

SB 618 Life Plan and Benchmarks



County of San Diego

LIFE PLAN PROCESS

Phase 1 – County level

1. Probation Officer develops Life Plan
2. Multi-Disciplinary Team (MDT) reviews and completes Life Plan
3. Probation Officer completes final changes and recommendations for Life Plan
4. MDT Coordinator provides Prison Case Managers (PCM) with Life Plan on CD (This will eventually be done through the Database)

Phase 2 – Prison level

1. PCM receives Life Plan adds medical comments and any additional information obtained at the intuitions
2. PCM prints Life Plan
3. PCM discusses Life Plan with Participant during first meeting while in Reception Center
4. After Participant is released to General Population, PCM reviews Life Plan and provides copy to Participant
5. 7 months prior to release, PCM provides CCM a copy of current Life Plan
6. PCM updates Life Plan in response to accomplishments or other important incoming information as needed.

Phase 3 – Community level

1. CCM reviews Life Plan of Participant 7 months prior to release
2. CCM, PCM and Participant meet 60 – 30 days prior to release to finalize the Life Plan. All parties sign the Life Plan and a copy is provided to the Participant.
3. CCM reviews Life Plan 30 days prior to release with Parole Agent and/or supervisor. Parole Agent also signs Life Plan
4. CCM, PA, and Participant will review at first meeting and confirm Community Action Plan. The Life Plan will then be reviewed monthly and changes will be made as needed during Community Roundtable Meetings

SB618 REENTRY LIFE PLAN

Section 1: Personal Information

Full Name:			
<u>Last:</u> SMITH	<u>First:</u> _____ TOM	<u>Middle:</u> I	<u>Suffix:</u>
<u>Date of Birth:</u> 01/01/19	<u>Place of Birth:</u>	<u>Probation ID:</u> 21119999	
<u>If born outside the U.S., is participant a U.S. Citizen?</u> N/A			
<u>If No, Resident Alien with Proper Documentation?</u> N/A		<u>Resident Alien Card #:</u>	
<u>Sex:</u> Male	<u>Height:</u> 6-00	<u>Weight:</u> 175	<u>Hair:</u> Blond
		<u>Eyes:</u> Blue	<u>Race:</u> White
<u>Primary Language:</u> English		<u>Other Languages Spoken with Fluency:</u> None	

Aliases/Other Names:	<u>Last:</u>	<u>First:</u>	<u>Middle:</u>	<u>Suffix:</u>
	SMITH	THOMAS	ISAAC	
	SMITH	TOM	I	
	SMITH	TOM	ISAAC	
	SMITH	THOMAS	I.	

Address Type(s): Address at Time of Arrest	<u>Street:</u> Trailer on Friends Property
	<u>City:</u> Santee
	<u>State:</u> <u>Zip:</u> -
	<u>Telephone:</u> () -
	<u>Comments:</u>
Address Type(s): Expected to Reside Upon Release	<u>Street:</u> Unknown
	<u>City:</u>
	<u>State:</u> CA <u>Zip:</u> -
	<u>Telephone:</u> () -
	<u>Comments:</u>
Address Type(s):	<u>Street:</u> 1234 J ST
	<u>City:</u> LAKESIDE
	<u>State:</u> CA <u>Zip:</u> -
	<u>Telephone:</u> () -
	<u>Comments:</u>

Emergency Contact Information	
<u>Name:</u> Terry Smith	<u>Relationship:</u> Sister
<u>Number/Street:</u> 123 A St. AAA	
<u>City:</u> San Diego	<u>State:</u> CA <u>Zip:</u> 92111 <u>Phone:</u> (619) 123-4567
<u>Notes:</u>	

With Whom does the Participant Expect to Live or Currently Reside?					
<u>Name:</u>	<u>Relationship:</u>	<u>DOB:</u>	<u>Parole:</u>	<u>Probation:</u>	<u>Last Updated:</u>
Mary Smith	Girlfriend	00/00/0000	<input type="checkbox"/>	<input type="checkbox"/>	06/04/2008

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Participant Case Manager Progression (current case manager(s) denoted by 'X'):

Current Case Manager:

