



DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM ADMINISTRATIVE RECONSIDERATION

Within five (5) business days of being informed by SANDAG that it is not responsive because it has not documented sufficient good faith efforts (GFE), a bidder/offeror may request administrative reconsideration. Bidder/offerors should make this request in writing to the following Reconsideration Official or designee:

Elaine Richardson, Director of Diversity and Equity
San Diego Association of Governments
401 B Street, Suite 800
San Diego, CA 92101

Telephone: (619) 699-6956
E-mail: elaine.richardson@sandag.org

The Reconsideration Official or designee will not have played any role in the original determination that the bidder/offeror did not document sufficient GFE. The Reconsideration Official will review the administrative record concerning the request for administrative reconsideration.

As part of this reconsideration request, the bidder/offeror will have the opportunity to provide written documentation concerning the issue of whether it met the goal or made adequate GFE to do so. Upon submittal of the written documentation, the bidder/offeror may also request a meeting in person with the Reconsideration Official or designee to discuss whether it met the goal or made adequate GFE to do so.

The Reconsideration Official or designee will review the provided reconsideration request in a timely manner and may hold an informal internal meeting if deemed necessary in order to complete its investigation. The Reconsideration Official or designee will prepare a recommendation regarding the bidder/offeror's reconsideration request, in writing, to the SANDAG Chief Operations Officer within ten (10) business days of the date of receipt of the reconsideration request documentation. Only materials included with the reconsideration request at time of submittal will be considered. The Chief Operations Officer or designee will either sustain or reject the administrative reconsideration request in writing based upon the recommendation of the administrative official and in the best interests of SANDAG. This decision will be communicated in writing to the party requesting reconsideration. The result of the reconsideration process is not administratively appealable to any other person with SANDAG, the Department of Transportation, or any other authority.