COMMITTEE/WORKING GROUP CHARTER
Charter for Mid-Coast Corridor Transit Project Working Group

PURPOSE
The purpose of the Mid-Coast Corridor Transit Project Working Group (PWG) is to receive information from SANDAG about the project and provide input into key activities associated with the development of the Mid-Coast Corridor Transit Project. The PWG will lay the foundation for public involvement in future phases of the Mid-Coast Corridor Transit Project’s implementation.

LINE OF REPORTING
The PWG will provide input to SANDAG staff on specific activities related to the development of the Mid-Coast Corridor Transit Project, as discussed in the next section. Staff will consider the PWG’s input in making recommendations to the Transportation Committee. The SANDAG Board will make final decisions on the Mid-Coast Corridor Transit Project, its components, and the certification of the Subsequent Environmental Impact Report (SEIR).

RESPONSIBILITIES
The PWG will review the project purpose and need, consideration of alternatives for the Mid-Coast Corridor Transit Project, and the draft Public Involvement Plan. The PWG will have an opportunity to review and comment on the public Draft Supplemental Environmental Impact Statement (SEIS)/SEIR, when it is available. The information that will be presented to the PWG includes, but is not limited to, the draft Public Involvement Plan, Federal Transit Administration (FTA) Section 5309 New Starts evaluation criteria and review process, and SANDAG evaluation of various alternatives. The PWG also will assist with associated public outreach and help inform and encourage active public participation by outside groups that they are affiliated with. The PWG will provide input to SANDAG staff and the Transportation Committee.

MEMBERSHIP
The PWG will have up to 23 members, representing the geographic areas of the corridor and the diverse perspectives of stakeholders interested in the project. The primary membership as well as a membership waiting list will be approved by the SANDAG Board. The members are selected based on the review of applications submitted to SANDAG that assessed their qualifications and affiliations with representative organizations and interests in the Mid-Coast Corridor. Members do not have alternates. If a member misses three meetings in a row or four meetings over the course of one year, s/he will be replaced.

In the event that any members need to be replaced, new members will be selected from the approved waiting list by a majority vote of the PWG.

MEETING TIME AND LOCATION
The PWG will meet at most on a monthly basis, or as determined by the members of the PWG in coordination with SANDAG staff. Meetings typically will be held at the SANDAG offices at 401 B Street in San Diego. The PWG will hold some of its meetings at other locations in the corridor.
WORKING GROUP LEADERSHIP
The Chair of the PWG is appointed by the Chair of the SANDAG Board. The PWG will elect a Vice Chair from its membership by a majority vote.

DURATION OF EXISTENCE
The PWG will complete its work with the certification of the SEIR by the SANDAG Board and the approval of the SEIS by the FTA (anticipated in summer 2011).

BROWN ACT AND CONFLICT OF INTEREST
Consistent with Government Code Section 54952(b), the PWG is subject to the Ralph M. Brown Act. The PWG will not have any decision-making authority that would require application of the California conflict of interest laws.