Probation Officer: G R

Community Case Manager (CCM): F, B ~~XXXXXXXXXXXX~~

Correctional Counselor I (CCI): J C

Parole Agent:

Prison Case Manager (PCM): P K

Section 2: Court Case Information

Court #: CJJJJJ

Sentencing Department: ~~XXXX~~ ECDSC Dept. 2 / C

Sentencing Date: 09/12

Offense Conviction Count:

Primary Convict. Status/Descrip: PC245 Assault by Means Likely to Cause GBI

Stipulated Sentence: 2y

CDCR #: F99999

CII #: 0JJ99999

Victim Restitution: \$.00

Rest. Status:

Rest. Note:

Earliest Possible Release Date (EPRD): 08/14 ~~XXXX~~

PVNT:

Custody Time (in months):

Credit Eligibility:

Other Active Cases

Court #: 1234

Victim Restitution: \$34.00

Rest. Note:

Offense Conviction Count:

Primary Convict. Status/Descrip:

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Section 3: Employment							EPRD: 08/14/2008
<u>From:</u>	<u>To:</u>	<u>Salary:</u>	<u>Salary Type:</u>	<u>Employer's Name:</u>	<u>Position:</u>	<u>Position Type:</u>	<u>Present:</u>
			Hourly	Self - Employed side jobs mechanic	Mechanic	Part Time	<input checked="" type="checkbox"/>
			Hourly	Tree Trimmer	Laborer	Part Time	<input type="checkbox"/>
08/2006	08/2007	\$22.00	Hourly	Auto Repair	Mechanic	Full Time	<input type="checkbox"/>

Section 4: Educational / Vocational Training						
Educational Training:						
<u>From:</u>	<u>To:</u>	<u>Institution:</u>	<u>Program:</u>	<u>Present:</u>	<u>Highest Level Attained:</u>	<u>Degree / Certification:</u>
00/0000	06/1984	V High School		<input type="checkbox"/>	11th grade	none
00/0000	01/1986	Prison		<input type="checkbox"/>		GED

Vocational Training:						
<u>From:</u>	<u>To:</u>	<u>Institution:</u>	<u>Program:</u>	<u>Present:</u>	<u>Highest Level Attained:</u>	<u>Degree / Certification:</u>
<None>						

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Section 5: Relatives and Significant Others

Relationship Status: Married

What Year? 1985

Relationship Type: Spouse

Name: Mary Smith

Relationship:

Street: State Prison

City:

State:

Zip: -

Phone: () -

Closest Relative/Friend not living in residence:

(Not Emergency Contact)

Name: Terry Smith

Relationship: Sister

Street: 123 A St.

City: San Diego

State: CA

Zip: -

Phone: () -

Children:

----- Lives With -----

<u>Name</u>	<u>Sex</u>	<u>DOB</u>	<u>Est.YOB</u>	<u>Name</u>	<u>Relation to Child</u>	<u>Location</u>	<u>Child Support</u>	<u>Deceased</u>
Tom Smith	M	00/00/00	1992	P Smith	Grandmother		Not Ordered	<input type="checkbox"/>
Amy Smith	F	00/00/00	1986	Self			Not Ordered	<input type="checkbox"/>
David Smith	M	00/00/00	1995	B Smith	Aunt		Not Ordered	<input type="checkbox"/>

DCSS Suspension Requested: 00/00/0000

Suspension Granted: 00/00/0000

Payments Reinstated: 00/00/0000

Siblings:

<u>Name</u>	<u>Type</u>	<u>Sex</u>	<u>DOB</u>	<u>Est.YOB</u>	<u>Address</u>	<u>Occupation</u>	<u>Parole</u>	<u>Probation</u>
Billie Smith	Full	F	00/00/00	1950	██████████	Unknown	<input type="checkbox"/>	<input type="checkbox"/>
Jay Smith	Full	M	00/00/00	1952	██████████	Unknown	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Parents:

<u>Name</u>	<u>Type</u>	<u>Sex</u>	<u>DOB</u>	<u>Est.YOB</u>	<u>Address</u>	<u>Occupation</u>	<u>Parole</u>	<u>Probation</u>
Phyllis Smith	Mother	F	00/00/00		Santee	Unknown	<input type="checkbox"/>	<input type="checkbox"/>

Notes:

Candidate was living with "girlfriend" Mary.

