OBLIGATIONS
• USE-IT-OR-LOSE-IT POLICY

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### ITEM # | RECOMMENDATION
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1. **INTRODUCTIONS** |  

2. **MEETING SUMMARY (Alex Al-Agha)** | **APPROVE**  
   The meeting summary for the February 2, 2006 meeting is attached. CTAC is asked to review and approve the meeting summary.

3. **PUBLIC COMMENTS** |  

4. **PROPOSED TRANSIT SERVICE CHANGES (Mark Thompson/Dave Schumacher)** | **INFORMATION**  
   MTS and SANDAG staff will summarize the draft Comprehensive Operational Analysis (COA) that outlines proposed changes to the MTS transit service system. Public hearings have been scheduled for: March 2, 2006 at 6 p.m. at Golden Hall; March 8, 2006 at 6 p.m. at the German American Hall in El Cajon; and March 9, 2006 at 9 a.m. at Golden Hall.

5. **TRANSNET ORDINANCE: RTCIP (Marney Cox)** | **DISCUSSION**  
   The Regional Transportation Congestion Improvement Program (RTCIP) is a new program outlined in the TransNet Ordinance. Beginning July 1, 2008, each local agency shall contribute $2,000 in extractions from the private sector for each newly constructed residential unit toward improvements to the Regional Arterial System. Extremely low, very low, and low, and moderate income units are exempt from this requirement. Staff is in the process of developing a nexus study to satisfy the requirements of California Government Code Section 66000 et seq.

6. **2006 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (Sookyung Kim)** | **INFORMATION**  
   Staff will be available to answer questions related to the 2006 Regional Transportation Improvement Program (RTIP). The deadline for project submittals is April 7, 2006.
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<th>ITEM #</th>
<th>RECOMMENDATION</th>
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<td>7.</td>
<td>FEDERAL RULEMAKING: FUND OBLIGATIONS (Gary Vettese)</td>
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<td>Caltrans staff will provide an update on new proposed federal rules that would change the way fund obligations for transportation projects are processed and tracked. Fund liquidation deadlines would be imposed.</td>
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<td>USE-IT-OR-LOSE-IT POLICY (Jose Nuncio)</td>
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<td>At the February 24, 2006 Board meeting, questions regarding the Regional Arterial System Use-it-or-Lose-it policy were raised. Staff will provide a summary of the issues raised. CTAC is asked to review the attached policy and consider forming a Working Group to discuss potential revisions to the policy.</td>
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<td>ANNOUNCEMENTS</td>
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<td>CTAC members are encouraged to share items of interest.</td>
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<td>10.</td>
<td>UPCOMING MEETING</td>
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<td>The next CTAC meeting is scheduled for Thursday, April 6, 2006 from 9:30 a.m. to 11:30 a.m.</td>
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+ next to an item indicates an attachment
FEBRUARY 2, 2006 MEETING SUMMARY

Introduction

Results of the meeting are summarized as follows.

Approval of Meeting Summary

The meeting summary for the January 5, 2006 meeting was approved as presented.

Public Comments

There were no comments from the public.

Membership Roster and Form 700

The membership roster was approved with modifications. Form 700 was distributed. Members and alternates were asked to submit a form 700 for 2006.

State Infrastructure Funding Proposals

Alex Al-Agha (Chair) provided a summary of the joint CTAC/Regional Planning Technical Working Group meeting held on January 26, 2006. At the meeting, local infrastructure needs were prioritized. Mr. Al-Agha distributed the priority listing. Richard Leja (City of San Diego) stated that drainage systems are under funded and it takes a flood for people to pay attention. Mr. Leja stated that there are no improvement funds for parks. Park improvements are done by private developers. Din Daneshfar (National City) asked for clarification on the difference between storm water and flood control. Mr. Leja stated that storm water included water quality issues. Bob Johnson (Carlsbad) stated that there was a big funding need for taking care of existing deficiencies.

Urban Design Guidelines

Stephan Vance (SANDAG) discussed how CTAC could help develop the guidelines and asked for two CTAC members to participate in a working group. Alex Al-Agha (Chair) asked that the CTAC representatives focus on guideline development in light of existing regional standards. CTAC appointed Kris Shackelford (City of San Diego) and Greg Humora (Vice-Chair) to the working group. Majid Al-Ghafry (Lemon Grove) was appointed as the alternate to Mr. Humora.
In addition, CTAC appointed Frank Watanabe (Oceanside) as alternate to Mr. Al-Ghafry for the Transportation Project Evaluation Criteria Ad Hoc Working Group.