Entered By:

L, M

Date:

██████5/22/2008

Candidate reports that there is no formal Child Support being ordered

L, M

██████5/22/2008

Several of the Candidates family are or have been in Custody for homicide, theft and DUI charges

L, M

██████5/22/2008

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Section 6: Community Support / Resources

Resource Type:

Name:

Faith-Based

Lakeside Baptist

Denomination: Baptist

Location:

Notes:

Recreation ~~Association~~ • Association

Location:

Notes: plays musical instruments

Section 7: Government Support / Resources

Resource Type:

Amt / Month:

MediCal

\$100.00

Notes:

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Section 8: Needs, Risks, and Strengths

Test Date: 05/22/2008 Test Given: PRE

<u>Risk Level</u>	<u>Value</u>	<u>Area of Concern</u>	<u>Risk</u>	<u>Strength</u>	<u>Override</u>	<u>MDT Override</u>	<u>Reason</u>
10	High	Violence	●	○			
9	High	Recidivism	●	○			
10	High	Criminal Involvement	●	○			
10	High	History of Non-Compliance	●	○			
10	High	History of Violence	●	○			
8	High	Current Violence	●	○			
10	High	Criminal Associates/Peers	●	○			
8	High	Substance Abuse	●	○			
3	Low	Financial Problems/Poverty	○	●			
5	Medium	Vocational/Educational	○	○			
5	Medium	Criminal Thinking	○	○			
		Family Criminality	○	○			
10	High	Social Environment	●	○			
4	Medium	Leisure and Recreation	○	○			
2	Low	Residential Instability	○	●			
3	Low	Social Adjustment	○	●			
6	Medium	Socialization Failure	○	○			
7	Medium	Criminal Opportunity	○	○			
7	Medium	Criminal Personality	○	○			
		Social Isolation	○	○			

Needs Assessment:

<u>Substance Abuse</u>	<u>Education</u>	<u>Vocational</u>	<u>Test Given</u>	<u>Test Date</u>
5- Severe Problem Present	3- Moderate Problem Present	4- Significant Problem Present	PRE	05/22/2008

Assessments:

<u>Score:</u>	<u>Override</u>	<u>Reason</u>
<u>CASAS:</u> 237		
<u>ASI - Alcohol Severity:</u> 0	6	SDSO unable to conduct ASI assessment
<u>ASI - Drug Severity:</u> 0	7	SDSO unable to conduct ASI
<u>Myers Briggs Type:</u> ENFJ - Extraversion Intuition Feeling J		
<u>TABE Reading Level:</u> 9.4		

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<u>Other Needs Areas:</u>	<u>Resolve Date:</u>	<u>Notes</u>
<input checked="" type="checkbox"/> Transportation	00/00/0000	No DL
<input checked="" type="checkbox"/> Family	00/00/0000	Criminal involved siblings and wife
<input checked="" type="checkbox"/> Reunification	00/00/0000	Children are with mother and sister - assess for suitability before placement
<input checked="" type="checkbox"/> Spirituality	00/00/0000	
<input type="checkbox"/> Mental Illness	00/00/0000	
<input type="checkbox"/> Housing	00/00/0000	
<input type="checkbox"/> Medical	00/00/0000	
<input type="checkbox"/> Trauma	00/00/0000	
<input type="checkbox"/> Employment	00/00/0000	
<input checked="" type="checkbox"/> Parenting/Child Care	00/00/0000	Same as Reunification
<input type="checkbox"/> Legal Protection	00/00/0000	
<input type="checkbox"/> Financial	00/00/0000	
<input checked="" type="checkbox"/> Gangs/Peers	00/00/0000	Lakeside Gangsters
<input type="checkbox"/> Weapons History	00/00/0000	
<input type="checkbox"/> Other	00/00/0000	

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Section 9: Recommended Steps to Address Risks

Substance Abuse

Risk Score: Alcohol / Drug Severity - 0 / 0

Issue: The Substance Abuse Program will promote rehabilitation and provide motivation to enable drug free living. Transitional housing/residential drug program upon parole is highly recommended.

Goal: To completely abstain from drug/alcohol use and enroll in a Substance Abuse Program. Post-release drug treatment/residential program are highly recommended.

In Prison / Community Corrections:

Task: Attend group meetings

Status:

Program: group meeting time

Referral: 00/00/0000 Completion: 00/00/0000

Program: another group meeting prog

Referral: 00/00/0000 Completion: 00/00/0000

Task: Enroll in Substance Abuse Program

Status:

Program: Substance Abuse

Referral: 05/20/2007 Completion: 05/21/2008

Program: Substance Abuse Prog2

Referral: 02/05/2007 Completion: 00/00/0000

Program: Substance Abuse Prog 3

Referral: 00/00/0000 Completion: 00/00/0000

Reentry:

Task:

Status:

Program: Residential Substance Abuse Program

Referral: 05/22/2008 Completion: 00/00/0000

Notes:

Just a general note for testing

Entered: 05/22/2008 Entered By: L, M

Agency: Application Development Title:

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Section 9: Recommended Steps to Address Risks

Education

Risk Score: CASAS / TABE - 237 / 9.4, Grade Level: D

Issue: To promote educational achievement that could be useful for future career / employment and income.

Goal: To verify GED diploma. After academic evaluation, the candidate may be offered college correspondence courses. This is secondary to vocational programming.

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Section 9: Recommended Steps to Address Risks

Vocational

Issue: To help candidate with his financial source/income in the future. Follow-up with the community case manager to find career within candidate's abilities and interests.

Goal: To encourage the candidate to enroll in a vocational course if available at RJD as well as post-release vocational programming in the community.

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Section 9: Recommended Steps to Address Risks

Transportation

Issue:

Goal:

Family

Issue:

Goal:

Reunification

Issue:

Goal:

Spirituality

Issue:

Goal:

Parenting/Child Care

Issue:

Goal:

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Section 9: Recommended Steps to Address Risks

Gangs/Peers

Issue:

Goal:

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Section 10: Case Notes					
Note Type:	Note Owner / Creator:	Agency:	Title:	Entered By:	Date:
CC Manager Comments	C B	Unassigned		L, M	05/19/2008
Issues to be addressed during pre-release and while on parole include: residential housing and drug treatment.					
CC Manager Comments	F P	Application Development		L, M	06/04/2008
sdfsadfsad sdf sd fs df sd fs df sdfsdfsd					
Classification Agent Comments	J C	RJD - Donovan State Prison		L, M	05/19/2008
The candidate appears to be a level one classification. He reported gang affiliation.					
Dental Comments	J C	RJD - Donovan State Prison		L, M	05/18/2008
per SDO Notes - The candidate was classified as dental category 3 which requires treatment within a year.					
Educational Specialist	P K	RJD - Donovan State Prison		L, M	05/15/2008
The candidate appears to have good TABE and CASAS scores and claims to have GED. The candidate's GED will be verified and he will be offered college correspondence coursework while in custody. This area is secondary to vocational needs. He will also be encouraged to participate in vocational program, substance abuse, and life skills					
Mental Health Specialist		Unassigned		L, M	05/17/2008
MH assessment is unavailable at this time due to SDO unable to conduct assessment because of shortage of staff / MH evaluator. This assessment to be conducted at RJD.					
Participant Comments	T S	Unassigned	Candidate	L, M	05/17/2008
Mr. Smith is looking forward to the program. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed nisi felis, varius vel, sagittis in, tempor ac, libero. Nunc mollis massa at sapien. Nulla id enim. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Integer nisi. Nunc tristique, metus a ultricies dictum, augue justo posuere velit, sed viverra sem diam in metus. In vel arcu. Morbi bibendum lacus vitae nibh. Donec pulvinar tellus eu quam. Suspendisse aliquam. Sed lorem justo, pellentesque in, gravida in, feugiat in, arcu. Sed risus nulla, rhoncus id, pretium euismod, mollis sit amet, mauris. Sed eget libero. Aliquam erat volutpat. Praesent ac metus.					
PC Manager Comments	P K	RJD - Donovan State Prison		L, M	05/16/2008
Refer Educational/Vocational comments					
Probation Officer	L R	Probation	DPO	L, M	05/15/2008
The candidate seems to have done well previously on probation and parole lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed nisi felis, varius vel, sagittis in, tempor ac, libero. Nunc mollis massa at sapien. Nulla id enim. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Integer nisi. Nunc tristique, metus a ultricies dictum, augue justo posuere velit, sed viverra sem diam in metus. In vel arcu. Morbi bibendum lacus vitae nibh. Donec pulvinar tellus eu quam. Suspendisse aliquam. Sed lorem justo, pellentesque in, gravida in, feugiat in, arcu. Sed risus nulla, rhoncus id, pretium euismod, mollis sit amet, mauris. Sed eget libero. Aliquam erat volutpat. Praesent ac metus.					