**Smart Growth Concept Map**

Carolina Gregor (SANDAG) distributed copies of the draft map and presented a summary of progress to date. Next steps include public workshops and presentations to city councils and the Board of Supervisors. Ms. Gregor hopes to finalize the map in June 2007. Bob Johnson (Carlsbad) asked if the city managers were receptive to the concept. Ms. Gregor stated that they were. Frank Watanabe (Oceanside) asked who developed the transit corridor area in Oceanside. Ms. Gregor stated that NCTD developed the concept. Julio Fuentes (City of San Diego) questioned the transit corridor in San Ysidro. Ms. Gregor stated that the map was incorrect and the area should be shown as a town center.

**TransNet Ordinance: Local Streets and Roads Program**

Richard Chavez (SANDAG) presented the draft TransNet Ordinance and Expenditure Plan Implementation Guidelines. Mr. Chavez summarized the concerns CTAC members expressed at the January 12, 2006 working group meeting. Concerns include the definition of roadway rehabilitation, limitations on smart growth related infrastructure, and the eligibility of non-project specific staff expenditures. Mr. Chavez also summarized the Independent Taxpayer Oversight Committee (ITOC) concerns over the definition of roadway rehabilitation and the eligibility of items not included in the New or Expanding Facilities category. CTAC members asked that a meeting be set to discuss these issues with ITOC members. Post Note: A meeting was held on February 13, 2006.

**Announcements**

Gary Vettese (Caltrans) asked that an item be placed on the next agenda to discuss the new proposed federal rules for processing and tracking federal fund obligations. Mr. Vettese stated that the comment period for proposed changes to the DBE program had been extended to May 1, 2006.

**Upcoming Meeting**

It was announced that the next CTAC meeting would be held on March 2, 2006 from 9:30 a.m. to 11:30 a.m. at SANDAG.

Key Staff Contact: Richard Chavez, (619) 699-6989; rch@sandag.org.
Regional Arterial System Program: Use-It-Or-Lose-It Policy

Transportation Committee Approved: July 11, 2002

1. Member agencies sponsoring Regional Arterial System projects agree to submit quarterly progress reports. The progress reports will include information on accomplishments this quarter, anticipated progress next quarter, pending issues and recommended resolutions, schedule and reasons for schedule delay (if any), budget, and an updated project cost estimate.

2. Member agencies sponsoring Regional Arterial System projects agree to adhere to the project schedule for three milestones including (1) the award of a consultant contract for preliminary engineering, (2) environmental clearance, and (3) the award of a contract for project construction as submitted in the member agency’s original proposal, with adjustments made as defined in 2.c below.

   a. A reported delay of more than six months and less than twelve months for a project milestone results in a mandatory review by the Cities/County Transportation Advisory Committee (CTAC). A reported delay of one-year or greater for a project milestone results in a mandatory recommendation from CTAC to the SANDAG Transportation Committee to either (1) reallocate any unobligated funds to the next highest project(s) on the most current Regional Arterial System project priority list approved by SANDAG on May 24, 2002 or (2) for projects funded in 2001 for preliminary engineering (i.e., “Preliminary Engineering Only” projects) determine the project ineligible to compete for regional funding during the next funding cycle or to (3) grant a schedule extension subject to the conditions outlined in 2.b below. A reported delay for projects funded during the 2002 State Transportation Improvement Program (STIP) cycle (i.e., “Ready to Go” projects) of greater than six months requires a mandatory recommendation by CTAC for (1) or (3) as stated above.

   b. Schedule extensions may be recommended by CTAC if diligent progress towards meeting project milestones can be demonstrated by the project sponsor. Schedule extensions shall not be recommended by CTAC if the funding can not be obligated in the funding cycle in which the funds were initially programmed. Projects receiving a schedule extension from the Transportation Committee will be reviewed by CTAC on a quarterly basis. Projects with a reported delay beyond the extension date may receive one additional recommended schedule extension by CTAC if (1) federal or state policy changes occur that can be shown to directly affect the project schedule, (2) a lawsuit is filed against the project, (3) unwarranted and lengthy state/federal agency review times are documented, or (4) there are unusual circumstances that can be shown to be completely outside of the control of the project sponsor.
c. Schedule adjustments will be made for “Preliminary Engineering Only” projects to account for the delay time between the date the local agency’s original proposal was submitted and the time funds were available for expenditure. (e.g., the current “Preliminary Engineering Only” project proposals were submitted in October 2000, but funds were made available for expenditure in August 2001.) Therefore, a ten month extension will be assigned. Schedule adjustments also will be made for any project if schedule delays are directly related to delay in availability of regional funding for the current project phase.

3. SANDAG will employ the following procedures if there is imminent danger of losing funding due to state or federal use-it-or-lose-it policies. SANDAG staff will present a recommendation to CTAC for discussion and recommendation and then to the Transportation Committee. The staff recommendation will include funding reductions/additions to the Regional Arterial System, Highway, Roadway Maintenance, Traffic Demand Management, and other eligible transportation programs. The recommendation will be project specific and based upon a comparison of the project/program priority and delivery records. The recommendation will be made in an effort to ensure that no funds will ultimately be taken away from the region.

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