Signatures:

Participant: _____

PCM: _____

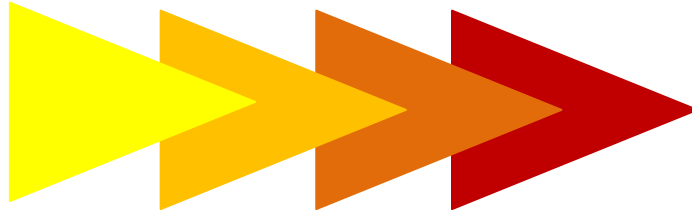
CCM: _____

Parol Agent: _____

Reviewed by Probation: _____ 00/00/0000

PARTICIPANT BENCHMARKS

FOR THE SB 618 PRISONER REENTRY PROGRAM



Participant Benchmarks for the **SB 618 Prisoner Program** should be accomplished by the end of the program in order to graduate. The program design includes full participation while in-custody and in the community. Benchmarks suggest reasonable progress toward your goals laid out in your Participant Contract and developed in your Life Plan. Participant Benchmarks provide you with specific program goals to successfully utilize available resources and support in prison and in the community. These Benchmarks reflect the input of SB 618 program staff, Participants, and alumni.

To help you rethink your behaviors and choices, Participant Benchmarks:

- concentrate on your Life Plan which contributes to your well-being and productivity, while acknowledging you have skills, abilities, and individual needs that must be considered.
- are based on evidence-based research and best practices to reduce the chance of your return to prison (recidivism), particularly as it relates to accountability and incentives.
- describe goals that you are expected to reach on the way to establishing yourself as a productive, self-sufficient, law-abiding citizen.

Benchmarks ensure you are well-informed about program expectations and discuss them with staff. They also allow the SB 618 Prisoner Reentry Program staff to evaluate how well you are doing to achieve your Life Plan goals. Benchmarks promote the continuity of care and aim to improve the existing delivery of services. Benchmark Certificates will be distributed upon successful completion of each item. Upon release from prison, if you have completed at least three Benchmarks (with at least one addressing a Major Life Plan goal) you will receive a gift card or two movie tickets. There will be additional incentives in the community. Failing to complete specific Benchmarks throughout the program will be viewed as your choice not to participate in the program and may result in consequences including receiving limited services pre and post release, disciplinary action, and/or your termination from the program.

SB 618 Incentive & Accountability Program Benchmarks

➤ Benchmarks serve as criteria for Graduation Eligibility.

Item	Benchmark	Incentive	Contact Person	Completion Date	Comments
1	Multi-Disciplinary Team Meeting	Certificate	Probation		JAIL
2	Initial Classification Completed assignments during Reception Center time	Certificate	Prison Case Manager (PCM)	7 Days after Classification Date	PRISON: 1. Review Life Plan 2. Set goals and expectations 3. Provide Benchmark tracking sheet 4. Give assignments based on Life Plan
3	Minimum every 3 months Maximum every 6 months	Certificate	Prison Case Manager (PCM)	Every six Months	PRISON: 1. Attend all PCM Ducats 2. Attend Group Meetings 3. Free from Disciplinary Action 4. Work toward goals 5. Complete assignments
4	Prison programs Life Plan Goals: Substance Abuse, Education, Vocation (Examples of Programs: Thinking for a Change, California New Start, Choice Theory)	Certificate	Facilitator/ Prison Case Manager	Upon Completion	PRISON: 1. Attend classes 2. Complete assignments 3. Complete Program
5	Vocational Assessments	Certificate	Prison Case Manager /Reentry Employment Coordinator	Upon Completion	PRISON: 1. Complete all assessments 2. Complete Career Exploration

**SB 618 Incentive & Accountability Program
Benchmarks**

Item	Benchmark	Incentive	Contact Person	Completion Date	Comments
6	SB 618 Forum	Certificate	DA's Office	Every 3 months RJD Every 6 months CIW	PRISON: Attend SB 618 Discussion Forum Meeting
7	Pre - Release	Benchmark Certificate	Community Case Manager (CCM)	Last CCM meeting prior to release/ Parole	PRISON: 1. Attending meetings with CCM prior to release 2. Have established reentry plan to include residence which CCM can confirm with phone #
8	Initial CCM Meeting in Community	Welcome Packet, Timeline, Bus Pass	Community Case Manager	1-3 days from release	COMMUNITY: Welcome Packet to include: 1. Life Plan 2. Timeline of tasks 3. List of resources and documents– contacts 4. Calendar and pen 5. Toiletries if needed 6. Vouchers if needed (and operational)
9a	Parole Service Center or Sober Living Facility	Certificate Bus Pass Interview clothes Employment or Educational	Community Case Manager	30 days	COMMUNITY: 1. Compliance with Parole – attend PACT meeting 2. Compliance with facility guidelines 3. Substance abuse treatment if applicable 4. Participant and CCM contact on a weekly basis 5. Employment search – Career Center, BI, DOR 6. Education/vocational if applicable 7. Restitution or DCSS 8. Mental Health treatment if applicable 9. Establish bank account 10. Additional services (CMS, SSI, etc)

**SB 618 Incentive & Accountability Program
Benchmarks**

Item	Benchmark	Incentive	Contact Person	Completion Date	Comments
		necessities			
9b	Residential Treatment Facility Benchmark	Certificate Bus Pass Interview clothes Employment or Educational necessities	Community Case Manager	90 days	COMMUNITY: <ol style="list-style-type: none"> 1. Successful completion of treatment 2. Compliance with Parole – attend PACT meeting 3. Completed transition plan (include 4a or 4c)
9c	Residence	Certificate Bus Pass Interview clothes Employment or Educational necessities	Community Case Manager	30 days	COMMUNITY: <ol style="list-style-type: none"> 1. Compliance with Parole – attend PACT meeting 2. Substance Abuse treatment if applicable 3. Participant and CCM contact on a weekly basis 4. Employment search – Career Center, BI, DOR 5. Education/vocational if applicable 6. Restitution or DCSS addressed 7. Mental Health treatment if applicable 8. Establish bank account 9. Additional services (CMS, SSI, etc)
10	Community Round Table	Retail gift card	Community Case Manager, Parole Agent, Participant, Treatment Provider, etc.	Within 30 days & as scheduled thereafter	COMMUNITY: <ol style="list-style-type: none"> 1. Review of Life Plan with Agent present 2. Acknowledge accomplishments 3. Address obstacles and concerns as it pertains to motivation/behavior and goal achievement

**SB 618 Incentive & Accountability Program
Benchmarks**

Item	Benchmark	Incentive	Contact Person	Completion Date	Comments
					4. Distribute incentive (NRP Participants-CCM meets with treatment provider)
11	Ongoing Completion of Life Plan Goals	Movie Tickets or retail gift card	Community Case Manager (CCM)	2 months to 12 months	COMMUNITY: 1. Compliance with Parole 2. Maintain regular contact with CCM 3. Continue to work on Life Plan goals
12	Parole Number Discharge	Certificate	Parole Agent		COMMUNITY
13	Graduation	Certificate	Community Case Manager	12 month to 18 month	COMMUNITY

Incentive schedule

In Prison

Upon release from prison, if Participant has completed at least 3 Benchmarks (with at least one addressing the Major Life Plan goals) the Participant will receive a \$25 retail gift card or 2 movie tickets.

Additional certificates earned receive gift cards at 99 Only Stores:

5 certificates = \$5.00 7 certificates = \$10.00 9 certificates = \$15.00



SB 618 Reentry Program

Certificate of Achievement

awarded to

Jane Doe

for completion of SB 618 benchmark goal

March 14, 2011

JJ Anderson
Community Programs Director
District Attorney's Office